

# ACADEMIC CATALOG

## 2023-2024

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The information contained herein is for the 2023-2024 academic year. The college reserves the right to change, add, or delete courses, policies, fees, and procedures. Ocean County College is a public two-year community college funded by Ocean County and the State of New Jersey.

Ocean County College prohibits discrimination on the basis of race, color, creed, sex, national origin, age, religion, marital status, sexual orientation, disability, ancestry, veteran's status, or Vietnam-era veteran status. This institution complies with the provisions of Section 504 of the Rehabilitation Act of 1973.

The Ocean County College 2023-2024 Catalog is published by the Office of College Relations and the Division of Academic Affairs.

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### Obligation to Know

Ocean County College students have the responsibility to be fully aware of college policies and regulations. College policies and procedures are listed in the catalog, are available in the student handbook, and are all online on our website at [go.ocean.edu/policies](http://go.ocean.edu/policies).

The college reserves the right to make revisions to publications, policies, and procedures at any point between yearly publications of the student handbook and other publications. Students will be notified via email when changes are made; once changes are posted online, they are in effect.

# INTRODUCTION

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Approval: New Jersey Commission on Higher Education Accreditation Institutional Commission on Higher Education, Middle States Association of Colleges and Schools Ocean County College is accredited by the Commission on Higher Education, Middle States Association of Colleges & Schools and may be contacted at the following address: Middle States Commission on Higher Education 3624 Market Street Philadelphia, PA 191049-2680 Tel: 267-284-5000 • Fax: 215-662-5501 [www.msche.org](http://www.msche.org) (<http://www.msche.org>)

Nursing & Health Services Accreditation Commission for Education in Nursing (ACEN) 3343 Peachtree Road Suite 850 Atlanta, GA 30326 Tel: 404-975-5000 [www.acenursing.org](http://www.acenursing.org) (<http://www.acenursing.org>)

Addiction Studies National Addiction Studies Accreditation Commission (NASAC) 44 Canal Center Plaza Suite 301 Alexandria, VA 22314 Tel: 703-741-7686 [www.nasacaccreditation.org](http://www.nasacaccreditation.org) (<http://www.nasacaccreditation.org/>)

Membership • American Association of Community and Junior Colleges • American Council on Education • American Association for Paralegal Education • Middle States Association of Colleges and Schools • New Jersey Association of Colleges and Universities • New Jersey Council of County Colleges Documents verifying licensing and accreditation of Ocean County College by the State of New Jersey and by the Middle States Association of Colleges and Schools are available upon request in the Office of the President, Administration Building, second floor.

## Mission

**Ocean County College, an innovative academic leader, provides affordable, student-centered, high-quality educational experiences that empower diverse learners to succeed.**

To achieve its mission, OCC invests in and fosters academic, economic, and cultural excellence and ensures financial strength by generating multiple revenue streams, engaging in national and international university and corporate partnerships, and cultivating a technologically progressive and entrepreneurial spirit.

### Vision

Ocean County College will be the boldest, most innovative and entrepreneurial student-centered college in the nation, will promote exemplary learning experiences, and will advance community college education internationally.

### Guiding Principles

**Student-Centered:** We empower our students to learn and succeed through distinctive, high-quality learning opportunities.

**Accessible:** We welcome all people to the Ocean County College community by providing affordable, flexible, and barrier-free educational opportunities.

**Innovative:** We proactively seek opportunities to improve through ingenuity and strategic partnerships.

**Collaborative:** We practice teamwork and open communication within a culture of civility and mutual respect.

**Courageous:** We act with determination to serve our students and achieve our goals.

**Trustworthy:** We exercise integrity, transparency, and data-informed decision-making.

## Strategic Goals

### Strategic Goal 1:

Empower students to learn, engage, and achieve

**OBJECTIVE 1.1** Enhance student learning.

**OBJECTIVE 1.2** Engage students in co-curricular activities.

**OBJECTIVE 1.3** Improve student persistence, completion, and career attainment.

### Strategic Goal 2:

Optimize and expand enrollment of all learners

**OBJECTIVE 2.1** Promote our value and identity.

**OBJECTIVE 2.2** Achieve sustained growth in enrollment.

**OBJECTIVE 2.3** Provide relevant programs to foster workforce development.

### Strategic Goal 3:

Elevate organizational effectiveness

**OBJECTIVE 3.1** Create and sustain a highly effective work environment.

**OBJECTIVE 3.2** Advance our use of technology and information.

**OBJECTIVE 3.3** Optimize the use of our campus facilities.

**OBJECTIVE 3.4** Implement effective policies and practices.

### Strategic Goal 4:

Expand relationships with external stakeholders

**OBJECTIVE 4.1** Collaborate across the College to promote positive stakeholder communication and cultivation.

**OBJECTIVE 4.2** Connect with local and extended community supporters.

**OBJECTIVE 4.3** Explore new and innovative partnerships.

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# ACADEMIC CALENDAR

These are OCC's traditional summer terms and 15-week semesters

## Summer 2023

### 2023 First Five-Week & Ten-Week Sessions

Date	Event
Monday, May 22, 2023	Classes Begin
Thursday, May 25, 2023	No Classes - Commencement
Monday, May 29, 2023	No Classes - College Closed
Tuesday, June 27, 2023	Last Day of Classes (1st 5-week)
Tuesday, July 4, 2023	No Classes - College Closed
Thursday, August 3, 2023	Last Day of Classes (10-Week)

### 2023 Second Five-Week & Six-Week Sessions

Date	Event
Wednesday, June 28, 2023	Classes Begin
Tuesday, July 4, 2023	No Classes - College Closed
Thursday, August 3, 2023	Last Day of Classes (2nd 5-week)
Wednesday, August 9, 2023	Last Day of Classes (6-week)

## Fall 2023

Date	Event
Wednesday, September 6, 2023	Classes Begin
Wednesday, November 22, Thursday, November 23, Friday, November 24, 2023	No Classes
Friday, December 22, 2023	Last Day of Classes

## Spring 2024

Date	Event
Monday, January 22, 2024	Classes Begin
Monday, February 19, 2024	No Classes
Monday, March 18-Sunday, March 24, 2024	No Classes-Spring Break
Monday, May 13, 2024	Last Day of Classes
Thursday, May 23, 2024	Commencement

These are OCC's shortened terms that are from 3 weeks (Post Session and Intersession) to 7.5 weeks (Accelerated) to 10 weeks (Quick Term).

### 2023 Accelerated Term 3 (Summer)

Date	Event
Monday, May 22, 2023	Classes Begin
Thursday, May 25, 2023	No Classes
Monday, May 29, 2023	No Classes

Tuesday, July 4, 2023	No Classes
Thursday, July 13, 2023	Last Day of Classes

### 2023 Accelerated Term 4 (Summer)

Date	Event
Friday, July 14, 2023	Classes Begin
Thursday, August 31, 2023	No Classes
Saturday, September 2, 2023	Last Day of Classes

### 2023 Summer Post Session

Date	Event
Monday, August 7, 2023	Classes Begin
Wednesday, August 30, 2023	Last Day of Classes

### 2023 Accelerated Term 5 (Fall)

Date	Event
Wednesday, September 6, 2023	Classes Begin
Thursday, October 26, 2023	Last Day of Classes

### 2023 Fall Quick Term

Date	Event
Wednesday, October 11, 2023	Classes Begin
Wednesday, November 22, Thursday, November 23, Friday, November 24, 2023	No Classes
Friday, December 22, 2023	Last Day of Classes

### 2023 Accelerated Term 6 (Fall)

Date	Event
Monday, October 30, 2023	Classes Begin
Wednesday, November 22, Thursday, November 23, Friday, November 24, 2023	No Classes
Friday, December 22, 2023	Last Day of Classes

### Winter Intersession

Date	Event
Wednesday, January 3, 2024	Classes Begin
Monday, January 15, 2024	No Classes
Friday, January 19, 2024	Last Day of Classes

### 2024 Accelerated Term 1 (Spring)

Date	Event
Monday, January 22, 2024	Classes Begin
Monday, February 19, 2024	No Classes
Wednesday, March 13, 2024	Last Day of Classes

### 2024 Spring Quick Term

Date	Event
Tuesday, February 27, 2024	Classes Begin
Monday, March 18 - Sunday, March 24, 2024	No Classes - Spring Break
Monday, May 13, 2024	Last Day of Classes

### 2024 Accelerated Term 2 (Spring)

Date	Event
Monday, March 25, 2024	Classes Begin
Monday, May 13, 2024	Last Day of Classes

# AREAS OF STUDY

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Ocean County College offers a variety of different degrees and certificates. In this section, you can link to all of our different program requirements.

The programs and certificates are listed individually within each of the following related areas of study:

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- History, Language, & Global Studies (p. 35)
- Law & Public Safety (p. 38)
- Nursing & Health Sciences (p. 40)
- Performing and Fine Arts (p. 44)
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## B

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## C

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- Computer Science, Associate in Science (p. 50)
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- Culinary Arts, an Option to Hospitality, Recreation, and Tourism Management, Associate in Science (p. 16)
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## D

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- Education, an Option to the Associate in Arts in Liberal Arts (p. 23)
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## F

- Financial Market Analysis, Certificate of Completion (p. 21)
- Fine Arts, Associate in Arts (p. 44)
- Forensic Accounting, Certificate of Completion (p. 21)

## G

- Game Design and Development, an Option to the Associate in Science in Computer Science (p. 57)
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- General Studies, Associate in Science - Health and Physical Education Concentration (p. 26)
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## H

- Health Administration, an Option to the Associate in Science in Business Administration (p. 17)
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- Industrial Hygiene/Hazardous Materials Management, Certificate of Completion (p. 61)
- Industrial/Technical, an option to the Associate in Applied Science in Technical Studies. (p. 58)
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- Journalism, an Option to the Associate in Arts in Digital Mass Media (p. 32)

**L**

- Liberal Arts, Associate in Arts (p. 24)

**M**

- Medical & Behavioral Health, Option to the Associate in Science in Social Work (p. 12)
- Middle Eastern Studies, Certificate of Proficiency (p. 37)
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**N**

- Nursing, Associate in Applied Science (p. 40)
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**P**

- Paralegal Studies, Certificate of Proficiency (p. 38)
- Photography, an Option to the Associate in Arts in Liberal Arts (p. 33)
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**S**

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**T**

- Technology Leadership, Certificate of Completion (p. 62)
- Theatre, an Option to the Associate in Arts in Performing Arts (p. 46)

**V**

- Video Production, Certificate of Completion (p. 34)

1. the Associate in Arts (A.A.) degree
2. the Associate in Science (A.S.) degree
3. the Associate in Applied Science (A.A.S.) degree

The A.A. and the A.S. degrees prepare students for transfer to arts and sciences baccalaureate programs at four-year colleges and universities. The A.A.S. degree prepares students for immediate employment after graduation, although many students who pursue this degree transfer successfully to four-year colleges and universities.

## Programs of Study

Within each of the three degrees are several choices of programs. Students should choose a program best suited for their educational objectives. Options are defined by specific requirements, while concentrations include a set of suggested, but not required, courses. A substantial portion of the Liberal Arts degree and numerous requirements for General Studies and other degrees can be completed through the use of online courses.

## Certificates

Students can also obtain a Certificate of Proficiency or a Certificate of Completion. Certificate programs are designed to equip students with skills for immediate employment in a wide range of job possibilities. Certificates of Proficiency require 30 or more credits, while Certificates of Completion require a fewer number of credits. In general, credits earned through a certificate program may later be applied to an associate degree in a related field or in general education.

## Degrees Offered at OCC

OCC offers three degrees:

## 3+1 Programs

Students in the “3+1” program will be able to graduate with an associate degree from OCC in their chosen field of study and then matriculate into the Advanced and Continuous Studies degree program, allowing for financial aid to continue and for the full 90 credits to transfer to the aligned four-year university. The A.S. in Advanced and Continuous Studies contains multiple tracks that are specific to the student’s major, and the 300-level courses included in each track of this third-year program have been developed by OCC in conjunction with our four-year partners. All tracks included in the A.S. in Advanced and Continuous Studies program are directly aligned with both an OCC associate degree program and a bachelor’s degree program from a specified four-year institution partner. Upon successful completion, no course shall be repeated at the partner University.

### Southern New Hampshire University 3+1 Programs:

- Human Services/Addictions Counseling - Advanced and Continuous Studies, Associate in Science (p. 10)

## Advanced and Continuous Studies in Human Services/Addictions Counseling, Associate in Science

*Students are encouraged to keep track of degree requirements by using the “My Progress” screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

### 3+1 PROGRAM IN human services and addictions counseling southern new hampshire university (snhu) - online

Students in this human services/addiction counseling track of the “3+1” program graduate with an associate degree from OCC in Social Work and then matriculate into the Advanced and Continuous Studies degree program - Human Services/Addictions Counseling Track (AS.ACS.SOWK), allowing for financial aid to continue and for the full 90 credits to transfer to the aligned four-year university. The 300-level courses included in this track have been developed by OCC in conjunction with our four-year partner, Southern New Hampshire University (SNHU). Upon successful completion, no course shall be repeated at SNHU.

Junior		Credit Hours
First Semester		
SOWK 300	Human Services Organization Systems	3
ALDC 105	Addiction Counseling Skills	3.00000
ALDC 106	Assessing Addictive Disorders	3.00000
ALDC 107	Addiction Counseling Methodology	3.00000
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )		3
<b>Credit Hours</b>		<b>15</b>
Second Semester		
SOWK 301	Public Policy and Advocacy	3
SOCI 231	Social Problems	3.00000
ALDC 108	Addiction Counseling Client Education	3.00000
ALDC 200	Introduction to Peer Addiction Recovery	4.00000
APPR 151	Degree Apprenticeship	3
<b>Credit Hours</b>		<b>16</b>
<b>Total Credit Hours</b>		<b>31</b>

## Behavioral and Mental Health Programs

Programs in the areas of behavioral and mental health prepare students for employment in fields related to social work, counseling, addictions counseling, and other mental health related fields. This area includes both certificates that lead to employment and associate degrees that build toward a bachelor's and master's degree pathway.

### Degrees

- Psychology, an Option to the Associate in Art in Liberal Arts (p. 11)
- Social Work, Associate in Science (p. 12)
- Social Work Option in Medical & Behavioral Health, Associate in Science (p. 12)

### Certificates

- Addictions Counselor (p. 13)g (p. 13), Certificate of Completion (p. 13)

## Psychology, an Option to Associate in Arts in Liberal Arts

### Program Description

The Associate of Liberal Arts (AA) with an option in Psychology will prepare students for further academic and career study in the area of psychology at the junior and senior level designations. This option prepares students to transfer to a baccalaureate psychology program. The coursework is designed to foster an appreciation and understanding of the scientific study through 1) the utilization of the scientific method 2) exposing students to the history and scope of behavior and fundamental mental processes. Program graduates will learn basic and applied areas in the field of psychology. Students will apply relevant research to analyze and evaluate psychological perspectives and concepts.

### Transfer Information

Students pursuing the Liberal Arts degree – Psychology Option can transfer into majors such as Psychology, Social Sciences/Liberal Studies, and Psychology with teacher's certification. Many four-year colleges suggest coursework in psychology as well as other areas to specialize for future careers. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>).

### Career Information

The Associate of Arts degree is designed to provide students with the coursework needed to transfer to four-year institutions and pursue a bachelor's degree and/or master's degree in psychology or psychology related majors. The curriculum provides students with the knowledge and skills needed to pursue a pathway to careers in counseling or psychology. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com> (<https://ocean.emsicc.com/>)

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
COMM 154	Fundamentals of Public Speaking	3
<b>History</b>		
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> ) <sup>1</sup>		3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> ) <sup>1</sup>		3
<b>Humanities</b>		
PHIL 191	Introduction to Philosophy	3
Any ARTS, MUSC, or ENGL course from the List of Approved General Education Courses ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication</a> ) <sup>1</sup>		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>1</sup>		3
<b>Social Science</b>		
PSYC 172	General Psychology	3
Select from the following <sup>1</sup>		3
PSYC 173	Child Psychology	
PSYC 273	Adolescent Psychology	
PSYC 278	Life Span Development	
<b>Diversity</b>		
Diversity Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity</a> ) <sup>1</sup>		3
<b>Mathematics-Science-Technology</b>		
Mathematics, Lab Science, and Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>1&amp;2</sup>		12
<b>Program Requirement</b>		
Any STSC - Student Success Seminar course (p. 107) <sup>3</sup>		2
Psychology Program Electives (p. 11) <sup>1</sup>		9
<b>Elective</b>		
Elective to meet 60 credits		4
<b>Credit Hours</b>		<b>60</b>
<b>Total Credit Hours</b>		<b>60</b>

### Psychology Program Electives

Code	Title	Credit Hours
PSYC 173	Child Psychology	3
PSYC 174	Personality Theory	3
PSYC 175	Cross-Cultural Psychology	3
PSYC 240	Travel Seminar: the Person and Environment	3
PSYC 250	Introduction to Quantitative Analysis in The Social Sciences	3
PSYC 270	Psychology of Gender	3
PSYC 271	Abnormal Psychology	3
PSYC 273	Adolescent Psychology	3
PSYC 274	Social Psychology	3
PSYC 275	Educational Psychology	3
PSYC 278	Life Span Development	3

<sup>1</sup> Course selections should be based on the requirements of the intended transfer to a four-year institution. Students should speak to their advisor for clarification.

<sup>2</sup> Students must select one math course, one lab science course, and one technology course and complete the 12 cr. requirement with any additional math or science course from the list of Approved General Education Courses. Students may attempt to “test out” of the technology requirement. If they succeed, they must take an additional course(s) in math or science from the List of Approved General Education Courses.

<sup>3</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

## Social Work, Associate in Science Program Description

The Associate in Science (A.S.) Degree in Social Work will provide students with a comprehensive understanding of the discipline, applied concepts, and theories necessary for a future in the field of social work and other helping professions. The A.S. in Social Work is also designed for students who intend to transfer to an accredited four-year baccalaureate program in the field of Social Work (B.S.W.) or another human services degree program.

## Transfer Information

Students pursuing the Social Work degree can transfer into majors such as Social Sciences, Human/Public Services, Sociology, or Social Work. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the “Transfer Programs” feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Science degree is designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor’s degree for Social Work or a related field. The curriculum provides students with the knowledge and skills needed to pursue a pathway to social work, grant writing, community outreach, and case management as well as prepare students for graduate programs in Social Work. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com> (<https://ocean.emsicc.com/>)

*Students are encouraged to keep track of degree requirements by using the “My Progress” screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
ENGL 151	English I	3
MATH 156	Introduction to Statistics	3
SOWK 101	Introduction to Social Work	3
PSYC 172	General Psychology	3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>14</b>
Second Semester		
ENGL 152	English II	3
SOCI 181	Introduction to Sociology	3
SOWK 207	Group Dynamics	3
or PSYC 271	or Abnormal Psychology	
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>2</sup>		3

Elective <sup>3,4</sup>		3
<b>Credit Hours</b>		<b>15</b>
Third Semester		
SOWK 194	Interviewing and Communication Techniques	3
SOCI 282	Sociology of the Family	3
ANTH 134	Cultural Anthropology <sup>3</sup>	3
or SOCI 238	or Race and Ethnicity	
BIOL 114	Principles of Biological Science <sup>3</sup>	4
or BIOL 119	or Science and the Human Body	
Elective <sup>3,4</sup>		3
<b>Credit Hours</b>		<b>16</b>
Fourth Semester		
SOWK 201	Human Behavior and the Social Environment <sup>3</sup>	3
or PSYC 278	or Life Span Development	
SOWK 202	Social Work Seminar and Practicum	3
PHIL 190	Introduction to Critical Thinking	3
Select from the following <sup>4</sup>		3
HIST 230	America and the West After World War II	
POLI 161	American Federal Government	
POLI 183	Introduction to Political Science	
Elective <sup>3,4</sup>		3
<b>Credit Hours</b>		<b>15</b>
<b>Total Credit Hours</b>		<b>60</b>

- <sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.
- <sup>2</sup> Students may attempt to “test out” of the technology requirement. If they succeed, they must take an additional course(s) in math or science from the List of Approved General Education Courses.
- <sup>3</sup> Social Work students pursuing the Addictions Counseling Certificate can choose from the list of Addictions Counseling courses below. This particular choice in electives will allow students to complete 9 of the 18 credits required in the Addictions Counseling Certificate.
- ALDC 101 - Addiction Disorders and Recovery Supports  
ALDC 102 - Addiction Counseling: Professional Responsibilities  
ALDC 105 - Addiction Counseling Skills  
ALDC 106 - Assessing Addictive Disorders  
ALDC 107 - Addiction Counseling: Methodology  
ALDC 108 - Addiction Counseling: Client Education
- <sup>4</sup> Course selections should be based on the requirements of the intended transfer to a four-year institution. Students should speak to their advisor for clarification.

## Medical & Behavioral Health, Option to the Associate in Science in Social Work

### Program Description

The Associate in Science (A.S.) Degree in Social Work will provide students with a comprehensive understanding of the discipline, applied concepts, and theories necessary for a future in the field of social work and other helping professions. The A.S. in Social Work is also designed for students who intend to transfer to an accredited four-year baccalaureate program in the field of Social Work (B.S.W.) or another human services degree program.

This option will begin to prepare students to work in the field of medical social work. Foundational knowledge in areas related to medical and behavioral health will be emphasized in the curriculum. The practicum

portion of this option will take place in a medical setting. Additional prerequisites such as a background check may be involved.

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
ENGL 151	English I	3
MATH 156	Introduction to Statistics	3
SOWK 101	Introduction to Social Work	3
PSYC 172	General Psychology	3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>14</b>
Second Semester		
ENGL 152	English II	3
SOCI 181	Introduction to Sociology	3
SOWK 170	Trauma and Healing	3
SOWK 207	Group Dynamics	3
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>2</sup>		3
<b>Credit Hours</b>		<b>15</b>
Third Semester		
SOWK 171	Social Work in Health Care Settings	3
SOWK 194	Interviewing and Communication Techniques	3
SOCI 282	Sociology of the Family	3
ANTH 134 or SOCI 238	Cultural Anthropology <sup>3</sup> or Race and Ethnicity	3
BIOL 114 or BIOL 119	Principles of Biological Science <sup>3</sup> or Science and the Human Body	4
<b>Credit Hours</b>		<b>16</b>
Fourth Semester		
SOWK 201 or PSYC 278	Human Behavior and the Social Environment <sup>3</sup> or Life Span Development	3
SOWK 202	Social Work Seminar and Practicum <sup>4</sup>	3
PHIL 190	Introduction to Critical Thinking	3
Select from the following <sup>3</sup>		3
HIST 230	America and the West After World War II	
POLI 161	American Federal Government	
POLI 183	Introduction to Political Science	
PSYC 271	Abnormal Psychology	3
<b>Credit Hours</b>		<b>15</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science from the List of Approved General Education Courses.

<sup>3</sup> Course selections should be based on the requirements of the intended transfer to a four-year institution. Students should speak to their advisor for clarification.

<sup>4</sup> Practicum must take place at an articulated partner where the student can specialize in medical social work. The practicum may itself have specific pre-requisites, please see above in Program Description.

# Addictions Counseling, Certificate of Completion

## Certificate Description

This program of study is the mandatory core of alcohol and drug counseling courses designed to prepare the student for becoming credentialed in New Jersey as a Certified Alcohol and Drug Counselor. These specialized courses are approved by the State of New Jersey Board of Marriage and Family Therapy Examiner's Alcohol and Drug Counseling Committee and by the Addictions Professional Certification Board of New Jersey for the required 270 education hours.

## Certificate Requirements

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

Code	Title	Credit Hours
ALDC 101	Addictions Disorders and Recovery Supports	3
ALDC 102	Addictions Counseling: Professional Responsibilities	3
ALDC 105	Addiction Counseling Skills	3
ALDC 106	Assessing Addictive Disorders	3
ALDC 107	Addiction Counseling Methodology	3
ALDC 108	Addiction Counseling Client Education	3
<b>Total Credit Hours</b>		<b>18</b>

## Business Programs

Degrees in business include majors such as business administration, accounting, finance, management, marketing/sales, human resources, sports management, manufacturing/supply chain management, and entrepreneurship. Students interested in transferring to a four-year college/university are encouraged to pursue an associate of science degree in order to prepare for upper-level coursework in their major. Certificates and Associate of Applied Science degrees are for students entering directly into a career field such as legal secretary or paralegal. Ocean County College encourages students to discuss their transfer and career goals with an advisor.

## Degrees

- Accounting, an Option to the Associate in Science in Business Administration (p. 14)
- Business Administration, Associate in Science (p. 14)
- Business, Associate in Applied Science (p. 15)
- Business Concentration, (p. 25) General Studies, Associate in Science (p. 25)
- Culinary Arts, an Option in Hospitality, Recreation, and Tourism Management, Associate in Science (p. 16)
- Data Analytics, an Option to the Associate in Science in Business Administration (p. 16)
- Health Administration, an Option to the Associate in Science in Business Administration (p. 17)
- Hospitality, Recreation, and Tourism Management, Associate in Science (p. 18)
- Sports Management, an Option to the Associate in Science in Business Administration (p. 19)
- Supply Chain Management, an Option to the Associate in Science in Business Administration (p. 19)

## Certificates

- Accounting, Certificate of Proficiency (p. 20)
- Advanced Accounting, Certificate of Proficiency (p. 20)
- Business Studies, Certificate of Completion (p. 20)
- Data Analytics, Certificate of Completion (p. 21)
- Financial Market Analysis, Certificate of Completion (p. 21)
- Forensic Accounting, Certificate of Completion (p. 21)
- Small Business Management, Certificate of Proficiency (p. 21)

## Accounting, an Option to the Associate in Science in Business Administration

The Associate in Science (A.S.) Degree in Accounting is a business curriculum with an emphasis in accounting studies. This program is designed to transfer to four-year institutions and to prepare students for entry-level positions in the accounting profession. Students will be able to analyze and journalize transactions, prepare financial statements, and learn the managerial aspects involved in accounting. They will also understand the basic roles of sole proprietorships, corporations, and partnerships.

First Semester		Credit Hours
ENGL 151	English I	3
MATH 156 or MATH 191	Introduction to Statistics (or Higher) or Precalculus I	3
ACCT 161	Principles of Accounting I	3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		4
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>15</b>
Second Semester		Credit Hours
ENGL 152	English II	3
ACCT 162	Principles of Accounting II	3
ECON 151	Macroeconomic Principles	3
CSIT 123	Integrated Office Software	3
Any Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general_education">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general_education</a> )		3
<b>Credit Hours</b>		<b>15</b>
Third Semester		Credit Hours
BUSN 210	Business Communications	3
BUSN 271	Principles of Management	3
ECON 152	Microeconomics Principles	3
Accounting Program Elective(s) <sup>2</sup>		3
Any Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general_education">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general_education</a> )		3
<b>Credit Hours</b>		<b>15</b>
Fourth Semester		Credit Hours
BUSN 134	Principles of Marketing	3
BUSN 251	Business Law I	3
Accounting Program Elective(s) <sup>2</sup>		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Elective to meet 60 credits		3
<b>Credit Hours</b>		<b>15</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available.

Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Accounting Program Electives: include any ACCT (except ACCT 121) and/or any INTR course in the area of Accounting (with a 3 credit maximum in INTR).

## Business Administration, Associate in Science

### Program Description

The AS in Business Administration is designed for those students desiring to transfer to a baccalaureate program in business. This degree is a broad program of study that provides students with specific skills as well as a general overview of business topics.

### Transfer Information

Students pursuing the Business Administration degree can transfer into majors such as Accounting, Finance, Management, Marketing and Global/International Business. Many colleges offer opportunities for transfer both in and out of state. Admission is competitive and may require specific coursework to be completed prior to applying. Students are encouraged to work closely with OCC business faculty and Advising Transfer Services. Students planning to transfer to a four-year institution

in NJ can explore the "Transfer Programs" feature on NJ Transfer. [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>)

## Career Information

The Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC business faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

First Semester		Credit Hours
ENGL 151	English I	3
MATH 161 or Higher <sup>1</sup>		3-6
ECON 151	Macroeconomic Principles	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>		2
<b>Credit Hours</b>		<b>14-17</b>
Second Semester		
ENGL 152	English II	3
MATH 191 or Higher <sup>1</sup>		3
BUSN 134	Principles of Marketing	3
CSIT 123	Integrated Office Software	3
ECON 152	Microeconomics Principles	3
<b>Credit Hours</b>		<b>15</b>
Third Semester		
ACCT 161	Principles of Accounting I	3
BUSN 251	Business Law I	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		4
Elective <sup>3</sup>		3
<b>Credit Hours</b>		<b>16</b>
Fourth Semester		
ACCT 162	Principles of Accounting II	3
BUSN 271	Principles of Management	3
COMM 154	Fundamentals of Public Speaking	3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Elective to meet 60 credits <sup>3</sup>		0-3
<b>Credit Hours</b>		<b>12-15</b>
<b>Total Credit Hours</b>		<b>57-63</b>

<sup>1</sup> Most four-year business degree programs require Business Calculus or Calculus as the entry-level math course. Please discuss your course choices with your assigned advisor. Two math courses are required in order to complete this program.

<sup>2</sup> A variety of STSC -Student Success Seminar courses are available.

<sup>3</sup> Please speak to your academic advisor for assistance when selecting. BUSN 131 is a recommended elective.

## Business, Associate in Applied Science

### Program Description

This general business career preparation curriculum is designed to qualify students for entry-level positions in business, nonprofit organizations, and government organizations. Graduates can expect to find employment as a bookkeeper, retail manager, office manager, bank teller/loan officer trainee, sales/marketing person, and small business owner.

The A.A.S. Business degree is designed as a career, not transfer, program.

### Transfer Information

Associate of Applied Science (AAS) degrees are intended to prepare students for immediate entry into the workforce. The NJ Statewide Transfer Agreement does not guarantee the transfer of credit/coursework when a student earns an AAS degree and continues on to a four-year institution to complete a bachelor's degree. Students are encouraged to work closely with OCC business faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>).

### Career Information

The Associate of Applied Science Degrees are designed to provide students with the knowledge and skills necessary to start employment upon graduation. Several of the A.A.S. degrees provide the opportunity for the student to gain work experience by offering internship credit. These degrees are usually technical in nature and prepare the student for certification and licensing exams necessary to work in their field of choice. Students are strongly encouraged to consult with OCC business faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to help students explore degree programs and corresponding careers <https://ocean.emsicc.com/>

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

### Program Requirements

First Semester		Credit Hours
ENGL 151	English I	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )		3
BUSN 131	Introduction to Business Administration	3
COMM 154 or COMM 110	Fundamentals of Public Speaking or Introduction to Communications	3
CSIT 123	Integrated Office Software	3
<b>Credit Hours</b>		<b>15</b>
Second Semester		
ENGL 152	English II	3
BUSN 134	Principles of Marketing	3
BUSN 210	Business Communications	3
ECON 151	Macroeconomic Principles	3
Business Program Elective (p. 16)		3
<b>Credit Hours</b>		<b>15</b>

Third Semester		
ACCT 161	Principles of Accounting I	3
BUSN 151	Introduction to Human Resource Management	3
BUSN 251	Business Law I	3
BUSN 271	Principles of Management	3
ECON 152	Microeconomics Principles	3
<b>Credit Hours</b>		<b>15</b>
Fourth Semester		
ACCT 162	Principles of Accounting II	3
BUSN 220	Career Management and Professional Behavior	3
BUSN 252	Business Law II	3
Business Program Electives (p. 16)		2
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		4
<b>Credit Hours</b>		<b>15</b>
<b>Total Credit Hours</b>		<b>60</b>

## Business Program Electives

Code	Title	Credit Hours
ACCT 121	Fundamentals of Accounting	3
BUSN 133	Computer Keyboarding	1
BUSN 157	Introduction to Financial Software	1
BUSN 170	Small Business Management	3
BUSN 270	Principles of Advertising	3
BUSN 272	Principles of Investments	3
BUSN 275	Principles of Finance	3
CSIT 126	Intermediate Spreadsheets and Database	3

# Culinary Arts, an Option to Hospitality, Recreation, and Tourism Management, Associate in Science

The Associate in Science degree program in Hospitality, Recreation, and Tourism Management (HRTM) is designed to prepare students to begin a career in the creative, people-oriented hospitality, recreation, and tourism industries, or to continue with their education toward a Bachelor's degree. The program provides a business planning and management foundation that examines industry trends, consumer behavior, guest services, and other factors that influence hospitality recreation, and tourism development and promotion. Students will receive exposure to critical thinking skills as well as a broad education and awareness of values, skills, and attitudes that will prepare them for responsible citizenship roles across the scope of the hospitality, recreation, and tourism industry and society.

The purpose of the culinary option program is to build culinary knowledge, recipe execution competencies, and kitchen skills to prepare students for a career in the food and beverage/culinary segment of the hospitality industry. The content of this program addresses cooking fundamentals and provides a broad introduction to managerial principles in food and beverage operations.

First Semester		Credit Hours
ENGL 151	English I	3
MATH 156 or Higher		3
HRTM 110	Introduction to Hospitality, Recreation And Tourism Management	3
COMM 154	Fundamentals of Public Speaking	3

Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>14</b>
Second Semester		
ENGL 152	English II	3
BUSN 271	Principles of Management	3
ECON 151	Macroeconomic Principles or Microeconomics Principles	3
HRTM 230	Principles of Food and Beverage Management	3
Any Course from the Gen. Ed. Course List ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication</a> )		3
<b>Credit Hours</b>		<b>15</b>
Third Semester		
HRTM 212	Conferences, Conventions, and Special Events Management	3
HRTM 214	Supervision and Human Resource Management	3
HRTM 231	Culinary Fundamentals	3
CSIT 123	Integrated Office Software	3
Any Foreign Language Course from the Gen. Ed. Course list ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>2</sup>		3
<b>Credit Hours</b>		<b>15</b>
Fourth Semester		
APPR 151	Degree Apprenticeship (HRTM section only)	3
HRTM 220	Managerial Accounting for Hospitality Industry	3
HRTM 232	Advanced Culinary Concepts	3
Any Foreign Language Course from the Gen. Ed. Course list ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>2</sup>		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		4
<b>Credit Hours</b>		<b>16</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Two semesters of the same foreign language are strongly recommended (For example: SPAN 151 and SPAN 152)

## Data Analytics, an Option to the Associate in Science in Business Administration

### Program Description

The AS in Business Administration, Option in Data Analytics, is designed for those students desiring to transfer to a baccalaureate program in business and data analytics. This degree is a broad program of study that provides students with both business skills as well as a solid foundation in quantitative and programming skills. Students will generate insights from data allowing them to identify and predict business trends. Topics include computer databases, computer programming, inference, machine learning, optimization, probability and stochastic models, statistics, strategy, uncertainty quantification, and visual analytics.

### Transfer Information

The major of data analytics examines business principles with a focus on in-demand skills of analyzing data to guide decision making and improve an organization. Possible transfer opportunities in this field include: BS in Business Analytics and Data Science (NJCU), B.S. in Data Science or BS Business (NJIT), BS Data Science and Analytics (Thomas Edison), BS Business Administration, concentration Business Analytics (Montclair),



BS in Data Science or minor in Business Analytics (Ramapo), BS in Business Analytics and Information Technology (Rutgers - requirements include Calculus), BSBA Business Analytics (Rider), and BS Business Studies concentration Business Analytics (Stockton). Other transfer opportunities are available, visit the OCC Academic Advising & Transfer Services Office for more information.

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

First Semester		Credit Hours
ENGL 151	English I	3.00000
MATH 156 or Higher <sup>1</sup>		3-6
ECON 151	Macroeconomic Principles	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>		2
<b>Credit Hours</b>		<b>14-17</b>
Second Semester		
ENGL 152	English II	3
CSIT 165	Programming I	4.00000
BUSN 134	Principles of Marketing	3
CSIT 123	Integrated Office Software	3
ECON 152	Microeconomics Principles	3
<b>Credit Hours</b>		<b>16</b>
Third Semester		
ACCT 161	Principles of Accounting I	3
BUSN 251	Business Law I	3
CSIT 213	Database Management	3.00000
CSIT 168 or MATH 157	Introduction to Python Programming or Introduction to Data Science	2-4
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		4
<b>Credit Hours</b>		<b>15-17</b>
Fourth Semester		
ACCT 162	Principles of Accounting II	3
BUSN 271	Principles of Management	3
CSIT 126 or CSIT 185 or MATH 191 or CSIT 191	Intermediate Spreadsheets and Database <sup>1</sup> or Networking I or Precalculus I or Introduction to Artificial Intelligence	3.00000
COMM 154	Fundamentals of Public Speaking	3.00000
Elective to meet 60 credits <sup>3</sup>		3
<b>Credit Hours</b>		<b>15</b>
<b>Total Credit Hours</b>		<b>60-65</b>

<sup>1</sup> Most four-year business analytics degree programs require Statistics, yet many also desire Business Calculus or Calculus as the entry-level math course. Please discuss your course choices with your assigned advisor.

<sup>2</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>3</sup> BUSN 159 is a recommended elective.

## Health Administration, an Option to the Associate in Science in Business Administration

### Program Description

This option is a combination of the business and health professions, for persons who wish to pursue careers on the administrative side of the health care industry. This degree is ideal for students who wish to transfer and earn a bachelor's degree in Health Administration, as well as for students who wish to go to work immediately in a health care setting in a variety of positions, including as a patient access representative (with CHAM certification).

### Transfer Information

The major of Health Administration provides students with the skills to manage hospital and healthcare facilities including patient care, budgeting, and daily operations. Possible transfer opportunities in this field include: Stockton University, Bachelors of Science in Public Health with a concentration in Health Administration; Kean University, Bachelors of Science in Management, Bachelors of Art in Public Administration, or Bachelors of Science in Public Health; and Rutgers' University (New Brunswick Campus, Bloustein School of Planning and Public Policy) offers a B.S. and Masters in Health Administration. Other transfer opportunities are available, visit the OCC Academic Advising & Transfer Services Office for more information.

### Career Information

The Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC business faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

First Semester		Credit Hours
ENGL 151	English I	3
HEHP 183	Introduction to Health Administration	3
ECON 151	Macroeconomic Principles	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>14</b>
Second Semester		
ENGL 152	English II	3
BUSN 134	Principles of Marketing	3
CSIT 123	Integrated Office Software	3
ECON 152	Microeconomics Principles	3
COMM 154	Fundamentals of Public Speaking	3
<b>Credit Hours</b>		<b>15</b>
Third Semester		
MATH 156 or Higher		3
ACCT 161	Principles of Accounting I	3

BUSN 251	Business Law I	3
BIOL 130	Human Anatomy and Physiology I	4
Elective <sup>2</sup>		3
<b>Credit Hours</b>		<b>16</b>
<b>Fourth Semester</b>		
BUSN 271	Principles of Management	3
HEHP 227	Introduction to Public Health	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Elective <sup>2</sup>		3
<b>Credit Hours</b>		<b>15</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Suggested electives include HEHP 188 Introduction to Nutrition, AHMT 110 Medical Terminology, ACCT 162 Principles of Accounting II, and BIOL 131 Human Anatomy & Physiology II. Students should consider transfer plans and consult with Advising when selecting electives.

## Hospitality, Recreation, and Tourism Management; Associate in Science

### Program Description

The Associate in Science degree program in Hospitality, Recreation and Tourism Management (HRTM) is designed to prepare students to begin a career in the creative, people-oriented Hospitality, Recreation & Tourism industries, or to continue with their education toward a Bachelor's degree. The program provides a business planning and management foundation that examines industry trends, consumer behavior, guest services and other factors that influence Hospitality Recreation & Tourism development and promotion. Students will receive exposure to critical thinking skills as well as a broad education and awareness of values, skills, and attitudes that will prepare them for responsible citizenship roles across the scope of the hospitality, recreation and tourism industry and society.

### Transfer Information

Students pursuing the Hospitality, Recreation, and Tourism Management degree can transfer into majors such as Hospitality and Tourism, Recreation, and sometimes Business Administration with a concentration in Hospitality. Students should research availability of this major both in and out of state. Students are encouraged to work closely with OCC business faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

#### Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize

Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

First Semester		Credit Hours
ENGL 151	English I	3
MATH 156 or Higher		3
HRTM 110	Introduction to Hospitality, Recreation And Tourism Management	3
COMM 154	Fundamentals of Public Speaking	3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>14</b>
Second Semester		Credit Hours
ENGL 152	English II	3
BUSN 271	Principles of Management	3
ECON 151	Macroeconomic Principles	3
or ECON 152	or Microeconomics Principles	
HRTM 120	Marketing for Hospitality and Tourism	3
Any Course from the Gen. Ed. Course List ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication</a> )		3
<b>Credit Hours</b>		<b>15</b>
Third Semester		Credit Hours
HRTM 212	Conferences, Conventions, and Special Events Management	3
HRTM 214	Supervision and Human Resource Management	3
Choose any HRTM, INTR, APPR course <sup>2</sup>		3
CSIT 123	Integrated Office Software	3
Any Foreign Language Course from the Gen. Ed. Course list ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>3</sup>		3
<b>Credit Hours</b>		<b>15</b>
Fourth Semester		Credit Hours
HRTM 220	Managerial Accounting for Hospitality Industry	3
Any Foreign Language Course from the Gen. Ed. Course list ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>3</sup>		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		4
Elective(s) to meet 60 credits		6
<b>Credit Hours</b>		<b>16</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available.

Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> INTR (internship) and APPR (apprenticeship) course selections should be specialized in the area of Hospitality, Recreation, and Tourism Mgmt. All course selections should be based on the requirements of the intended transfer to a four-year institution. Students should speak to their advisor for clarification prior to registration.

<sup>3</sup> Two semesters of the same foreign language are strongly recommended (For example: SPAN 151 and SPAN 152)

# Sports Management, an Option to the Associate in Science in Business Administration

## Program Description

The AS in Business Administration is designed for those students desiring to transfer to a baccalaureate program in sports management. This degree is a broad program of study that provides students with specific skills as well as a general overview of the sports industry.

## Transfer Information

Students pursuing the Business Administration degree with a Sports Management Option can transfer into majors such as Sports Studies, Sports Management, Sports Marketing or Business Administration. Many colleges offer opportunities for transfer both in and out of state. Admission is competitive and may require specific coursework to be completed prior to applying. Students are encouraged to work closely with OCC business faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer. [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>)

## Career Information

The Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC business faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

First Semester		Credit Hours
ENGL 151	English I	3
MATH 156 or Higher		3
ECON 151	Macroeconomic Principles	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>14</b>
Second Semester		
ENGL 152	English II	3
BUSN 134	Principles of Marketing	3
CSIT 123	Integrated Office Software	3
ECON 152	Microeconomics Principles	3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		4
<b>Credit Hours</b>		<b>16</b>
Third Semester		
ACCT 161	Principles of Accounting I	3
BUSN 251	Business Law I	3
HEHP 188	Introduction to Nutrition	3
HEHP 267	Sports Management	3

Humanities or Social Science Gen. Ed. Requirement (<https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities>)

Credit Hours		15
Fourth Semester		
ACCT 162	Principles of Accounting II	3
BUSN 271	Principles of Management	3
HEHP 225	Contemporary Health	3
HEHP 228	Care and Prevention of Athletic Injuries	3
COMM 154	Fundamentals of Public Speaking	3
<b>Credit Hours</b>		<b>15</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

# Supply Chain Management, an Option to the Associate in Science in Business Administration

## Program Description

This option offers courses that focus on the activities involved in the management, procurement, and efficient movement of goods and its economic impact. It provides a broad program of study with introductory courses offering a pathway for students who wish to transfer and earn a baccalaureate degree in Supply Chain Management.

## Transfer Information

Students pursuing the Business Administration degree with a Supply Chain Management Option can transfer into majors such as Business Administration, Supply Chain Management, or Purchasing. Many colleges offer opportunities for transfer both in and out of state. Admission is competitive and may require specific coursework to be completed prior to applying. Students are encouraged to work closely with OCC business faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer. [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>)

## Career Information

The Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, including a supply chain manager who develops systems to move products from supplier to consumer, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC business faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

First Semester		Credit Hours
ENGL 151	English I	3
MATH 156	Introduction to Statistics (or higher)	3
ECON 151	Macroeconomic Principles	3
CSIT 123	Integrated Office Software	3

Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>	2
<b>Credit Hours</b>	<b>14</b>
<b>Second Semester</b>	
ENGL 152 English II	3
BUSN 115 Introduction to Supply Chain Management	3
BUSN 134 Principles of Marketing	3
ECON 152 Microeconomics Principles	3
GEOG 162 Human Geography or POLI 101 or Global Issues	3
<b>Credit Hours</b>	<b>15</b>
<b>Third Semester</b>	
ACCT 161 Principles of Accounting I	3
BUSN 163 Transportation Systems	3
BUSN 251 Business Law I	3
COMM 154 Fundamentals of Public Speaking	3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4
<b>Credit Hours</b>	<b>16</b>
<b>Fourth Semester</b>	
BUSN 249 Operations Management	3
Business Program Elective	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Elective <sup>2</sup>	6
<b>Credit Hours</b>	<b>15</b>
<b>Total Credit Hours</b>	<b>60</b>

#### Business Program Elective

Code	Title	Credit Hours
BUSN 271	Principles of Management	3
BUSN 275	Principles of Finance	3
ACCT 162	Principles of Accounting II	3

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Suggested electives include CSIT 165 Programming I or MATH 265 Calculus I. Students should consider transfer plans and consult with Advising when selecting electives.

## Accounting, Certificate of Proficiency

### Certificate Description

This certificate program in accounting is designed to provide students with detailed and robust courses offered in the profession of accounting. This certificate assists students who may be required to learn new fields in accounting for their job or need updates on current procedures.

### Certificate Requirements

Code	Title	Credit Hours
ENGL 151	English I	3
CSIT 123	Integrated Office Software	3
ECON 151	Macroeconomic Principles	3
ACCT 161	Principles of Accounting I <sup>1</sup>	3
ACCT 162	Principles of Accounting II	3

ACCT 263	Cost Accounting	3
ACCT 265	Auditing	3
ACCT 266	Federal Income Tax Accounting	3
BUSN 210	Business Communications	3
BUSN 271	Principles of Management	3
<b>Total Credit Hours</b>		<b>30</b>

## Advanced Accounting, Certificate of Proficiency

### Certificate Description

This certificate program in accounting is designed to help students with non-business/accounting baccalaureate degrees in meeting the New Jersey requirements for licensure as Certified Public Accountants (CPA). <sup>#</sup>More information regarding additional educational requirements to complete licensure as a CPA can be obtained through the New Jersey Society of CPAs (<https://www.njcpa.org>).

### Certificate Requirements

Code	Title	Credit Hours
ENGL 151	English I	3
ECON 151	Macroeconomic Principles	3
ACCT 161	Principles of Accounting I	3
ACCT 162	Principles of Accounting II	3
ACCT 261	Intermediate Accounting I	3
ACCT 262	Intermediate Accounting II	3
ACCT 263	Cost Accounting	3
ACCT 265	Auditing	3
ACCT 266	Federal Income Tax Accounting	3
BUSN 275	Principles of Finance	3

**Total Credits : 30 credits**

## Business Studies, Certificate of Completion

### Certificate Description

This is a broad program of study that provides students with specific business skills as well as a general overview of business. Students will be prepared for first-line supervision jobs in various fields such as retail and non-retail sales. Additionally, the courses in this certificate map to the A.S. in Business Administration, providing opportunity for transfer to a four-year business program. Enrolled students are also offered certification in financial information software on the main campus.

### Certificate Requirements

Code	Title	Credit Hours
CSIT 123	Integrated Office Software	3
ACCT 161	Principles of Accounting I	3
ECON 151	Macroeconomic Principles	3
BUSN 271	Principles of Management	3
BUSN 251	Business Law I	3

BUSN 134	Principles of Marketing	3
<b>Total Credit Hours</b>		<b>18</b>

## Data Analytics, Certificate of Completion

### Certificate Description

This certificate combines the basics of statistics and data science with applications in Business and Economics. It can be part of the AS Business Administration option in Data Analytics or can be used for acquiring in-demand job skills. Combined with the option in Data Analytics, it can be used for transfer to a four-year program. Students will have the opportunity to earn an industry-accepted credential in Business and Data Analytics.

### Certificate Requirements

Code	Title	Credit Hours
MATH 156 or Higher		3
BUSN 134	Principles of Marketing	3
or BUSN 271	Principles of Management	
BUSN 159	Survey of Business and Data Analytics	1
CSIT 123	Integrated Office Software	3
CSIT 165	Programming I	4
CSIT 168	Introduction to Python Programming	2-4
or MATH 157	Introduction to Data Science	
CSIT 213	Database Management	3
Choose from one of the following:		3
CSIT 126	Intermediate Spreadsheets and Database	
CSIT 185	Networking I	
CSIT 191	Introduction to Artificial Intelligence	
MATH 191	Precalculus I	
<b>Total Credit Hours</b>		<b>22-24</b>

## Financial Market Analysis, Certificate of Completion

### Certificate Description

The Financial Market Analysis Certificate of Completion is designed to prepare students for a career in the financial field or to enhance the knowledge and skills of individuals already working in the profession. This certificate can help in preparation for the Certified Financial Planners (CFP's) or Certified Financial Analysts (CFA's) exam. This certificate is designed as a career or transfer program. It is intended for students with a strong interest in accounting and economics.

### Certificate Requirements

Code	Title	Credit Hours
ACCT 161	Principles of Accounting I	3
ACCT 162	Principles of Accounting II	3
ECON 151	Macroeconomic Principles	3
BUSN 157	Introduction to Financial Software	1

BUSN 272	Principles of Investments	3
<b>Total Credit Hours</b>		<b>13</b>

## Forensic Accounting, Certificate of Completion

### Certificate Description

The Forensic Accounting and Fraud Examination Certificate of Completion is designed to prepare students for a career in the forensic accounting field or to enhance the knowledge and skills of individuals already working in accounting or in a related profession. This certificate can help in preparation for the Certified Fraud Examiner Exam. This certificate is designed as a career, not transfer, program. It is intended for students with a background in accounting.

### Certificate Requirements

Code	Title	Credit Hours
COMM 154	Fundamentals of Public Speaking	3
ACCT 261	Intermediate Accounting I <sup>1</sup>	3
ACCT 262	Intermediate Accounting II	3
ACCT 265	Auditing	3
ACCT 271	Forensic Accounting	3
ACCT 273	Legal Aspects of Financial Fraud	3
ACCT 275	Fraud Examination	3
ACCT 277	Digital Forensic Analysis	3
<b>Total Credit Hours</b>		<b>24</b>

<sup>1</sup> This course has a prerequisite of ACCT 162.

## Small Business Management, Certificate of Proficiency

### Certificate Description

The program of study is a core of business courses, which are designed to prepare the student for ownership and operation of a small enterprise. These specialized courses stress the role of the entrepreneur.

### Certificate Requirements

Code	Title	Credit Hours
ENGL 151	English I	3
ACCT 121	Fundamentals of Accounting	3
or ACCT 161	Principles of Accounting I	
BUSN 131	Introduction to Business Administration	3
BUSN 134	Principles of Marketing	3
BUSN 170	Small Business Management	3
BUSN 251	Business Law I	3
BUSN 271	Principles of Management	3
CSIT 123	Integrated Office Software	3
Small Business Management Certificate Electives (p. 22)		12
<b>Total Credit Hours</b>		<b>36</b>

### Small Business Management Certificate Electives

Code	Title	Credit Hours
ACCT 162	Principles of Accounting II	3
BUSN 210	Business Communications	3
BUSN 220	Career Management and Professional Behavior	3
BUSN 252	Business Law II	3
BUSN 270	Principles of Advertising	3
CSIT 126	Intermediate Spreadsheets and Database	3
MATH 156	Introduction to Statistics	3

## Education Programs

Both the associate degree in education and the associate degree in health and physical education enable students to explore practical applications of major educational theories, how to professionally conduct a classroom environment, and examine the interrelationship of the biological, cognitive, socio-emotional development of all learners, including exceptional children. These programs prepares students for acceptance into a 4-year education department by providing necessary coursework and preparation for passing the Core Praxis exam required for teachers.

### Degree

- Education, an Option to the Associate in Arts in Liberal Arts (p. 23)
- Health and Physical Education Concentration, General Studies, Associate in Science (p. 26)

## Education, an Option to the Associate in Arts in Liberal Arts

### Program Description

The Associate of Arts (AA) in Liberal Arts with an option in Education will offer students the first two years of coursework for acceptance into a four-year Teacher Preparation Program. The program will provide a specialized degree focusing on teaching in the elementary school (K-6) as a generalist. Emphasis will be placed on preparing students for passing the CORE Praxis test of Reading, Writing and Mathematics for acceptance into a College of Education. Embedded in the Education courses, students will be introduced to the rigors of the required edTPA for eventual New Jersey state licensure.

### Transfer Information

This major provides students with a liberal arts background and real world skills to manage the classroom setting including hand-on experience in the field as required by the State of NJ Department of Education. This degree is articulated with Kean's BA in Elementary Education K-6 & Teacher of Students with Disabilities (several academic content areas available); Stockton University's BA Early Childhood Education P-3 and Elementary Education K-6 with Liberal Studies. Other transfer opportunities are available, visit the OCC Academic Advising & Transfer Services Office for more information.

### Career Information

The Associate of Arts degree is designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree for an education program in NJ. The curriculum provides students with the knowledge and skills needed to pursue a pathway to teaching. Other career options may include admission/recruitment, corporate training, school counseling, activities director, and community health education. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com> (<https://ocean.emsicc.com/>)

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

Code	Title	Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
COMM 154	Fundamentals of Public Speaking	3
<b>History</b>		
HIST 173	United States History to 1877	3
HIST 174	United States History from 1877	3
<b>Humanities</b>		
ENGL 255	World Literature Ancient through 1600	3
or ENGL 256	World Literature 1600 to Present	
HIST 181	World Civilization to 1660	3
HIST 182	World Civilization From 1660	3
<b>Social Science</b>		
POLI 161	American Federal Government	3
or POLI 162	American State and Local Government	
GEOG 161	World Physical Geography	3
<b>Diversity</b>		
GEOG 162	Human Geography	3
<b>Math-Science-Tech</b>		
MATH 151 or Higher		3
BIOL 161	General Biology I	4
CSIT 110	Introduction to Computers and Computer Applications <sup>1</sup>	3
MATH 156	Introduction to Statistics	3
<b>Program Requirement</b>		
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>		2
Choose from the following: <sup>3</sup>		12
EDUC 140	Mathematics for the Professional Educator (Choose from the following:)	
EDUC 178	Introduction to the Education of Exceptional Students	
EDUC 261	Development of the Learner	
EDUC 277	The Teaching Profession in America	
EDUC 278	Teaching Profession Practicum	
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science from the List of Approved General Education Courses.

<sup>2</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>3</sup> Course selections should be based on the requirements of the intended transfer to a four-year institution. Students should speak to their advisor for clarification.

## General Studies & Liberal Arts

Students pursuing the General Studies Associate in Science (A.S.) degree can create an individualized program in a specific academic area. Students may explore career fields while selecting courses that will facilitate their goal of transferring to a four-year college/university or beginning a career. An A.S. degree is recommended for students planning to transfer into a Bachelor's of Science (B.S.) degree.

- General Studies, Associate in Science - Business Concentration (p. 25)
- General Studies, Associate in Science - Computer Studies Concentration (p. 26)
- General Studies, Associate in Science - Health and Physical Education Concentration (p. 26)
- General Studies, Associate in Science - Humanities Concentration (p. 27)
- General Studies, Associate in Science - Mathematics Concentration (p. 28)
- General Studies, Associate in Science - Science Concentration (p. 29)
- General Studies, Associate in Science - Social Science Concentration (p. 30)

The Liberal Arts Associate in Arts (A.A.) degree can transfer into a wide range of degree programs, such as Sociology, Political Science, and Communications. Students are encouraged to work closely with OCC faculty and The Advising and Transfer Services Office. An A.A. degree is recommended for students planning to transfer into a Bachelor's of Arts (B.A.) degree.

- Liberal Arts, Associate in Arts (p. 24)

## Liberal Arts, Associate in Arts

### Program Description

The Associate in Arts (A.A.) degree in Liberal Arts is designed for students planning to transfer to a four-year college or university. The degree program includes 45 credits of General Education courses plus elective courses for a minimum total of 60 credits. General Education courses must be selected from the official list of Approved General Education Courses. All students must complete STSC 150, Student Success Seminar, during their first year of enrollment. When selecting electives, students may take courses that interest them. The Liberal Arts degree can include no more than 6 credits of business courses (ACCT, BUSN, HRTM, and LAAW).

### Specific Areas of Interest Available to AA in Liberal Arts Students

The Liberal Arts degree does not require an academic major. While attending OCC, students may begin to explore specific areas of interest that they may pursue at a four-year institution. Areas of interest include the following:

- Economics
- Exercise Science / Sports Medicine / Sports Management
- Film Studies
- Health and Human Performance
- Languages

- Mathematics
- Middle Eastern Studies
- Political Science
- Social Science
- Sociology
- Speech and Theater

## Transfer Information

Students pursuing the Liberal Arts degree can transfer into a wide range of degree programs, such as Sociology, Political Science, and Communications. Students are encouraged to work closely with OCC faculty and The Advising and Transfer Services Office. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

Code	Title	Credit Hours
<b>Communication</b>		
ENGL 151	English I	3
ENGL 152	English II	3
COMM 154	Fundamentals of Public Speaking	3
<b>History</b>		
History Gen. Ed. Requirement (p. 124)		3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )		3
<b>Humanities</b>		
Humanities Gen. Ed. Requirement (p. 124)		3
Humanities Gen. Ed. Requirement (p. 124)		3
Humanities Gen. Ed. Requirement (p. 124)		3
<b>Social Science</b>		
Social Science Gen. Ed. Requirement (p. 126)		3
Social Science Gen. Ed. Requirement (p. 126)		3
<b>Diversity</b>		
Diversity Gen. Ed. Requirement (p. 124)		3
<b>Mathematics-Science-Technology</b>		
Mathematics, Lab Science, and Technology Gen. Ed. Requirement (p. 125) <sup>1</sup>		12
<b>Program Requirement</b>		
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>		2
<b>Elective Courses</b>		



Electives to meet 60 credits	13
<b>Total Credit Hours</b>	<b>60</b>

- Students must select one math course, one lab science course, and one technology course and complete the 12 cr. Requirement with any additional math or science course from the List of Approved General Education Courses.  
Students may attempt to 'test out' of the technology requirement. If they succeed, they must take an additional course(s), in math or science from the List of Approved General Educational Courses.
- A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

## General Studies, Associate in Science - Business Concentration

### Program Description

The Associate in Science (A.S.) degree is designed for students who wish to create an individualized program in a specific academic area. Students may explore career fields while selecting courses that will facilitate their goal of transferring to a four-year college/university or beginning a career. Students must complete the following:

- All students must complete STSC 150, Student Success Seminar, during their first year of enrollment.
- A minimum of 30 credits from the list of Approved General Education Courses.
- At least 18 credits from the academic area of Business to satisfy the Department Concentration.
- Additional elective credits to meet the requirements for the degree (minimum of 60 credits).

### Transfer Information

Students pursuing the General Studies Business degree can build a comprehensive concentration in the area in order to transfer into a wide range of programs, such as Management, Marketing, Accounting, Finance, Sports Studies, and Hospitality Recreation & Tourism. Students are encouraged to work closely with OCC business faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>).

### Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC business faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

Code	Title	Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
<b>Humanities</b>		
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Social Science</b>		
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
<b>Additional Humanities or Social Science Credit</b>		
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Mathematics-Science-Technology</b>		
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		4
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>1</sup>		3
<b>Additional General Education Credit</b>		
Any Course(s) from Gen. Ed. Course List ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication</a> )		6
<b>Program Requirement</b>		
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>		2
<b>Department Concentration</b>		
To satisfy the department concentration, students must earn 18 credits from the academic area of Business. Course prefixes for the Business concentration are: ACCT, BUSN, CSIT, HRTM, LAAW <sup>3</sup>		18
<b>Elective Courses</b>		
Electives to meet 60 credits		9
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science or technology from the List of Approved General Education Courses.

<sup>2</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>3</sup> CSIT 110, CSIT 123, and CSIT 165 cannot be applied to this concentration.

# General Studies, Associate in Science - Computer Science Concentration

## Program Description

The Associate in Science (A.S.) degree is designed for students who wish to create an individualized program in a specific academic area. Students may explore career fields while selecting courses that will facilitate their goal of transferring to a four-year college/university or beginning a career. Students must complete the following:

- a. All students must complete STSC 150, Student Success Seminar, during their first year of enrollment.
- b. A minimum of 30 credits from the list of Approved General Education Courses.
- c. At least 18 credits from the academic area of Computer Studies to satisfy the Department Concentration.
- d. Additional elective credits to meet the requirements for the degree (minimum of 60 credits).

## Transfer Information

Students pursuing the General Studies Computer Studies degree can build a comprehensive concentration in the area of Computer Science in order to transfer into a wide range of programs, such as Computer Science, Cyber Security, Information Technology, Information Systems, Web Development, and Software Engineering. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>).

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.

Code	Title	Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
<b>Humanities</b>		
	Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Social Science</b>		

Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
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<b>Additional Humanities or Social Science Credit</b>	
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3

<b>Mathematics-Science-Technology</b>	
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )	3

Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4
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Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>1</sup>	3
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<b>Additional General Education Credit</b>	
Any course(s) from the Gen. Ed. Course list ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication</a> )	6

<b>Program Requirement</b>	
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>	2

<b>Department Concentration</b>	
To satisfy the department concentration, students must earn 18 credits from the academic area of Computer Studies. The course prefix for the Computer Studies concentration is CSIT. <sup>3</sup>	18

<b>Elective Courses</b>	
Electives to meet 60 credits	9

<b>Total Credit Hours</b>	<b>60</b>
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<sup>1</sup> Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science or technology from the List of Approved General Education Courses.

<sup>2</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>3</sup> CSIT 110, CSIT 123, and CSIT 165 cannot be applied to this concentration.

# General Studies, Associate in Science - Health and Physical Education Concentration

## Program Description

The Associate in Science (A.S.) degree is designed for students who wish to create an individualized program in a specific academic area. Students may explore career fields while selecting courses that will facilitate their goal of transferring to a four-year college/university or beginning a career. Students must complete the following:

- a. All students must complete STSC 150, Student Success Seminar, during their first year of enrollment.
- b. A minimum of 30 credits from the list of Approved General Education Courses.

c. At least 18 credits from the academic area of Health and Physical Education to satisfy the Department Concentration.

d. Additional elective credits to meet the requirements for the degree (minimum of 60 credits).

## Transfer Information

Students pursuing the General Studies Health & Physical Education degree can build a comprehensive concentration in the area of Health & Human Performance in order to transfer into a wide range of programs, such as Global Fitness and Physical Education with Teacher's Certification. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>).

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

Code	Title	Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
<b>Humanities</b>		
	Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Social Science</b>		
	Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
<b>Additional Humanities or Social Science Credit</b>		
	Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Mathematics-Science-Technology</b>		
	Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )	3
	Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4
	Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>1</sup>	3
<b>Additional General Education Credit</b>		

Any course(s) from the Gen. Ed. Course list (<https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication>) 6

**Program Requirement**  
Any STSC - Student Success Seminar course (p. 107)<sup>2</sup> 2

**Department Concentration**  
To satisfy the department concentration, students must earn 18 credits from the academic area of Health and Physical Education. Course prefixes for the Health and Physical Education concentration are: HEHP and HHAW 18

**Elective Courses**  
Electives to meet 60 credits 9

**Total Credit Hours** 60

<sup>1</sup> Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science or technology from the List of Approved General Education Courses.

<sup>2</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

## General Studies, Associate in Science - Humanities Concentration

### Program Description

The Associate in Science (A.S.) degree is designed for students who wish to create an individualized program in a specific academic area. Students may explore career fields while selecting courses that will facilitate their goal of transferring to a four-year college/university or beginning a career. Students must complete the following:

a. All students must complete STSC 150, Student Success Seminar, during their first year of enrollment.

b. A minimum of 30 credits from the list of Approved General Education Courses.

c. At least 18 credits from the academic area of Humanities to satisfy the Department Concentration.

d. Additional elective credits to meet the requirements for the degree (minimum of 60 credits).

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

Code	Title	Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
<b>Humanities</b>		
	Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Social Science</b>		

Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
<b>Additional Humanities or Social Science Credit</b>	
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Mathematics-Science-Technology</b>	
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )	3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>1</sup>	3
<b>Additional General Education Credit</b>	
Any Course(s) from the Gen. Ed. Course List ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication</a> )	6
<b>Program Requirement</b>	
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>	2
<b>Department Concentration</b>	
To satisfy the department concentration, students must earn 18 credits from the academic area of Humanities. Course prefixes for the Humanities concentration are: ARTS, ASLN, COEM, COCG, COMM, DANC, ENGL, FILM, HIST, HUMN, MUSC, PHIL, PHOT, RELG, THTR, or any foreign language.	18
<b>Elective Courses</b>	
Electives to meet 60 credits	9
<b>Total Credit Hours</b>	<b>60</b>

<sup>1</sup> Students may attempt to “test out” of the technology requirement. If they succeed, they must take an additional course(s) in math or science or technology from the List of Approved General Education Courses.

<sup>2</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

## General Studies, Associate in Science - Mathematics Concentration

### Program Description

The Associate in Science (A.S.) degree is designed for students who wish to create an individualized program in a specific academic area. Students may explore career fields while selecting courses that will facilitate their goal of transferring to a four-year college/university or beginning a career. Students must complete the following:

- a. All students must complete STSC 150, Student Success Seminar, during their first year of enrollment.
- b. A minimum of 30 credits from the list of Approved General Education Courses.

- c. At least 18 credits from the academic area of Mathematics to satisfy the Department Concentration.
- d. Additional elective credits to meet the requirements for the degree (minimum of 60 credits).

### Transfer Information

Students pursuing the General Studies Math degree can build a comprehensive concentration in the area of Mathematics in order to transfer into a wide range of programs, such as Mathematics, Actuarial Science, Finance, Physics, Computer Science, and Engineering. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the “Transfer Programs” feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>).

### Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor’s degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/> (<https://ocean.emsicc.com/>)

**Students are encouraged to keep track of degree requirements by using the “My Progress” screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

Code	Title	Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
<b>Humanities</b>		
	Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Social Science</b>		
	Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
<b>Additional Humanities or Social Science Credit</b>		
	Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Mathematics-Science-Technology</b>		
	Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )	3
	Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4
	Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>1</sup>	3

**Additional General Education Credit**

Any Course(s) from the Gen. Ed. Course List (<https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication>) 6

**Program Requirement**

Any STSC - Student Success Seminar course (p. 107) <sup>2</sup> 2

**Department Concentration**

To satisfy the department concentration, students must earn 18 18 credits from the academic area of Mathematics. Course prefixes for the Mathematics concentration are: MATH and PHYS

**Elective Courses**

Electives to meet 60 credits 9

**Total Credit Hours** 60

1 Students may attempt to “test out” of the technology requirement. If they succeed, they must take an additional course(s) in math or science or technology from the List of Approved General Education Courses.

2 A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

## General Studies, Associate in Science - Science Concentration

### Program Description

The Associate in Science (A.S.) degree is designed for students who wish to create an individualized program in a specific academic area. Students may explore career fields while selecting courses that will facilitate their goal of transferring to a four-year college/university or beginning a career. Students must complete the following:

- All students must complete STSC 150, Student Success Seminar, during their first year of enrollment.
- A minimum of 30 credits from the list of Approved General Education Courses.
- At least 18 credits from the academic area of Science to satisfy the Department Concentration.
- Additional elective credits to meet the requirements for the degree (minimum of 60 credits).

### Transfer Information

Students pursuing the General Studies Science degree can build a comprehensive concentration in the area of Science in order to transfer into a wide range of programs, such as Biology (Pre-Med), Chemistry, Exercise Science (Pre-PT), Environmental Science, and Animal Science (Pre-Vet). Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the “Transfer Programs” feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>).

### Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career

pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

**Students are encouraged to keep track of degree requirements by using the “My Progress” screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

Code	Title	Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
<b>Humanities</b>		
	Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Social Science</b>		
	Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
<b>Additional Humanities or Social Science Credit</b>		
	Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Mathematics-Science-Technology</b>		
	Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )	3
	Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4
	Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>1</sup>	3
<b>Additional General Education Credit</b>		
	Any Course(s) from the Gen. Ed. Course List ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication</a> )	6
<b>Program Requirement</b>		
	Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>	2
<b>Department Concentration</b>		
	To satisfy the department concentration, students must earn 18 18 credits from the academic area of Science. Course prefixes for the Science concentration are: BIOL, CHEM, ENVI, PHYS, SCIE	
<b>Elective Courses</b>		
	Electives to meet 60 credits	9
<b>Total Credit Hours</b>		<b>60</b>

- Students may attempt to “test out” of the technology requirement. If they succeed, they must take an additional course(s) in math or science or technology from the List of Approved General Education Courses.
- A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

# General Studies, Associate in Science - Social Science Concentration

## Program Description

The Associate in Science (A.S.) degree is designed for students who wish to create an individualized program in a specific academic area. Students may explore career fields while selecting courses that will facilitate their goal of transferring to a four-year college/university or beginning a career. Students must complete the following:

- All students must complete STSC 150, Student Success Seminar, during their first year of enrollment.
- A minimum of 30 credits from the list of Approved General Education Courses.
- At least 18 credits from the academic area of Social Science to satisfy the Department Concentration.
- Additional elective credits to meet the requirements for the degree (minimum of 60 credits).

## Transfer Information

Students pursuing the General Studies Social Science degree can build a comprehensive concentration in the area of Social Science in order to transfer into a wide range of programs, such as Addictions, Education, Criminal Justice, and Public Services. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>).

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

Code	Title	Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
<b>Humanities</b>		
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Social Science</b>		

Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
<b>Additional Humanities or Social Science Credit</b>	
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Mathematics-Science-Technology</b>	
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )	3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>1</sup>	3
<b>Additional General Education Credit</b>	
Any Course(s) from the Gen. Ed. Course list ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication</a> )	6
<b>Program Requirement</b>	
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>	2
<b>Department Concentration</b>	
To satisfy the department concentration, students must earn 18 credits from the academic area of Social Science. Course prefixes for the Social Science concentration are: STSC, ALDC, ANTH, CRIM, ECON, EDUC, FIRE, GEOG, HLSC, POLI, PSYC, SOCI, SOWK	18
<b>Elective Courses</b>	
Electives to meet 60 credits	9
<b>Total Credit Hours</b>	<b>60</b>

- Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science or technology from the List of Approved General Education Courses.
- A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

## Graphics, Design, Media, & Communications

Programs in the areas of Graphics, Design, Media, & Communications incorporate a broad spectrum of programs in media, design, photography, journalism, and broadcast. Students have an array of options to choose from that will include instruction in both theory and technical skills. With both certificates and associate degrees offered, students can choose between completing a certification or completing an associate's degree and transferring to a bachelor's degree program at a four-year university.

### Degrees

- Broadcast/Production, an Option to the Associate in Arts in Digital Mass Media (p. 31)
- Journalism, an Option to the Associate in Arts in Digital Mass Media (p. 32)
- Graphic Arts, Design, & Media; Associate in Science (p. 32)
- Photography, an Option to the Associate in Arts in Liberal Arts (p. 33)

## Certificates

- Photography, Certificate of Completion (p. 34)
- Video Production, Certificate of Completion (p. 34)

## Broadcast/Production, an Option to the Associate in Arts in Digital Mass Media

### Program Description

The A.A. degree in Digital Mass Media offers students the first two years of courses and fieldwork which allow students to transfer into a baccalaureate program or to seek immediate employment. The program prepares for a variety of production or writing positions at newspapers and magazines (print and online), radio and television stations (and their associated Web sites), cable systems, video production companies and other production facilities. The program also prepares students for careers as publicity writers for public relations firms, advertising agencies, businesses, and organizations. The curriculum gives students hands-on writing, production, and programming experience at the College radio station, television station, video editing/post production lab, literary magazine, and the print and online versions of the college newspaper. Students also gain experience in blogs, podcasts and other new media used by both professional and citizen journalists.

## Transfer Information

Students pursuing the Broadcast Production degree can transfer into majors such as communications, broadcast, and radio & television production. Admission to these majors is often competitive and usually requires a portfolio and interview. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
ENGL 151	English I	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>3</sup>		3
COEM 120	Television Studio Production	3
COMM 151	Media Writing I	3
COMM 154	Fundamentals of Public Speaking	3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>17</b>
Second Semester		Credit Hours
ENGL 152	English II	3
COEM 220	Video Location Production	3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> ) <sup>2</sup>		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> ) <sup>3</sup>		4
<b>Credit Hours</b>		<b>16</b>
Third Semester		Credit Hours
Diversity Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity</a> )		3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> ) <sup>2</sup>		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Mathematics or Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>3</sup>		3-4
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
<b>Credit Hours</b>		<b>15-16</b>
Fourth Semester		Credit Hours
COEM 284	Broadcast News Production	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>3</sup>		3
Elective credits to total 60 cr.		0-1
<b>Credit Hours</b>		<b>12-13</b>
<b>Total Credit Hours</b>		<b>60-62</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available.

Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Selection should be based upon the requirements of the four-year transfer institution

<sup>3</sup> Students must select one math course, one lab science course, and one technology course and complete the 12 credit requirement with any additional math or science course from the list of Approved General Education Courses. Students may attempt to “test out” of the technology requirement. If they succeed, they must take an additional course in math or science from the List of Approved General Education Courses.

# Journalism, an Option to the Associate in Arts in Digital Mass Media

## Program Description

The A.A. degree in Digital Mass Media offers students the first two years of courses and fieldwork which allow students to transfer into a baccalaureate program or to seek immediate employment. The program prepares for a variety of production or writing positions at newspapers and magazines (print and online), radio and television stations (and their associated Web sites), cable systems, video production companies and other production facilities. The program also prepares students for careers as publicity writers for public relations firms, advertising agencies, businesses, and organizations. The curriculum gives students hands-on writing, production, and programming experience at the College radio station, television station, video editing/post production lab, literary magazine, and the print and online versions of the college newspaper. Students also gain experience in blogs, podcasts and other new media used by both professional and citizen journalists.

## Transfer Information

Students pursuing the Journalism degree can transfer into majors such as journalism, communications, and English/creative writing. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the “Transfer Programs” feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor’s degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the “My Progress” screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester	Credit Hours
ENGL 151 English I	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>1</sup>	3
COMM 151 Media Writing I	3
COMM 154 Fundamentals of Public Speaking	3
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>	2
<b>Credit Hours</b>	<b>14</b>

Second Semester		
ENGL 152	English II	3
COMM 281	Mass Communications	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> ) <sup>3</sup>		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> ) <sup>1</sup>		4
<b>Credit Hours</b>		<b>16</b>
Third Semester		
COMM 172	Communication Law	3
Diversity Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity</a> )		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>3</sup>		3
Mathematics or Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>1</sup>		3-4
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
<b>Credit Hours</b>		<b>15-16</b>
Fourth Semester		
COEM 284	Broadcast News Production	3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> ) <sup>3</sup>		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>1</sup>		3
Elective to meet 60 credits		0-1
<b>Credit Hours</b>		<b>15-16</b>
<b>Total Credit Hours</b>		<b>60-62</b>

<sup>1</sup> Students must select one math course, one lab science course, and one technology course and complete the 12 credit requirement with any additional math or science course from the list of Approved General Education Courses. Students may attempt to “test out” of the technology requirement. If they succeed, they must take an additional course in math or science from the List of Approved General Education Courses

<sup>2</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>3</sup> Selection should be based upon the requirements of the four-year transfer institution.

# Graphic Arts, Design, & Media; Associate in Science

## Program Description

The A.S degree in Graphic Arts, Design, and Media offers students the first two years of coursework in various design avenues. The program provides the foundation courses that allow students to transfer into baccalaureate programs in design, which will prepare them for design fields in print, multimedia, and the web. Students gain a comprehensive understanding of the discipline and the ability to create a portfolio of work necessary for a career in the industry.



## Transfer Information

Students who complete the Graphic Arts, Design, & Media degree can transfer into majors such as Graphic Design, Digital & Multimedia or Visual Communication Design. Many colleges offer opportunities for transfer both in and out of state. Admission is competitive and may require specific coursework to be completed, portfolio submission, and interview during the application process. Transfer credit for Art, Graphic Design, and Electronic Media course may be evaluated after a review of the student's projects in the course. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer. [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>)

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester	Credit Hours
ENGL 151 English I	3
ARTS 183 Basic Drawing	3
PHOT 181 Basic Digital Photography	3
GRPH 101 History of Media and Design	3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>	2
<b>Credit Hours</b>	<b>14</b>
Second Semester	Credit Hours
ENGL 152 English II	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )	3
ARTS 182 Art From Renaissance to Modern World or ARTS 205 or Modern Art	3
ARTS 184 Two-Dimensional Design	3
GRPH 151 Digital Imagery	3
<b>Credit Hours</b>	<b>15</b>
Third Semester	Credit Hours
GRPH 251 InDesign and Typography	3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>2</sup>	3
Any Course from the Gen. Ed. Course List ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication</a> )	3
Elective (p. 33) <sup>3</sup>	3
<b>Credit Hours</b>	<b>15</b>
Fourth Semester	Credit Hours
GRPH 281 Graphics Portfolio	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4

Any Course from the Gen. Ed. Course List ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#communication</a> )	3
Elective (p. 33) <sup>3</sup>	3
<b>Credit Hours</b>	<b>16</b>
<b>Total Credit Hours</b>	<b>60</b>

- <sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.
- <sup>2</sup> Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science from the List of Approved General Education Courses.
- <sup>3</sup> Some suggested electives are listed below. Selection of electives should be based on the requirements of the four-year institution.

## Suggested Graphic Arts, Design, and Media Electives

Code	Title	Credit Hours
ARTS 186	Three-Dimensional Design	3
ARTS 286	Painting I	3
COEM 220	Video Location Production	3
COEM 224	Video Editing and Post Production	3
COEM 230	Audio Recording for Electronic Media	3
PHOT 187	Experimental Digital Photography	3
PHOT 188	Intermediate Digital Photography	3
PHOT 207	Photojournalism	3

## Photography, an Option to the Associate in Arts in Liberal Arts Program Description

The Associate in Arts degree in Liberal Arts with an option in Photography provides the first two years of foundational courses that allow students to transfer into a baccalaureate program in photography. This program will prepare students for careers in photojournalism, fine art, photography, commercial/industrial photography, studio/portrait photography, and/or freelance photography.

## Transfer Information

Students pursuing the Photography degree can transfer into majors such as Photography, Art or Photojournalism. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Arts Degree is designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a

resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

Photographers use their technical expertise, creativity, and composition skills to produce and preserve images. Working conditions for photographers vary by specialty. Some photographers travel for photo shoots, working either indoors or outdoors. Others work in studios; still others work in laboratories and use microscopes to photograph subjects.

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
COMM 154	Fundamentals of Public Speaking	3
<b>History</b>		
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )		3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )		3
<b>Humanities</b>		
PHOT 101	History of Photography	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Social Science</b>		
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
<b>Diversity</b>		
Diversity Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity</a> )		3
<b>Mathematics/Science/Technology</b>		
Mathematics, Lab Science, Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>1</sup>		12
<b>Program Requirements</b>		
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>		2
PHOT 181	Basic Digital Photography	3
PHOT 187	Experimental Digital Photography	3
PHOT 188	Intermediate Digital Photography	3
PHOT 195	Lightroom & Photoshop for Photographers	3
<b>Elective</b>		
Elective credits to total 60 credits		1
<b>Credit Hours</b>		<b>60</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> Students must select one math course, one lab science course, and one technology course and complete the 12 cr. requirement with any additional math or science course from the list of Approved General Education Courses. Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science from the List of Approved General Education Courses.

<sup>2</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

# Photography, Certificate of Completion

## Certificate Description

The Photography certificate program provides students with a working knowledge of black-and-white and color photography, and fundamental laboratory and technical skills required for entry-level employment. The curriculum is designed to teach students to become independent professional photographers or to work as technicians/photographers for others.

## Certificate Requirements

First Semester		Credit Hours
PHOT 181	Basic Digital Photography	3
PHOT 195	Lightroom & Photoshop for Photographers	3
GRPH 151	Digital Imagery	3
<b>Credit Hours</b>		<b>9</b>
<b>Second Semester</b>		
PHOT 187	Experimental Digital Photography	3
PHOT 188	Intermediate Digital Photography	3
INTR 289	Internship - Advanced	2
<b>Credit Hours</b>		<b>8</b>
<b>Total Credit Hours</b>		<b>17</b>

# Video Production, Certificate of Completion

## Certificate Description

This certificate program prepares students for entry-level video production positions in the arts, entertainment, and educational media, including basic marketing/public relations experiences in planning and executing visual programming. Completion of Adobe Certified Associate Industry Credential is encouraged after completion of COEM 220 Video Location Production.

## Certificate Requirements

Code	Title	Credit Hours
ENGL 151	English I	3
COEM 120	Television Studio Production	3
COMM 151	Media Writing I	3
COEM 220	Video Location Production	3
COMM 281	Mass Communications	3
COMM 290	Communications Internship I	3
<b>Total Credit Hours</b>		<b>18</b>

## History, Language, and Global Studies

Students pursuing the History, Language, and Global Studies Associate in Arts (A.A.) degree can create an individualized program in a specific academic area. Students may explore career fields while selecting courses that will facilitate their goal of transferring to a four-year college/university or beginning a career. An A.A. degree is recommended for students planning to transfer into a Bachelor's of Arts (B.A.) degree.

### Degrees

- American Sign Language/Interpreter Training, Associate in Applied Science (p. 35)
- English, an Option to the Associate in Arts in Liberal Arts (p. 36)
- History, an Option to the Associate in Arts in Liberal Arts (p. 36)

### Certificate

- Middle Eastern Studies, Certificate of Completion (p. 37)

## American Sign Language - English Interpreting, Associate in Applied Science

### Program Description

The AAS in American Sign Language-English Interpreting program prepares students to interpret English into ASL and ASL into English. The program promotes American Sign Language skills, an understanding of deaf culture, knowledge of the interpreter's role and responsibility, theoretical skills in interpreting, and practical experience in interactive settings. Various settings in which the interpreter works are examined in addition to ethical decision making in relation to the role of the interpreter.

This program attracts applicants coming from various backgrounds:

- graduates of two and four year ASL programs,
- individuals with no degree but with prior knowledge and skills in ASL, and
- beginning students.

Students who successfully complete ASLN 100: American Sign Language I and ASLN 103: American Sign Language II will be admitted into the program. Students who transfer into the program from other institutions must first meet with the Program Chair for skills assessment in order to determine placement.

Students within the program will need to achieve a "C" or higher in each course in order to continue in the program. In the event a student receives a "D," it will be up to the Program Chair to allow the student to continue in the program on program probation.

### Transfer Information

Students who complete the AAS in American Sign Language – English Interpreting can transfer seamlessly to NJIT in the BA program in Communications. However, without an approved articulation agreement, The NJ Statewide Transfer Agreement does not guarantee the transfer of credit/coursework when a student earns an AAS degree and continues on to a four-year institution to complete a bachelor's degree. Associate

of Applied Science (AAS) degrees are intended to prepare students for immediate entry into the workforce. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore "Transfer Programs" on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

### Career Information

The Associate of Applied Science Degrees are designed to provide students with the knowledge and skills necessary to start employment upon graduation. Several of the A.A.S. degrees provide the opportunity for the student to gain work experience by offering internship credit. These degrees are usually technical in nature and prepare the student for certification and licensing exams necessary to work in their field of choice. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to help students explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
ENGL 151	English I	3
ASLN 112	American Sign Language III	3
ASLN 115	ASL Grammar and Syntax	3
ASLN 125	Visual Gestural Communication	3
<b>Credit Hours</b>		<b>12</b>
Second Semester		Credit Hours
ENGL 152	English II	3
ASLN 105	Deaf Culture and History	3
ASLN 121	Interpreting Theory	3
ASLN 201	American Sign Language IV	3
COMM 154	Fundamentals of Public Speaking	3
<b>Credit Hours</b>		<b>15</b>
Summer 10 Week		Credit Hours
ASLN 162	Translating from ASL into English	3
ASLN 165	Translating from English to ASL	3
<b>Credit Hours</b>		<b>6</b>
Third Semester		Credit Hours
ASLN 225	Deaf-Blind Interpreting	3
ASLN 230	ASL-to-English Interpreting	3
ASLN 235	English-to-ASL Interpreting	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )		3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>15</b>
Fourth Semester		Credit Hours
ASLN 260	Interactive Interpreting	5
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		4
<b>Credit Hours</b>		<b>12</b>
<b>Total Credit Hours</b>		<b>60</b>

## English, Associate in Arts

### Program Description

The Associate of Liberal Arts (AA) with an option in English provides the first two years of foundational courses that allow students to transfer into a baccalaureate program in English, which prepares them for careers in education, business, law, or publishing.

### Transfer Information

Students pursuing the Liberal Arts-Option in English can transfer into majors such as English, Literature, Creative Writing, and Language Arts-Teacher's Certification. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

### Career Information

The Associate of Arts degree is designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree in English. The curriculum provides students with the knowledge and skills needed to pursue a pathway to education, technical/grant/copy writing, and editing as well as prepare students for graduate programs in law, library science, and so on. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com> (<https://ocean.emsicc.com/>)

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

### Program Requirements

First Semester	Credit Hours
<b>Communications</b>	
ENGL 151 English I	3
ENGL 152 English II	3
COMM 154 Fundamentals of Public Speaking	3
<b>History</b>	
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )	3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )	3
<b>Humanities</b>	
ENGL 260 The Shakespeare Plays I	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Social Science</b>	
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
<b>Diversity</b>	
ENGL 255 World Literature Ancient through 1600 or ENGL 256 World Literature 1600 to Present	3
<b>Math-Science-Tech</b>	

Mathematics, Lab Science, Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>1</sup>	12
<b>Program Requirements</b>	
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>	2
ENGL 142 The History and Grammar of English	3
ENGL 211 Introduction to Poetry, ENGL 212 Introduction to Drama, ENGL 257 The Short Story, or ENGL 258 The Short Novel	3
ENGL 251 American Literature Through the Civil War or ENGL 252 American Literature Post Civil War	3
ENGL 153 Creative Writing or any 200 Level ENGL course	3
<b>Elective</b>	
Elective to meet 60 credits	1
<b>Credit Hours</b>	<b>60</b>
<b>Total Credit Hours</b>	<b>60</b>

<sup>1</sup> Students must select one math course, one lab science course, and one technology course and complete the 12 cr. requirement with any additional math or science course from the list of Approved General Education Courses. Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science from the List of Approved General Education Courses.

<sup>2</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

## History, Associate in Arts

### Program Description

The Associate of Liberal Arts (AA) with an option in History offers students the first two years of foundational courses that allow students to transfer into a baccalaureate program in History, which will prepare them for careers in education, research writing, historical analysis, law, and publishing.

### Transfer Information

Students pursuing the Liberal Arts degree - History Option can transfer into majors such as History, Art History, or History-Education. Many four-year colleges require coursework in western or world civilization and United States history as well as foreign language, political science, geography, anthropology, and/or sociology courses. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

### Career Information

The Associate of Arts degree is designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree in history. The curriculum provides students with the knowledge and skills needed to pursue a pathway to history with education, writing/editing/journalism, parks and recreation, pre-law, historian, museum curator, and politician. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com> (<https://ocean.emsicc.com/>)

Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.

## Program Requirements

First Semester		Credit Hours
<b>Communications</b>		
ENGL 151	English I	3
ENGL 152	English II	3
COMM 154	Fundamentals of Public Speaking	3
<b>History</b>		
HIST 171	Western Civilization to 1650	3
HIST 172	Western Civilization from 1650	3
<b>Humanities</b>		
	Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>1</sup>	3
	Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>1</sup>	3
	Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>1</sup>	3
<b>Social Science</b>		
	Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> ) <sup>1</sup>	3
	Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> ) <sup>1</sup>	3
<b>Diversity</b>		
	Diversity Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity</a> ) <sup>1</sup>	3
<b>Mathematics-Science- Technology</b>		
	Mathematics or Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>1 &amp; 2</sup>	12
<b>Program Requirements</b>		
	Any STSC - Student Success Seminar course (p. 107) <sup>3</sup>	2
	HIST 173 United States History to 1877	3
	HIST 174 United States History from 1877	3
	History Program Electives (p. 37) <sup>1</sup>	6
	Elective	1
<b>Credit Hours</b>		<b>60</b>
<b>Total Credit Hours</b>		<b>60</b>

## History Program Electives

Code	Title	Credit Hours
HIST 175	History of New Jersey	3
HIST 176	United States Military History: Colonial to 1975	3
HIST 179	America in the 1960s	3
HIST 181	World Civilization to 1660	3
HIST 182	World Civilization From 1660	3
HIST 185	Survey of Middle Eastern Civilization	3
HIST 191	African-American History	3
HIST 230	America and the West After World War II	3
HIST 271	History of England	3
HIST 272	History of Russia	3
HIST 275	History and Culture of China	3
HIST 278	History of the Arab World Since World War I	3
HIST 280	Modern Latin American History	3

<sup>1</sup> Course selections should be based on the requirements of the intended transfer to a four-year institution. Students should speak to their advisor for clarification.

<sup>2</sup> Students must select one math course, one lab science course, and one technology course and complete the 12 cr. requirement with any additional math or science course from the list of Approved General Education Courses. Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science from the List of Approved General Education Courses.

<sup>3</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

## Middle Eastern Studies, Certificate of Proficiency

### Certificate Description

This Certificate of Proficiency offers the opportunity for students to study the languages, history, and culture of the Middle East in preparation for careers in business, homeland security, global studies or a wide-array of other options.

### Certificate Requirements

Code	Title	Credit Hours
ENGL 151	English I	3
ARTS 191	The Arts of the Islamic World	3
COMM 202	Intercultural Communication	3
HIST 185	Survey of Middle Eastern Civilization	3
POLI 101	Global Issues	3
HUMN 251	Study Abroad Seminar: Modern Middle East or Internship	3-4
Select one of the following:		3
POLI 263	Introduction to International Relations	
POLI 265	Comparative Politics and Government	
POLI 268	Women and Politics	
Foreign Language: Arabic or Hebrew		3
Foreign Language- Arabic or Hebrew (continue sequence)		3
Literature Elective from Middle Eastern Course Selections (p. 37)		3
History Elective from Middle Eastern Course Selections (p. 37)		3
<b>Total Credit Hours</b>		<b>33-34</b>

## Middle Eastern Studies Course Selections

Code	Title	Credit Hours
<b>Literature Electives</b>		
ENGL 226	Arabic Literature in Translation	3
<b>History Electives</b>		
HIST 278	History of the Arab World Since World War I	3

## Law and Public Safety

The associate degrees in this cluster help students explore opportunities in legal studies and public safety, including law enforcement and emergency response services. These associate degrees and certificate programs prepare students to transfer into Bachelor's Degree programs at four-year institutions, and lay the foundation for a career in paralegal studies, fire service, homeland security, and policing.

### Degrees

- Criminal Justice, Associate in Science (p. 38)

### Certificates

- Paralegal Studies, Certificate of Proficiency (p. 38)

## Criminal Justice, Associate in Science

### Program Description

Students interested in criminal justice as a career will elect this two-year collegiate program. It is designed for those students planning to transfer to a four-year program in criminal justice. The program suggested below is intended to develop professional criminal justice skills and knowledge along with a basic academic background. Students pursuing this program on a part-time basis should consult an academic advisor for an appropriate sequence.

### Transfer Information

Students pursuing the Criminal Justice degree can transfer into majors such as Criminal Justice or Law and Justice Studies. Many colleges offer opportunities for transfer both in and out of state. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

### Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
ENGL 151	English I	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )		3
CRIM 150	The Criminal Justice System	3
CRIM 152	Introduction to Law Enforcement	3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>14</b>

### Second Semester

ENGL 152	English II	3
CRIM 155	Introduction to Corrections	3
CRIM 255	Criminal Law and Procedure	3
SOCI 181	Introduction to Sociology	3
Elective <sup>2</sup>		3
<b>Credit Hours</b>		<b>15</b>

### Third Semester

CRIM 254	Constitutional Law and Rules of Evidence	3
SCIE 105	Forensic Science	4
SOCI 231	Social Problems	3
or SOCI 238	or Race and Ethnicity	
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>3</sup>		3
Elective to meet 60 credits <sup>2</sup>		3
<b>Credit Hours</b>		<b>16</b>

### Fourth Semester

CRIM 280	Criminal Investigation	3
or CRIM 281	or Criminal Investigation Theory	
POLI 161	American Federal Government	3
or POLI 162	or American State and Local Government	
COMM 154	Fundamentals of Public Speaking	3
PSYC 172	General Psychology	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>15</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

### <sup>2</sup> Recommended Electives:

#### Criminal Justice Electives:

CRIM 151 Police Organization and Administration

POLI 185 Principles of Public Administration

CRIM 236 Criminology

CRIM 237 Juvenile Justice

#### Homeland Security Electives:

HLSC 170 Introduction to Homeland Security

HLSC 172 Domestic & International Terrorism

HLSC 174 Introduction to the Intelligence Function

HLSC 210 Risk Management & Analysis

<sup>3</sup> Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math, science, or technology from the List of Approved General Education Courses.

## Paralegal Studies, Certificate of Proficiency

### Certificate Description

This curriculum prepares students for the position of paralegal/legal assistant. Students will study law and acquire practical legal skills

that are necessary for entry-level employment in a law office. Persons currently working in a law office or in a related environment can upgrade their skills and increase their general and specific knowledge of law. All of the courses in this certificate curriculum can apply to the Associate in Applied Science Degree in Business - Paralegal Studies Option.

## Certificate Requirements

Code	Title	Credit Hours
ENGL 151	English I	3
ENGL 152	English II	3
LAAW 101	Introduction to Law and Legal Assisting	3
LAAW 104	Introduction to Litigation	3
LAAW 201	Legal Research and Writing for Paralegals	3
LAAW 203	Law Office Management	3
BUSN 251	Business Law I	3
BUSN 252	Business Law II	3
CSIT 123	Integrated Office Software	3
Paralegal Certificate Elective(s) (p. 39)		6
<b>Total Credit Hours</b>		<b>33</b>

## Paralegal Certificate Course Selections

Code	Title	Credit Hours
ACCT 161	Principles of Accounting I	3
BUSN 210	Business Communications	3
BUSN 267	Real Estate Law	3
BUSN 271	Principles of Management	3
CRIM 254	Constitutional Law and Rules of Evidence	3
CRIM 255	Criminal Law and Procedure	3
INTR 290	Internship 3	3
LAAW 106	Mediation and Conflict Resolution	3
LAAW 204	Estate Administration	3
LAAW 206	Family Law	3
POLI 161	American Federal Government	3
PSYC 172	General Psychology	3

## Nursing & Health Sciences

Students in the health professions prepare for careers that promote health and wellness through planning, managing, and providing therapeutic and/or diagnostic services. Many health professionals work directly with patients to provide care and treatment. Other health professionals work behind-the-scenes with no direct patient contact; these professionals specialize in performing tests to help detect, diagnose, and treat diseases and injuries.

### Degrees

- Nursing, Associate in Applied Science (p. 40)
- Health and Physical Education Concentration, General Studies, Associate in Science (p. 26)
- Health Sciences, Associate in Applied Science (p. 42)

### Certificate

- Exercise Science, Certificate of Completion (p. 42)
- Nutrition, Certificate of Proficiency (p. 43)

## Nursing, Associate in Applied Science

Ocean County College's nursing program is a planned, two-year curriculum of classroom study and clinical experience that prepares graduates for employment in various health care settings such as hospitals, sub-acute and long term care facilities and various other health care settings. Successful completion of the program leads to the Associate in Applied Science (A.A.S.) degree and eligibility to take the licensure examination for Registered Nurses in New Jersey. Employment availability is based on market conditions.

### Accreditation

The associate nursing program at Ocean County College at the Toms River, New Jersey location is accredited by the:

Accreditation Commission for Education in Nursing (ACEN)  
3390 Peachtree Road NE, Suite 1400  
Atlanta, GA 30326  
telephone number: 404-975-5000  
[www.acenursing.org](http://www.acenursing.org) (<http://www.acenursing.org>)

The most recent accreditation decision made by the ACEN Board of Commissioners for the Associate nursing program is Continuing Accreditation. View the public information disclosed by the ACEN regarding this program at <http://www.acenursing.us/accreditedprograms/programSearch.htm>.

The program is also accredited by:

New Jersey Board of Nursing  
124 Halsey St, 6th Floor  
Newark, NJ 07102  
telephone number: 973-504-6430

Complaints regarding the Nursing Program can be sent to the NJ Board of Nursing.

## Admission to the Nursing Program

The college offers a traditional nursing program, an On-site Online nursing program, and a Career Mobility nursing program. For acceptance into any of the three, a candidate must:

1. Possess a high school diploma or General Equivalency Diploma (GED).
2. Complete either A, B, or C as follows:
  - a. Achieve a minimal SAT combined Critical Reading (or Evidence Based Reading and Writing) and Math score of 1100, or an ACT score of 24
  - b. Possess a Bachelor's degree from a regionally accredited college or university and complete A&P I & II with a minimum of a "C" within the last ten years
  - c. Complete all the general education course requirements with a minimum grade of "C" and a cumulative college G.P.A. of 2.7 or better (All previous college coursework is included in this GPA calculation). Note these courses – listed below - are all nursing degree requirements, so they need to be taken even if not as part of the admissions process.
3. Take the Test of Essential Academic Skills (TEAS) and achieve a composite percentage score as determined by the college.
4. Successfully complete a criminal background check.

### Traditional Nursing Program

The traditional Nursing Program features a combination of classroom study and clinical experiences that can be completed in two years. Via the Letter of Intent, students may apply for admission to the Fall or Spring class which offer both day and evening courses. Clinical assignments are based upon providing maximal clinical experiences for the students to attain clinical competencies, therefore students are required to be available 7am to 7pm on their assigned day(s). Students must be willing to travel to a number of clinical facilities throughout the state. For more information, please visit [www.ocean.edu](http://www.ocean.edu) (<http://www.ocean.edu>) and search for "Traditional Nursing".

### On-Site Online (OSOL) Nursing Program

This unique Nursing Program allows individuals to complete the program by studying at home and attending clinical/colloquium with the faculty member for 12 hours on their assigned day(s). The course content (didactic) is provided through web-assisted instruction. Applicants must have employment experience as a health care provider, and fulfill all traditional nursing admissions requirements. For more information, or to obtain the supplemental application, please visit [www.ocean.edu](http://www.ocean.edu) (<http://www.ocean.edu>) and search for "On-site Online Nursing".

### Career Mobility Nursing Program

Career mobility is a pathway for the qualified licensed practical nurse (LPN) to test out of the first clinical nursing course, shortening the length of the RN program by one semester. Individuals must fulfill all traditional nursing admissions requirements, and meet the following criteria:

1. LPN students must be graduates of State Board of Nursing approved practical nursing programs. A current and valid license to practice nursing is required.
2. Applicants must be employed as LPN's for at least the last 6 months.



- Applicants must pass the Challenge Exam at 75% or higher as administered at OCC. This exam requires a fee, and may be taken only once.

For more information, or to be assessed for eligibility, please visit [www.ocean.edu](http://www.ocean.edu) (<http://www.ocean.edu>) and search for "Career Mobility".

## Requirements for All Nursing Students

- Completion of a health record to include:  
New or re-entry students will not be admitted to the program if the health record is not completed and on file in the Nursing Program office by the date stated in the acceptance letter. Current students are required to maintain their health records (including a clear drug screening panel) as outlined in the student handbook or they will not be admitted into class, clinical or lab and will jeopardize their current seat. These health requirements may change as a direct result of health care delivery system mandates. The cost of these health requirements is borne by the student. It is the student's responsibility to see that these records are complete and are in the Nursing Program office four weeks before the start of the semester.
- Students must maintain a current CPR certification from the American Heart Association as a Health Care Provider.
- Purchase of required uniforms, name pins and equipment in sufficient time to be properly attired when entering the clinical experience.
- Students must provide independent transportation to and from the college and clinical experience. Agencies throughout the state are utilized.
- Maintain a grade of "C" in all required courses.
- A cumulative grade of 75% is necessary to pass each NURS course as determined by individual course requirements AND satisfactory clinical performance.
- Ocean County College reserves the right to assess the nursing student for fitness for class/lab or clinical.
- Students must complete clinical facility orientations, confidentiality forms, and computer orientations every semester as required for clinical placement.
- The New Jersey Board of Nursing requires a clean criminal background check to obtain licensure to practice. Therefore, candidates for admission to the OCC Nursing Program must have a clear/compliant criminal background check.

OCC reserves the right to endorse a candidate for licensure. The privilege is awarded at the completion of the nursing program. When the candidate is recommended and the application has been approved, the student will be notified of eligibility to sit for the licensing examination by the New Jersey Board of Nursing.

## Transfer and Career Information

The Associate in Applied Science in Nursing is intended to prepare students for immediate entry into the workplace. Graduates take the NCLEX licensure examination and, upon passing that exam, are licensed as Registered Nurses (RN). Many four-year institutions offer BSN completion degrees to students who have earned the AAS in Nursing. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>).

## General Education Requirements

Students must complete the following courses with a minimum grade of "C."

Code	Title	Credit Hours
ENGL 151	English I	3
ENGL 152	English II	3
PSYC 172	General Psychology	3
CHEM 180 or CHEM 181	Introductory Chemistry General Chemistry I	4
BIOL 130	Human Anatomy and Physiology I	4
BIOL 131	Human Anatomy & Physiology II	4
MATH 156 or Higher <sup>1</sup>		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3

<sup>1</sup> MATH 156 recommended.

## Program Specific Courses

Code	Title	Credit Hours
NURS 174	Nutrition	3
NURS 175	Nursing I	9
NURS 176	Nursing II	9
BIOL 232	Microbiology <sup>1</sup>	4
NURS 273	Nursing III	9
NURS 274	Nursing IV	10
NURS 275	Contemporary Nursing	2

<sup>1</sup> May be taken prior to entering the nursing program.

First Semester		Credit Hours
ENGL 151	English I	3
BIOL 130	Human Anatomy and Physiology I	4
CHEM 180 or CHEM 181	Introductory Chemistry or General Chemistry I	4
NURS 175	Nursing I	9
<b>Credit Hours</b>		<b>20</b>
Second Semester		Credit Hours
ENGL 152	English II	3
BIOL 131	Human Anatomy & Physiology II	4
NURS 176	Nursing II	9
NURS 174	Nutrition	3
<b>Credit Hours</b>		<b>19</b>
Third Semester		Credit Hours
MATH 156 or Higher (MATH 156 recommended)		3
BIOL 232	Microbiology	4
NURS 273	Nursing III	9
<b>Credit Hours</b>		<b>16</b>
Fourth Semester		Credit Hours
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
PSYC 172	General Psychology	3
NURS 274	Nursing IV	10

NURS 275	Contemporary Nursing	2
<b>Credit Hours</b>		<b>18</b>
<b>Total Credit Hours</b>		<b>73</b>

## Health Sciences, Associate in Applied Science

### Program Description

The Associate in Applied Science (A.A.S.) Degree in Health Science is designed for students already working in the healthcare field as paraprofessionals who wish to enhance their educational credentials. They will receive up to 19 college credits for their previous postsecondary training and experience. The evaluation of previous training and experience will be conducted by the School of Nursing and Health Sciences and will be based upon review of transcript(s) from previous educational program(s) and work experience documented in a comprehensive portfolio. Students will complete the remaining credits as outlined to earn the A.A.S. degree.

### Transfer Information

Associate of Applied Science (AAS) degrees are intended to prepare students for immediate entry into the workforce. The NJ Statewide Transfer Agreement does not guarantee the transfer of credit/coursework when a student earns an AAS degree and continues on to a four-year institution to complete a bachelor's degree. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

### Career Information

The Associate of Applied Science Degrees are designed to provide students with the knowledge and skills necessary to start employment upon graduation. Several of the A.A.S. degrees provide the opportunity for the student to gain work experience by offering internship credit. These degrees are usually technical in nature and prepare the student for certification and licensing exams necessary to work in their field of choice. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to help students explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

### Program Requirements

First Semester		Credit Hours
ENGL 151	English I	3.00000
AHMT 110 - Medical Terminology		3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )		3
Any Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general-education">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general-education</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>14</b>
Second Semester		
ENGL 152	English II	3.00000

PHIL 192	Contemporary Ethical Issues	3.00000
PSYC 172	General Psychology	3.00000
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> )		3
Any Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general-education">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general-education</a> )		3
<b>Credit Hours</b>		<b>15</b>
Third Semester		
COMM 154	Fundamentals of Public Speaking	3.00000
SOCI 181	Introduction to Sociology	3.00000
BIOL 114	Principles of Biological Science	4.00000
or BIOL 119	or Science and the Human Body	
or BIOL 130	or Human Anatomy and Physiology I	
Any Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general-education">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general-education</a> )		2
<b>Credit Hours</b>		<b>12</b>
Fourth Semester		
AHLT 893 - Health Science Professional Experience <sup>2</sup>		19
<b>Credit Hours</b>		<b>19</b>
<b>Total Credit Hours</b>		<b>60</b>

- <sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.
- <sup>2</sup> Students are awarded up to 19 credits for completing an articulated CPE program and/or demonstrating professional certification, licensure, or experience, as approved by the School of Nursing and Health Sciences, based upon review of transcript(s) from previous educational program(s) and work experience documented in a comprehensive portfolio. If awarded less than 19 credits, the student needs to complete additional HEHP, HHAW, BIOL, CHEM, PHYS, or ENVI courses to make up the difference.

## Exercise Science, Certificate of Proficiency

### Certificate Description

This Exercise Science Certificate Program is designed to prepare students for entry level positions in the ever-growing area of personal conditioning and wellness as determined by current science and technology. Students may apply credits earned in the certificate program toward an associate degree.

### Certificate Requirements

Code	Title	Credit Hours
ENGL 151	English I	3
BIOL 119	Science and the Human Body	4
or BIOL 161	General Biology I	
HEHP 160	First Aid/CPR/AED Schools and the Community	3
HEHP 188	Introduction to Nutrition	3
HEHP 225	Contemporary Health	3
HEHP 238	Management and Rehabilitation of Athletic Injuries	3
HEHP 239	Strength and Conditioning Physiology	3
HEHP 252	Nutrition for Fitness and Sport	3
Exercise Science Certificate Electives (p. 43)		7
<b>Total Credit Hours</b>		<b>32</b>

## Exercise Science Certificate Electives

Code	Title	Credit Hours
HEHP 100	Aerobic Conditioning	1
HEHP 101	Weight Training and Body Building	1
HEHP 102	Volleyball	1
HEHP 210	Karate I	2
HEHP 228	Care and Prevention of Athletic Injuries	3
HEHP 265	Kinesiology	3
HEHP 266	Exercise and Health Counseling	3

## Nutrition, Certificate of Proficiency

### Certificate Description

This certificate program is designed for individuals who are interested in learning more about basic nutrition. The focus is on wellness and disease prevention through proper nutrition and eating behaviors. It is highly recommended that students enrolling in this program have taken:

- High school biology and chemistry or
- BIOL 114 and high school chemistry.

### Certificate Requirements

#### Certificate Requirements

Code	Title	Credit Hours
ENGL 151	English I	3
BIOL 130	Human Anatomy and Physiology I	4
BIOL 131	Human Anatomy & Physiology II	4
MATH 156	Introduction to Statistics	3
HEHP 225	Contemporary Health	3
HEHP 188	Introduction to Nutrition	3
HEHP 239	Strength and Conditioning Physiology	3
HEHP 252	Nutrition for Fitness and Sport	3
HEHP 266	Exercise and Health Counseling	3
HEHP Elective		3
<b>Total Credit Hours</b>		<b>32</b>

## Performing and Fine Arts

The Associates of Arts degrees in both Fine and the Performing Arts allow students to focus on an area of the Arts (Fine Art, Dance, Music, Theatre, or Arts Administration) and to choose from a wide variety of related courses in order to refine their craft, develop specialized skills, and stir their imagination. With their broad liberal arts foundation, these degrees prepare students to transfer into a four-year institutions and pursue a career in the arts.

### Degrees

- Fine Arts, Associate in Arts (p. 44)
- Dance, an Option to the Associate in Arts in Performing Arts (p. 45)
- Music, an Option to the Associate in Arts in Performing Arts (p. 45)
- Theatre, an Option to the Associate in Arts in Performing Arts (p. 46)
- Arts Administration, an Option to the Associate in Arts in Performing Arts (p. 47)

## Fine Arts, Associate in Arts Program Description

This program offers students the first two years of two-dimensional design courses which prepare students to transfer to baccalaureate programs and to pursue careers in art and design. The focus of the program is on artistic development and technical training. The curriculum is designed to promote students' development of their academic and artistic potential.

### Transfer Information

Students pursuing the Fine Arts degree can transfer into majors such as fine art, studio art, visual arts, and art education. Many colleges offer concentrations in photography, art therapy, graphic design, animation, and multimedia. Admission is competitive and usually requires a portfolio and interview. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

### Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
ENGL 151	English I	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>1</sup>		3
ARTS 183	Basic Drawing	3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>		2
<b>Credit Hours</b>		<b>14</b>
Second Semester		Credit Hours
ENGL 152	English II	3
ARTS 184	Two-Dimensional Design	3
COMM 154	Fundamentals of Public Speaking	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>2</sup>		3
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>1</sup>		3
<b>Credit Hours</b>		<b>15</b>
Third Semester		Credit Hours
Fine Arts Program Elective (p. 44)		3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>3</sup>		3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> ) <sup>1</sup>		4
<b>Credit Hours</b>		<b>16</b>
Fourth Semester		Credit Hours
Fine Arts Program Elective (p. 44)		3
Diversity Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity</a> )		3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> ) <sup>3</sup>		3
Mathematics or Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>1</sup>		3-4
Elective to meet 60 credits		0-1
<b>Credit Hours</b>		<b>15-17</b>
<b>Total Credit Hours</b>		<b>60-62</b>

- 1 Students must select one math course, one lab science course, and one technology course and complete the 12 credit requirement with any additional math or lab science course from the list of Approved General Education Courses. Students may attempt to "test out" of the technology requirement. If they succeed, they must take additional credits in math or lab science from the List of Approved General Education Courses.
- 2 A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.
- 3 *It is recommended that students take any Art History course (such as ARTS 181, ARTS 182, ARTS 205 or ARTS 206) to fulfill Humanities General Education Requirements.*

### Fine Arts Program Electives

Code	Title	Credit Hours
ARTS 170	Ceramics I	3
ARTS 185	Figure Drawing	3

ARTS 186	Three-Dimensional Design	3
ARTS 270	Ceramics II	3
ARTS 271	Ceramics III	3
ARTS 286	Painting I	3
ARTS 287	Painting II	3
ARTS 296	Painting III	3
ARTS 297	Painting IV	3
PHOT 181	Basic Digital Photography	3
PHOT 187	Experimental Digital Photography	3
PHOT 188	Intermediate Digital Photography	3

## Dance, an Option to the Associate in Arts in Performing Arts

### Program Description

Students interested in dance can complete the first two years of courses and gain performance experience which will prepare them to transfer to a baccalaureate program and pursue a career in dance. The focus of the program is on artistic development and technical training. The curriculum is designed to promote students' development of their academic and artistic potential. Students will gain experience in dance production and onstage performance through participation in Ocean County College dance concerts.

### Transfer Information

Students pursuing the Performing Arts degree can transfer into majors such as music, dance, acting, and music/theater production & design. Admission for these majors is often competitive and usually requires an audition and testing of fundamental knowledge of theory. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org>).

### Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

### Program Requirements

First Semester		Credit Hours
ENGL 151	English I	3
DANC 130	Ballet I	2
DANC 145	Dance Appreciation	3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>13</b>

Second Semester		
ENGL 152	English II	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>2</sup>		3
DANC 120	Modern Dance I	2
DANC 150	Jazz Dance	2
COMM 154	Fundamentals of Public Speaking	3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )		3
<b>Credit Hours</b>		<b>16</b>

Third Semester		
DANC 131	Ballet II	2
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> ) <sup>2</sup>		4
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
<b>Credit Hours</b>		<b>15</b>

Fourth Semester		
DANC 121	Modern Dance II	2
Select from the following:		
DANC 241	Dance Repertory I	
DANC 242	Dance Repertory II	
DANC 243	Dance Repertory III	
DANC 244	Dance Repertory IV	
Mathematics or Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>2</sup>		3-4
Diversity Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity</a> )		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>2</sup>		3
Elective to meet 60 credits		0-1
<b>Credit Hours</b>		<b>16-18</b>
<b>Total Credit Hours</b>		<b>60-62</b>

- <sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.
- <sup>2</sup> Students must select one math course, one lab science course, and one technology course and complete the 12 credit requirement with any additional math or science course from the list of Approved General Education Courses. Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course in math or science from the List of Approved General Education Courses.

## Music, an Option to the Associate in Arts in Performing Arts

### Program Description

Students interested in music can complete the first two years of courses and gain performance experience which will prepare them to transfer to a baccalaureate program and pursue a career in musical performance. The focus of the program is on artistic development and technical training. The curriculum is designed to promote students' development of their academic and musical potential. Students will gain experience in

music performance through participation in Ocean County College music presentations.

## Transfer Information

Students pursuing the Performing Arts degree can transfer into majors such as music, dance, acting, and music/theater production & design. Admission for these majors is often competitive and usually requires an audition and testing of fundamental knowledge of theory. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

## Program Requirements

First Semester	Credit Hours
ENGL 151 English I	3
MUSC 101 Music Fundamentals	3
MUSC 120 Individual Applied Music Lessons I	2
Select one of the following	1
MUSC 142 Jazz Band I	
MUSC 160 Vocal Ensemble I	
MUSC 173 Concert Band I	
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>	2
<b>Credit Hours</b>	<b>14</b>
Second Semester	Credit Hours
ENGL 152 English II	3
MUSC 181 Theory of Music I	3
MUSC 190 Introduction to Music Appreciation	3
COMM 154 Fundamentals of Public Speaking	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>2</sup>	3
<b>Credit Hours</b>	<b>15</b>
Third Semester	Credit Hours
Select one of the following:	1
MUSC 143 Jazz Band II	
MUSC 161 Vocal Ensemble II	
MUSC 174 Concert Band II	
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3

Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> ) <sup>2</sup>	4
<b>Credit Hours</b>	<b>14</b>
Fourth Semester	Credit Hours
MUSC 194 Introduction to World Music	3
Music Program Elective (p. 46)	2-3
Mathematics or Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>2</sup>	3-4
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>2</sup>	3
Elective to meet 60 credits	0-1
<b>Credit Hours</b>	<b>17-20</b>
<b>Total Credit Hours</b>	<b>60-63</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Students must select one math course, one lab science course, and one technology course and complete the 12 credit requirement with any additional math or science course from the list of Approved General Education Courses. Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course in math or science from the List of Approved General Education Courses.

## Music Program Electives

Code	Title	Credit Hours
MUSC 177	Ear Training and Sight Singing I	2
MUSC 178	Ear Training and Sight Singing II	2
MUSC 182	Theory of Music II	3
MUSC 185	Introduction to Jazz History	3
MUSC 183	Beginning Jazz Theory and Improvisation	2
THTR 189	Musical Theatre Workshop	3
MUSC 192	Music History and Literature to 1750	3
MUSC 193	Music History 1750-1920	3
MUSC 195	Music History and Literature Since 1920	3
Additional levels of Applied Music Lessons		
Additional levels of Jazz Band		
Additional levels of Vocal Ensemble		
Additional levels of Concert Band		

# Theatre, an Option to the Associate in Arts in Performing Arts

## Program Description

Students interested in theatre can complete the first two years of course work and gain performance and/or production experience which will prepare them to transfer to a baccalaureate program and pursue a career in theatre. The focus of the program is on theatre performance and includes courses on acting technique and analysis, technical aspects of stagecraft, and stage direction. The curriculum is designed to promote students' development of their academic and theatrical/

production potential. #Students will gain performance experience through participation in Ocean County College Theatre productions.

## Transfer Information

Students pursuing the Performing Arts degree can transfer into majors such as music, dance, acting, and music/theatre production & design. Admission for these majors is often competitive and usually requires an audition and testing of fundamental knowledge of theory. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

## Program Requirements

First Semester	Credit Hours
ENGL 151 English I	3
THTR 193 Introduction to Acting I	3
THTR 195 Theatre Appreciation	3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>	2
<b>Credit Hours</b>	<b>14</b>
Second Semester	Credit Hours
ENGL 152 English II	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>2</sup>	3
THTR 194 Introduction to Acting II	3
COMM 154 Fundamentals of Public Speaking	3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )	3
<b>Credit Hours</b>	<b>15</b>
Third Semester	Credit Hours
THTR 189 Musical Theatre Workshop	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> ) <sup>1</sup>	4
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>2</sup>	3
<b>Credit Hours</b>	<b>16</b>
Fourth Semester	Credit Hours
Any THTR Theatre course(s)	3
Mathematics or Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>2</sup>	3-4

Diversity Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity</a> )	3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Elective (to meet 60 credits)	0-1
<b>Credit Hours</b>	<b>15-17</b>
<b>Total Credit Hours</b>	<b>60-62</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Students must select one math course, one lab science course, and one technology course and complete the 12 credit requirement with any additional math or science course from the list of Approved General Education Courses. Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course in math or science from the List of Approved General Education Courses.

## Arts Administration, an Option to the Associate in Arts in Performing Arts Program Description

Students interested in the business side of the performing arts, Arts Administration, can complete the first two years of courses and gain performance and business experience that will prepare them to transfer to a baccalaureate program and pursue a career in Arts Administration. #The focus of the program is on business administration with an emphasis on accounting, marketing, and economics. The curriculum is designed to promote academic and business-related student development in the performing arts. #Students may gain experience through participation in Ocean County College Theatre productions.

## Transfer Information

Students pursuing the Performing Arts degree with an Arts Administration Option can transfer into majors such as Arts Administration or Arts Management. A combination of business and arts coursework, such as music, theater, or dance, is necessary for transfer. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Arts Degree is designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students with the knowledge and skills needed to pursue various pathways in arts management, facilities management, and stage production, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com> (<https://ocean.emsicc.com/>)

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
ENGL 151	English I	3
ECON 151	Macroeconomic Principles	3
THTR 195	Theatre Appreciation	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>14</b>
Second Semester		Credit Hours
ENGL 152	English II	3
Mathematics Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>2</sup>		3
BUSN 134	Principles of Marketing	3
COMM 154	Fundamentals of Public Speaking	3
Diversity Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#diversity</a> )		3
<b>Credit Hours</b>		<b>15</b>
Third Semester		Credit Hours
ACCT 161	Principles of Accounting I	3
Performing Arts Elective <sup>3</sup>		3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )		3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> ) <sup>2</sup>		4
<b>Credit Hours</b>		<b>16</b>
Fourth Semester		Credit Hours
Performing Arts Elective <sup>3</sup>		3
History Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#history</a> )		3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Mathematics or Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> ) <sup>2</sup>		3-4
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>2</sup>		3
Elective to meet 60 credits		0-1
<b>Credit Hours</b>		<b>15-17</b>
<b>Total Credit Hours</b>		<b>60-62</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Students must select one math course, one lab science course, and one technology course and complete the 12 credit requirement with any additional math or science course from the list of Approved General Education Courses. Students may attempt to “test out” of the technology requirement. If they succeed, they must take an additional course in math or science from the List of Approved General Education Courses.

<sup>3</sup> Performing Arts Program Electives: Any course in DANC, MUSC, or THTR. Students selecting courses which are less than 3 credits must take additional courses from the lists provided in order to complete a total of 6 credits in Dance and/or Music and/or Theatre.



## STEM Programs (Science, Technology, Engineering, and Mathematics)

STEM is an abbreviation for science, technology, engineering, and mathematics. STEM education engages students in asking questions and solve problems related to the world around them. Using the engineering-design process, students identify problems, design possible solutions, and test and evaluate those solutions. This process, combined with the study of math and science, helps students to find connections that make science, math, and technology relevant to their lives.

STEM can include a variety of courses that combine subjects such as: computer science; artificial intelligence & cyber security; engineering & robotics; sustainability and green construction; environmental studies; marine science; natural sciences, mathematics, and so much more.

### Degrees

- Artificial Intelligence, an Option to the Associate in Applied Science in Computer Science (p. 49)
- Chemistry, Associate in Science (p. 50)
- Computer Science, Associate in Science (p. 50)
- Computer Science/Information Technology, Associate in Applied Science (p. 51)
- Computer Science Concentration, General Studies, Associate in Science (p. 26)
- Computer Technology, an option to the Associate in Applied Science in Technical Studies. (p. 54)
- Cyber-Information Security, an Option to the Associate in Science in Computer Science (p. 54)
- Cybersecurity, an Option to the Associate in Applied Science in Computer Science/Information Technology (p. 55)
- Engineering, Associate in Science (p. 55)
- Environmental Science, Associate in Science (p. 56)
- Game Design and Development, an Option to the Associate in Science in Computer Science (p. 57)
- Industrial/Technical, an option to the Associate in Applied Science in Technical Studies. (p. 58)
- Information Technology, an Option to the Associate in Science in Computer Science (p. 59)
- Mathematics Concentration, General Studies, Associate in Science (p. 28)
- Science Concentration, General Studies, Associate in Science (p. 29)

### Certificates:

- Artificial Intelligence, Certificate of Completion (p. 60)
- Advanced Manufacturing and Mechatronics, Certificate of Completion (p. 60)
- Cybersecurity, Certificate of Completion (p. 60)
- Environmental Sustainability, Certificate of Completion (p. 60)
- Industrial Hygiene/Hazardous Materials Management, Certificate of Completion (p. 61)
- Information Technology (p. 61), Certificate of Completion
- Information Technology, Certificate of Proficiency
- Technology Leadership, Certificate of Completion

## Artificial Intelligence, an Option to the Associate in Applied Science in Computer Science

### Program Description

This career program prepares students for entry-level positions in a multitude of Artificial Intelligence careers to be utilized in a variety of industries including the medical, manufacturing, financial, and automotive industries. Artificial Intelligence careers include positions such as Data Analytics Engineer, Data Scientist, Machine Learning Specialist, Big Data Engineer and Software Development Professional. The curriculum has been designed to introduce the student to the study of Artificial Intelligence and expose the student to real-world applications where AI is utilized in the areas of Machine Learning, Computer Vision, Natural Language Processing and Neural Networks. The curriculum also includes courses in programming, math, social sciences and humanities. A graduate of the program will have a firm understanding of Artificial Intelligence, the AI Project Lifecycle, various Machine Learning Algorithms such as Supervised and Unsupervised Learning and the ability to construct a Neural Network and apply it to topics such as vision and language processing.

The department recommends the following minimal criteria for prospective students in the Computer Science/Information Technology program:

1. High school diploma or equivalent
2. Cumulative high school grade point average of C or above
3. Ranked in top half of high school graduating class
4. No developmental studies requirement

### Program Requirements

Freshman		Credit Hours
<b>First Semester</b>		
ENGL 151	English I	3.00000
Mathematics/Science/Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#math</a> )		3
CSIT 165	Programming I	4.00000
CSIT 191	Introduction to Artificial Intelligence	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>16</b>
<b>Second Semester</b>		
ENGL 152	English II	3.00000
MATH 156	Introduction to Statistics	3.00000
MATH 201	Precalculus Techniques and Applications	4
CSIT 168	Introduction to Python Programming	2.00000
CSIT 213	Database Management	3.00000
<b>Credit Hours</b>		<b>15</b>
<b>Sophomore</b>		
<b>First Semester</b>		
MATH 265	Calculus I	4.00000
CSIT 192	Introduction to Machine Learning	3
Computer Science Elective		3

Any Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general%20education">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general education</a> )	4
<b>Credit Hours</b>	<b>14</b>
<b>Second Semester</b>	
CSIT 292 Natural Language Processing	3
CSIT 291 Computer Vision	3
CSIT Elective	3
Any Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general%20education">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general education</a> )	4
Elective (to meet 60 credits)	2
<b>Credit Hours</b>	<b>15</b>
<b>Total Credit Hours</b>	<b>60</b>

Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>2</sup>	3
<b>Credit Hours</b>	<b>17</b>
<b>Third Semester</b>	
MATH 267 Calculus III	4.00000
CHEM 283 Organic Chemistry I	4.00000
PHYS 171 Physics I <sup>3</sup> or PHYS 281 or General Physics I	4.00000
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
<b>Credit Hours</b>	<b>15</b>
<b>Fourth Semester</b>	
CHEM 284 Organic Chemistry II	4.00000
PHYS 172 Physics II <sup>3</sup> or PHYS 282 or General Physics II	4.00000
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Elective	4
<b>Credit Hours</b>	<b>15</b>
<b>Total Credit Hours</b>	<b>60</b>

## Chemistry, Associate in Science

### Program Description

The Associate in Science in Chemistry is designed to prepare students to successfully transfer to a chemistry baccalaureate program. Participants in the program will enroll in the foundational courses that will prepare them for developing chemical concepts and laboratory technical skills. Students will receive exposure to critical thinking skills as well as a broad education in values, skills, and attitudes that will prepare them for roles across chemistry-related job positions.

### Transfer Information

Students pursuing the A.S. in Chemistry degree can build a comprehensive concentration in the area of chemistry in order to transfer into a B.S. in Chemistry. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

### Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

### Program Requirements

<b>First Semester</b>	<b>Credit Hours</b>
ENGL 151 English I	3.00000
MATH 265 Calculus I	4.00000
CHEM 181 General Chemistry I	4.00000
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>	2
<b>Credit Hours</b>	<b>13</b>
<b>Second Semester</b>	
ENGL 152 English II	3.00000
MATH 266 Calculus II	4.00000
CHEM 182 General Chemistry II	4.00000
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3

- <sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.
- <sup>2</sup> Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science from the List of Approved General Education Courses.
- <sup>3</sup> Selection of course should be based on the requirements of the four-year institution.

## Computer Science, Associate in Science

### Program Description

The program outlined here will prepare students for transfer to a four-year college to obtain a Bachelor of Science degree in Computer Science and provide a solid base of knowledge for a career in the Computer Science field. The curriculum follows closely program requirements of prominent four-year higher education institutions in New Jersey and is designed to address the preparation of our students for a future in Computer Science.

### Transfer Information

Students pursuing the Computer Science degree can transfer into a Computer Science major. Many colleges offer opportunities for transfer both in and out of state. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

### Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>.

Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.

## Program Requirements

First Semester		Credit Hours
ENGL 151	English I	3
MATH 265	Calculus I	4
CSIT 165	Programming I	4
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>16</b>
Second Semester		Credit Hours
ENGL 152	English II	3
MATH 266	Calculus II	4
CSIT 166	Programming II	4
CSIT 176	Computer Organization & Architecture	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>17</b>
Third Semester		Credit Hours
CSIT 265	Data Structures and Analysis	4
MATH 267 or MATH 270 or MATH 275	Calculus III or Discrete Mathematics or Linear Algebra	3
BIOL 161 or CHEM 181 or PHYS 281	General Biology I or General Chemistry I or General Physics I	4
Social Sciences Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#Social%20Sciences">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#Social Sciences</a> )		3
<b>Credit Hours</b>		<b>14</b>
Fourth Semester		Credit Hours
BIOL 162 or CHEM 182 or PHYS 282	General Biology II or General Chemistry II or General Physics II	4
CSIT Elective <sup>2</sup>		6
MATH or CSIT Elective <sup>3</sup>		3
<b>Credit Hours</b>		<b>13</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> CSIT Electives can be chosen from all CSIT courses with the exception of CSIT 110, CSIT 123, CSIT 126, CSIT 131, CSIT 133, and CSIT 160

<sup>3</sup> Choose either a MATH or CSIT elective depending on your transfer pathway. MATH electives can be chosen from MATH 270, MATH 275, or MATH 267. CSIT electives can be chosen from all CSIT courses with the exception of CSIT 110, CSIT 123, CSIT 126, CSIT 131, CSIT 133 and CSIT 160.

## Computer Science/Information Technology, Associate in Applied Science

### Program Description

This career program prepares students for entry-level positions in a multitude of computer-related jobs. Both computer scientists and information technologists need a balance of software and hardware

applications with specific courses emphasizing effective problem solving. The software development process, (composing and coordinating component of a program) requires that students construct algorithms for problem solving with appropriate documentation. This curriculum has been designed to prepare the student to meet the future needs of integration, design, deployment, and management of computing, resources and services. A graduate of the program will have a firm understanding of modern programming practices and related skills in computer information technology. The department recommends the following minimal criteria for prospective students in the Computer Science/Information Technology program:

1. High school diploma or equivalent
2. Cumulative high school grade point average of C or above
3. Ranked in top half of high school graduating class
4. No developmental studies requirement

### The AAS in Computer Science offers the following concentrations:

- Information Technology
- Cloud Computing
- Data Management
- Networking
- Programming

## Transfer Information

Associate of Applied Science (AAS) degrees are intended to prepare students for immediate entry into the workforce. The NJ Statewide Transfer Agreement does not guarantee the transfer of credit/coursework when a student earns an AAS degree and continues on to a four-year institution to complete a bachelor's degree. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Applied Science Degrees are designed to provide students with the knowledge and skills necessary to start employment upon graduation. Several of the A.A.S. degrees provide the opportunity for the student to gain work experience by offering internship credit. These degrees are usually technical in nature and prepare the student for certification and licensing exams necessary to work in their field of choice. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to help students explore degree programs and corresponding careers <https://ocean.emsicc.com/>

Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.

## Program Requirements

First Semester		Credit Hours
ENGL 151	English I	3
Select one of the following:		3
MATH 151	A Survey of Mathematics	

MATH 171	Finite Mathematics	
MATH 181	Introduction to Probability	
or Higher than MATH 181		
CSIT 165	Programming I	4
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		
<b>Credit Hours</b>		<b>16</b>
<b>Second Semester</b>		
ENGL 152	English II	3
CSIT 166	Programming II	4
CSIT 176	Computer Organization & Architecture	3
Computer Science/Information Technology Program Electives (p. 52)		
<b>Credit Hours</b>		<b>16</b>
<b>Third Semester</b>		
Computer Science/Information Technology Program Electives (p. 52)		
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		
COMM 154	Fundamentals of Public Speaking	3
Social Science or Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		
<b>Credit Hours</b>		<b>16</b>
<b>Fourth Semester</b>		
CSIT 213	Database Management	3
Computer Science/Information Technology Program Electives (p. 52)		
Business Studies Elective (p. 52)		
<b>Credit Hours</b>		<b>12</b>
<b>Total Credit Hours</b>		<b>60</b>

## Computer Science/Information Technology Electives

Code	Title	Credit Hours
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Students can choose any CSIT course (CSIT 115 or higher). Students are not required to select a specific area of interest/concentration.

## Suggested Business Studies Electives

Code	Title	Credit Hours
ACCT 161	Principles of Accounting I	3
BUSN 131	Introduction to Business Administration	3
BUSN 134	Principles of Marketing	3

## Cloud Computing Concentration

First Semester		Credit Hours
ENGL 151	English I	3
Select one of the following		
MATH 151	A Survey of Mathematics	
MATH 171	Finite Mathematics	
MATH 181	Introduction to Probability	
or Higher than MATH 181		
CSIT 165	Programming I	4
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		
<b>Credit Hours</b>		<b>16</b>
<b>Second Semester</b>		
ENGL 152	English II	3
CSIT 166	Programming II	4
CSIT 176	Computer Organization & Architecture	3
Computer Science/Data Management Program Electives (p. 53)		
<b>Credit Hours</b>		<b>16</b>
<b>Third Semester</b>		
CSIT 213	Database Management	3
Computer Science/Data Management Program Electives (p. 53)		
COMM 154	Fundamentals of Public Speaking	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		

Computer Science/Cloud Computing Program Electives (p. 52)		6
<b>Credit Hours</b>		<b>16</b>
<b>Third Semester</b>		
Computer Science/Cloud Computing Program Electives (p. 52)		
COMM 154	Fundamentals of Public Speaking	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		
<b>Credit Hours</b>		<b>16</b>
<b>Fourth Semester</b>		
CSIT 213	Database Management	3
Computer Science/Cloud Computing Program Electives (p. 52)		
Business Studies Elective (p. 52)		
<b>Credit Hours</b>		<b>12</b>
<b>Total Credit Hours</b>		<b>60</b>

## Computer Science/Cloud Computing Elective

Code	Title	Credit Hours
CSIT 144	Introduction to Operating System Using Unix	3
CSIT 168	Introduction to Python Programming	2
CSIT 185	Networking I	3
CSIT 186	Networking II	3
CSIT 265	Data Structures and Analysis	4
CSIT 277	Introduction to Cloud Computing	4

## Business Studies Electives

Code	Title	Credit Hours
ACCT 161	Principles of Accounting I	3
BUSN 131	Introduction to Business Administration	3
BUSN 134	Principles of Marketing	3

## Data Management Concentration

First Semester		Credit Hours
ENGL 151	English I	3
MATH 171 or Higher		
CSIT 165	Programming I	4
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		
<b>Credit Hours</b>		<b>16</b>
<b>Second Semester</b>		
ENGL 152	English II	3
CSIT 166	Programming II	4
CSIT 176	Computer Organization & Architecture	3
Computer Science/Data Management Program Electives (p. 53)		
<b>Credit Hours</b>		<b>16</b>
<b>Third Semester</b>		
CSIT 213	Database Management	3
Computer Science/Data Management Program Electives (p. 53)		
COMM 154	Fundamentals of Public Speaking	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		

Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4
<b>Credit Hours</b>	<b>16</b>

**Fourth Semester**

Computer Science/Data Management Program Electives (p. 53)	9
Business Studies Elective (p. 52)	3
<b>Credit Hours</b>	<b>12</b>
<b>Total Credit Hours</b>	<b>60</b>

**Computer Science/Data Management Electives**

Code	Title	Credit Hours
CSIT 144	Introduction to Operating System Using Unix	3
CSIT 168	Introduction to Python Programming	2
CSIT 185	Networking I	3
CSIT 200	Information Security Fundamentals	3
CSIT 265	Data Structures and Analysis	4
CSIT 275	Data Management Analytics	3

**Business Studies Electives**

Code	Title	Credit Hours
ACCT 161	Principles of Accounting I	3
BUSN 131	Introduction to Business Administration	3
BUSN 134	Principles of Marketing	3

**Networking Concentration**

First Semester	Credit Hours
ENGL 151 English I	3
MATH 171 or Higher	3
CSIT 165 Programming I	4
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
<b>Credit Hours</b>	<b>16</b>
Second Semester	Credit Hours
ENGL 152 English II	3
CSIT 166 Programming II	4
CSIT 176 Computer Organization & Architecture	3
Computer Science/Networking Program Electives (p. 53)	6
<b>Credit Hours</b>	<b>16</b>
Third Semester	Credit Hours
Computer Science/Networking Program Electives (p. 53)	6
COMM 154 Fundamentals of Public Speaking	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4
<b>Credit Hours</b>	<b>16</b>
Fourth Semester	Credit Hours
CSIT 213 Database Management	3
Computer Science/Networking Program Electives (p. 53)	6
Business Studies Elective (p. 52)	3
<b>Credit Hours</b>	<b>12</b>
<b>Total Credit Hours</b>	<b>60</b>

**Computer Science/Networking Electives**

Code	Title	Credit Hours
CSIT 144	Introduction to Operating System Using Unix	3
CSIT 168	Introduction to Python Programming	2
CSIT 185	Networking I	3
CSIT 186	Networking II	3
CSIT 200	Information Security Fundamentals	3
CSIT 115 or Higher		4

**Business Studies Electives**

Code	Title	Credit Hours
ACCT 161	Principles of Accounting I	3
BUSN 131	Introduction to Business Administration	3
BUSN 134	Principles of Marketing	3

**Programming Concentration**

First Semester	Credit Hours
ENGL 151 English I	3
MATH 171 or Higher	3
CSIT 165 Programming I	4
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3
<b>Credit Hours</b>	<b>16</b>
Second Semester	Credit Hours
ENGL 152 English II	3
CSIT 166 Programming II	4
CSIT 176 Computer Organization & Architecture	3
Computer Science/Programming Program Electives (p. 53)	6
<b>Credit Hours</b>	<b>16</b>
Third Semester	Credit Hours
Computer Science/Programming Program Electives (p. 53)	6
COMM 154 Fundamentals of Public Speaking	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4
<b>Credit Hours</b>	<b>16</b>
Fourth Semester	Credit Hours
CSIT 213 Database Management	3
Computer Science/Programming Program Electives (p. 53)	6
Business Studies Elective (p. 52)	3
<b>Credit Hours</b>	<b>12</b>
<b>Total Credit Hours</b>	<b>60</b>

**Computer Science/Programming Electives**

Code	Title	Credit Hours
CSIT 168	Introduction to Python Programming	2
CSIT 185	Networking I	3
CSIT 186	Networking II	3
CSIT 200	Information Security Fundamentals	3

CSIT 212	Systems Analysis	3
CSIT 265	Data Structures and Analysis	4

## Business Studies Electives

Code	Title	Credit Hours
ACCT 161	Principles of Accounting I	3
BUSN 131	Introduction to Business Administration	3
BUSN 134	Principles of Marketing	3

# Computer Technology, an Option to the Associate in Applied Science in Technical Studies

## Program Description

The AAS in Technical Studies degree program is designed to provide students the opportunity to apply their work experience to earning an associate degree in applied science. Students can earn credit for their work experience while they prepare for career advancement. Up to 17 credits may be awarded for work experience, including military experience, trade/proprietary school preparation, apprenticeship programs, and on-the-job-training.

## Transfer Information

Associate of Applied Science (AAS) degrees are intended to prepare students for immediate entry into the workforce. The NJ Statewide Transfer Agreement does not guarantee the transfer of credit/coursework when a student earns an AAS degree and continues on to a four-year institution to complete a bachelor's degree. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Applied Science Degrees are designed to provide students with the knowledge and skills necessary to start employment upon graduation. Several of the A.A.S. degrees provide the opportunity for the student to gain work experience by offering internship credit. These degrees are usually technical in nature and prepare the student for certification and licensing exams necessary to work in their field of choice. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to help students explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

## Program Requirements

First Semester		Credit Hours
ENGL 151	English I	3
MATH 156	Introduction to Statistics	3
CSIT 110	Introduction to Computers and Computer Applications	3

Computer Technology Technical Studies Program Electives (p. )	6	
<b>Credit Hours</b>	<b>15</b>	
<b>Second Semester</b>		
ENGL 152	English II	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3	
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3	
Computer Technology Technical Studies Program Electives (p. )	6	
<b>Credit Hours</b>	<b>15</b>	
<b>Third Semester</b>		
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )	3	
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )	4	
Computer Technology Technical Studies Program Electives (p. )	6	
<b>Credit Hours</b>	<b>13</b>	
<b>Fourth Semester</b>		
Select from the following:	17	
Professional Core Transfer Credits Awarded for Work Experience and/or		
Computer Technology Technical Studies Program Electives (p. )		
<b>Credit Hours</b>	<b>17</b>	
<b>Total Credit Hours</b>	<b>60</b>	

# Cyber-Information Security, an Option to the Associate in Science in Computer Science

## Program Description

The Cyber/Information Security option to the A.S. in Computer Science is designed for those who major in computer science with plans to be in the information security field. This degree is a broad program of study that covers basics of cyber security and focuses on information security.

## Transfer Information

Students pursuing the Computer Science degree can transfer into a Computer Science major. Many colleges offer opportunities for transfer both in and out of state. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

*Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
ENGL 151	English I	3
MATH 265	Calculus I	4
CSIT 165	Programming I	4
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>16</b>
Second Semester		Credit Hours
ENGL 152	English II	3
MATH 266	Calculus II	4
CSIT 144	Introduction to Operating System Using Unix	3
CSIT 185 or CSIT 184	Networking I or Networking Essentials	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>16</b>
Third Semester		Credit Hours
MATH 270	Discrete Mathematics	3
CSIT 200	Information Security Fundamentals	3
CSIT 212	Systems Analysis	3
Select one of the following to fulfill the Lab Science Gen. Ed. Requirement:		4
BIOL 161	General Biology I	
CHEM 181	General Chemistry I	
PHYS 281	General Physics I	
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
<b>Credit Hours</b>		<b>16</b>
Fourth Semester		Credit Hours
CSIT 213	Database Management	3
Computer Science (CSIT) or Criminal Justice (CRIM) Elective		3
Select one of the following to fulfill the Lab Science Gen. Ed. Requirement:		4
BIOL 162	General Biology II	
CHEM 182	General Chemistry II	
PHYS 282	General Physics II	
Elective to meet 60 credits		2
<b>Credit Hours</b>		<b>12</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

## Cybersecurity, An Option to the Associate in Applied Science in Computer Science/Information Technology

The Cybersecurity option in the Computer Science/Informational Technology, Associate in Applied Science is designed to provide students the opportunity to apply their work experience to earning an associate degree in applied science. Students can earn credit for their work experience while they prepare for career advancement. Up to 17 credits may be awarded for work experience, including military experience, trade/proprietary school preparation, apprenticeship programs, certifications, and on-the-job-training.

## Transfer Information

This major provides students with skills to protect organizations critical data from malicious attacks. Possible transfer opportunities in this field include: Thomas Edison State University's BS Cybersecurity; Kean University BS Cybersecurity; Stockton University's BS Computer Information Systems. Other transfer opportunities are available, visit the OCC Academic Advising & Transfer Services Office for more information.

First Semester		Credit Hours
ENGL 151	English I	3
MATH 156	Introduction to Statistics	3
CSIT 165	Programming I	4
CSIT 144	Introduction to Operating System Using Unix	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>16</b>
Second Semester		Credit Hours
ENGL 152	English II	3
CSIT 166	Programming II	4
CSIT 185	Networking I	3
CSIT 145 - Computing Fundamentals		3
CSIT 242 - Penetration Testing Fundamentals		3
<b>Credit Hours</b>		<b>16</b>
Third Semester		Credit Hours
CSIT 186	Networking II	3
CSIT 200	Information Security Fundamentals	3
Any Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general_education">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#general_education</a> )		8
<b>Credit Hours</b>		<b>14</b>
Fourth Semester		Credit Hours
CSIT 168	Introduction to Python Programming	2
CSIT 240	Ethical Hacking: Hacker Techniques and Tools	3
CSIT 243 - Cisco Networking Fundamentals (CCNA)		3
CSIT 244 - Digital Forensics Fundamentals		3
Elective(s) to make 60 credits		3
<b>Credit Hours</b>		<b>14</b>
<b>Total Credit Hours</b>		<b>60</b>

## Engineering, Associate in Science Program Description

The Associate in Science Engineering degree program is designed to prepare engineering students to successfully transfer to baccalaureate engineering programs in the following areas: Biomechanical, Civil/Construction, Electrical, Industrial, Mechanical or General Engineering. Participants in the associate program will enroll in science, mathematics, engineering, and engineering technology courses that provide serious students with the knowledge and background necessary to take upper level courses in their chosen field of study as well as prepare them to participate in experiential learning opportunities in industry.

## Transfer Information

Students pursuing the Engineering degree can transfer into majors such as Civil/Environmental, Bioenvironmental, Mechanical, Electrical & Computing, Chemical, Biomedical, Industrial, and Materials Sciences Engineering. Many colleges offer opportunities for transfer both in and out of state. Admission is competitive and may require specific coursework to be completed prior to applying. Students are encouraged to work closely with OCC faculty and Advising Transfer Services.

Students planning to transfer to a four-year institution in NJ can explore the “Transfer Programs” feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

Engineering careers:

- Civil Engineer
- Chemical Engineer
- Drafting and Design Engineer

Engineering Credentials:

- Certified Manufacturing Engineer - Society of Manufacturing Engineers
- Certified Professional Traffic Operations Engineer - Institute of Transportation Engineers
- Pro/ENGINEER 2000i - Brainbench

This Associate of Science Degree is designed to provide students with the coursework needed to transfer to a four-year institutions and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways in Engineering, while providing a credential beyond the high school degree. Students are also encouraged to acquire industry recognized credentials and certifications while they work on the associate's degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>. For additional program information go to the following link: E (<https://www.ocean.edu/programs-and-courses/engineering-a-s/>) Engineering Program (<https://www.ocean.edu/programs-and-courses/engineering-a-s/>)

*Students are encouraged to keep track of degree requirements by using the “My Progress” screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.*

First Semester		Credit Hours
ENGL 151	English I	3
ENGR 181	Graphics for Engineers (Foundational Course)	2
CSIT 124	Introduction to Programming	3
or CSIT 163	or Introduction to Programming Using C++	
or CSIT 165	or Programming I	
CHEM 181	General Chemistry I	4
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>14</b>
Second Semester		
ENGL 152	English II	3
MATH 265	Calculus I ( Students should take this course as soon as they are eligible to.)	4
PHYS 281	General Physics I	4
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>14</b>
Third Semester		
MATH 266	Calculus II	4
PHYS 282	General Physics II	4
Any ENGR Engineering course(s) (p. 80) <sup>2</sup>		6
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>17</b>

### Fourth Semester

MATH 267	Calculus III	4
Any ENGR Engineering course(s) <sup>2</sup>		4
Engineering Technology/STEM Electives (p. ) <sup>2</sup>		4
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>15</b>
<b>Total Credit Hours</b>		<b>60</b>

## Engineering Technology/STEM Electives

Code	Title	Credit Hours
Any ENGT Engineering Technology course(s) (p. 81)		
CHEM 182	General Chemistry II	4
CSIT 176	Computer Organization & Architecture	3
MATH 275	Linear Algebra	3
MATH 281	Differential Equations	4
PHYS 283	General Physics III	4

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting. STSC 160, Student Success Seminar for Engineering Majors, is available.

<sup>2</sup> Students should select electives relevant to their planned Engineering Bachelor's Degree concentration.

## Environmental Science, Associate in Science

### Program Description

This program is designed to prepare students for careers in the dynamic field of environmental science, which is concerned with monitoring humanity's impact on the Earth and solving environmental problems. Students graduating from this program might work in environmental education centers, public relations firms, testing labs, environmental research organizations, travel/tourism (ecotourism companies), food manufacturers, waste management companies or government agencies. The program provides students with a strong background in the natural sciences.

### Transfer Information

Students pursuing the Environmental Studies degree can transfer into majors such as Environmental Studies or Environmental Science. Many colleges offer opportunities for transfer both in and out of state. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the “Transfer Programs” feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

## Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize



Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.

First Semester		Credit Hours
ENGL 151	English I	3
BIOL 161	General Biology I	4
MATH 165 or Higher <sup>1</sup>		5
ENVI 152	Environmental Sci	4
Any STSC - Student Success Seminar course (p. 107) <sup>2</sup>		2
<b>Credit Hours</b>		<b>18</b>
Second Semester		
ENGL 152	English II	3
MATH 156	Introduction to Statistics	3
BIOL 162	General Biology II	4
CHEM 181	General Chemistry I	4
<b>Credit Hours</b>		<b>14</b>
Third Semester		
CHEM 182	General Chemistry II	4
Environmental Studies Program Elective(s) (p. 57)		7
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>14</b>
Fourth Semester		
Environmental Studies Program Elective (p. 57)		4
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Technology Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> ) <sup>3</sup>		3
Elective to meet 60 credits		1
<b>Credit Hours</b>		<b>14</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC-Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Note regarding math requirement: Some bachelor's degree programs in science require Calculus; completion of at least MATH 191 Precalculus I & MATH 192 Precalculus II is recommended to transfer. MATH 156 Introduction to Statistics and MATH 165 College Algebra are recommended for transfer to programs that do not require Calculus.

<sup>3</sup> Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s) in math or science from the List of Approved General Education Courses.

## Environmental Studies Program Electives

Code	Title	Credit Hours
BIOL 101	The Pine Barrens	3
BIOL 261	Ecology	4
BIOL 265	Marine Biology	4
ENVI 232	Environmental Policy	3
ENVI 259	Field Experience/Practicum	3
CHEM 283	Organic Chemistry I	4
CHEM 284	Organic Chemistry II	4

ENVI 121	Renewable Energy	3
ENVI 134	Carbon Footprint Analysis	3
ENVI 142	Industrial Hygiene	4
ENVI 159	Natural Resources Conservation	4
ENVI 205	Hazardous Materials Management	3
ENVI 210	Indoor Environmental Quality	3
ENVI 217	Occupational Safety and Health	3
ENVI 220	Life Cycle Analysis	3
ENVI 241	Environmental Sustainability	3

## Game Design and Development, an Option to the Associate in Science in Computer Science

### Program Description

This program will prepare students for transfer to a four-year college to obtain a Bachelor of Science degree in computer game design. The curriculum follows the model provided by the Association of Computing Machinery and the Institute of Electrical and Electronics Engineers Computer Society to assure maximum transferability. Upon graduation, students can expect to transfer to a four-year college with junior status. Effective problem solving is central to good game design and development. The software development process (composing and coordinating components of a program) requires that students construct algorithms for problem solving with appropriate documentation. This curriculum has been designed to prepare the student to work as a team and solve complex computer programming problems. The department recommends the following minimal criteria for prospective students in the Computer Game Development and Design option:

1. High school diploma or equivalent
2. Cumulative high school grade point average of C or above
3. Ranked in top half of high school graduating class
4. No developmental studies requirement

### Transfer Information

Students pursuing the Computer Science – Game Development and Design degree can transfer into majors such as Computer Science or Information Technology with a concentration/ specialization in Game Development and Design. Many colleges offer opportunities for transfer both in and out of state. Admission is competitive and may require specific coursework to be completed as well as a portfolio of artwork. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

### Career Information

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize

Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.

First Semester		Credit Hours
ENGL 151	English I	3
CSIT 115	Introduction to Computer Game Development	3
CSIT 165	Programming I	4
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>		2
<b>Credit Hours</b>		<b>15</b>
Second Semester		Credit Hours
ENGL 152	English II	3
MATH 265	Calculus I	4
CSIT 166	Programming II	4
CSIT 176	Computer Organization & Architecture	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>17</b>
Third Semester		Credit Hours
MATH 266	Calculus II	4
CSIT 265	Data Structures and Analysis	4
Select one of the following to fulfill the Lab Science Gen. Ed. Requirement:		4
BIOL 161	General Biology I	
CHEM 181	General Chemistry I	
PHYS 281	General Physics I	
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
<b>Credit Hours</b>		<b>15</b>
Fourth Semester		Credit Hours
BUSN 134 or BUSN 271	Principles of Marketing or Principles of Management	3
CSIT 173	Game Programming With Open GL	3
CSIT 213	Database Management	3
Select one of the following to fulfill the Lab Science Gen. Ed. Requirement:		4
BIOL 162	General Biology II	
CHEM 182	General Chemistry II	
PHYS 282	General Physics II	
<b>Credit Hours</b>		<b>13</b>
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

## Industrial/Technical, an option to the Associate in Applied Science in Technical Studies.

### Program Description

The AAS in Technical Studies - Industrial/Technical Option degree program is a flex degree designed to provide students the opportunity to apply their work experience to earning an associate degree in applied science. Students looking to achieve a career change into a technical industry can earn credit for their work experience while they prepare for career advancement. Up to 17 credits may be

awarded for work experience, including military experience, trade/proprietary school preparation, apprenticeship programs, and on-the-job-training. This program also provides students with the following stackable credential opportunities, that can be earned along the way to completing this degree: Certificate of Completion - Industrial Hygiene/Hazardous Materials Management, Certificate of Completion - Advanced Manufacturing and Mechatronics, Certificate of Completion - Environmental Sustainability, and Certificate of Completion - Technology Leadership.

### Transfer Information

Associate of Applied Science (AAS) degrees are intended to prepare students for immediate entry into the workforce. The NJ Statewide Transfer Agreement does not guarantee the transfer of credit/coursework when a student earns an AAS degree and continues on to a four-year institution to complete a bachelor's degree. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

### Career Information

The Associate of Applied Science Degrees are designed to provide students with the knowledge and skills necessary to start employment upon graduation. Several of the A.A.S. degrees provide the opportunity for the student to gain work experience by offering internship credit. These degrees are usually technical in nature and prepare the student for certification and licensing exams necessary to work in their field of choice. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to help students explore degree programs and corresponding careers <https://ocean.emsicc.com/>

Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.

First Semester		Credit Hours
ENGL 151	English I	3
Technology Gen. Ed. Requirement (excludes INFO 110) ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#tech</a> )		3
MATH 156 or Higher (excludes MATH 157, MATH 171, and MATH 181)		3
Industrial/Technical Studies Program Electives (p. )		6
<b>Credit Hours</b>		<b>15</b>
Second Semester		Credit Hours
ENGL 152	English II	3
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#social</a> )		3
Industrial/Technical Studies Program Electives (p. )		6
<b>Credit Hours</b>		<b>15</b>
Third Semester		Credit Hours
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )		3
Lab Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#lab</a> )		4
Industrial/Technical Studies Program Electives (p. )		6
<b>Credit Hours</b>		<b>13</b>

**Fourth Semester**

Select from the following:	17
Professional Core Transfer Credits Awarded for Work Experience and/or	
Industrial/Technical Studies Program Electives (p. )	
<b>Credit Hours</b>	<b>17</b>
<b>Total Credit Hours</b>	<b>60</b>

**Industrial/Technical Studies Program Electives**

Students may select courses from the following list or equivalent courses per appropriate approval.

Code	Title	Credit Hours
Any ENGR	Engineering course(s) (p. 80)	
Any ENGT	Engineering Technology course(s) (p. 81)	
Any MECH	Mechatronics course(s) (p. 97)	
Any ENVI	Environmental Science course(s) (p. 85)	
Any CHEM	Chemistry course(s) (p. 72)	4
BUSN 273	Corporate Social Responsibility	3
CSIT 110	Introduction to Computers and Computer Applications	3
CSIT 123	Integrated Office Software	3
CSIT 160	Introduction to Visual BASIC	3
ECON 151	Macroeconomic Principles	3
ECON 152	Microeconomics Principles	3
PHYS 172	Physics II	4
PHYS 171	Physics I	4
SOCI 232	Social Justice	3

**Information Technology, an Option to the Associate in Science in Computer Science****Program Description**

The program outlined here will prepare students for transfer to a four-year college to obtain a Bachelor of Science degree in Computer Science and provide a solid base of knowledge for a career in Computer Information Technology. The curriculum closely follows program requirements of prominent four-year higher education institutions in New Jersey and is designed to address the preparation of our students for a future in Computer Information Technology. This curriculum has been designed to prepare the student to meet the future needs of integration, design, deployment and management of computing, resources and services.

**Transfer Information**

Students pursuing the Computer Science – Information Technology degree can transfer into majors such as Information Technology and Communications with a concentration or specialization in IT. Many colleges offer opportunities for transfer both in and out of state. Students are encouraged to work closely with OCC faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the “Transfer Programs” feature on NJ Transfer [www.njtransfer.org](http://www.njtransfer.org) (<http://www.njtransfer.org/>).

**Career Information**

The Associate of Arts and the Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor’s degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com> (<https://ocean.emsicc.com/>).

Students are encouraged to keep track of degree requirements by using the “My Progress” screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.

**Program Requirements**

First Semester	Credit Hours
ENGL 151 English I	3
MATH 265 Calculus I	4
CSIT 165 Programming I	4
Humanities Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
Any STSC - Student Success Seminar course (p. 107) <sup>1</sup>	2
<b>Credit Hours</b>	<b>16</b>
Second Semester	Credit Hours
ENGL 152 English II	3
MATH 266 Calculus II	4
CSIT 166 Programming II	4
CSIT 176 Computer Organization & Architecture	3
Humanities or Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Credit Hours</b>	<b>17</b>
Third Semester	Credit Hours
CSIT Elective <sup>2</sup>	3
MATH 267 Calculus III	3-4
or MATH 270 or Discrete Mathematics	
or MATH 275 or Linear Algebra	
BIOL 161 General Biology I	4
or CHEM 181 or General Chemistry I	
or PHYS 281 or General Physics I	
Social Science Gen. Ed. Requirement ( <a href="https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities">https://catalog.ocean.edu/graduation-requirements-degree/approved-general-education-courses/#humanities</a> )	3
<b>Credit Hours</b>	<b>13-14</b>
Fourth Semester	Credit Hours
CSIT 185 Networking I	3
or CSIT 213 or Database Management	
or CSIT 265 or Data Structures and Analysis	
CSIT Elective <sup>2</sup>	6
BIOL 162 General Biology II	4
or CHEM 182 or General Chemistry II	
or PHYS 282 or General Physics II	
Elective to meet 60 credits	1
<b>Credit Hours</b>	<b>14</b>
<b>Total Credit Hours</b>	<b>60-61</b>

<sup>1</sup> A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

<sup>2</sup> Can be chosen from all CSIT courses with the exception of CSIT 110, CSIT 123, CSIT 126, CSIT 131, CSIT 133 and CSIT 160

# Artificial Intelligence, Certificate of Completion

## Certificate Description

The Ocean County College Certificate of Completion in Artificial Intelligence provides students with the skills necessary to pursue a career in the exciting field of AI. The curriculum focuses on the study of Artificial Intelligence and the real-world applications where AI is utilized. This includes Machine Learning, Computer Vision, Natural Language Processing and Neural Networks. Students who achieve this certificate will have a firm understanding of Artificial Intelligence, the AI Project Lifecycle, various Machine Learning Algorithms such as Supervised and Unsupervised Learning, and Neural Networks.

Students who apply to this program are expected to either possess a degree in computer science with the necessary programming background or possess equivalent industry experience. Knowledge of math in statistics, probability, and calculus is also a required prerequisite.

## Certificate Requirements

Freshman		
First Semester		Credit Hours
CSIT 168	Introduction to Python Programming	2
CSIT 191	Introduction to Artificial Intelligence	3
<b>Credit Hours</b>		<b>5</b>
Second Semester		
CSIT 192	Introduction to Machine Learning	3
CSIT 213	Database Management	3
<b>Credit Hours</b>		<b>6</b>
Sophomore		
First Semester		
CSIT 291	Computer Vision	3
CSIT 292	Natural Language Processing	3
<b>Credit Hours</b>		<b>6</b>
Second Semester		
CSIT 295	Artificial Intelligence Capstone	3
<b>Credit Hours</b>		<b>3</b>
<b>Total Credit Hours</b>		<b>20</b>

# Advanced Manufacturing and Mechatronics, Certificate of Completion

## Certificate Description

The Advanced Manufacturing and Mechatronics Certificate of Completion program is designed for those students planning to work in a manufacturing industry. The Mechatronics Certificate of Completion program will prepare students to enter the workforce with the ability to operate and maintain equipment found in a modern manufacturing environment.

As manufacturing advances into a more automated production system, a higher level of technical expertise is required of the labor force. The certificate holders will have experience with the operation and maintenance of computer numeric controlled (CNC) machines and programmable logic controllers (PLCs), as well as a working knowledge of basic electronics, pneumatic, and mechanical systems.

# Certificate Requirements

Freshman		
First Semester		Credit Hours
MATH 156 or higher (not MATH 171 or MATH 181)		3-6
ENGR 181	Graphics for Engineers	2
ENGT 102	Manufacturing Processes	3
ENGT 144	DC/AC Electric Circuits	4
<b>Credit Hours</b>		<b>12-15</b>
Second Semester		
ENGT 114	Principles of Quality Control In Manufacturing	3
ENGT 140	Introduction to Computer Numeric Controlled (CNC) Machines	3
ENGT 150	Automated Control Systems	4
MECH 150	Introduction to Hydraulics and Pneumatics	4
<b>Credit Hours</b>		<b>14</b>
<b>Total Credit Hours</b>		<b>26-29</b>

# Cybersecurity, Certificate of Completion

## Certificate Description

The Ocean County College Certificate of Completion in Cybersecurity provides students with the fundamentals necessary to pursue a career as an information security analyst. It is the common foundation for alternative Associate's Degree paths, both direct to industry, and with articulation into a four-year university programs. It provides the background necessary for students to prepare for and acquire recognized industry certifications as well.

The US Bureau of Labor Statistics estimated 131,000 positions in information security in 2019, growing by 31% in the next ten years. Furthermore, the chair of the House Subcommittee on Research and Technology estimates that 1/3 of such positions are going unfilled and require multiple pathways, including certifications and internship programs to fill the void.

## Certificate Requirements

Freshman		
First Semester		Credit Hours
CSIT 144	Introduction to Operating System Using Unix	3
CSIT 185	Networking I	3
CSIT 200	Information Security Fundamentals	3
<b>Credit Hours</b>		<b>9</b>
Second Semester		
CSIT 277	Introduction to Cloud Computing	4
CSIT 240	Ethical Hacking: Hacker Techniques and Tools	3
CSIT 241	Cybersecurity Legal and Regulatory Overview	3
<b>Credit Hours</b>		<b>10</b>
<b>Total Credit Hours</b>		<b>19</b>

# Environmental Sustainability, Certificate of Completion

## Certificate Description

This certificate can be taken independently or as a complement to the environmental science degree program. This certificate will provide students with the knowledge, skills, and tools needed to conduct baseline

sustainability surveys and assessments. Students will work under the guidance of a senior scientist.

## Certificate Requirements

Freshman		Credit Hours
<b>First Semester</b>		
ENVI 134	Carbon Footprint Analysis	3
ENVI 241	Environmental Sustainability	3
BUSN 273	Corporate Social Responsibility	3
<b>Credit Hours</b>		<b>9</b>
<b>Second Semester</b>		
ENVI 121	Renewable Energy	3
ENVI 220	Life Cycle Analysis	3
SOCI 232	Social Justice	3
<b>Credit Hours</b>		<b>9</b>
<b>Total Credit Hours</b>		<b>18</b>

## Transfer Information

This major provides students with critical thinking and analytical skills to examine environmental and societal needs to protect our natural environment and health by finding innovative solutions to problems. The Environmental Sustainability In combination with the AS Environmental Science degree, allows students to transfer up to 82-credits into Kean University's BS Environmental Science degree. Other transfer opportunities are available, visit the OCC Academic Advising & Transfer Services Office for more information.

## Industrial Hygiene/Hazardous Materials Management, Certificate of Completion

### Certificate Description

This certificate will be an extension of our environmental studies degree program. This certificate will provide students with the knowledge, skills, and training required to conduct industrial hygiene and hazardous materials testing and assessment. Students will conduct sampling and surveys in the field. Students will typically work under the direction of a senior scientist.

### Certificate Requirements

First Semester		Credit Hours
Any CHEM Course		
ENVI 210	Indoor Environmental Quality	3
ENVI 217	Occupational Safety and Health	3
<b>Credit Hours</b>		<b>10</b>
<b>Second Semester</b>		
ENVI 142	Industrial Hygiene	4
ENVI 205	Hazardous Materials Management	3
<b>Credit Hours</b>		<b>7</b>
<b>Total Credit Hours</b>		<b>17</b>

## Information Technology, Certificate of Completion

### Certificate Description

This Computer Science/Information Technology certificate program provides a basic core of hardware and software courses with 6 additional CSIT electives to enable students with a specific retraining need to meet that goal within a limited time period. A certificate will be awarded to students completing the courses with a cumulative average of 2.0 or higher.

### Certificate Requirements

Code	Title	Credit Hours
CSIT 165	Programming I	4
CSIT 166	Programming II	4
CSIT 213	Database Management	3
CSIT 115 or Higher		3
<b>Total Credit Hours</b>		<b>14</b>

## Information Technology, Certificate of Proficiency

### Certificate Description

This Computer Science/Information Technology certificate program is designed primarily for the student in the work environment seeking to become computer literate through a non-degree course of study. A certificate will be awarded to students completing the courses with a cumulative average of 2.0 or higher. This curriculum provides a basic core of hardware and software courses with 9 additional CSIT elective courses designed to address needs in preparing the student for advancement in the work environment or to the next level of computer science study.

### Certificate Requirements

Code	Title	Credit Hours
ENGL 151	English I	3
CSIT 165	Programming I	4
CSIT 166	Programming II	4
CSIT 176	Computer Organization & Architecture	3
Select one of the following:		3
MATH 151	A Survey of Mathematics	
MATH 171	Finite Mathematics	
MATH 181	Introduction to Probability	
or higher than MATH 181		
CSIT 213	Database Management	3
CSIT 115 or Higher CSIT Elective(s) (p. 73)		9
200-level CSIT Elective(s) (p. 73)		3
<b>Total Credit Hours</b>		<b>32</b>

# Technology Leadership, Certificate of Completion

## Certificate Description

This certificate can be taken independently or as a complement to the A.S. in Engineering and A.A.S. in Industrial Technology degree programs. This certificate will provide students with the knowledge, skills, tools, and methodologies needed to lead technical teams, projects, and programs.

## Certificate Requirements

### Freshman

First Semester		Credit Hours
ENGT 114	Principles of Quality Control In Manufacturing	3
ENGT 191	Design - Technical Projects and Experience	1
ENGT 192	Build - Technical Projects and Experience	1
ENGT 193	Test - Technical Projects and Experience	1
ENGT 195	Tools for Technical Communications	3
ENGT 196	Project Management	3
Leadership Technology Program Electives (p. )		3-4
<b>Credit Hours</b>		<b>15-16</b>
<b>Total Credit Hours</b>		<b>15-16</b>

## Leadership Technology Program Electives

Students may select courses from the following list or equivalent courses per appropriate approval.

Code	Title	Credit Hours
ENGR 161	Construction Methods and Materials	3
ENGR 198	Autodesk Inventor: 3D Design & Prototyping	3
ENGT 102	Manufacturing Processes	3
ENGT 140	Introduction to Computer Numeric Controlled (CNC) Machines	3
ENGT 144	DC/AC Electric Circuits	4
ENGT 150	Automated Control Systems	4

# COURSE DESCRIPTIONS

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## Identification Code

All Ocean County College course descriptions begin with an identification code consisting of letters and numbers. The letters stand for the discipline area of the course, while the three numbers designate the level of the course as follows:

- 001 to 099 – Service/developmental courses – given at a precollege improvement level, do not carry degree credit.
- 100 to 199 – First-year-level courses for associate and/or transfer program.
- 200 to 299 – Second-year-level courses for associate and/or transfer program.

After the identification code, the course title is given, followed by the number of semester hours the course carries. Next, in parentheses, are the number of class hours and laboratory hours per week for each course.

- 1 credit in lecture equates to 1 hour per week.
- 1 credit in lab work equates to 2 hours per week.
- 1 credit in practicum/studio work equates to 3 hours per week.

N.C. is the designation for certain courses that are for no credit.

<b>EXAMPLE</b>					
CHEM	181	General Chemistry	4 s.h.	(3+2)	
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Division	Course	Title	Semester Hours	Lecture hrs. + Lab hrs/Wk	

## General Education Courses

All academic programs require a number of general education courses. These courses will be listed within the requirements of your degree either by category (i.e. Lab Science, Humanities, and so on) or as "Any Gen Ed Course" (you can choose any course from the list).

You can review the list of General Education Courses here. (p. 124)

### Prerequisites

Prerequisite study must be successfully completed before the student enters certain courses. It is the student's responsibility to ensure that he/she has successfully completed the prerequisite course(s) prior to studying on the higher level. Failure to complete prerequisites successfully will necessitate rescheduling. Course descriptions contain the necessary information.

### Corequisites

A course corequisite, if not required to be taken simultaneously, may be taken either before or during the semester in which the course is taken. If a student has completed a higher-level course than the corequisite, the requirement has been met.

## Accounting (ACCT)

ACCT 121 Fundamentals of Accounting 3 cr.

This course is an introduction to the fundamental concepts of accounting principles and methods. Specific content includes a thorough explanation of the Accounting Cycle and how it pertains to a service or merchandising business. Special subject areas include adjusting entries and preparing financial statements. This course is a recommended preparatory course for Principles of Accounting. Code 1 course fee.

ACCT 161 Principles of Accounting I 3 cr.

This course starts with the accounting cycle of a service operation; it continues with topics concerning merchandising operations, inventory, cash, and receivables. In addition, this course covers the acquisition, allocation, and disposal of property, plant, equipment, natural resources, and intangible assets. CSIT 123, Integrated Office Software, is recommended for students taking this course. Code 3 course fee.

ACCT 162 Principles of Accounting II 3 cr.

This course is a continuation of Principles of Accounting I. Accounting transactions for partnerships and corporations will be analyzed; this includes stock transactions, dividends and investments. This course also discusses managerial accounting concepts and how they apply to manufacturing businesses. Code 1 course fee.

Prerequisite(s): ACCT 161

ACCT 261 Intermediate Accounting I 3 cr.

This course expands upon the topics introduced in Principles of Accounting I by providing a more in-depth view of the concepts. This course includes the theoretical basis for these accounting principles as regulated by the accounting industry. A more in-depth analysis of financial statements and specific accounts will be discussed. Code 1 course fee.

Prerequisite(s): ACCT 162

ACCT 262 Intermediate Accounting II 3 cr.

This course is a continuation of Intermediate Accounting I. The topics covered include comprehensive coverage of contingent liabilities, bond and long-term liability transactions, stock issuance transactions, investments in debt and equity securities, and earnings per share. This course also covers specialized accounting topics such as revenue recognition, income taxes, pensions, leases and the statement of cash flow. Code 1 course fee.

Prerequisite(s): ACCT 261

ACCT 263 Cost Accounting 3 cr.

This course covers accounting for manufacturing enterprises. It provides a detailed explanation of the cost components of manufacturing operations: direct materials, direct labor, and manufacturing overhead. The full cycle of the manufacturing entity is illustrated for both job order and process cost systems. Code 1 course fee.

Prerequisite(s): ACCT 162

ACCT 265 Auditing 3 cr.

This course focuses on how audits are conducted and the issues that are of greatest concern to practicing auditors. It covers the most recent developments in auditing theory, standards, and procedures and reports. Code 1 course fee.

Prerequisite(s): ACCT 162

ACCT 266 Federal Income Tax Accounting 3 cr.

This course is a study of federal income tax law as it applies to the individual. It distinguishes between taxable and non-taxable income; the various deductions and credits to reduce taxable income will be illustrated. Students will learn to prepare federal income tax returns, along with the schedules to recognize business and rental income. Code 1 course fee.

Prerequisite(s): ACCT 162



**ACCT 271 Forensic Accounting 3 cr.**

This course is designed to provide an overview of the field of forensic accounting. It will focus on the different types of fraud schemes committed by companies and individuals. This course will also cover the ways to prevent and deter fraud from happening. Code 1 course fee.  
Prerequisite(s): ACCT 162

**ACCT 273 Legal Aspects of Financial Fraud 3 cr.**

This course provides an introduction to the legal environment surrounding the Forensic Accounting profession. This course primarily focuses upon how the Forensic Accountant is used as an expert witness and the various business crimes that a practitioner of Forensic Accounting may be hired to investigate. It will demonstrate interview principles and techniques. Additionally, students will be exposed to some of the legal aspects pertaining to the identification and prosecution of fraud. Code 1 course fee.  
Prerequisite(s): ACCT 162

**ACCT 275 Fraud Examination 3 cr.**

This course provides an overview of fraud examination. Students will learn how and why fraud is committed, and how fraudulent conduct can be prevented. Students will examine types of fraud, sources of evidence and analysis of internal and external fraud schemes with an emphasis on the skills needed to identify and investigate fraud. Code 1 course fee.  
Prerequisite(s): ACCT 271

**ACCT 277 Digital Forensic Analysis 3 cr.**

This course will provide an overview of digital forensics to aid the student in understanding the process of data creation, recovery and analysis, and the benefits of that knowledge during a forensic accounting engagement. The course will allow students to gain an understanding of working with investigations related to data forensics, internet/web forensics, mobile devices, and networks. Code 1 course fee.  
Prerequisite(s): ACCT 271

**ACCT 390 Accounting Information Systems 3 cr.**

A description of common present-day computer applications in business with emphasis on design, characteristics of key components of computer applications, interrelationships between computer applications and the uses of computer generated data by management are studied in this course. Code 2 course fee.  
Prerequisite(s): ACCT 162

## Alcohol and Drug Counseling (ALDC)

**ALDC 101 Addictions Disorders and Recovery Supports 3 cr.**

This course introduces the fundamentals of addictions counseling and treatment. The course will emphasize the role of collaboration in seeking and utilization of community and medical resources for the betterment of the client, including professional interaction with medical and human services clinicians and the documentations methods and standards employed in counseling services.

**ALDC 102 Addictions Counseling: Professional Responsibilities 3 cr.**

This course emphasizes standards for insuring thorough documentation; ethical aspects of addictions counseling; the counselor's need for cultural competence, personal growth, and professional growth; counselor/client expectations based on goals, objectives, rules, and obligations; and the use of laboratory tests/results for determining a course of treatment. Students can rapidly transition into working positions as Counselor Interns in community treatment settings. Emphasis will be on ethics and legal conduct as well as skills of documentation and professional growth, given they are necessary work skills of today's practicing counselor.

**ALDC 105 Addiction Counseling Skills 3 cr.**

This course examines key concepts of, and noted figures associated with, the following counseling approaches: Cognitive Behavioral Therapy, Rational Emotive Therapy, Motivational Therapy, Family Therapy, Client-Centered Therapy, and Solution-Focused Therapy. Issues related to client emotional transference and countertransference and other obstacles to effective therapy are reviewed. The focus of this course is on clinical skill development and models of counseling that are directly applicable to today's counseling workplace in New Jersey.

**ALDC 106 Assessing Addictive Disorders 3 cr.**

This course promotes competence in addictions counseling clinical skills related to screening, intake, evaluation, assessment, diagnoses, and strengths-based treatment planning for those individuals who have Substance Use Disorders. Clinical and medical aspects of the treatment process are reviewed in conjunction with required skill competencies by the Certification Board of NJ.

**ALDC 107 Addiction Counseling Methodology 3 cr.**

Today's practicing Substance Use Disorder professionals are required to provide group, individual counseling, family services, and educational presentations. This class meets State of New Jersey criteria for practicing Certified Alcohol and Drug Counselor Interns to work in community treatment centers under the guidance and supervision of licensed supervisors. Today's rapidly expanding addictions services in our community present an ever-growing need for skilled counselors who can demonstrate competence and effectiveness in these types of counseling services.

**ALDC 108 Addiction Counseling Client Education 3 cr.**

Education of client, family, and community are a primary task of the practicing Substance Use Disorder (addictions) professional. This class examines comprehensive aspects of educational needs for specific groups that are impacted by the disease of addiction. Emphasis on motivational and self-empowerment focused education is highlighted. Aspects of signs, symptoms, and treatment of mental illness and addictions, as well as best practices in adult educational practices, are examined.

**ALDC 200 Introduction to Peer Addiction Recovery 4 cr.**

This course will promote competence and skill development in addiction crisis intervention and recovery treatment services. It focuses on the following areas of health care provider development: ethics and legal standards related to direct service interventions, multiple recovery pathways and harm reduction methods, and wellness-focused outcome goals. Students who successfully complete this course will fulfill the curricular requirements for state certification as a Peer Recovery Specialist.

## American Sign Language (ASLN)

**ASLN 100 American Sign Language I 3 cr.**

This course introduces students to the language of the deaf community. Students will examine foundational aspects of American Sign Language. Information regarding deaf culture will be introduced in addition to fingerspelling and various numbering systems in American Sign Language. Receptive and expressive skill development application is reinforced through interactive activities within the classroom setting. This course requires students to complete 5 contact hours with the deaf community. Code 2 course fee.

**ASLN 103 American Sign Language II 3 cr.**

This course is designed to continue development of American Sign Language (ASL) skills with primary focus on refining the use of basic ASL sentence types. Students will learn routine communicative functions of the language: asking, requesting, providing clarification, giving and asking for directions. These language functions will help students establish and maintain interpersonal relationships with the deaf community and the classroom environment. Various skill based activities will allow students to further increase competency in American Sign Language in order to express and comprehend signed conversations. This course requires students to complete 5 contact hours with the deaf community. Code 3 course fee.

Prerequisite(s): ASLN 100

**ASLN 105 Deaf Culture and History 3 cr.**

This course introduces the history and culture of the deaf. Discussion will include the values, norms, identities, traditions, and subcultures within the larger culture of the deaf community. Questions such as the nature of sign language, the education of deaf individuals, and historical treatment of deafness will be explored. Code 3 course fee.

Prerequisite(s): ASLN 112 with a minimum grade of C, ASLN 115 with a minimum grade of C, ASLN 125 with a minimum grade of C

Corequisite(s): ASLN 121, ASLN 201

**ASLN 112 American Sign Language III 3 cr.**

This course engages students in the composite language functions of American Sign Language (ASL). Focus will be placed on higher level communication in order to help students broaden and deepen interpersonal relationships with the deaf community and increase skill level using more sophisticated sign language skills. Skill development application will be reinforced through interactive activities in order to achieve a broader scope of understanding complex discourse. This course requires students to complete 15 contact hours with the deaf community. Code 3 course fee.

Prerequisite(s): ASLN 103 with a minimum grade of C

Corequisite(s): ASLN 115, ASLN 125

**ASLN 115 ASL Grammar and Syntax 3 cr.**

This course examines the grammar and syntax of American Sign Language (ASL). Students will develop skill application through modeling signed stories as well as translating stories from English to grammatically and syntactically correct American Sign Language. Components of American Sign Language such as transcription symbols, sentence types, classifiers, non-manual behaviors, pronominalization, locatives, pluralization, subjects and objects, verbs, and temporal and distributional aspects will be explored. Code 3 course fee.

Prerequisite(s): ASLN 103 with a minimum grade of C

Corequisite(s): ASLN 112, ASLN 125

**ASLN 121 Interpreting Theory 3 cr.**

This course examines the history of interpreting, interpreting in a variety of specialized settings, the interpreting process, attitudes, and the role of the interpreter. Ideological components, principles, and practices of interpreting for the Deaf community will be examined. Students will learn about national certification and educational licensure. Students are required to accrue 15 mandatory field observation hours observing sign language interpreters with five or more years of experience. Students in this course are required to submit a graduation portfolio which must include various topics in interpreting.

Prerequisite(s): ASLN 112 with a minimum grade of C, ASLN 115 with a minimum grade of C, ASLN 125 with a minimum grade of C

Corequisite(s): ASLN 105, ASLN 201

**ASLN 125 Visual Gestural Communication 3 cr.**

The Visual Gestural Communication (VGC) course will focus on the non-language aspects of communication by developing skills in non-verbal communications through the use and understanding of facial expressions, gestures, pantomime, and body language. Students will create and perform stories and other projects using these elements. This course presents a series of activities designed to help students develop skills in communicating without words. These skills will direct students toward concepts in American Sign Language (ASL), communicating with minimal language persons, and creative performances. Code 3 course fee.

Prerequisite(s): ASLN 103 with a minimum grade of C

Corequisite(s): ASLN 112, ASLN 115

**ASLN 162 Translating from ASL into English 3 cr.**

This course will examine translation techniques in order for students to engage in message analysis, discourse mapping, intralingual and interlingual strategies. Students will learn strategies in order to comprehend the register of the speaker, speaker's goals, which components of prosody are used, and paraphrasing techniques. Students will explore strategies that will allow them to present accurate translations from the source language, American Sign Language (ASL), into the target language using grammatically correct and cogent English. Code 3 course fee.

Prerequisite(s): ASLN 105 with a minimum grade of C, ASLN 121 with a minimum grade of C, ASLN 201 with a minimum grade of C

Corequisite(s): ASLN 165

**ASLN 165 Translating from English to ASL 3 cr.**

This course will examine translation techniques in order for students to engage in message analysis, discourse mapping, intralingual and interlingual strategies. Students will learn strategies in order to comprehend the register of the speaker, speaker's goals, which components of prosody are used, and paraphrasing techniques. Students will explore strategies that will allow them to present accurate translations from the source language, English, into the target language using grammatically correct and cogent American Sign Language (ASL). Code 3 course fee.

Prerequisite(s): ASLN 105 with a minimum grade of C, ASLN 121 with a minimum grade of C, ASLN 201 with a minimum grade of C

Corequisite(s): ASLN 162

**ASLN 201 American Sign Language IV 3 cr.**

This course examines advanced American Sign Language (ASL) structure and vocabulary using discourse practices to express ideas and concepts. Students will analyze role shift variation, formal storytelling as well as grammatical functions within formal and informal conversational skills. Students will evaluate narrative skills from formal to informal styles. Students are required to accrue 15 contact hours within the Deaf Community. Code 3 course fee.

Prerequisite(s): ASLN 112 with a minimum grade of C, ASLN 115 with a minimum grade of C, ASLN 125 with a minimum grade of C

Corequisite(s): ASLN 105, ASLN 121

**ASLN 225 Deaf-Blind Interpreting 3 cr.**

This course will examine the implications of hearing loss and visual impairment upon a deaf-blind student's learning process and language acquisition. Basic strategies of tactual and restricted field interpreting and adaptation in the delivery of linguistic and non-linguistic information will be explored. Collaborative models for interaction between the educational interpreter and additional resource personnel from outside agencies will be analyzed. Code 2 course fee.

Prerequisite(s): Student must complete the following courses with a minimum grade of C: ASLN 162 and ASLN 165

Corequisite(s): ASLN 230, ASLN 235

**ASLN 230 ASL-to-English Interpreting 3 cr.**

This course examines the theory and practice of processing a signed message into spoken English. Emphasis will be on application of appropriate vocabulary selection; use of syntactically correct English sentences, and appropriate voicing register. Various interpreting process models will be introduced and discussed. Consecutive and simultaneous interpreting will be examined. Code 2 course fee.

Prerequisite(s): Student must complete the following courses with a minimum grade of C: ASLN 162 and ASLN 165.

Corequisite(s): ASLN 225, ASLN 235

**ASLN 235 English-to-ASL Interpreting 3 cr.**

This course examines the theory and practice of processing a spoken English message into American Sign Language. Emphasis will be on application of appropriate vocabulary selection; use of syntactically correct sentences, and appropriate signing register. Various interpreting process models will be introduced and discussed. Consecutive and simultaneous interpreting will be examined. Code 2 course fee.

Prerequisite(s): Student must complete the following courses with a minimum grade of C: ASLN 162 and ASLN 165.

Corequisite(s): ASLN 225, ASLN 230

**ASLN 260 Interactive Interpreting 5 cr.**

This capstone course-provides the student the opportunity to apply previously acquired interpreting skills within a controlled environment. Students will interpret to various interactive interpreting scenarios in order to improve ASL-to-English and English-to-ASL interpreting skills. Students will engage in self analysis and peer analysis. This capstone course requires students to complete six interpreting hours on campus in order to graduate. Code 2 course fee.

Prerequisite(s): Student must complete the following courses with a minimum grade of C: ASLN 225, ASLN 230, and ASLN 235.

## Anthropology (ANTH)

**ANTH 133 Introduction to Anthropology 3 cr.**

This course presents core concepts and principles of anthropology, including the concept of culture as viewed by the anthropologist. Specific areas of study are physical anthropology (evolution of humans, racial classification), archeology (characteristics and development of early cultures) and language as it relates to the biological and social evolution of humans.

**ANTH 134 Cultural Anthropology 3 cr.**

This course provides an overview of cultures and how they are studied by the anthropologist. Topics examined are subsistence patterns, language and communication, culture and personality, gender and family patterns, economics and political organizations, religion and magic, the arts, and cultural change. Emphasis is placed upon evaluation of other cultures in terms of their respective values and norms.

**ANTH 135 Cultural Anthropology of Africa 3 cr.**

The course will examine issues of anthropological representation and realities of Africa in a global context. The goal is to help students develop a more nuanced and analytical perspective of African culture. It will look at issues surrounding precolonial, colonial, and postcolonial African cultures and societies. It will explore concepts and concerns about gender, ethnicity, national and racial identity, and class. Finally, issues of development, conservation, and tourism will be discussed along with popular culture and contemporary rural and urban experiences.

**ANTH 240 Travel Seminar: World Cultures 3 cr.**

This travel seminar provides an overview of a select culture and focuses on cultural universals including subsistence patterns, language and communication, culture and personality, gender and family patterns, economic and political organization, religion and magic, the arts, and cultural change. Emphasis is placed upon evaluation of the select culture in term of its respective contextual values and norms.

## Apprenticeship (APPR)

**APPR 151 Degree Apprenticeship 3 cr.**

This course affords students the opportunity to simultaneously earn income and college credit by providing on-the-job-training by industry professionals in program-related academic fields. Students, who are employed by an industry partner, will gain practical skills in their profession that complement knowledge provided through classroom learning. Students will participate in a seminar component of the class that includes lectures, discussions, and reflections on their field experience.

## Arabic (ARBC)

**ARBC 100 Elementary Arabic I 3 cr.**

This is an elementary college-level course in Modern Standard Arabic (MSA). This course will introduce students to the listening, speaking, reading and writing skills that are the standard means of communication in the Arab world.

**ARBC 102 Elementary Arabic II 3 cr.**

This course is the continuation of ARBC 100, the beginner's course in Modern Standard Arabic (MSA). It will further develop the students listening, speaking, reading and writing skills in the standard means of communication in the Arab world. It will also introduce them to grammar, conjugation, and the usage of vowels in word cases.

Prerequisite(s): ARBC 100

**ARBC 201 Intermediate Arabic I 3 cr.**

This course is a continuation of Elementary Arabic II. The course promotes language development in the areas of listening, speaking, reading, and writing, and emphasizes communicative skills through personalized, open-ended activities. In addition, the course further expands students' awareness of the cultures and dialects of the Arabic-speaking world. Oral presentations and short papers in Arabic will be assigned.

Prerequisite(s): ARBC 102

**ARBC 202 Intermediate Arabic II 3 cr.**

This course is a continuation of Intermediate Arabic I. The course further promotes language development in the areas of listening, speaking, reading, and writing, and reviews fundamental structures and how they progress into more complex grammatical structures and communicative skills. In addition, the course further develops students' awareness of the cultures and dialects of this Arabic-speaking world.

Prerequisite(s): ARBC 201

## Arts (ARTS)

**ARTS 170 Ceramics I 3 cr.**

This foundation studio course explores the methods and aesthetics of the ceramic arts. This course includes an examination of various clay construction techniques, surface decoration methods, glaze formulation, application, and the firing process. There is an emphasis on understanding and applying the aesthetics, processes, and function of the ceramics art form of pottery and sculpture. Code 5 course fee.

**ARTS 181 Art From Prehistory to Middle Ages 3 cr.**

This course is a survey of the visual arts, focusing on the sculpture, painting and architecture from the Prehistoric through the Gothic periods. Students will explore the motivations, motifs, and vocabulary of art within its physical and socio-historical context. Emphasis will be placed on identification of works and their association with their time period, culture and subsequent characteristics. Code 3 course fee.

**ARTS 182 Art From Renaissance to Modern World 3 cr.**

This course is a survey of the development of the visual arts from the Renaissance to the Modern period, this course will explore the physical, philosophical, political, and sociological means through which cultures define themselves in artworks. Emphasis will be on identifying characteristics inherent to works of art and how they relate to former and future work. Code 3 course fee.

**ARTS 183 Basic Drawing 3 cr.**

This course is designed to introduce students to the familiar medium of drawing with an emphasis on drawing from still life. Methods of handling charcoal, ink, and various drawing materials will be discussed and applied. A sequence of studio drawings and discussion are intended to expand awareness of the visual world and develop control of drawing media. Techniques will include perceptual drawing, gesture, value, contour, perspective, as well as various media like pencil, charcoal, ink, and collage. Code 3 course fee.

**ARTS 184 Two-Dimensional Design 3 cr.**

Two-Dimensional Design introduces the fundamental elements and the foundation principles of design, as they relate to drawing, painting, photography and computer graphics. Students apply the ideologies of visual organization through the use of shape, form, color, space, and texture. Comprehensive visual organization is obtained through studio practice utilizing various materials and techniques. Code 3 course fee.

**ARTS 185 Figure Drawing 3 cr.**

This course is designed to introduce students to the familiar medium of drawing and its application to the human form. A sequence of studio drawings, live models, and discussions are intended to expand awareness of the visual world and challenge established methods of communication. A disciplined drawing approach to anatomy will emphasize structure, physical irregularity, and the expressive quality of the body. By the end of the course, students will have a better grasp on communicating visually, expressing ideas and opinions and understanding visual choices made by others - and the role of the human body in these areas. Techniques will include perceptual drawing, gesture, value, contour, perspective, as well as various media like pencil, charcoal, ink and collage. Code 4 course fee.

Prerequisite(s): ARTS 183

**ARTS 186 Three-Dimensional Design 3 cr.**

Three Dimensional Design introduces the fundamental elements of the third dimension and the principles of constructing a three dimensional structure, as they relate to sculpture, architecture and functionality. Students apply the ideologies of visual organization through the use of shape, form, color, space, and texture. This course also explores the area of non-objective and abstract sculpture, as well as the relationship between non-objective design and practical use. Comprehensive three dimensional design skills are obtained through studio practice utilizing various materials and techniques. Code 3 course fee.

**ARTS 188 Travel Seminar: World Art 3 cr.**

This travel seminar provides an overview of a select culture, with emphasis on art, architecture, and material culture of the region. Emphasis is placed upon evaluation of select culture in terms of its respective contextual values and norms.

**ARTS 191 The Arts of the Islamic World 3 cr.**

The course will examine the background, origins, and evolution of Islamic art and architecture from the 7th century rise of Islam to the present. The course will investigate the fundamentals of Islam as a faith and Islam's relationship to the pre-Islamic past, as well as the theoretical problem of creating a new visual culture to serve a new religion and society. It will also provide a basic understanding of the major themes and important regional variations within the Islamic World, including the specialized Islamic Arts of India, Indonesia, North Africa and Turkey. Code 2 course fee.

**ARTS 205 Modern Art 3 cr.**

This course is a survey of art from the emergence of a new direction of art in the late 19th century through its various transformations to the present period. Close attention is paid to the social, political, and historical context from which the work has materialized. Code 3 course fee.

**ARTS 206 American Art 3 cr.**

American Art reflects the broad cultural and historical spectrum and great ethnic diversity that has contributed to the formation of America. This course will thematically and chronologically examine the origins and evolution of art and architecture of America from pre-conquest to the present focusing on the diversity of style, subject matter, regional characteristics and influences, and methods and mediums of artistic creation. Code 2 course fee.

**ARTS 270 Ceramics II 3 cr.**

Ceramics II is designed to provide advanced study into the methods and aesthetics of the ceramic arts. This course includes an examination of more advanced clay construction techniques, surface decoration methods, glaze formulation, application, and firing processes. The emphasis of this course focuses on applying progressive skill to the aesthetics, processes, and the function of the ceramics art form in pottery and sculpture. Additional laboratory time required outside of class hours. Code 5 course fee.

Prerequisite(s): ARTS 170 or portfolio equivalent

**ARTS 271 Ceramics III 3 cr.**

Ceramics III emphasizes techniques and aesthetics of the ceramic arts. This course highlights complex and innovative clay construction. Students are encouraged to develop and focus their acquired skills, while applying critical analysis and progressive thought into the aesthetics, processes, and function of the ceramics art form. There is an emphasis on technical accomplishment and developing a consistent and broad personal expression. Additional laboratory time required outside of class hours. Code 5 course fee.

Prerequisite(s): ARTS 170 or ARTS 270

**ARTS 272 Ceramics IV 3 cr.**

Ceramics IV focuses on the independent study of advanced techniques and aesthetics of the ceramic arts. This course stresses more complex and innovative clay construction, while applying critical analysis and creative problem solving. Proficiency and technical accomplishment is emphasized, along with developing consistent and distinctive individual expression for portfolio quality work. Code 5 course fee.

Prerequisite(s): ARTS 271

**ARTS 286 Painting I 3 cr.**

A primary studio course in acrylic painting with instruction in the preparation of canvas and the use of brush and palette knife. The student will explore representational and nonrepresentational concepts, still life and invented forms. There will be attention directed to the concepts and stylistic innovations of contemporary painting. Students will develop sensitivity to color choice based on theory, explore traditional techniques, and build compositions on a strong design foundation. Formal and informal critiques will be frequent, to introduce vocabulary, and a shared understanding of the studio experience. Code 3 course fee.

**ARTS 287 Painting II 3 cr.**

In this course the student will study and practice additional techniques of acrylic painting and explore the impact of concept on visual forms. There will be attention directed to the development of personal stylistic innovation and the creation of visual consistency. Students will develop sensitivity to color choice based on theory, explore traditional techniques and methods, and build compositions on a strong design foundation. Formal and informal critiques will be frequent, to introduce vocabulary, and a shared understanding of the studio experience. Advanced problems in conceptualization and design of the painting are discussed. Technical process is emphasized. Students will complete oversized canvasses. Group critiques will be conducted, and films, readings or audio will further broaden the students' experience. Code 3 course fee.

Prerequisite(s): ARTS 286

**ARTS 296 Painting III 3 cr.**

This is an advanced painting course, which allows the student to develop a personal artistic style and more sophisticated, portfolio quality work. Several large-scale painting assignments, change-of-format projects, one monumental themed semester-long master painting, and weekly exercises will encourage students to draw on everyday observations to inspire their work, as well as develop quality images over time. There will be attention directed to the development of personal stylistic innovation and the creation of visual consistency. Formal and informal critiques will be frequent, to introduce vocabulary, and a shared understanding of the studio experience. Code 3 course fee.

Prerequisite(s): ARTS 287

**ARTS 297 Painting IV 3 cr.**

This is an advanced painting course, which allows the student to develop a personal artistic style and more sophisticated, portfolio quality work. Painting and studio practice will be emphasized, to develop understanding of independent studio work. Students will develop an artist's statement and propose a course of study for the semester, articulating a plan for research and development of a self-directed and a complete body of work for exhibition at the end of the semester. There will be attention directed to the development of personal stylistic innovation and the creation of visual consistency. Formal and informal critiques will be frequent, to introduce vocabulary, and a shared understanding of the studio experience. Code 3 course fee.

Prerequisite(s): ARTS 296

## Biology (BIOL)

**BIOL 101 The Pine Barrens 3 cr.**

An investigation into the ecological aspects of the natural history of the New Jersey Pine Barrens. The course will explore the geography, plants and animals of New Jersey's most famous wilderness. Students must provide their own transportation for required monthly field trips to the Pine Barrens. Code 4 course fee.

**BIOL 114 Principles of Biological Science 4 cr.**

A one-semester laboratory course designed for those who have not had a high school science background, or for those who have graduated from high school ten or more years ago. Includes a study of the cell, its physiology and relationship to the more complicated organism. A study of genetics and heredity as well as evolution is included. It is recommended that this course not be taken concurrently with or after a science course with a higher course number. Code 5 course fee.

**BIOL 119 Science and the Human Body 4 cr.**

A one semester laboratory course for non-science majors or prospective health science students focuses on the nature of Science as a field of inquiry. Emphasis is on the scientific method as a natural outcome of human curiosity. The human body acts as a vehicle to explore the unity of life. Critical thinking is stressed as preparation to fully enjoy a society shaped largely by science and technology. Current trends and/or news articles are incorporated for their topics and exploration of methods used to obtain conclusions. Code 5 course fee.

**BIOL 130 Human Anatomy and Physiology I 4 cr.**

This course studies terminology associated with the study of human anatomy and physiology, homeostasis, feedback mechanisms; the chemical, cellular, and tissue level of organization as well as the integumentary, skeletal, muscular, and nervous systems. Dissection and laboratory instrumentation reinforce all lecture material. It is highly recommended that students enrolling in this course have taken (a) high school biology or BIOL 114 or BIOL 119 and (b) high school chemistry or CHEM 180. Code 5 course fee.

**BIOL 131 Human Anatomy & Physiology II 4 cr.**

This course studies the endocrine, cardiovascular, immune respiratory, digestive, and urinary systems; fluid and electrolyte balance; and reproduction. Dissection and instrumentation reinforce all lecture materials. Code 5 course fee.

Prerequisite(s): BIOL 130 with a grade of C or better.

**BIOL 161 General Biology I 4 cr.**

Major concepts discussed include cell structure, bio-chemical reactions, energy relationships, evolution and the dynamics of plant functions. It is highly recommended that students enrolling in this course have taken high school biology and high school chemistry or BIOL 114 and high school chemistry. Code 5 course fee.

**BIOL 162 General Biology II 4 cr.**

This course is a continuation of BIOL 161, with emphasis on animal diversity, reproduction, development, physiology of various systems, ecology, and evolution/histories. Code 5 course fee.

Prerequisite(s): BIOL 161

**BIOL 163 Introductory Botany 4 cr.**

Presents beginning botany students with an application of the diverse organisms we call plants. Discusses the role that plants have in the biosphere, the environmental issues involved, and a basic understanding of plant diversity and their biology. Botany as a scientific process is stressed throughout the courses. Code 5 course fee.

**BIOL 232 Microbiology 4 cr.**

A course concerned primarily with microorganisms as they pertain to human welfare. Laboratory activities relate to isolation, culture, identification and control of microorganisms. Code 5 course fee.

Prerequisite(s): BIOL 131 or BIOL 162

**BIOL 261 Ecology 4 cr.**

This course is an introduction to ecology emphasizing the physical and biological factors affecting distribution, abundance and adaptations of organisms. Statistical analyses of population, community and ecosystem structure and function are performed. Fundamental concepts of behavioral ecology and evolutionary processes in ecology are stressed. Consideration of ecological principles is emphasized by field study in natural habitats and in the laboratory. Students will be required to travel to offsite laboratory locations. Code 5 course fee.

Prerequisite(s): BIOL 161

**BIOL 264 General Microbiology 4 cr.**

This course is a study of the various groups of microorganisms, their morphology, physiology, biochemistry, genetics, and importance to all life forms. The course will emphasize the major microbial model systems, laboratory techniques of growth, control, research utilization, and safety. Current DNA recombinant technology, immunology and biotechnology will also be included. Students are required to attend both lecture and lab during the same semester. Code 5 course fee.

Prerequisite(s): BIOL 162 or both BIOL 161 and CHEM 181

**BIOL 265 Marine Biology 4 cr.**

This course is a field and laboratory approach to the understanding of the complexity of marine organisms including the study of ecological principles that act to structure marine associations. Emphasis on local coastal and estuarine communities. Code 5 course fee.

Prerequisite(s): BIOL 161

## Business (BUSN)

**BUSN 115 Introduction to Supply Chain Management 3 cr.**

This course provides an understanding of fundamental concepts of supply chain, sustainable supply chain management, and their impact on business and the economy. All functional areas of supply chain management are explored through an integrated view of procurement, inventory and warehousing, demand planning, scheduling, network design, collaboration, performance measurement, and the sustainable development of contemporary green supply chains. These range from suppliers and logistics services providers to consumers.

**BUSN 131 Introduction to Business Administration 3 cr.**

This course is a thorough survey of the activities that make up the field of business. Emphasis is placed on such topics as ownership, management, organization, purchasing, marketing, production, personnel, finance and government regulations. Industry's societal responsibilities relating to pollution, minorities and ethical practices are explored.

**BUSN 133 Computer Keyboarding 1 cr.**

This course centers upon mastery of the mechanics of the computer keyboard. Emphasis is placed on correct typewriting techniques to develop accuracy and speed presented in a computer-assisted instruction mode. The course is available through credit by exam. Students who have earned 32 or more transfer credits are ineligible, and there is a fee for the exam. Within this program, students will be assigned a "pass/fail" grade only Code 1 course fee.

**BUSN 134 Principles of Marketing 3 cr.**

This course is a comprehensive study of the functions and institutions involved in the flow of goods and services from production to consumption. Topics include the marketing environment and process, consumer behavior, distribution, industrial users, retailing innovations, wholesaling practices, product planning, packaging, selling, advertising, sales promotion and pricing.

**BUSN 151 Introduction to Human Resource Management 3 cr.**

This course is an introduction to the basic functions of human resource management, including the relationship between operating managers and the human resources department, human resources planning, recruitment and selection, legal issues, compensation, benefits, safety, and collective bargaining.

**BUSN 157 Introduction to Financial Software 1 cr.**

This course provides students with a basic economic understanding of stocks, bonds, and foreign currencies. Students are exposed to basic trading concepts and utilization of financial software.

**BUSN 159 Survey of Business and Data Analytics 1 cr.**

This course introduces students to Business applications of Data Analytics without requiring extensive prior knowledge of computer programming. Students will also utilize software in discovering patterns and relationships in data, which can be used to better understand concepts and decision-making in the fields of Economics and Business. Code 2 course fee.

**BUSN 163 Transportation Systems 3 cr.**

This course is designed to provide students with the principles of modal and intermodal transportation operations (rail, trucking, air, water and pipeline), along with transportation management. It will examine regulations, public policy, processes, and risks as well as its impact on the economy and the supply chain system.

**BUSN 170 Small Business Management 3 cr.**

This course will develop an entrepreneurial approach to small business management with emphasis on the importance of management skills, industry knowledge, and strategic planning. Topics explored will include the importance of developing a business plan, marketing and operations. The primary course objective is to provide students with a realistic formula for successfully operating a small business. Code 2 course fee.

**BUSN 210 Business Communications 3 cr.**

This course is a study of the principles underlying effective written communications in business. The use of correct English is stressed in various types of business correspondence. The course is presented in computer-assisted mode. Code 1 course fee.

Prerequisite(s): ENGL 151

**BUSN 220 Career Management and Professional Behavior 3 cr.**

This course is designed to foster workplace readiness through the development of effective skills in communication, leadership and interpersonal relations. The importance of understanding and using self-directed skills to manage the transition from the college environment to the workplace is emphasized. Students will focus on developing the competitive skills and abilities necessary to compete in the contemporary job market. Code 1 course fee.

**BUSN 240 Travel Seminar: Marketing Across Cultures 3 cr.**

This travel course provides students with professionally supervised opportunities to gain practical, hands-on, direct and indirect experience in the development and implementation of marketing strategies for a nonprofit organization in the host country. Students will explore cross-cultural marketing challenges and acquire effective knowledge to develop intercultural marketing competence that can be applied to decision-making within the context of global marketing. Students will study the impact that customer preferences, economic and social circumstances, culture and societal infrastructure, as well as communication practices and channels have on marketing planning and implementation.

**BUSN 249 Operations Management 3 cr.**

This course is an introduction to the concepts, principles, problems, and practices of operations management on a domestic and international scale. Emphasis is on managerial processes for effective operations in both goods-producing and service-rendering organizations. Topics include operations strategy, process design, capacity planning, facilities location and design, forecasting, production scheduling, inventory control, quality assurance, and project management.

**BUSN 251 Business Law I 3 cr.**

This course focuses on the study of the law as it applies to businesses and consumers, including the structure of the legal system. Areas covered include torts, constitutional law, civil litigation, alternative dispute resolution, and contract law.

**BUSN 252 Business Law II 3 cr.**

This course is the study of law related to various aspects of business, including employment, business structures, property protections, and government regulation. Issues of employment discrimination, the principal/agent relationship, government regulation of businesses in the form of antitrust law and consumer protections, and ethical regulation of business professionals are explored in this course. In addition, proper formation of business structures, such as sole-proprietorships, limited liability companies (LLCs), limited liability partnerships (LLPs), and corporations) are discussed.

Prerequisite(s): BUSN 251

**BUSN 267 Real Estate Law 3 cr.**

This course focuses on the study of property law, laws governing title and title transfer, the concept of mortgages, and the obligations of those who participate in and assist with the transfer of real property.

Prerequisite(s): BUSN 251 or LAAW 101 or NJ Real Estate Sales License

**BUSN 270 Principles of Advertising 3 cr.**

This course is a study of various types of advertising, including newspapers, magazines, direct mail, radio, television, outdoor advertising and internet advertising. Current practices of advertising preparation, appeal, copy selection and layout techniques are analyzed.

Prerequisite(s): BUSN 134 or permission of instructor

**BUSN 271 Principles of Management 3 cr.**

This course is a comprehensive study of the various functions of management designed to assist students in understanding the interrelationships among the functional areas of a business enterprise, and to see with whom these functional areas interact in organizational decision-making. The course affords students the opportunity to develop an ability to objectively analyze and solve management problems.

**BUSN 272 Principles of Investments 3 cr.**

The focus of this course is business and personal investments, the theory and operation of the stock market, and their investments and timing with respect to the business cycle. There will be actual analysis of certain stocks, bonds, and derivatives.

**BUSN 273 Corporate Social Responsibility 3 cr.**

This course introduces students to the concept of corporate social responsibility, which involves an examination of whether organizations should expand their focus from serving stockholders to considering the impact of the firm's activities on diverse stakeholders. Practicing corporate social responsibility requires that a corporation meld business goals with societal expectations. To do so means addressing complex questions such as: What obligations do businesses have to the societies in which they operate? Can the interests of corporations and their outside stakeholders be aligned or are they in inherent conflict? This course examines these and other questions without prescribing simple solutions.

**BUSN 275 Principles of Finance 3 cr.**

This course focuses on the principles of finance by integrating concepts of economics and accounting and by linking economic theory to the numbers of accounting. The course also emphasizes the importance of assessing financial performance to a firm's production, sales, research, marketing, management, and long-run strategic planning.

Prerequisite(s): ACCT 162 or permission of instructor

**BUSN 291 International Business: A Cultural Perspective 3 cr.**

This course will detail practical terminology, concepts, associations, relationships, and issues that are unique to business operations in international markets. It will focus on the impact that cultural diversity has on global business operations. Emphasis will be given to China and other Pacific Rim nations.

Prerequisite(s): BUSN 131 or consent of instructor.

**BUSN 300 Organizational Theory and Practice 3 cr.**

The impact of individuals, groups, and organizational structures on behavior within firms is examined in this course. The primary objective is to apply such knowledge toward improving a firm's effectiveness. Topics include behavior, attitudes and motivation of individuals; politics, conflict and consensus within and among group; and the structure, design, and development of organizations. Cases are studied within the context of theory.

Prerequisite(s): BUSN 271

**BUSN 301 Human Resource Management 3 cr.**

This course provides an opportunity to study the typical operations of a personnel department, including the determination of personnel requirements, the employment process, and discipline and employee relations. Motivation, leadership, and wage and salary administration are also covered.

Prerequisite(s): BUSN 271

**BUSN 311 Consumer Behavior 3 cr.**

This course is designed to provide an overview of consumer behavior, what it means to be a consumer and what a marketer needs to know to develop marketing strategy. This course will explore processes involved in consumption and ways in which marketers are better able to predict and influence behavior.

Prerequisite(s): BUSN 134

**BUSN 312 Marketing Communications 3 cr.**

Integrated Marketing Communications (IMC) is introduced in this course, with a focus on the core IMC components of advertising, public relations, direct marketing, and sales promotion. Developing the ability to learn how to effectively plan, implement and evaluate IMC strategy and messaging is the primary learning objective of the course.

Prerequisite(s): BUSN 134

## Chemistry (CHEM)

**CHEM 155 Principles of General, Organic, and Biochemistry 4 cr.**

This is a one-semester laboratory course designed to cover the basic concepts of inorganic, organic, and biological chemistry. This course is intended for those students entering a health-related pre-professional program. The topics covered include: properties of matter, composition of matter at the atomic and molecular level, quantitative analysis, chemical reactions, structure and function of organic compounds and their applications in a biological system-biochemistry of carbohydrates, proteins, lipids, and nucleic acids. The laboratory work includes basic laboratory techniques and is intended to support lecture topics. This course will not count towards the Associates of Science degree in Chemistry. Code 5 course fee.

**CHEM 180 Introductory Chemistry 4 cr.**

A one-semester laboratory course designed for those who have not had a high-school science background or for those who have graduated from high school ten or more years ago. This course may be especially useful for those students preparing to enter the para-medical training programs or those wishing to prepare for college chemistry. The following are covered in this course: measurement, elements and compounds, properties of matter, atomic theory, nomenclature, quantitative analysis, chemical equations, calculations in chemistry, modern theory and the periodic table, chemical bonds, gaseous states of matter, matter and energy, atomic structure, periodic law, equation-writing, stoichiometrics, pneumatics, solutions, acids, bases, salts, and oxidation-reduction. It is highly recommended that students enrolling in this course have taken high school algebra or MATH 011. Code 5 course fee.

**CHEM 181 General Chemistry I 4 cr.**

This course, intended for science majors, is the first course of a two-course sequence. Course topics include stoichiometry, inorganic nomenclature, solutions, gas laws, thermochemistry atomic structure, and chemical bonding. The laboratory work includes basic laboratory techniques and is intended to support lecture topics. It is highly recommended that students who enroll in this course have completed high school Chemistry (or CHEM 180) and high school Algebra II. Code 5 course fee.

**CHEM 182 General Chemistry II 4 cr.**

This course is intended for science majors and is the second of a two-course sequence. Course topics include colligative properties, chemical equilibrium, acid-base chemistry, kinetics, thermodynamics, electrochemistry, and nuclear chemistry. The laboratory work involves analytical and spectrophotometric techniques relating to lecture topics. Code 5 course fee.

Prerequisite(s): CHEM 181

**CHEM 283 Organic Chemistry I 4 cr.**

This is the first course in a two-course sequence exploring the structure-activity relationships of functional groups. Course topics include: nature of the covalent bond, alkanes, alkenes, stereochemistry, reaction mechanisms, and functional group chemistry. The laboratory work consists of basic separation and purification, and synthetic organic laboratory techniques. Code 5 course fee.

Prerequisite(s): CHEM 182

**CHEM 284 Organic Chemistry II 4 cr.**

This is the second in a two-course sequence exploring the structure-activity relationship of functional groups. Course topics include: the structure and reactions of aromatic compounds, the carbonyl, and nitrogen containing functional groups. Molecular structure determination using infrared and nuclear magnetic resonance is also discussed. The laboratory work includes organic synthesis and qualitative organic analysis. Code 5 course fee.

Prerequisite(s): CHEM 283

## Chinese (CHIN)

**CHIN 100 Elementary Chinese I 3 cr.**

This course, designed for absolute beginners with no previous knowledge of the language, introduces students to spoken Mandarin Chinese with the aid of Pinyin system and elementary level of reading and writing Chinese characters.

**CHIN 102 Elementary Chinese II 3 cr.**

This course is designed for students who have successfully completed Elementary Chinese I. The course introduces students to spoken Mandarin Chinese with the aid of the Pinyin system and the elementary level of reading and writing Chinese characters (simplified).

Prerequisite(s): CHIN 100

**CHIN 201 Intermediate Chinese I 3 cr.**

This course is designed for students who have successfully completed two elementary Chinese courses. Apart from reinforcing pronunciation and tone accuracy, the course will emphasize the basic syntax and grammar as well as build up a working vocabulary around daily situational Chinese. Students will begin to read and write Chinese characters without the aid of Pinyin system.

Prerequisite(s): CHIN 102



**CHIN 202 Intermediate Chinese II 3 cr.**

This course, a continuation of Intermediate Chinese I, is designed to advance students' skills in both written and conversational Chinese. With spoken Chinese, students are expected to have longer conversations on a wide range of topics. With around 600 commonly used words accumulated in CHIN 100, CHIN 102 and CHIN 201, students will be trained to write paragraphs in Chinese with the help of a dictionary. In addition, web-based teaching materials will supplement regular classroom instruction.

Prerequisite(s): CHIN 201

## Communication (COMM)

**COMM 110 Introduction to Communications 3 cr.**

This course is an introduction to the field of communication studies. Topics include forms and processes of human communication; communication as social organization; ways of understanding, analyzing, and evaluating messages; communication technologies; and social, political and ethical issues. Code 3 course fee.

**COMM 151 Media Writing I 3 cr.**

This course is designed to teach students the basics of news style writing: good leads and simple, basic news stories; evaluating and selecting news for publication in print and on the air; gathering information and developing a news story from it. This course will instill a high regard for accuracy, adequacy and fairness. Code 3 course fee.

**COMM 152 Media Writing II 3 cr.**

This course is designed to give the student experience in covering specialized areas of reporting. This course will further develop the skills taught in COMM 151, with special emphasis on developing interviewing skills and the ability to practice in-depth, interpretative, investigative and, possibly, team reporting. Feature writing will be introduced, as will the copy-flow functions of the newsroom. Sensitivity and speed in editing and headline writing will be developed. Code 3 course fee.

Prerequisite(s): COMM 151

**COMM 154 Fundamentals of Public Speaking 3 cr.**

This course introduces students to basic communication theory and public speech performance skills. Emphasis is on researching, organizing, outlining, evaluating, and delivering informative, demonstrative, and persuasive speeches. Code 3 course fee.

**COMM 172 Communication Law 3 cr.**

This course is a study of the rights and responsibilities of the press in the United States from origins to applications in modern society. Emphasis is placed on the constitutional and statutory laws and regulatory agencies affecting the operations of the press and special attention is given to recent Supreme Court rulings. Codes of ethics and other extra-legal considerations of the role of the press are studied.

**COMM 202 Intercultural Communication 3 cr.**

In this course, students study in the influence culture has on perception, values, identity, and world view. Students gain an understanding of the communication challenges in cross-cultural encounters and acquire effective knowledge for enhancing intercultural communication competence, for contexts including travel, business, education, and health care. This course satisfies the Liberal Arts Diversity Requirement.

**COMM 272 Public Relations and Publicity 3 cr.**

This course is a study of contemporary methods, tools and media used in the planning and development of public relations programs for business, industries, non-profit institutions and community organizations. In particular, publicity and promotional techniques, copy preparation, news releases, the theory and practice of arranging publicity materials in campaigns to promote and interpret personal, institutional and organizational objectives and activities and the relationship of public relations to the media are emphasized.

Prerequisite(s): ENGL 151

**COMM 281 Mass Communications 3 cr.**

This course focuses on the history and development of various media in the United States including theories relating to press freedom and considering current criticism and challenges facing various branches of mass media.

**COMM 290 Communications Internship I 3 cr.**

This course offers students the opportunity to apply academic knowledge gained from the classroom to a communications work environment. The 135 semester hour internship will be directly related to students' career goals in their areas of study. By completing an internship, student will be involved in emerging workplace trends and enhance their employability. Students wishing to transfer their internship credits to a four-year baccalaureate program should consult the college or university to which they wish to transfer. Prerequisite: Applicants must comply with the Ocean County College Internship Guidelines and complete an Internship Application. Applicants must also have an overall GPA of 2.5.

**COMM 291 Communications Internship II 3 cr.**

This course offers students the opportunity for increased practical experience in technical support positions in the arts, educational/instructional media, or for business/industry in-house productions. The 135-hour internship will be directly related to students' career goals in their area of study. By completing an internship, students will be involved in emerging workplace trends and enhance their employability. Students wishing to transfer their internship credits to a four-year baccalaureate program should consult the college or university to which they wish to transfer. Applicants must comply with the Ocean County College Internship Guidelines and complete an Internship Application. Applicants must also have an overall GPA of 2.5.

Prerequisite(s): COMM 290

## Computer Science/ Information Technology (CSIT)

**CSIT 110 Introduction to Computers and Computer Applications 3 cr.**

The course familiarizes students with the interaction of computer hardware, software, and ethics. Students will gain a fundamental understanding of personal computers and computer networking. Microsoft Windows and the Internet, an introduction to Microsoft Office, computer security, ethical and safe uses of technology, safety, and popular word processing, spreadsheet, and database tools. Emphasis in this course is on developing practical applications for personal productivity and safety. The course assumes no prior computing experience. Code 3 course fee.

**CSIT 115 Introduction to Computer Game Development 3 cr.**

This course is an overview of game development. Students will analyze games and gameplay elements, examine genres and trends in games and formulate their own proposal for an original game. The course will also discuss the history of videogames, the current state of electronic gaming, as well as possible future developments. Open lab time required. Code 3 course fee.

**CSIT 123 Integrated Office Software 3 cr.**

This course is designed to teach the skills necessary to design, produce and integrate documents, worksheets, databases and professional presentations. The course will emphasize a hands-on project-oriented approach to problem solving. Students will use the MS Office Suite on a personal computers in a Windows environment. Working knowledge of Microsoft Windows is suggested. Open lab time work is required. Code 3 course fee.

**CSIT 124 Introduction to Programming 3 cr.**

This course addresses general programming concepts appropriate for all students (both non-STEM and STEM), who will use programming as a tool within their career field. Students are presented basic programming concepts and then exercise them with contextualized real-world problems. The application of programming theory will be done using computational programs such as Python and MatLab. Some prior programming experience is helpful, but not required, for students taking this course. Code 3 course fee.

**CSIT 126 Intermediate Spreadsheets and Database 3 cr.**

This course expands on the introductory spreadsheet and database concepts presented in Integrated Office Software. Applications include the use of personal computers and integrated software (Microsoft Excel, Access) to solve contemporary non-discipline specific information processing problems. Open lab time required. Code 3 course fee.  
Prerequisite(s): CSIT 123

**CSIT 131 Multimedia for the Web 3 cr.**

This course is designed to provide an overview of Multimedia concepts and applications using the most prevalent software for Multimedia design. This course will concentrate on creating graphics and small animations for use in conjunction with web design, gaming, and other applications. Discussion of vector versus raster graphic design will be stressed. File types will be compared and contrasted in order to provide the student with the skills needed to ascertain the best method for file storage; and which type to use in order to minimize file size and save time in the download process. Students will work in 2-D and will explore 3-D space, building on the previous lessons to gain insight into the new dimension graphics. The course will improve the skills and knowledge of current, as well as aspiring, graphic designers. Open lab time required. Code 3 course fee.

**CSIT 133 Web Development Fundamentals 3 cr.**

This course is designed to meet the needs of students who wish to enter the field of Internet Development. It will provide a rigorous treatment of Hypertext Markup Language (HTML) using the current XHTML standard. Other topics include Cascading Style Sheets (CSS) [external and embedded Style]; CSS1 and CSS2; design elements and applications that enhance web pages; and saving and editing files on a remote server. Students will complete hands on projects as part of the requirements for the course. Open lab time required. Code 3 course fee.

**CSIT 144 Introduction to Operating System Using Unix 3 cr.**

This course is designed to enable the student to use the UNIX operating system. Topics include basic commands, compilers, editors, text processors, shell and awk programming, file system organization and basic system administration. Students will have access to the Mac computers and a UNIX server housed in the Technology building. Open lab time required. Code 3 course fee.

**CSIT 145 Computing Fundamentals 3 cr.**

This course provides a deep understanding of hardware, operating systems, software troubleshooting, basic networking knowledge basic security concepts, mobile devices, virtualization Type 1-2, and cloud computing. Designed around the CompTIA A+ certification, this course will discuss all of the hardware components of computers, such as Central Processing Units (CPUs), Random Access Memory (RAM), Motherboards, Power Supplies, and Mass storage devices consisting of Solid-State Drives (SSDs) and Hard Drives. Code 3 course fee.

**CSIT 146 Introduction to Cybersecurity 3 cr.**

This introductory course focuses on the importance cybersecurity, cybersecurity principles, and the impact technology has in the field of security. The course will cover legal and ethical concerns, capabilities and limitations of communications, history, current methodology, system operating environments, existing and emerging security technology, security policies, and the growing need for cybersecurity. As an introduction course, students will enter with various degrees of cybersecurity knowledge and will be expected to improve their knowledge of professional cybersecurity practice. This course will focus on building student's knowledge base of cybersecurity, recognize the fundamentals of cybersecurity, and grant hands on knowledge of cybersecurity application. Code 3 course fee.

**CSIT 154 After Effects 3 cr.**

This course examines principles, tools, and techniques utilized in the design of motion graphics. Discussions focus on creating animated shapes, imagery, video, story boards and text, all of which form the basis of motion graphics projects. Emphasis is also placed on creating dynamic and visually interesting moving pieces, including, but not limited to, logo animations, kinetic typography, and title sequences, through the use of Adobe After Effects. Students will develop finished, rendered works capable of delivery on CD, DVD, Broadcast, and the World Wide Web. Knowledge of Adobe Photoshop will be beneficial to a student enrolling in this course. Code 2 course fee.

Prerequisite(s): CSIT 131 or instructor permission

**CSIT 160 Introduction to Visual BASIC 3 cr.**

This course is an introduction to structured procedural and object oriented/event driven programming using Visual Basic. Students will use a current integrated development environment to build applications for Microsoft Windows personal computers and mobile devices. Working knowledge of Microsoft Windows required. Open lab time is required. Code 3 course fee.

**CSIT 163 Introduction to Programming Using C++ 4 cr.**

This course introduces the student to the fundamental techniques used in the development of software applications. The course teaches basic programming concepts and principles using C/C++. Students will learn good programming practices in an integrated and interactive software development environment. The topics covered include classes, objects, algorithms, data types, control structures, one-dimensional arrays, attributes, and methods. Working knowledge of windows required. Open lab time required. Code 3 course fee.

**CSIT 165 Programming I 4 cr.**

This course introduces the student to the fundamental techniques used in the development of software applications. The course teaches object-oriented programming concepts and principles using Java employing an interactive visual system interface. Students will learn good object-oriented practices through the development of graphic programs and simulations using sound object-oriented practices in an integrated and interactive software development environment. The topics covered include classes, objects, object interaction, algorithms, data types, control structures, one-dimensional arrays, attributes, methods, and messages. Working knowledge of windows required. Open lab time required. Code 3 course fee.

**CSIT 166 Programming II 4 cr.**

This course continues the study of software development using the Java programming language. The course extends the development and growth of object-oriented paradigms through discussions of patterns, use of Unified Modeling Language (UML), and case studies. Students shall develop proficiency in debugging and test-driven development. Additional topics include files, arrays, collections, enumeration, recursion, sorting and searching. Open lab time required. Code 3 course fee.

Prerequisite(s): CSIT 165 with a grade of C or better

**CSIT 168 Introduction to Python Programming 2 cr.**

This course introduces the student to the fundamental techniques used in the development of software applications. The course teaches students with prior programming experience how to apply basic programming concepts and principles using Python. Students will learn the Python programming language in an integrated and interactive software development environment. The topics covered include classes, objects, algorithms, data types, control structures, arrays, attributes, and methods. Working knowledge of Windows required. Open lab time required. Code 3 course fee.

Prerequisite(s): Grade of C or higher in CSIT 163 OR CSIT 165

**CSIT 173 Game Programming With Open GL 3 cr.**

This course will build on the topics learned in a prior object-oriented programming language course to provide both theory and practice in game programming as supported by the graphical structures in the Open Graphic Library (GL). This course will provide students with a comprehensive introductory background in interactive game programming. It will explore programming options not offered in traditional programming courses, thus widening the scope of their knowledge, adding to their diversity in the programming sector and enhancing their opportunities within the field of programming. Open lab time required. Code 3 course fee.

Prerequisite(s): CSIT 163 or CSIT 165

**CSIT 175 Digital Logic & Circuits 3 cr.**

This course introduces the fundamentals of digital logic and logic circuits implementation in digital computers, robotics and electronic control systems. The students will learn the digital concepts, numbering systems, Boolean function, as well as logic gates, combinational logic, sequential logic and their applications in computer CPU, memory, and other devices. Additional topics include concepts of integrated circuits and programmable logic which will be introduced to expand students' vision. The content of this course can work as preparation for Computer Organization and Architecture. Open lab time required. Code 3 course fee.

**CSIT 176 Computer Organization & Architecture 3 cr.**

This course examines the structure and functions of the components comprising a contemporary computer system. The student will learn the fundamental elements in a computer system including the processor, memory, and interfaces to external components and systems. Additional topics include digital circuits, Boolean algebra, addressing modes, input/output and arithmetic. The course will use an assembly language to strengthen and reinforce the concepts. Open lab time required. Code 3 course fee.

Prerequisite(s): CSIT 165

**CSIT 184 Networking Essentials 3 cr.**

This course will examine the conceptual and physical structure of industry-wide computer networking standards. The concepts covered in this course will aid the perspective networking professional in a practical understanding of the implementation and fundamentals of a viable network. LANs, WANs, Inter and Intra net, among other topics will be extensively covered within this course. Familiarity with MS DOS and programming is recommended. Code 3 course fee.

**CSIT 185 Networking I 3 cr.**

This course will provide students with an introduction to fundamental networking concepts. It will place emphasis on concepts such as: networking applications, data delivery and routing, network architecture, layering, and protocols. This course will address the basic principles of wireless networking and network security. Students will gain a greater understanding of increasingly prevalent network technology in the modern world and will learn concepts behind changing network environments. Whenever applicable, concepts will be explained through the use of hands-on exercises that reinforce lecture material. MS DOS and Programming are highly recommended. Code 3 course fee.

**CSIT 186 Networking II 3 cr.**

This course continues the exploration of the fundamental concepts of computer networks. Topics to be covered include the Network Layer, Linked Layer, Local Area Network, Network Management, Wireless and Mobile Networks, and Multimedia Networking. Network Security will be introduced. Lab activities will provide students with practical experiences in computer networking. It will be centered on implementation, configuration and troubleshooting of a LAN. Open lab time required. Code 3 course fee.

Prerequisite(s): CSIT 185

**CSIT 191 Introduction to Artificial Intelligence 3 cr.**

This course introduces the student to the emerging field of Artificial Intelligence and its applications. Students will be provided a basic understanding of what comprises the many fields of Artificial Intelligence (AI). Students will also explore how AI is used in Machine Learning and Neural Networks. Topics covered include the various areas of Machine Learning such as Supervised Learning, Unsupervised Learning, and Reinforcement Learning as well as Neural network applications such as Computer Vision and Natural Language Processing. This course will also examine and discuss the impacts of AI in the world, in the student's daily lives, and the potential impacts to their careers. Code 3 course fee.

**CSIT 192 Introduction to Machine Learning 3 cr.**

This course introduces the student to Machine Learning and how it is used in the development of Artificial Intelligence and other applications. The topics of data modeling, acquisition, and data exploration and why they are important for AI applications will be explained. The course will cover how to use the Python language with various libraries (NumPy, pandas, scikit-learn) and Machine Learning algorithms (supervised, semi-supervised, unsupervised, reinforcement) to solve real-world data science problems. The concepts of classification, regression, and clustering will be explored in conjunction with several Machine Learning algorithms such as k-Nearest Neighbors (KNN), Decision Trees and Linear Models. Open lab time required. Code 3 course fee.

Prerequisite(s): MATH 156, CSIT 168, CSIT 191

**CSIT 200 Information Security Fundamentals 3 cr.**

This course equips students with fundamental concepts and principles in the area of information security. The course introduces the relationships between and concepts involved in information assets, confidentiality, data integrity and availability, security threats, and information damage. This course analyzes access control, security mechanism, cryptography, vulnerability, and risk management. Key security areas (computer security and network security) will be addressed as integral parts of the complete cyber security umbrella. Code 3 course fee.

Prerequisite(s): CSIT 165, CSIT 184 or CSIT 185

**CSIT 212 Systems Analysis 3 cr.**

The focus of this course is the problem solving, communication and design skills utilized in systems analysis. Case studies are used to illustrate the system analysis, design and development activities used in the initial automation and revision of computerized applications. File and database structures are discussed and applied. In addition, documentation techniques are discussed and illustrated. The student will complete a system analysis project. Code 3 course fee.

Prerequisite(s): CSIT 165

**CSIT 213 Database Management 3 cr.**

A course emphasizing the concepts and structure necessary to design and implement database management systems. Hierarchical network and relational models will be evaluated. The student will design and implement a project using a modern relational database package, report generator and SQL. Open lab time required. Code 3 course fee.

Prerequisite(s): CSIT 165

**CSIT 231 Dynamic Flash & Scripting Programming Elements for Web Pages 3 cr.**

This course provides an overview of the construction of dynamic and interactive web pages with a concentration on client side, object-oriented core technologies, and server side scripting languages. The course will cover how dynamic content can be provided with plug-in technologies and scripting languages. The course improves the skills of current and aspiring website authors and Internet/Intranet developers. Open lab time required. Code 3 course fee.

Prerequisite(s): CSIT 160 or CSIT 165 and CSIT 133

**CSIT 240 Ethical Hacking: Hacker Techniques and Tools 3 cr.**

This course explores the fundamental concepts of hacker techniques and tools which are used in the field of Ethical Hacking. Topics to be covered include the planning, sanctioning, assurance and execution of an ethical hack, including an understanding of the critical categories of attack techniques that would be used. The course will also review the various software, application, network, and platform vulnerabilities that would be the focus of the attacks. Lab activities will provide students with practical experiences in ethical hacking. Open lab time is required. Code 3 course fee.

Prerequisite(s): Take CSIT 200 with a grade of C or higher

**CSIT 241 Cybersecurity Legal and Regulatory Overview 3 cr.**

This course reviews the various government and industry-specific laws, regulations and standards that govern the policies of an enterprise Cybersecurity program. This course prepares students to be both authors and participants in the definition, implementation, execution and assurance of such policies across a range of career areas and roles, included but not limited to Security Specialist, Government Administrator, Human Resources Professional, and Law Enforcement Officer. Code 3 course fee.

**CSIT 242 Penetration Testing Fundamentals 3 cr.**

Penetration testing fundamentals assesses the most up-to-date penetration testing, vulnerability assessment, and management skills necessary to determine the resiliency of the network against attacks. It will cover fundamental methodologies, techniques, tools to identify vulnerabilities, exploit, assess security risk to networks, operating systems, and applications. Code 3 course fee.

Prerequisite(s): CSIT 165

Corequisite(s): CSIT 185

**CSIT 243 Cisco Networking Fundamentals 3 cr.**

This course provides a deep dive into the Cisco network. The course introduces network fundamentals (OSI model, IPs, Subnetting, etc.), an overview of Cisco products, hardware components, how to perform Layer 1 and Layer 2 basic Cisco configurations tools, such as PuTTY, TFTP/SFTP/FTP servers, loopback plugs, and Microsoft Windows basic. After this initial understanding (which will cover CCT routing and switching) the course will cover an introduction into basic configurations on Cisco routers work, common switching/routing issues, network/device architectures, outline basic threat defense technologies, and describing the functions and features off Cisco iOS and NX-OS. Code 3 course fee.

Prerequisite(s): CSIT 186

**CSIT 244 Digital Forensics Fundamentals 3 cr.**

This course introduces the methodology and procedures associated with digital forensic analysis. The objective of this class is to emphasize the fundamentals and importance of digital forensics. Students will learn different techniques and procedures that enable them to perform a digital investigation. This course focuses mainly on the analysis of physical storage media and volume analysis. It covers the major phases of digital investigation such as preservation, analysis and acquisition of artifacts that reside in hard disks and random-access memory. Code 3 course fee.

Prerequisite(s): CSIT 165, CSIT 184

**CSIT 265 Data Structures and Analysis 4 cr.**

This course examines the representation, implementation and application of data structures and their use in programs developed using the object-oriented paradigm. The data structures include lists, stacks, queues, dequeues, vectors, trees and graphs. Additional topics include array and linked list implementation, recursion, binary search tree, sequences and dictionaries. Algorithms are developed to operate upon these structures. All assignments will be programmed in a modern object oriented programming language. Open lab time required. Code 3 course fee.

Prerequisite(s): CSIT 166

**CSIT 275 Data Management Analytics 3 cr.**

This course instructs students in reviewing the data challenges businesses confront and how data management and analytics are used to help make sound management decisions and provide informative insights. Two major concepts will be discussed: data integration and data management. Additional concepts such as data modeling, probability, linear regression, and statistical data analysis help students learn how different analytic methods are used to address critical data issues facing an organization and how best to apply those methods. Students learn how to conduct in-depth strategic analytic analysis of business problems and communicate those results to all levels of an organization. Code 3 course fee.

Prerequisite(s): CSIT 200

Corequisite(s): CSIT 213

**CSIT 277 Introduction to Cloud Computing 4 cr.**

This course provides students with an overview of the field of Cloud Computing, its enabling technologies, main building blocks, and hands-on experience through projects utilizing popular public cloud infrastructures. Cloud computing is the delivery of computing as a service over a network, whereby distributed resources are rented, rather than owned, by an end user as a utility. The course will introduce this domain and cover the topics of cloud infrastructures, virtualization, software defined networks and storage, cloud storage, and programming models. In addition, this course will introduce the motivating factors, benefits and challenges of the cloud, as well as service models, service level agreements (SLAs), security, example cloud service providers, and use cases. Code 3 course fee.

Prerequisite(s): CSIT 185

**CSIT 291 Computer Vision 3 cr.**

This course introduces the student to Computer Vision and how it is used in current Artificial Intelligence and other applications. The theoretical grounding of the basic concepts and techniques in the Computer Vision domain will be explored. Computer vision concepts covered include pixels, convolutional neural networks, and various vision related AI algorithms. This course will also explain how computers represent, analyze, and recognize images. Students will learn how to use the Intel OpenVino Toolkit to perform image classification and object detection. Open lab time required. Code 3 course fee.

Prerequisite(s): CSIT 192

**CSIT 292 Natural Language Processing 3 cr.**

This course introduces the student to Natural Language Processing (NLP) and how it is used in current Artificial Intelligence and other applications. The steps involved in NLP data processing such as collection, conversion into a "bag of words", and visualization using the Python language with NLP tools will be demonstrated. The course will cover the various algorithms used in Natural Language Processing and how these algorithms are "trained" to recognize words. Students will use this information learned in this course to develop a language recognition application. Open lab time required. Code 3 course fee.

Prerequisite(s): CSIT 192

**CSIT 295 Artificial Intelligence Capstone 3 cr.**

This course will provide the student, working with a faculty member and potential industry partner, the opportunity to design, implement, and deploy an Artificial Intelligence based application using the AI Project cycle. The student will use their knowledge of AI to document the project, develop the projects goals, design the application, produce a schedule, build the application, and provide the evaluation criteria for an assessment of how well the application met the stated goals. The student will use the various domains of AI such as natural language processing, computer vision, and machine learning to design and implement the application. The student will prepare a presentation summarizing their application and demonstrate how effective it was in meeting the stated goals to the faculty member. Code 3 course fee.

Prerequisite(s): CSIT 291, CSIT 292

## Criminal Justice (CRIM)

**CRIM 150 The Criminal Justice System 3 cr.**

This course is an introduction to the philosophy of justice, identification of the various subsystems, and significance of their interrelationships. It examines the past, present, and future expectations of the criminal justice system to include law enforcement, the courts, and corrections. This course further explores the responsibilities of each profession comprising the distinct components of the criminal justice system with particular emphasis on ethics and professionalism.

**CRIM 151 Police Organization and Administration 3 cr.**

This course examines the managerial framework, authority structures and major functions of police organizations. General principles of administration and modern management techniques will be explored. Other areas of concentration include leadership, communications, planning and decision making, discipline, and legal aspects of police administration.

**CRIM 152 Introduction to Law Enforcement 3 cr.**

The evolution of modern policing is traced from England through contemporary American society. All aspects of policing are examined from law enforcement, order maintenance, and various police services. Internal police functions from patrol to criminal investigations are evaluated. Current police practices, policies, and enforcement strategies are explored with the emphasis on the role of the police officer in society.

**CRIM 155 Introduction to Corrections 3 cr.**

The primary focus of this course addresses the major segments of the corrections component of the criminal justice system, along with the theory and practice of corrections institutions. Historical perspectives of corrections are examined with emphasis on prisons and jails, along with analysis of probation, parole, institutional corrections, and community based corrections programs. Corrections philosophy, theory, and practice are explored with particular emphasis on constitutional rights of those convicted. Further, prisoner rights, victimization, and the death penalty will be studied.

**CRIM 236 Criminology 3 cr.**

This course is an analysis of the scientific study of crime and an examination of the varied and changing theories and methods of dealing with its perpetrators. Consideration is given to the biological, psychological, and sociological factors in crime and the basic ideas of American criminology.

Prerequisite(s): SOCI 181

**CRIM 237 Juvenile Justice 3 cr.**

The Juvenile Justice system is examined through analysis of the philosophy, structure and procedures associated with the juvenile justice system. Particular concentration is focused on the processing, control, and care of juvenile offenders along with alternatives for juvenile corrections. Causes of delinquency, police interaction, and victimization are also explored.

**CRIM 254 Constitutional Law and Rules of Evidence 3 cr.**

This course is an analysis of the historical development of the constitutional relationship between the individual, the states, and the Federal government and of the application of the Bill of Rights to the states through a study of the leading Supreme Court decisions. The second half of the course is devoted to a study of the rules of evidence, with particular emphasis upon judicial notice, presumptions, the nature of real and circumstantial evidence, burden of proof, province of court and jury, documentary evidence, hearsay evidence, confessions, admissions and witnesses.

**CRIM 255 Criminal Law and Procedure 3 cr.**

This course is a comprehensive analysis of the criminal law statutes with an emphasis on the crimes under federal and state jurisdictions, statutes as to the classification, elements of proof, intent, conspiracy, responsibility, parties and defense. The second half of the course deals with machinery by which justice is administered. Typical criminal proceedings, from institution to enforcement of judgment are examined in detail, including the jurisdiction, organization and constitution of the several tribunals, administrative as well as judicial.

**CRIM 280 Criminal Investigation 4 cr.**

The nature of criminal investigation is explored as a timeless and dynamic field of scientific study. It examines all aspects and fundamentals of criminal investigation. A major focus of this course is on the responsibility of conducting investigations within the framework of the Constitution. Students must apply knowledge learned in lectures to "crime scene" labs. This course serves as the capstone for the A.S. in Criminal Justice if CRIM-281: Criminal Investigation Theory is not offered. Code 3 course fee.

**CRIM 281 Criminal Investigation Theory 3 cr.**

The nature of criminal investigation is explored as a timeless and dynamic field of scientific study. It examines all aspects and fundamentals of criminal investigation. A major focus of this course is on the responsibility of conducting investigations within the framework of the Constitution. Students must apply knowledge learned in lectures to "crime scene" labs. This course serves as the capstone for the A.S. in Criminal Justice if CRIM-280: Criminal Investigation is not offered. Code 3 course fee.

## Dance (DANC)

**DANC 120 Modern Dance I 2 cr.**

This course is for the student at the beginner level and is designed to develop their technical skills in foundational modern dance technique. Specific attention is given to maintaining anatomical alignment while moving the spine, legs, and arms with a focus on injury prevention through all movement practices. Students will participate in floor combinations and exercises, movement phrases across the floor, structured improvisations, and exploration of time, space, and force. Code 3 course fee.

**DANC 121 Modern Dance II 2 cr.**

This course is an intermediate level modern dance technique class and a continuation of Modern Dance I. Additional intricate dance skills will be developed through the practice of more advanced spinal movements, creative exploration of movement previously learned, and development of abdominal strength. Emphasis is on technical development and creative expression. Improvisation exercises will lead to the creation and structuring of dance phrases. Students will have opportunities to publicly perform. Code 3 course fee.

Prerequisite(s): DANC 120

**DANC 130 Ballet I 2 cr.**

This course is for the student at the beginning level and concentrates on developing the technical skills needed for classical ballet. The course places emphasis on maintaining body alignment and form during barre and center exercises, as well as developing proper strength and flexibility for injury prevention. The class includes the performance of basic sequences, including simple adagio, port de bra, simple allegro, body positions, spatial directions, and classical ballet terminology. Code 3 course fee.

**DANC 131 Ballet II 2 cr.**

This course is an intermediate level ballet technique class and is a continuation of Ballet I. Students' strength, flexibility, and endurance will be increased through more intensive barre work and center floor sequences. There is a continued emphasis on pirouettes, petit and grande allegro, and adagio, along with the further development of knowledge in classical ballet technique and including the use of more transitional steps in longer enchainment. Students will have opportunities to publicly perform. Code 3 course fee.

Prerequisite(s): DANC 130

**DANC 145 Dance Appreciation 3 cr.**

This course is an introductory study of dance as an art form. It surveys the development of dance from primitive and ancient times to 20th and 21st century dance theatre. Students will recognize the impact of culture, religion and politics on diverse dance forms. Through selected readings and viewings of filmed and/or live dance, students will develop heightened perceptions and understanding of dance. The course examines dance as a vital art form through study of its history, aesthetic elements, and communicative power. Code 1 course fee.

**DANC 150 Jazz Dance 2 cr.**

This course focuses on the fundamentals of jazz dance including vernacular, theatre dance, and contemporary styles. Students will develop skills in standard jazz movement-extensions, isolations, and contractions, and perform jazz dance routines in class. An emphasis will be placed on rhythmic movement patterns, kinetic elements, alignment for safe movement practices, and performance skills. Code 3 course fee.

**DANC 191 Dance Theatre Workshop I 1 cr.**

Dance Theatre Workshop is a learning-by-doing process. Practical experience is gained by participating in Ocean County College dance concerts or musicals. Students develop skills in their area of interest such as budgeting, ticketing, programming, costuming, lighting, sound, performing and/or presenting choreography. This exposes students to various career paths in the field of dance. Code 1 course fee.

**DANC 241 Dance Repertory I 2 cr.**

This course will provide the serious dance student with the opportunity to work at a more advanced level of the rehearsal and performance process. Students will study choreography by faculty or guest artist resulting in a formal performance at the end of the semester. Additional public performances in the community may be scheduled throughout the course. Weekly rehearsals with dance faculty and/or guest artists as well as full participation in performances are required. Students are responsible for providing appropriate dance attire for rehearsals. Code 1 course fee.

Prerequisite(s): Audition and DANC 120 or DANC 130

**DANC 242 Dance Repertory II 2 cr.**

This course allows students to continue their studies in a dance performance ensemble and gain additional performance experience in the field of dance. Students will learn repertory prepared by faculty or guest artists to be performed in a formal dance presentation. Performances in community centers, schools, and other community venues will also be scheduled throughout the course. Full participation in weekly rehearsals and all performances is required. Students are responsible for providing appropriate dance attire for rehearsals. Code 1 course fee.

Prerequisite(s): Audition and DANC 241

**DANC 243 Dance Repertory III 2 cr.**

This course is a dance performance ensemble and allows students to continue building upon their previous performance experiences. Students will rehearse with faculty or guest artists on a weekly basis to learn repertory works to be performed in formal public performances both at the college and throughout the community. Full participation in all rehearsals and performances is required. Students are responsible for providing appropriate dance attire for rehearsals. Code 1 course fee.

Prerequisite(s): Audition and DANC 242

**DANC 244 Dance Repertory IV 2 cr.**

This course provides students a fourth opportunity to participate in a dance performance ensemble and work at an advanced level of rehearsal and performance practices. Faculty or guest artists will teach choreographic works to the students which will be performed in formal presentations. Performances will be scheduled at both the college and throughout Ocean County. Full participation in all weekly rehearsals and performances is required. Students are responsible for providing appropriate dance attire for rehearsals. Code 1 course fee.

Prerequisite(s): Audition and DANC 243

**DANC 270 Ballet III 3 cr.**

This course is designed to meet the needs of the student who has mastered the initial phase of ballet study and is now physically capable of proceeding to an advanced level of training. Advanced movement combinations and variations will be executed in barre, center, and across the floor. Code 3 course fee.

Prerequisite(s): DANC 171 or comparable achievement in outside study (to be evaluated by audition)

## Economics (ECON)

**ECON 151 Macroeconomic Principles 3 cr.**

This course focuses on the American economic system, including private enterprise, the role of government in the economy, supply and demand, national income measurement and theory, and fiscal and monetary policy.

**ECON 152 Microeconomics Principles 3 cr.**

This course provides intensive study of supply and demand analysis. Theories and principles of market behavior are examined and applied to economic issues related to production, consumption and distribution.

**ECON 300 Money and Banking 3 cr.**

This course is an introduction to monetary policy and the workings of the U.S. Federal Reserve System. The major analytical issues discussed include how money is created, the role of money in the economy, and inflation, the money supply and the role of the dollar in international trade.

Prerequisite(s): ECON 151 ECON 152

## Education (EDUC)

**EDUC 140 Mathematics for the Professional Educator 3 cr.**

This is a course for students seeking to pursue a career in education.

This course is a study of fundamental mathematic topics and teaching strategies for use in the mathematics classroom. Emphasis will be on preparation for the Praxis Core Academic Skills for Educators: Math Test. Code 1 course fee.

Prerequisite(s): MATH 151 or higher

**EDUC 178 Introduction to the Education of Exceptional Students 3 cr.**

This course is an introduction into the world of exceptional student learners from the identification and referral phase, through the testing procedure to the classification process. Students will be informed about categories of exceptionality, evidence-based programs, and best teaching practices designed to assist exceptional student learners. Topics will include the nature of identified learning disabilities, the legislation concerned with exceptional individuals, the role of parent organizations, and the types of programs available for early intervention, preschool, the K-12 population and programs for adults with disabilities.

**EDUC 261 Development of the Learner 3 cr.**

This course is for students interested in teaching. It will provide a working knowledge of various principles, theories, and models based in the discipline of psychology, in order that these formulations may be applied to the teaching/learning process. Specifically, students will recognize the cognitive, social, and moral developmental transitions faced by PreK-12th grade learners and will use this knowledge as a foundation for developing strategies to design classroom environments. Code 1 course fee.

**EDUC 277 The Teaching Profession in America 3 cr.**

This course provides opportunities to explore and reflect upon the historical, social, political, philosophical, cultural, legal, and economic forces that impact the American public K-12 school systems. The student will investigate major issues facing American education in the 21st century with emphasis on trends in education, diversity in the schools, curriculum development, instructional strategies, assessment, legal issues, and major historical events.

**EDUC 278 Teaching Profession Practicum 2 cr.**

This course will engage students in 60 hours of observation and reflection as required by the NJ Department of Education for sophomore field experience. The practicum will team the student with a certified teacher; while the coursework will apply skill sets observed and taught through the semester. Students will create a teaching portfolio that will serve as a basis for future reference.

## Electronic Media (COEM)

**COEM 120 Television Studio Production 3 cr.**

Video is a powerful medium; it is used today to educate, inform, and inspire. This course will introduce students to the process of producing video for various purposes and for delivery on various content platforms. Demonstrations of and regular practice on studio equipment highlight the students learning experience in this class. Code 5 course fee.

**COEM 220 Video Location Production 3 cr.**

Students will learn to plan, execute and edit videotaped projects for documentary, informational and educational use. Code 5 course fee.

**COEM 224 Video Editing and Post Production 3 cr.**

This course teaches advanced principles of professional video editing. It combines theory and methodology with practical experience in assembling and shaping a story into a production. Code 4 course fee.  
Prerequisite(s): COEM 220

**COEM 230 Audio Recording for Electronic Media 3 cr.**

An introduction to the basics of audio recording technology. Students working in the studio environment will develop skills with microphone selection and use, multi-track recorders, recording consoles and digital and analog processors. Code 4 course fee.

**COEM 231 Audio Production Techniques 3 cr.**

The study and practical application of audio production techniques in a digital multi-track recording environment. Students will develop production skills through a hands-on engineering of recording, overdubbing and mix-down sessions. Code 4 course fee.

Prerequisite(s): COEM 230

**COEM 232 Advanced Audio Mixing Techniques 3 cr.**

This course is an in-depth study of audio mixing and using the studio medium itself as a creative art form. The course material includes the development of skills necessary to produce master quality mixes for multiple media applications. Students will have opportunities to gain hands-on experience in the field. Code 4 course fee.

Prerequisite(s): COEM 231

**COEM 233 Live Sound Mixing and Sound Design 3 cr.**

This course is an in-depth study of live sound mixing and sound design techniques for theatrical productions and various stage shows. The course material includes the development of skills necessary to produce stage shows with synchronized events, synthesized and sampled sound, and sound effects. Students will have opportunities to work on live events and gain hands on experience in the field. Code 3 course fee.

Prerequisite(s): COEM 231

**COEM 284 Broadcast News Production 3 cr.**

In this course, students will develop the techniques for gathering and producing news for radio and television. This course focuses on the combination of writing accurate and informative copy with audio and video to tell the complete news story. In-class discussion and demonstrations will be combined with practical experience on Channel 20 and WOCC Radio. Students will receive constructive critique of their work, with an eye towards regular improvement. Prerequisites: This course is designed as a capstone project for students preparing to graduate Ocean County College (OCC) and advance to a four-year college. Therefore, to qualify for this course, students must obtain the permission of the instructor. Code 5 course fee.

## Engineering (ENGR)

**ENGR 123 Surveying I 3 cr.**

Elementary surveying including measurements, leveling, transit surveys and computations. Practical field problems stressing use of tape, compass, transit and level. Code 2 course fee.

Prerequisite(s): MATH 161 or higher

**ENGR 124 Engineering Analysis 3 cr.**

This course is an application of the methods of mathematical analysis, algorithm design and data visualization to the solution of engineering problems using computational programs such as MatLab. Programs to solve real-life engineering problems will be written using a high-level programming language. Additional software packages will be investigated for use in problem solving. Code 4 course fee.

Prerequisite(s): Math 265, MATH 266

Corequisite(s): MATH 266

**ENGR 161 Construction Methods and Materials 3 cr.**

A basic course covering materials, equipment and procedures used in the construction industry. Topics include basic construction materials, aggregates, concrete, masonry, wood, metals and manufactured building products. Code 4 course fee.

**ENGR 181 Graphics for Engineers 2 cr.**

This course introduces students to graphic skills associated with engineering design, particularly those related to computer-aided design and drafting (CADD). The course provides the student with an understanding of design concepts, features and limitations of a micro-computer based CAD system. The majority of the course time consists of laboratory exercises. In the context of design, the course will cover fundamental aspects of engineering graphics including elementary projection, lines and planes, auxiliary views, edge views, oblique projection, angle between planes, angles between lines and planes, and intersection and revolution. Graphics will stress solutions of elementary design problems. Code 4 course fee.

**ENGR 191 Autocad 2-D Basics I 3 cr.**

This is the first part of a basic program in the fundamentals of computer aided drafting/design (CAD). The course provides the student with an understanding of the concepts, features, and limitations of a microcomputer-based CAD system. The course shows how to use AutoCAD to set up drawings and add lines, circles, arcs, other shapes, geometric constructions and text. Code 4 course fee.



**ENGR 192 AutoCAD 2-D Basics II 3 cr.**

This is the second part of a basic program in the fundamentals of computer aided drafting/design (CAD). The course continues from the prerequisite course with diminishing, blocks, attributes, section views, and an introduction to three-dimensional drawing. The course shows how to use AutoCAD to draw and edit polylines; set layers, linetypes and create colors; create section lines and graphic patterns. Code 2 course fee.

Prerequisite(s): ENGR 191

**ENGR 198 Autodesk Inventor: 3D Design & Prototyping 3 cr.**

This course will introduce the aspects of Solid and Parametric Modeling, using AutoDesk Inventor. The student will construct basic shapes in order to build intelligent solid models, create multi-view drawings and assembly models. They will have an opportunity to prototype designs using manufacturing techniques such as 3D printers and CNC routers. Code 2 course fee.

Prerequisite(s): Take ENGR 181;

**ENGR 221 Engineering Statistics 3 cr.**

A quantitative study of forces that act on engineering structures in equilibrium. Force system classification, resultant forces and conditions for equilibrium of rigid bodies in two and three dimensions are covered. Mathematical principles of vectors and calculus are applied to trusses, frames, and simple machines. Centroids (center of mass) are developed and used in the analysis of stresses on beams. Special engineering topics discussed will include dry friction with an introduction to virtual work. The concept of moment of inertia included in discussion will establish the link between statics and solid mechanics. Code 1 course fee.

Prerequisite(s): MATH 266, PHYS 281

**ENGR 222 Engineering Dynamics 3 cr.**

This course is a quantitative study of motion and the forces causing motion for particles and rigid-bodies. Analysis methods include utilization of Newton's Second Law, and energy and momentum methods. Additional topics include kinematics and kinetics of rigid bodies in three dimensions, and mechanical vibration. Code 1 course fee.

Prerequisite(s): MATH 266, PHYS 281, ENGR 221

**ENGR 225 Strength & Mechanics of Materials 3 cr.**

The course utilizes key concepts of mechanics of materials in various analysis and design applications. Students will apply the concepts of stress-strain, axial loading, torsion, bending, shear, deflection, combined loading, stress and strain transformations, structural failure theories and analysis methodologies to structures such as beams, thin-walled members and columns. They will also have an opportunity to become familiar with the basics of stress-strain testing. Code 1 course fee.

Prerequisite(s): ENGR 181

Corequisite(s): ENGR 222

**ENGR 251 Electrical Engineering I 4 cr.**

Circuits are studied using the analytical tools of the engineer. The required theorems and techniques are derived first using resistive circuits, and then applied to RC, RL, and RLC networks. Transient analysis of these networks is then studied, followed by sinusoidal steady-state analysis, and sinusoidal power calculations. Laboratory work is correlated with the lectures. Code 4 course fee.

Prerequisite(s): MATH 266, PHYS 282

**ENGR 253 Electronic Circuits 4 cr.**

This course introduces the student to electronic circuits and devices, particularly junction diodes, bipolar transistors and field effect transistors and Op-amps. The student will learn the elementary concepts of electronics such as device physics, diodes, transistor circuit biasing, amplifiers and filters, transistor models and typical circuit configurations.

The student will design and analyze electronic circuits with the assistance of computer-aided circuit analysis software. They will also build and analyze electronic circuits in a lab setting. Code 3 course fee.

Prerequisite(s): ENGR 251, or ENGT 144

**ENGR 255 Digital Circuits 4 cr.**

In this course, students will be introduced to the basic principles of digital electronics: binary arithmetic, boolean algebra, K-maps, combinational circuit synthesis, combinational MSI circuits, Sequential logic, Synchronous state machine design, Sequential MSI circuits. This course includes both lecture and lab. Code 3 course fee.

Prerequisite(s): ENGR 251 or ELET 144

**ENGR 271 Introduction to Biomechanics 3 cr.**

This course introduces students to biomechanical engineering. Students will study traditional mechanical engineering topics in the context of biomedical engineering applications: statics, dynamics and deformable bodies mechanics. This course will also be an introduction to the mechanical properties of biological tissues. Code 3 course fee.

Corequisite(s): ENGR 222

## Engineering Technology (ENGT)

**ENGT 102 Manufacturing Processes 3 cr.**

This course discusses materials and processes that are used in manufacturing. The course introduces the properties of materials for manufactured goods that include ferrous and nonferrous metals and alloys, ceramics, and composites. The casting, powder metallurgy, metal and nonmetal fabrication processes are also studied. In this course, students must apply knowledge learned in lectures in a lab setting. Code 3 course fee.

Corequisite(s): ENGR 191

**ENGT 114 Principles of Quality Control In Manufacturing 3 cr.**

This Quality Assurance (QA) course emphasizes the process used to ensure that products and systems are meeting the planned requirements. Students will understand the systematic approach to measurement, standard comparison, and monitoring that lead to error prevention. Code 3 course fee.

**ENGT 127 Introduction to Robotics 4 cr.**

This course will introduce students to the field of robotics. A variety of multidisciplinary topics necessary to understand the fundamentals of designing, building, and programming robots are covered. Topics are presented in lecture format then applied in a laboratory setting. Students will be required to gradually complete the design and construction of a robot using robotics kits and auxiliary technology following requirements of an overall robotics competition style set of demonstrations. Students will also be introduced to general industrial robotics concepts. Code 4 course fee.

**ENGT 140 Introduction to Computer Numeric Controlled (CNC) Machines 3 cr.**

This course emphasizes the understanding and operation of Computer Numeric Control (CNC) machines. The laboratory work involves the use of computer-integrated manufacturing (CIM) which includes the use of computer numerical control (CNC) machines. Code 3 course fee.

**ENGT 144 DC/AC Electric Circuits 4 cr.**

This is an introductory course to DC and AC electrical circuit analysis. Basic parameters such as current, voltage, and resistance are defined and applied. Ohm's Law and other important laws are studied and applied to series and parallel circuits. Lab exercises will emphasize and further help students understanding of theory. Code 4 course fee.

Prerequisite(s): MATH 161 or higher

Corequisite(s): MATH 161

**ENGT 150 Automated Control Systems 4 cr.**

The Automated Control Systems course prepares students for a future in modern manufacturing control systems with topics related to the design, application, and maintenance of industrial process controls, robotics, and automated manufacturing systems. Emphasis is placed on developing knowledge and skills in electrical and electronic circuits, AC and DC motors, robotics, motion control, instrumentation, data acquisition, programmable logic and computer-based controllers. In addition, the course places emphasis on safety, teamwork, communication skills, and efficient work practices. Code 3 course fee.

Prerequisite(s): ELET 144

**ENGT 151 Applied Mechanics 3 cr.**

Introduction to the basic principles of engineering mechanics including fundamentals of force systems and resultants, moments and couples, equilibrium, trusses and frames, centroids and moments of inertia. Code 3 course fee.

**ENGT 191 Design - Technical Projects and Experience 1 cr.**

This course is an experiential learning course that focuses on the design phase of the engineering design process. Students will be introduced to the sub-phases of design: concept creation, requirements definition and technical design. All phases will be exercised by students doing a semester long design project. It is recommended that students take this course in conjunction with "Tools for Technical Communications." Code 4 course fee.

**ENGT 192 Build - Technical Projects and Experience 1 cr.**

This course is an experiential learning course that focuses on the build phase of the engineering design process. Students will be able to execute the creation of a test-ready product or prototype in one of the following technology areas: construction, electrical, mechanical, industrial process or software by students doing a semester long build project. Code 4 course fee.

**ENGT 193 Test - Technical Projects and Experience 1 cr.**

This course is an experiential learning course that focuses on the test phase of the engineering design process. Students will be introduced to testing methodologies for one of the following technology areas that aligns with their project: construction, electrical, mechanical, industrial process or software. Testing methodologies will be exercised by students doing a semester long testing project. It is recommended that you take this course in conjunction with "Principles of Quality Control & Quality Management" or "Quality Management & Applied Statistics." Code 4 course fee.

**ENGT 195 Tools for Technical Communications 3 cr.**

This course is an overview of tools and the contextual usage of technical communications. Students will utilize software tools for information in the form of written text, technical drawings, graphics, video, data and analytics. In addition to learning the fundamentals of these tools, students will exercise them in the context of formal and informal professional scenarios. Code 4 course fee.

**ENGT 196 Project Management 3 cr.**

This course will familiarize a student with the Project Management Body of Knowledge (PMBOK), a set of standard terminology and guidelines for project management. The PMBOK is developed and maintained by the Project Management Institute (PMI) which oversees industry standard project manager certification known as Project Management Professional (PMP). This course will enable a student to move towards their PMP certification that requires formal project management training, such as this course, passing the PMP examination, time spent leading and directing projects and project management experience. Code 4 course fee.

## English (ENGL)

**ENGL 091 Reading and Writing I 4 cr.**

This course is required for students whose placement test results indicate they need to develop their reading and writing skills before beginning college-level coursework. While some attention will be paid to improving study skills, the focus in this course is on improving students' vocabulary and reading comprehension as a means for improving their ability to express ideas in writing. The course recognizes the organic connection between reading and writing: students will read a text and then write about it as preparation for the kinds of reading and writing they will do in their other college courses. A minimum grade of C must be earned to progress to the next course in the composition sequence. This course cannot be used to satisfy degree requirements. Code 3 course fee.

**ENGL 095 Reading and Writing II 4 cr.**

ENGL 095 is required for students who need a second level developmental English course as preparation for college-level coursework. The course builds on and expands fundamental reading and writing skills taught in ENGL 091. Instruction focuses on reading strategies for college work and on the process of composing essays, primarily in an academic voice. A minimum of 2500 words of finished writing will be assigned, supported by intensive reading and language study. A minimum grade of C must be earned to progress to the next course in the composition sequence. The course cannot be used to satisfy degree requirements. Code 3 course fee.

Prerequisite(s): Identification of need by appropriate score on Placement Test, or completion of ENGL 091 with a grade of C or better, or recommendation of instructor.

**ENGL 098 Writing Skills Development 1 cr.**

This course allows students to develop their reading, essay writing, and study skills. Inclass discussion and activities focus on critical thinking, reading, and writing. Students will review proper usage of word processing and the Internet, locate viable electronic sources, and compose and edit at least 1,000 words of written essay work. The writing will be supplemented by computer based modules designed to improve grammar, word choice, and sentence structure. Code 2 course fee.

**ENGL 110 ESL Strategies for Academic Success 3 cr.**

This course is designed for non-native speakers of English. It provides instruction and practice in the skills necessary for success in the American college classroom. Topics will include asking and answering questions, participating in small and large group discussion, note taking, lecture analysis, editing skills and reading skills. The course will examine common sources of cultural misunderstanding and ways to avoid them. This course may not be substituted for English course required for OCC degrees. Permission of instructor required. Code 1 course fee.

**ENGL 142 The History and Grammar of English 3 cr.**

This course is an overview of the historical development and grammatical structure of the English language. It will provide intensive study of grammar, usage and the mechanics of punctuation, capitalization and spelling. Emphasis will be directed to practical application of traditional grammar rules in oral and written communication. The course will also provide a foundation for an English major and for foreign language or E.S.L. studies. This course may not be substituted for English courses required for OCC degrees. Code 1 course fee.

**ENGL 151 English I 3 cr.**

Students compose and revise expository essays totaling 3500 words, minimum. Through a series of primarily text-based writing assignments, the course reinforces and stresses the further development of critical reading and thinking, ethical reasoning, the writing process, and information literacy. Code 1 course fee.

**ENGL 152 English II 3 cr.**

This course introduces students to the study of fiction, poetry and drama, and requires written assignments (totaling 3,500 words, minimum), including at least one documented essay, that build on the writing and research skills developed in ENGL 151. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 153 Creative Writing 3 cr.**

This course introduces students to the fundamental elements of creative writing in four genres: short story, poetry, creative nonfiction, and playwriting. Student work is evaluated by the instructor and other members of the class. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 211 Introduction to Poetry 3 cr.**

This course surveys poetry as a distinct literary genre. Students will study selected lyric, narrative, and dramatic poems representing varied literary traditions. They will discuss and write about poetic themes and structures through reference to relevant cultural and historical contexts. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 212 Introduction to Drama 3 cr.**

In this course, students learn about dramatic traditions throughout history by studying dramatic literature from ancient to modern times. Students will analyze dramatic works through a historical, political, cultural, and social context, as well as explore elements of drama and presentation. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 215 The Graphic Novel 3 cr.**

This course provides instruction on the history, influence, and interpretation of graphic texts (including comics and graphic novels). Focusing on twentieth and twenty-first century western and non-western works in translation and emphasizing the diversity of the subjects and authors, the course traces the development of graphic texts, exploring their aesthetic and cultural achievement in memoir, non-fiction, and fiction. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 222 Indigenous American Literature 3 cr.**

This course traces the evolution of Indigenous American writing from its origins in the oral tradition to its varied expression in modern fiction, poetry, and non-fiction. The course will examine the ways in which world view, cosmology, myth and symbol are interwoven to create the rich fabric of Indigenous American storytelling. Students will discuss themes of recovery of identity, revision of stereotypes, resistance to colonization, the traditional connection to the land, and sovereignty, which are presented in contemporary texts. The writings will be studied in their cultural context as well as for the elements of content, style and meaning. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 223 African American Literature 3 cr.**

The course includes short stories, slave narratives, poetry, drama, the novel, beginning with the writings from the 1700s to the present day, exploring the struggles, dreams, artistry, wit, conceptions, and perceptions of authors and of voices too long silenced. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 225 Chinese Literature in Translation 3 cr.**

An introduction to the major genres and themes of Chinese literature from approximately 720 BC to the Twentieth-century. Students will gain insights into the Chinese culture and society through the English translation of selected samples of poetry, short stories, novels, essays and drama. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 226 Arabic Literature in Translation 3 cr.**

This course is an introduction to Arabic literature in translation and Arab diasporic literature written in English. Students will gain insights into Arabic culture and literature from the classical period to the present and into contemporary Arab diasporic cultures in the United States and England through readings from novels, short stories, drama, poetry and essays. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 228 Indian Literature in Translation 3 cr.**

Indian Literature in Translation introduces students to the study of Indian literature from antiquity to present. As India contains a myriad of religious traditions, cultures, and languages, the course will examine their impact upon the literature produced in India and the broader Indian diaspora. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 232 Crime Literature 3 cr.**

This course explores the historical development of the crime genre of short stories and novels from the 19th-21st Centuries. The course will include true crime family murder sagas, current fictional serial killer novels, as well as many different styles of the modern fiction crime novel. The course includes the examination of critical approaches to the form of the crime novel and will also call attention to the cultural contexts in which these writings were produced. Likewise, the relationship between the subject/killer and the author will be explored and examined. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 234 Science Fiction and Fantasy Literature 3 cr.**

This course explores the literary, social, and cultural issues raised in science fiction and fantasy literature. Students will study select4ed texts from the historical beginnings of these genres and attempt to define the shifting boundaries of this popular field. The course includes readings from several literary movements and related films to familiarize students with basic terms, themes, and conventions of the speculative and fantastic literature. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 235 Literature and Myth 3 cr.**

Literature and Myth explores the ways that myth and symbol organize the world of human action, history, and culture to provide a totality of meaning. With historically and culturally diverse units that focus on Middle Eastern, African, South Asian, Native American, and Western mythologies, the course applies diverse mythic concepts to selected works of ancient and modern world literature. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 237 Multicultural Fairy and Folk Tales 3 cr.**

This course explores the ways in which traditional fairytales and folktales influence contemporary thought, belief, behavior, and popular culture. Students will examine the historical significance of the literature; study gender roles and expectations as illustrated in various works; and analyze the tales and lore to discover the connections, similarities, and common themes. Historically and culturally diverse units will focus on fairy and folk tales from around the world. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 240 Women in Literature 3 cr.**

This course is a study of the development of women's literary history from the Middle Ages to the present with an emphasis on the works of the nineteenth, twentieth and twenty-first centuries. This course examines the variety of literature that English-speaking women have produced between the 14th century and the present, paying special attention to the evolution of the female literary tradition and the changing definitions of the woman writer. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 251 American Literature Through the Civil War 3 cr.**

A study of literary works and their backgrounds from the beginning of American literature to approximately 1865. Students will read, discuss and write about significant works. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 252 American Literature Post Civil War 3 cr.**

A study of American literary works and their backgrounds from approximately 1865 to the present. Students will read, discuss and write about significant works. Code 1 course fee.

Prerequisite(s): ENGL 151 or permission of the instructor

**ENGL 253 British Literature Through 1785 3 cr.**

An introduction to British Literature that provides a broad overview of literary and cultural development through the eighteenth century, with focus on major writers or the Anglo-Saxon period, the ages of Chaucer, Shakespeare, Milton, and Pope, and Neo-Classic writers of the late seventeenth century. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 254 British Literature 1785 to Present 3 cr.**

This course is an introduction to British Literature that provides a broad overview of literary and cultural development from 1785 through the current day, with focus on major writers of the Romantic, Victorian, Modern, Mid-Twentieth Century, and Post-Colonial eras. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 255 World Literature Ancient through 1600 3 cr.**

This course includes reading and discussion of some of the great works of world literature, specifically those not likely to be covered in courses on American, British and Contemporary literature. ENGL 255 considers literature of the Ancient, Medieval, and Renaissance periods. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 256 World Literature 1600 to Present 3 cr.**

This course is a study of some of the world's great authors (by non-English writers), from the neoclassicism of the seventeenth century through works of the twentieth century. An emphasis is placed on a diversity of ideas, nations, and genres. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 257 The Short Story 3 cr.**

A study of the short story as a literary genre, with a focus on its techniques and historical development. Works by modern and contemporary fiction writers will be emphasized. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 258 The Short Novel 3 cr.**

This course is a study of the short novel as a literary genre, with a focus on its techniques and historical development. Students will read, discuss and write about a number of representative short novels written from 1700 to present. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 259 Advanced Creative Writing 3 cr.**

This advanced course will build upon the skills of Introduction to Creative Writing. It provides the opportunity for students to specialize in genres – creative non-fiction, poetry, drama, and fiction–through the process of the writers' workshop. Code 1 course fee.

Prerequisite(s): ENGL 153

**ENGL 260 The Shakespeare Plays I 3 cr.**

This course examines representative plays from Shakespeare's comedies, histories, tragedies, and later romances. Students will read selected plays and will view filmed performances of the plays. Literary, cultural, and performance considerations of the plays will be examined. Code 1 course fee.

Prerequisite(s): ENGL 151

**ENGL 262 Digital and Electronic Literature 3 cr.**

This course studies the history and genres of born digital literature from early computer generated texts through hypertext fiction, digital poetry, and interactive fiction, up to the multimedia platforms and networked narratives of the present day. Students will engage with theory and critical studies of electronic literature, and grapple with the difference between e-lit and games. The creative practices of electronic literature authorship will be explored via guided, hands-on creative projects throughout the course. No prior experience with digital or electronic media is needed or assumed. Code 1 course fee.

**ENGL 296 Travel Seminar: Studies in Contemporary Literature** 3 cr.  
This travel seminar provides students with the opportunity to discover literary works by contemporary authors from a select country, with a primary focus on 20th and 21st century writers. Students will explore genres, themes, movements, translations, and styles unique to the location. Emphasis is placed on the intersection between a location's role in the literary works and the writers' creative processes. Students will investigate the historical, social, and political contexts of the selected writings.

## Environmental Science (ENVI)

**ENVI 121 Renewable Energy** 3 cr.  
This course will introduce students to renewable energy. Students will develop an understanding of finite and infinite energy sources and the development and utilization of renewable energy sources. This course gives students the tools needed for quantifying the global environmental impact of renewable energy relative to nonrenewable energy. It will give students a coherent way of understanding various forms of energy extraction, production, and use. This course will guide students to develop methods of analyzing energy policy and proposing innovative clean renewable solutions. Code 3 course fee.

**ENVI 134 Carbon Footprint Analysis** 3 cr.  
This course will introduce students to Carbon Footprint Analysis. Students will develop an understanding of global environmental guidelines and evaluation systems utilized to measure and help reduce greenhouse gas (GHG) emissions. Greenhouse gasses are recognized as emissions, both natural and synthetic, that trap heat in the planet's atmosphere. This course gives students the tools needed for quantifying the global environmental impact of greenhouse gas emissions. The course will give students a coherent way of understanding greenhouse gas production and guide them to develop reduction and mitigation management tools. Code 3 course fee.

**ENVI 142 Industrial Hygiene** 4 cr.  
This course will introduce students to the science of Industrial Hygiene. Students will develop an understanding of the chemical, physical and biological stressors in the workplace. This course gives students the tools and laboratory experience needed for identifying the characteristics of workplace toxins, health hazards, and other stressors. The analysis of Industrial Hygiene intoxication will allow students to understand the everyday disease-causing agents and health hazards to which workers are exposed. Code 5 course fee.  
Prerequisite(s): Take Any CHEM Course

**ENVI 152 Environmental Sci** 4 cr.  
An introduction to current environmental problems and the processes used to analyze them from perspectives of the biological, geological, and social sciences. Field and laboratory experiences incorporated into the course. Students will be required to travel to offsite laboratory locations. It is highly recommended that students enrolling in this course have completed high school biology and high school chemistry. Code 5 course fee.

**ENVI 159 Natural Resources Conservation** 4 cr.  
Provides in-depth coverage on the importance of the natural environment and how to protect its many resources for future generations. Outlines many of the national and international environmental problems associated with resource management and conservation, and reviews legislative, technological and methodological solutions to these problems. Field trips to natural reserves and to other appropriate sites will be an integral component of this course. It is highly recommended that students enrolling in this course have taken high school biology and high school chemistry. Code 3 course fee.  
Prerequisite(s): ENVI 152

**ENVI 205 Hazardous Materials Management** 3 cr.  
This course will introduce students to Hazardous Materials Management. Students will develop an understanding of the chemical, physical, and biological properties of hazardous materials. This course gives students the tools needed for identifying the characteristics of hazardous materials, quantifying, and delineating the hazard, as well as the management and design of remediation methods. The analysis of hazardous materials will allow students to understand how common they are in their homes and everyday environments. Code 3 course fee.  
Prerequisite(s): CHEM 180 or Higher

**ENVI 210 Indoor Environmental Quality** 3 cr.  
This course will introduce students to Indoor Environmental Quality. Students will develop an understanding of the quality of a building environment relative to the health and wellness of its occupants. Indoor Environments are complex, and occupants can be exposed to many sources of intoxication or health hazards. Indoor air pollutants can be allergens, chemicals, dust, or microbes. This course gives students the ability to assess indoor pollutants in an occupant's living space or work environment. Code 3 course fee.

**ENVI 217 Occupational Safety and Health** 3 cr.  
This course will introduce students to Occupational Safety and Health (OSH). Students will develop an understanding of disease-causing agents or conditions, and hazards in the workplace. This course provides students the ability to recognize potential for illness and injury in the working environment. This course will provide a coherent way of understanding the biological, chemical, physical, and radiological components of occupational health and safety, enabling students to conduct workplace evaluations, and make recommendations for remedial actions. Code 3 course fee.

**ENVI 220 Life Cycle Analysis** 3 cr.  
This course will introduce students to Life Cycle Analysis (LCA). Students will develop an understanding of global environmental guidelines and evaluation systems utilized in LCA as defined by the International Standards Organization (ISO). This course gives students the tools needed for quantifying environmental performance of products and services. The analysis will allow students to determine the environmental impact of a product or service from raw materials, production, and use through recycling or final disposal. Code 3 course fee.

**ENVI 232 Environmental Policy** 3 cr.  
This course focuses on the development of U.S. environmental policies and how these policies are initiated, implemented, and improved. Students will explore how environmental issues arrive on the public agenda; the role of political institutions in making environmental policy; the economic, political, and institutional forces that shape policymaking; competing approaches to environmental policy analysis; and the goals and strategies of the environmental movement. Code 3 course fee.  
Prerequisite(s): ENVI 152

**ENVI 241 Environmental Sustainability 3 cr.**

This course will introduce students to global environmental sustainability. Students will develop an awareness and understanding of global, environmental, and sustainability concerns. Biodiversity, renewable energy, and resource management are some of the topics that students will explore in a sustainable and socially equitable context. Code 3 course fee.

**ENVI 259 Field Experience/Practicum 3 cr.**

Required of all environmental science majors. This course is intended to provide an off-campus work-study experience that is planned and conducted under the supervision of an environmental science faculty member. Arrangements must be made well in advance before the course is to be taken. Prerequisites: Permission of the department dean.

Prerequisite(s): ENVI 152

## Film (FILM)

**FILM 145 Television History and Appreciation 3 cr.**

This course will examine the impact of one of the most omnipresent mediums in the world. Students will view television programming ranging from its first Golden Age to the current day and garner an appreciation of the platform. By analyzing TV shows, students will be able to examine the link between artistic expression and societal norms of that particular time period. The course will also address how business practices and governmental regulations affect television.

**FILM 153 Screenwriting 3 cr.**

This course examines the fundamental elements of screenwriting for narrative film and television. The course stresses the development of skills in story, structure, character, scene writing, and dialogue through a combination of lectures, workshops, class discussions, writing assignments, and screenings. Students are expected to watch and analyze films, read and critique scripts, and write their own screenplays. Prerequisite(s): ENGL 151

**FILM 190 World Cinema 3 cr.**

This survey course will explore the dominant cinematic traditions of the world, with attention to the development of film language, aesthetics, and technology as well as the formation of national or cultural film styles and genres. In addition to studying the social and cultural contexts of global cinema, students will discuss concepts such as counter cinema, first, second, and third cinema. Screenings of narrative, documentary, and experimental films will be accompanied by readings in film theory and history.

**FILM 192 Introduction to Film Genres 3 cr.**

This course is a survey of film genres, a recognizable type of narrative structure, characterized by pre-established conventions. In this course, students will examine key American film genres, including, but not limited to, westerns, musicals, film noir, and terror/horror, in order to understand how these structures depend on disruption in order to maintain their form. Students will explore the historical and cultural roots and evolution of each genre as well as the elements that contribute to the distinctiveness of each genre. Through screenings, readings, discussions and writing assignments, the student will acquire a thorough understanding of how films can be categorized, and how this categorization affects how films are produced, and how we receive films as viewers.

**FILM 200 Understanding Film 3 cr.**

This course will expose students to the genre of film as a contemporary form of literary expression. Course components will include studying the relation of film to literary texts, analyzing the elements of cinema, examining film archetypes and stereotypes, and exploring film's realistic and expressionistic traditions.

**FILM 202 From Literature to Film 3 cr.**

In this course, students will study the adaptation of literature to cinema. Students will examine narratives in books, short stories, and plays and learn how a work is converted for the screen. Students will critique screenplays as a literary tool, analyze scripts, adapt stories, and write coverage. Utilizing basic technology, students will also have the option to shoot their works in a short film or photographic montage.

**FILM 242 Women in Film 3 cr.**

This course examines the representation of women in film. Students will be introduced to feminist film theory and criticism through analysis of selected films. The course includes perspectives on filmmaking as a critical practice, with studies of Hollywood cinema, independent, and world cinema.

## Fire Science (FIRE)

**FIRE 162 Principles of Emergency Services 3 cr.**

This course provides an overview of fire protection and emergency services; career opportunities in fire protection and related fields; culture and history of emergency services; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics; and life safety initiatives.

**FIRE 163 Principles of Fire and Emergency Service Administration 3 cr.**

This course introduces the student to the organization and management of a fire and emergency services department and the relationship of government agencies to the fire service. Emphasis is placed on fire and emergency service, ethics, and leadership from the perspective of the company officer.

**FIRE 165 Bldg Construction for Fire Protection 3 cr.**

This course provides the components of building construction related to firefighter and life safety. The elements of construction and design of structures are shown to be key factors when inspecting buildings, preplanning fire operations, and operating at emergencies.

Prerequisite(s): FIRE 162

**FIRE 166 Fire Behavior and Combustion 3 cr.**

This course explores the theories and fundamentals of how and why fires start, spread, and are controlled.

**FIRE 168 Occupational Safety and Health for Emergency Services 3 cr.**

This course introduces the basic concepts of occupational health and safety as it relates to emergency service organizations. Topics include risk and hazard evaluation and control procedures for emergency service organizations.

**FIRE 169 Strategy and Tactics 3 cr.**

This course provides the principles of fire ground control through utilization of personnel, equipment, and extinguishing agents.

Prerequisite(s): FIRE 162

**FIRE 255 Fire Inspector I 3 cr.**

The student will analyze, evaluate and apply methodology utilized in the field of fire prevention and inspection. Topics included are fire behavior and characteristics, inspection procedures, common and special fire hazards, occupancy problems, and life safety requirements. Successful completion of this course, which is recognized by the NJ Bureau of Fire Safety, fulfills part of the curricular requirement to allow a student to take the NJ state exam to obtain certification as a Fire Inspector. Code 2 course fee.

**FIRE 256 Fire Inspector II 3 cr.**

The student will identify, analyze, evaluate, and apply concepts utilized in the administration and enforcement of fire codes and related laws and ordinances. Successful completion of this course, which is recognized by the NJ Bureau of Fire Safety, allows the student to take the NJ State exam to obtain certification as a New Jersey Fire Inspector. Code 2 course fee.

Prerequisite(s): FIRE 255

**FIRE 257 Administration for Fire Officials 3 cr.**

The New Jersey Department of Community Affairs (NJAC 5:18-7.72) requires this course for all fire officials to be certified. The course is a continuation of the Fire Science curriculum, and will prepare the student to be competent in the administrative portion of the Uniform Fire Code. The student will be able to manage a fire prevention and inspection unit. The student will be able to apply modern management principles and concepts required for managing a fire prevention unit. Code 2 course fee.

**FIRE 261 Principles of Fire and Emergency Services Safety and Survival 3 cr.**

This course introduces the basic principles and history related to the national firefighter life safety initiatives, focusing on the need for cultural and behavior change throughout the emergency services.

**FIRE 263 Fire Investigation I 3 cr.**

This course is intended to provide the student with the fundamentals and technical knowledge needed for proper fire scene interpretations, including recognizing and conducting origin and cause, preservation of evidence and documentation, scene security, motives of the fire setter, and types of fire causes.

Prerequisite(s): FIRE 165 and FIRE 166 or permission of instructor

**FIRE 264 Fire Investigation II 3 cr.**

This course is intended to provide the student with advanced technical knowledge on the rule of law, fire scene analysis, fire behavior, evidence collection and preservation, scene documentation, case preparation and courtroom testimony.

Prerequisite(s): FIRE 263

**FIRE 266 Fire Prevention 3 cr.**

This course provides fundamental knowledge relating to the field of fire prevention. Topics include: history and philosophy of fire prevention; organization and operation of a fire prevention bureau; use and application of codes and standards; plans review; fire inspections; fire and life safety education; and fire investigation.

**FIRE 268 Fire Protection Systems 3 cr.**

This course provides information relating to the features of design and operation of fire alarm systems, water-based fire suppression systems, special hazard fire suppression systems, water supply for fire protection and portable fire extinguishers.

## French (FREN)

**FREN 191 Elementary French I 3 cr.**

This course addresses the basic skills of French reading, writing, and conversation. The course will expose students to an introduction to French civilization and culture through language studies. This course is designed for beginning students or students who have taken one year or less of high school French.

**FREN 192 Elementary French II 3 cr.**

Elementary French II continues concepts address in Elementary French I, stressing the use of conversational dialogues, a comprehensive study of grammar, and readings of French literature chosen to increase the student's ability to read French. It is highly recommended that students enrolling in this course have taken two to three years of high school French if they cannot meet the prerequisite.

Prerequisite(s): FREN 191

**FREN 291 Intermediate French I 3 cr.**

This is an intermediate course designed to further the four basic skills of speaking, reading, writing, and listening begun in FREN 191 and FREN 192. It is highly recommended that students enrolling in this course have taken four years of high school French if they cannot meet the prerequisite.

Prerequisite(s): FREN 192

## Forensic Science (FRSC)

**FRSC 105 Forensic Science 4 cr.**

Forensic science is the study and application of science to the processes of law; it involves the recognition, collection, documentation, and preservation of physical evidence. This introductory course in forensic science explains how to apply basic scientific principles of biology, chemistry, and physics to physical evidence that is collected at crime scenes. In the laboratory, emphasis will be on scientific methods utilized in the examination of various items of physical evidence, such as fingerprints, impressions, DNA, hairs, fibers, drugs, paint, and fire debris. Code 5 course fee.

## Geography (GEOG)

**GEOG 161 World Physical Geography 3 cr.**

Students will gain an understanding of the physical processes which shape the earth's geographic landscape. Physical elements of the earth's systems to be studied include seasons, weather, climate, plant and animal distribution, and landforms and their formation. Effects of human activities on the environment will be stressed.

**GEOG 162 Human Geography 3 cr.**

This course examines people's relationship with the environment over space and time. Students will gain an understanding of how globalization has affected and changed world order and geographical relationships. Topics include the natural environment, geopolitics, urbanization, cultural identities, and the global political economy.

## German (GRMN)

**GRMN 191 Elementary German I 3 cr.**

This course addresses the basic skills of German reading, writing, and conversation. The course will expose students to an introduction to German civilization and culture through language studies. This course is designed for beginning students or students who have taken one year or less of high school German.

**GRMN 192 Elementary German II 3 cr.**

Elementary German II continues concepts addressed in Elementary German I, stressing the use of conversational dialogues, a comprehensive study of grammar, and readings of German literature chosen to increase the student's ability to read German. It is highly recommended that students enrolling in this course have taken two to three years of high school German if they cannot meet the prerequisite.

Prerequisite(s): GRMN 191

**Graphic Design (GRPH)****GRPH 101 History of Media and Design 3 cr.**

A survey of the evolution of media and design from 1450 to the present in Europe and the United States. The course will cover the significant events and works in media and design communication, and will contextualize media and design history in terms of artistic achievement, technical innovation, and cultural expression. The course will identify and discuss media and design from the medieval period through the digital age.

**GRPH 151 Digital Imagery 3 cr.**

Digital Imagery is an introductory college-level course which provides an orientation and basic skills to the industry-standard Adobe Photoshop and Adobe Illustrator software. This course is designed to introduce students to the computer as a tool for making art, with emphasis on hand built two dimensional vector and raster based images. Students focus on how vector and raster images can be used as a communicative device for design and illustration and as an exploration of the unique visual qualities of their combination. This will be accomplished through lectures, exercises, student team assignments, discussion, and exploration in and outside of the classroom. Assignments require that students combine traditional media with digital technologies as a means of extending the experience. These skills are prerequisites for all those interested in transferring or working within the graphic design industries. Code 3 course fee.

**GRPH 251 InDesign and Typography 3 cr.**

This course introduces document layout software InDesign to create page design as well as provides an introduction to the study of the letterform as a cornerstone of graphic design. In this course, students will learn the basic principles of visual concept, typography, and layout design by working on the projects such as letterhead, business cards, and brochure. It focuses on how typography and layout can be used as a communicative device as well as a graphic, compositional and expressive element. This will be accomplished through lectures, exercises, student team assignments, discussion, and exploration in and outside of the classroom. These skills are prerequisites for all those interested in transferring or for those interested working within the graphic design industries. Code 3 course fee.

Prerequisite(s): GRPH 151

**GRPH 281 Graphics Portfolio 3 cr.**

A course utilizing specific assignments from Digital Imagery, and InDesign and Typography to create a complete presentation package for a potential client. The student will be responsible for the development of a project from initial client interview through roughs, comps, mechanicals and dummies. Assignments identified in previous classes will be incorporated into this class so the student will develop a sense of continuity and will become familiar with all the ramifications inherent to production graphics. Code 3 course fee.

Prerequisite(s): GRPH 251

**Greek (GREK)****GREK 100 Greek I 3 cr.**

This course is an introduction to Greek with emphasis on listening, vocabulary, reading and pronunciation skills. The course also explores the Greek language roots and vocabulary in specialized fields of study, including history, science, English, art, psychology, and mathematics.

**GREK 102 Greek II 3 cr.**

This course emphasizes essential skills of modern Greek: listening, reading, writing, pronunciation, grammar, vocabulary and translation. Also emphasized are the connection between Greek roots and college-level vocabulary in specialized fields and the history and culture of Greece.

Prerequisite(s): GREK 100

**Health and Human Performance (HEHP)****HEHP 100 Aerobic Conditioning 1 cr.**

This course is an aerobic conditioning program that utilizes jogging, power walking, stationary cycling, steppers, elliptical, treadmills, rhythmic exercise, and calisthenics. Code 1 course fee.

**HEHP 101 Weight Training and Body Building 1 cr.**

This course is designed for students whose primary interest is learning the principles of strength and body shaping. Code 1 course fee.

**HEHP 160 First Aid/CPR/AED 3 cr.**

This is an elective course designed to prepare the student in basic first aid care to the sick or injured. Classroom drills and practice will prepare students to react properly in an accident situation, and plan their actions and exercise good judgment in adapting classroom training to the accident scene. Students who successfully complete the course will receive their American Red Cross First Aid /CPR/AED Certification. Code 2 course fee.

**HEHP 183 Introduction to Health Administration 3 cr.**

This course studies particular healthcare delivery organizations such as hospitals, clinics, physicians' offices, and ancillary service providers. The basic management functions of planning, organizing, leading and controlling are applied to these organizations. Ethics and professionalism in healthcare are examined.

**HEHP 186 Principles of Coaching 3 cr.**

This course is a comprehensive introduction to the coaching profession with emphasis on coaching for high school and club-level sports as well as for youth, recreational, and intercollegiate sports programs. Students will learn concepts and techniques of coaching used in working with athletes. Upon successful completion of the course, students may take a comprehensive exam administered by the American Sport Education Program (ASEP). Students who already possess a standard teaching certificate or a county substitute teacher certificate and who pass this exam will fulfill the educational portion (one of several requirements) of the New Jersey State Interscholastic Athletic Association's (NJSIAA) coaching certification regulations. Code 1 course fee.



**HEHP 188 Introduction to Nutrition 3 cr.**

This course introduces students to the basic concepts of nutrition and provides information for use in making dietary decisions. Topics covered include making healthy food choices, the connection between nutrition and chronic diseases, and behaviors related to healthy versus unhealthy choices. Carbohydrates, lipids, proteins, vitamins, and water and minerals are examined. Discussion will include digestion, energy balance, and the importance of physical activity and how nutrient requirements change as we age. HEHP 188 may provide a foundation for the more advanced Nursing Nutrition course. However, students enrolling in the AAS in Nursing program cannot use this course to replace NURS 174: Nutrition. Code 1 course fee.

**HEHP 210 Karate I 2 cr.**

This course is designed for students and members of the community who wish to learn the mechanics and techniques of karate as a means of developing new activity patterns for health, conditioning and self-defense. Code 2 course fee.

**HEHP 225 Contemporary Health 3 cr.**

Students will develop skills needed to meet challenges to their health and optimize their physical and psychological well-being. Topics to be examined include consumer education, fitness, family living, nutrition, mental health, dependency, substance abuse, and infectious and chronic diseases. The focus of the course will be on the importance of critical thinking emphasizing self-empowerment, prevention and understanding of the health impact on human diversity. Code 2 course fee.

**HEHP 227 Introduction to Public Health 3 cr.**

This course introduces the student to current issues in public health today from a local to a global perspective. It includes such areas as community health problems, communicable disease control and the roles of public health professionals including nurses. Topics will include the differences between medical care versus public health, essential public health services, science, prevention, intervention and terrorism of public health. Strategies to educate and improve community health will be discussed. Code 1 course fee.

**HEHP 228 Care and Prevention of Athletic Injuries 3 cr.**

This introductory course is designed to instruct students in the care and prevention of athletic injuries. This course is essential for the future physical education teacher, coach or athletic trainer. Instruction in First Aid, taping techniques, hot and cold therapy, and situational practices will be included. Code 2 course fee.

**HEHP 237 Sports Officiating 3 cr.**

This is an elective course designed to teach students and adults in the community the rules and regulations for specific sports and how to apply them in games. Current rules changes will be reviewed and discussed, as well as the psychology of officiating, responsibilities of the official, game control techniques, and issues faced by sports officials. Code 2 course fee.

**HEHP 238 Management and Rehabilitation of Athletic Injuries 3 cr.**

This course is designed to present information and techniques in the use of therapeutic modalities and exercise. This information will be used to relate theory to practice in order to effectively rehabilitate the injured athlete. Students will not only participate in the classroom, but they will also gain valuable field experience. Code 2 course fee.

**HEHP 239 Strength and Conditioning Physiology 3 cr.**

This course is designed to present information and techniques associated with the physiological effects of movement and exercise on the human body. Students will gain valuable knowledge in basic human anatomy, along with the movements for which various musculature are responsible. This information will be used by students to train athletes to reach their greatest level of fitness, as well as prevent athletic injury. Code 2 course fee.

**HEHP 252 Nutrition for Fitness and Sport 3 cr.**

This course is designed to improve fitness and athletic abilities for individuals participating in exercise. Students will examine the significance of nutrition, fluid intake, and body composition as well as their relationship to physical performance, with special considerations for age and gender. Students enrolling in the AAS in Nursing program cannot use this course to replace NURS 174: Nutrition. Code 2 course fee.

**HEHP 265 Kinesiology 3 cr.**

This course focuses on the study of human motion, structure and function. Principles governing movements related to the muscles, bones and joints are emphasized. This information will be used to analyze performance and motor skills. Code 2 course fee.

Prerequisite(s): BIOL 130

**HEHP 266 Exercise and Health Counseling 3 cr.**

This is a personal trainer certification course designed to develop and enhance clinical and practical fitness assessment and performance skill. The student will learn to properly screen and evaluate individuals for safe participation in an exercise program; design and implement exercise prescriptions for multiple populations; and apply principles of exercise in a personal training environment. A personal training certification is available through the National Council of Strength and Fitness upon successful completion of course requirements. Code 1 course fee.

**HEHP 267 Sports Management 3 cr.**

This course will provide students with an introduction to the planning, organizing, and management of sports organizations and facilities. This course provides students with an overview of the sports industry, as well as issues encountered by managers. The course will emphasize how management techniques can be applied to effectively address these issues. Code 1 course fee.

## Hebrew (HEBR)

**HEBR 151 Elementary Modern Hebrew I 3 cr.**

Through reading, writing, listening, and speaking, this beginner's course introduces the basic elements of the Hebrew language and the acquisition of the rudimentary elements of the Hebrew alphabet, pronunciation, grammar, and syntax. No prior knowledge of Hebrew is required.

**HEBR 152 Elementary Modern Hebrew II 3 cr.**

This course is a continuation of Elementary Modern Hebrew I and builds upon and further develops the primary language skills introduced in the previous semester. Basic competence in the four areas of language (reading, writing, grammar, and speech) is acquired through extensive practice of grammar, reading various Hebrew and Israeli texts, and writing. Communication skills are enhanced through conversations based on everyday situations.

Prerequisite(s): HEBR 151

**HEBR 251 Intermediate Modern Hebrew I 3 cr.**

This course is a continuation of elementary Modern Hebrew II which will consolidate foundations built in the last two semesters. The course will further develop proficiencies in linguistic abilities, vocabulary acquisition, and writing, listening, speaking, and reading at the intermediate to advanced levels. Additionally, the course will further contextualize language fluency by enhancing student awareness of Jewish culture and Israeli society.

Prerequisite(s): HEBR 152

**HEBR 252 Intermediate Modern Hebrew II 3 cr.**

This course is a continuation of Intermediate Modern Hebrew I which will consolidate foundations of listening, speaking, reading, and writing built in the last three semesters to progress into more complex grammatical structures and communicative skills at the advanced intermediate level. Exposure to contemporary Israeli readings will enhance linguistic fluency and further develop students' knowledge of Israeli society and culture.

Prerequisite(s): HEBR 251

## Hindi (HIND)

**HIND 101 Elementary Hindi I 3 cr.**

Hindi is the official language of India with over 700 million native speakers. This is an elementary college-level course in Modern Standard Hindi for students with little or no previous experience with the language. This course will introduce students to listening, speaking, reading, and writing in Hindi, as well as an introduction to Hindi cultural practices.

## History (HIST)

**HIST 171 Western Civilization to 1650 3 cr.**

This course is a survey of the history of Western Civilization, tracing its origins from the earliest civilizations to the early modern era. Emphasis is placed on the changes through time in political, social, and religious institutions as well as on intellectual and cultural achievements. The course provides an overview of the major events and developments in Western history to help students better understand the creation of historical identity and concepts of Western Civilization.

**HIST 172 Western Civilization from 1650 3 cr.**

The survey of Western Civilization is continued from the early modern period to the present. The political, social, and industrial revolutions of the 18th and 19th centuries are studied as a prelude to the military conflicts, social changes and intellectual currents of the twentieth century. The course is designed to help students understand Western Civilization's impact on the world both historically and contemporarily.

**HIST 173 United States History to 1877 3 cr.**

This course is a survey of the history of the United States from the period of first contact between Europeans and the Indigenous Peoples to the end of the Reconstruction period (1877). The course includes political, social, and economic factors important in the foundation of America.

**HIST 174 United States History from 1877 3 cr.**

This course traces developments in United States history from the end of the Civil War to the end of the Second World War with emphasis on reconstruction, the industrialization of America, and the emergence of the United States as a world power.

**HIST 175 History of New Jersey 3 cr.**

This course is designed to teach the development of New Jersey, from Lenni-Lenape to the cultural pluralism of today. It will deal with all aspects of life in the state: social, religious, economic, educational and political.

**HIST 176 United States Military History: Colonial to 1975 3 cr.**

A study of the U.S. Military history from colonial times to the 20th Century. Special emphasis is placed on the causes and results of wars, leaders and battles, and the impact U.S. Military History has had in the world. U.S. History I and II and/or a comprehensive knowledge of American history are highly recommended for students enrolling in this course.

**HIST 179 America in the 1960s 3 cr.**

This course investigates one of the seminal decades in modern American political history. During this ten year period, events and movements of particular importance occurred which continue to impact contemporary life. The topics to be examined include the civil rights movement, the assassinations of prominent leaders, the moon landing, the Vietnam War, and the new significance of popular culture in American life. Emphasis will be placed on the political activism that shaped this era.

**HIST 181 World Civilization to 1660 3 cr.**

World Civilization I is an historical introduction to the major civilizations of the world from prehistory to approximately the 16th century. It includes the key chapters of the world's societies, their contributions and the interaction between them: culturally, religiously, economically and politically.

**HIST 182 World Civilization From 1660 3 cr.**

World Civilization II examines the patterns of global history as they emerge in various regions of the world from the mid-17th century to the present day. Students will gain a deeper understanding of cultural diversity and historical trends that have helped shape today's world.

**HIST 185 Survey of Middle Eastern Civilization 3 cr.**

This course will examine various social, cultural, historical, geo-political, and economic issues related to the Middle East. The course will help students understand how the contemporary shape of the region has emerged from multiple sources. This course will rely on a wide range of reading materials including films and documentaries, televised records of recent events, and records of social media.

**HIST 191 African-American History 3 cr.**

This survey course will look at the social, economic, and political history that shaped the African experience from its roots through the post-Civil War and Reconstruction Era in America, the consequences of emancipation, the development of African nationalism, the Civil Rights movement, the influence of racism and modern African American culture. Students will study the cultures of seventeenth century West Africa, the Atlantic Slave Trade, its effects on antebellum America and struggle of African Americans throughout the twentieth century. The course will focus on the key events, legislation, social issues and figures that influenced the progression of African-Americans throughout American history.

**HIST 230 America and the West After World War II 3 cr.**

This course will examine the economic systems, political theories, and social developments in the United States, Great Britain, and Europe after World War II. This course will survey events such as, the "Cold War", "Korean War", "Civil Rights Movement", "Changing Demographics and the growth of the Sun Belt", and the "United States' heightened military involvement in the Middle East." Through the tracing of these events students will gain an understanding of the alliances and policies which have influenced modern day relations between America and the West Since 1945.

**HIST 255 History and Culture of Ireland: Travel Seminar 3 cr.**

This study abroad semester provides the opportunity for students to immerse themselves in the culture of Ireland, while studying the political, economic and social events that resulted in the separate entities of the Republic of Ireland and Northern Ireland. Student will have immersion activities that include tours and cultural events focused on art, literature, music, religion, economics and the politics of Ireland. The course is designed to promote global awareness and understanding of conflict resolution issues.

**HIST 269 History of the Holocaust 3 cr.**

This survey course presents students with an introductory history of the Holocaust, to be able to position the Holocaust in the context of European, world history and Jewish history. Students will examine the precursors, evolution, consequences, and legacies of the Holocaust. The course will explore debates within Holocaust history, its main issues and key patterns, as well as the actions, responses, and choices, of individuals, organizations, and state authorities to the plight of Jewish people. While the Nazi annihilation policy targeted Jewish people in particular, the persecution and killing extended to other groups as well, which will be discussed in this class. Primary source materials such as narratives, testimonials, and films, are used throughout the course.

**HIST 271 History of England 3 cr.**

England's history is rich in the interaction between peoples from diverse cultures, all of whom have greatly affected the development of the modern world. This course shall serve as a foundation course for students who wish to pursue a degree in History, Political Science, and/or Government. History of England would also benefit students studying other disciplines, since it is essential for all students to understand from where our political and governmental institutions came. Those studying English and Literature would benefit from the in depth discussions of literary works from the time periods discussed

**HIST 272 History of Russia 3 cr.**

The course traces the evolution of Russian society and the Russian state from its inception more than one thousand years ago to the present. Special attention will be given to the abrupt and radical changes that mark the transition from one epoch to another, especially from the Kievan to the Tartar period, from the Moscovite to the Imperial and from the Imperial to the Soviet. Singled out will also be the reforms in the Russian empire from the emancipation of the serfs to the First World War. In the Soviet period the course will stress the development of the Soviet system and the development of the international communist movement.

**HIST 275 History and Culture of China 3 cr.**

A survey of Chinese civilization from prehistoric times to the People's Republic of China. This course covers the following aspects of Chinese culture: art, literature, religion, science and political, economic, social and intellectual history. The role of Confucianism in the development of Chinese culture will receive special emphasis.

**HIST 278 History of the Arab World Since World War I 3 cr.**

A survey of the modern political states in the Arab World, and of the social, cultural, and religious forces that have shaped these states since World War I. This course considers, among other issues, the geo-political and economic significance of the area, on-going interstate and intrastate conflicts in the region, and the American interests and involvement within the Arab World.

**HIST 280 Modern Latin American History 3 cr.**

This course will cover the history of Latin America from the Wars of Independence of the early nineteenth century through to the present day, with emphasis on the broad currents of history throughout the Americas as well as Europe, especially with respect to US-Latin American relations. Students will examine, using primary and secondary source material, the cultural, political, economic, and social developments in this region since the end of the colonial period.

## Holistic Health and Wellness (HHAW)

**HHAW 100 Global History of Healthcare 3 cr.**

This course provides students with the foundation in which healthcare evolved throughout the ages, from Antiquity to the Papyri Texts of Ancient Egypt and the Ayurveda of the Indus Civilization, Traditional Chinese Medicine, Greek and Roman health views. The Renaissance and Middle Ages, colonial times and the great wars up to the Modern Era will be examined for their contributions to medicine. Students will study documented belief structures and practices of healthcare covering a vast historical time period.

**HHAW 101 Alternative Therapies in Health & Wellness 3 cr.**

This course presents students with a study of the most popular alternative healthcare and bodywork techniques including a study of their historical development and scientific perspective. Students will investigate the treatment protocol and efficacy and will also compare and contrast the techniques discussed to allopathic care. Students will engage in interactive activities when appropriate.

**HHAW 102 Environmental Harmony: A Holistic Perspective 3 cr.**

This course is designed for students interested in the environmental conditions that directly affect the health of humans. The course covers topics of water contamination with pharmaceuticals, and other environmental toxins, as well as genetically modified foods and global soil depletion. Fracking is discussed with respect to water quality with particular attention to how this issue affects the physiology of the body. The issue of global governance and sustainability within the parameters of healthcare will be discussed. A study of mindfulness practices and personal choices toward a healthier personal environment will also be developed.

**HHAW 120 Philosophies & Paradigms of Healthcare 3 cr.**

The course covers the basic development of healthcare philosophies, paradigms and the assessment of healthcare as a cultural, social and economic development. Students will study the business of healthcare and the rising healthcare industry, the politicizing of health and medicine, and the ethical dilemmas predicated by our current model of healthcare with a special emphasis on the globalization of medicine.

**HHAW 121 Psychology and Physiology of Stress 3 cr.**

This course investigates the multidimensional phenomenon of stress from the mind body connection to the conditions, attitudes and behaviors that contribute to the stress response. It examines the psychosomatic theory of dis-ease and the mechanisms that link stress with illness. Using a holistic approach for intervention, it allows students to study different techniques for dealing with stress.

**HHAW 200 Food & Healing: A Holistic Approach to Nutrition 3 cr.**

This course will expose students to the foundations for studying nutrition and examine the role of food in the dis-ease process. Definitions of health, whole foods, organic foods and balancing foods will be explored as well as various common and eclectic diets. The students will uncover the problems associated with food additives including preservatives and colorants. There will be a discourse on the way the world economy is associated with how food is grown and processed. Students will perform a nutritional analysis on their own dietary choices and learn how to plan a healthful diet. Students enrolling in the AAS in Nursing program cannot use this course to replace NURS 174: Nutrition.

**HHAW 201 Plants & Healing: Herbology & Organic Gardening 3 cr.**

This course is designed to introduce the student to a study of plants and their health and healing properties. Students will discover the historical perspectives of herbs, oils, and incense in historical documents and their uses in early healthcare procedures. This is a study of the development of certain Naturopathic, Homeopathic, and Native American doctrines and how they preceded modern day pharmaceuticals. Students will see how flower remedies were discovered and developed. This course will study organic gardening and the creation of a healthful garden.

**HHAW 220 Oriental Theories in Health & Medicine 3 cr.**

This course is designed to introduce the student to the anthropological beginnings of oriental culture and the historical foundation and philosophical theories that developed into oriental medicine. Students will study Traditional Chinese Medicine, Acupuncture and other Oriental Healthcare doctrines. The course will cover the transplantation of oriental medicine into the western world, assessing trends in the U.S., China, and other regions. Students will learn an overall sense of the history, development, and basic foundational principles of Oriental Healthcare.

**HHAW 221 Principles of Energy Movement 3 cr.**

This course presents a comprehensive understanding of the historical development of Yoga, Tai Chi and Qi Gong. The course covers the principle philosophy and the actual practice of the Sutras within the Yoga discipline and the development of Tai Chi and Qi Gong as martial art forms. Students will study the practices for aligning the body, breath and mind for health and meditation. The practice sessions include learning the Yoga meditation, postures and breathing techniques along with the other disciplines associated with Yoga practice and several Tai Chi and Qi Gong exercises.

**HHAW 222 Holistic Design 3 cr.**

This course is intended to educate the student in principles of holistic design incorporating conscious living and harmonious environments. Identifying concepts of harmony within the home and workplace environments using mental, emotional and physical health as cornerstones will lead students to design home, work and garden spaces that allow for more creativity, inspiration and productivity. Studies include architecture, aesthetics, and functionality. Transformative therapies of color, sound and aroma will bring the senses into the design.

## Homeland Security (HLSC)

**HLSC 170 Introduction to Homeland Security 3 cr.**

This course surveys the many challenges of maintaining the safety and security of citizens, key assets, and critical infrastructure in a democratic society. Past and present efforts to strike a balance between individual liberty and national security is examined, including historical case studies, current events, and legal analysis. The entire homeland security apparatus is dissected by agency mission, function, capability, and interaction with related agencies both domestically and internationally.

**HLSC 171 Fundamentals of Emergency Management 3 cr.**

This course introduces issues pertaining to domestic preparedness and the management of an all-hazards approach to emergency operations. A primary focus of the course is to explain the importance of incident preparation and consequence management. The four aspects of emergency management (mitigation, preparedness, response, and recovery) will be emphasized. Other topics include hazard identification, evolution of disaster response, and agency interoperability.

**HLSC 172 Domestic and International Terrorism 3 cr.**

This course introduces students of various disciplines to the field of terrorism from both a domestic and an international perspective. The related field of homeland security is also examined in the context of national security. It provides a pragmatic background of the law enforcement, military, and intelligence communities. This is both a theoretical and practical introduction for people who aspire to or are already working in fields confronted by the threat of terrorism. Major areas of focus include historical origins of terrorism, influences that lead to extremist views and radicalization, financing, the media, constitutional issues, and conflicting ideologies.

**HLSC 173 Introduction to Security 3 cr.**

Exploring the realm of security management is undertaken from a historical and legal perspective within the framework of structural, electronic, informational, and human protection systems. Major areas of focus throughout the course include risk assessment, planning, program implementation and administration, intelligence gathering, investigations, and industrial and institutional security. The qualities and competencies of effective security leadership are also analyzed with particular emphasis on the importance of ethical behavior and professional conduct.

**HLSC 174 Introduction to the Intelligence Function 3 cr.**

This course introduces students to America's intelligence community that is charged with collecting, analyzing and interpreting raw information that is eventually disseminated in the form of intelligence products. It also explores the implications of accessing, retaining, and acting upon such intelligence in a democratic society. Throughout the course, specific emphasis will be on preserving the civil liberties of the citizenry while defending against threats to national security.

**HLSC 201 Organizational Integration and Management 3 cr.**

This course studies the inter-organizational contexts that are necessary to render efficient and effective government services and to provide safety and security to citizens on a day-to-day basis and during a crisis. Students will study critical relationships among various governmental agencies, NGO's, and private sector agencies. This course will provide students with the essentials of organizational theory, intergovernmental relations and the implementation of homeland security related policy and strategies.

**HLSC 210 Risk Management and Analysis 3 cr.**

This course will introduce students to the nature of risk management and analysis. Students will explore the related fields of security and risk from both personal and operational viewpoints. Associated concepts and methods will be applied in the context of real world events. Particular emphasis will include analyzing the sources of risk, methods of calculating risk, factors influencing assessments of risk, and decisions involving the controlling of risk.

Prerequisite(s): HLSC 173

## Hospitality, Recreation, and Tourism Management (HRTM)

**HRTM 110 Introduction to Hospitality, Recreation And Tourism Management 3 cr.**

This course acquaints students with the scope and complexity of the hospitality industry by exploring the national and global relationships of lodging, food and beverage service, travel and tourism operations, and overall hospitality business operations. The course examines career opportunities, organizational structures, current trends, human resource management, marketing and the effects of technology on customer service and guest service requirements within the industry. Code 1 course fee.

**HRTM 120 Marketing for Hospitality and Tourism 3 cr.**

This course will focus on hospitality and destination marketing from a team perspective, examining each hospitality and tourism department and its role in the marketing mechanism. The course will emphasize the use of social media and discuss current industry trends in using internet marketing and e-commerce, loyalty marketing, brand extension marketing, and destination branding. Through an integrative approach, students will examine the roles various department managers play in contributing to the overall marketing efforts to promote their hotel, restaurant, entertainment venue, or other tourist attraction. Code 1 course fee.

**HRTM 124 Quality Guest/Customer Service Management 3 cr.**

This course will explore the importance of managing for excellent customer service. Students will examine customer service techniques and staff development procedures, as well as staff and customer retention policies. Students will learn the concepts, principles, and strategies used in treating customers as guests and exceeding their expectations. The course will cover the topic of managing guest relations and customer service through academic studies. Students will utilize case studies to investigate organizations that excel in managing quality of service. Code 1 course fee.

**HRTM 212 Conferences, Conventions, and Special Events Management 3 cr.**

This course is a study of how to plan, design, produce and evaluate conferences, teleconferences, conventions, special events, seminars and symposia events. The course examines practical advice on every aspect of organizing and managing special events, such as choosing the best venue; preparing and managing the budget; scheduling; coordinating food and beverages; selecting decor, themes, and entertainment; media; and staffing. Emphasis is on the interaction between the staff, the customer, guests, contractors, and others necessary to implement and manage a successful event. Additional focus on catering through hotels, restaurants or private companies, as well as examining the costs involved in building and sustaining a successful business. Code 1 course fee.

**HRTM 214 Supervision and Human Resource Management 3 cr.**

The goal of this course is to maximize employee performance from a management perspective. Particular emphasis will be on the knowledge and personal skills needed to function in an organization. The course will explore the critical importance of handling employee problems while meeting the primary needs of customers through the development of critical thinking and leadership skills. Students will be introduced to modern techniques for human resource management that will maximize employee performance in order to meet the company's strategic objectives. Supervisory applications and human resource policies and systems from a business management perspective will be examined. Concepts from principals of management courses will also be reinforced. Code 1 course fee.

Prerequisite(s): HRTM 110

**HRTM 220 Managerial Accounting for Hospitality Industry 3 cr.**

This course acquaints students with the principles of cost controls and their application by examining break-even and ratio analysis, interpretation of financial statements, budgeting, cash forecasts and hospitality case studies. Hospitality managerial accounting emphasizes planning and control functions including yield management, cash and operating budgets, industry standards and decision making. Emphasis is placed upon the diverse elements of sales within a food and beverage establishment and upon cost controls needed to maintain a profitable operation. Code 1 course fee.

Prerequisite(s): HRTM 110

**HRTM 225 Legal Aspects of Hospitality, Recreation And Tourism 3 cr.**

This course will introduce students to the basic principles of law, its sources, attributes and important definitions, as well as how to read legal cases. The students will learn how laws are applied primarily to restaurants, public lodging facilities, travel agents, airlines, recreational and sport facilities, clubs, resorts, and other public venues. Focus will also be on how judges and legislators balance the interests of customers and travelers with those of business proprietors. This course will also explore the question of ethics in hospitality management. Code 1 course fee.

Prerequisite(s): HRTM 110

**HRTM 230 Principles of Food and Beverage Management 3 cr.**

This course explores the food and beverage industry and places an emphasis on managerial cost control concepts pertaining to operations in the foodservice industry. Additional topics of the course include inventory control, food storage techniques, food quality management, menu design, facility design, and recipe cost analysis. Code 1 course fee.

**HRTM 231 Culinary Fundamentals 3 cr.**

This course provides students with a comprehensive understanding of basic cooking skills and kitchen managerial concepts. Food safety techniques and introductory level cooking techniques are explored. An overview of culinary mathematics and recipe management concepts are introduced, which includes recipe execution techniques and food plating methods. Code 5 course fee.

**HRTM 232 Advanced Culinary Concepts 3 cr.**

This course explores advanced cooking styles and concepts. The course expands upon previously learned skills in HRTM 131 and introduces principles of appetizer, entree, and dessert production. Kitchen managerial concepts are reviewed with an emphasis placed on mastery of all cooking methods. Traditional and modern culinary methods in American regional cuisine are discussed along with an introduction to international fusion dishes. General kitchen terminology, management methods, and advanced menu planning concepts are stressed. Code 5 course fee.

Prerequisite(s): HRTM 231

**HRTM 240 Travel Seminar: International Tourism Management 3 cr.**

This course will acquaint students with the scope and complexity of the tourism industry by exploring the economic, environmental, and sociocultural impact of tourism. The students in this course will develop an understanding of the evolution and growth of tourism, with an emphasis on sustainable tourism and the environmental impacts of tourism. In addition, students will examine tourism from the management perspective which will include marketing, technology systems, and destination development. This course is a study abroad experience; the selected destination may vary.

## Humanities (HUMN)

**HUMN 200 Modernism and the Arts 3 cr.**

The artistic movement known as Modernism produced the most comprehensive change in Western culture since Romanticism. This course enables the student to see connections among literature, art, and music from a Modernistic, multiculturally diverse perspective. Students will collaboratively study, discuss and make use of journals to write about a variety of Modernist works.

Prerequisite(s): ENGL 151

**HUMN 201 Postmodernism and the Arts 3 cr.**

This interdisciplinary course focuses on the connections among literature, art, and music during the postmodern era lasting from 1945 to the present. Students will study, discuss and write about a variety of works as they relate to historical events, societal change, and the rich diversity of this period.

Prerequisite(s): ENGL 151

**HUMN 251 Travel Seminar: Modern Middle East 4 cr.**

This study abroad seminar offers students an intensive three-week program in Arabic/Hebrew language and culture conducted in a Middle Eastern Country. Students will live with a Middle Eastern family and be thoroughly immersed in the Middle Eastern world. In addition, a three-week course meeting two hours per day will help students with language skills in Arabic/Hebrew and will introduce students the main aspects of the culture. Housing arrangements and the classroom experiences are arranged by the hosting institution. The seminar includes a week of intensive interdisciplinary instruction prior to the travel and a week of assessment and presentation sharing upon return.

Corequisite(s): ARBC 100

**HUMN 252 Travel Seminar: Study in Humanities 3 cr.**

This travel seminar provides the opportunity for students to immerse themselves in the culture of a select country. Emphasis is placed upon evaluation of the select culture in terms of its respective contextual values and norms. Students will participate in immersion activities that include tours and cultural events focused on facets of the humanities including: visual and performing arts, history, literature, and philosophy.

## Information Technology (Library) (INFO)

**INFO 110 Library Research Skills and Information Literacy 3 cr.**

In this course students will learn researching skills using databases, computers, the Internet and electronic media along with traditional print information sources. Understanding the commonalities of how information is indexed and organized will allow students to develop a contextual framework vital to finding and evaluating relevant information for their research needs. Students will develop the ability to make ethical and legal choices in using the information they find. Code 1 course fee.

## Internship (INTR)

**INTR 288 Internship 1 1 cr.**

This course offers students an introductory experience in a work setting. The 45-hour internship will allow students to explore career goals in a field related to an academic area of interest. Application of classroom knowledge to the on-site experience is encouraged. Applicants must comply with Ocean County College Experiential Learning Policy #7180 and complete all required application/approval paperwork, which is available through the Career Services Office. Applicants must have an overall GPA of at least 2.5 and have completed 30 credits toward their degree program or 50 percent of their certificate program.

**INTR 289 Internship 2 2 cr.**

This course offers students an advanced experience in a work setting. The 90-hour internship will allow students to explore career goals in a field related to an academic area of interest. Application of classroom knowledge to the on-site experience is encouraged. Applicants must comply with Ocean County College Experiential Learning Policy #7180 and complete all required application/approval paperwork, which is available through the Career Services Office. Applicants must have an overall GPA of at least 2.5 and have completed 30 credits toward their degree program or 50 percent of their certificate program.

**INTR 290 Internship 3 3 cr.**

This course offers students the opportunity to apply the academic knowledge gained from the classroom to a work environment. The internship will be directly related to students' career goals in their areas of study. By completing an internship, students will be involved in emerging workplace trends and enhance their employability. Students wishing to transfer their internship credits to a four-year baccalaureate program should consult the college or university to which they wish to transfer. Prerequisites: Applicants must also comply with the Ocean county College Internship Guidelines and complete an Internship Application, which are available in the Academic Affairs Office. Applicants must also have an overall GPA of 2.5.

## Irish Language (IRSH)

**IRSH 101 Elementary Irish I 3 cr.**

Elementary Irish is designed to foster conversational fluency and beginning reading skills in the national language of Ireland. The class is intended for anyone interested in learning Irish who has little or no familiarity with the language. This course offers a primer of present-day Irish language and is perfect for travelers. The course seeks to develop students' speaking and listening skills in Irish as well as beginning the process of learning to read and write in Gaelic.

**IRSH 102 Elementary Irish II 3 cr.**

This course is a continuation of present-day Irish language instruction for students who have taken Elementary Irish I. Students in this course will enlarge their vocabulary, augment their understanding of grammar, gain greater speaking fluency, and become better readers of works in Irish.  
Prerequisite(s): IRSH 101

## Italian (ITAL)

**ITAL 100 Elementary Italian I 3 cr.**

This is an elementary college-level course that focuses on the development of basic Italian conversation, reading and writing skills. Equal attention will be given to grammatical structures and the development of a vocabulary that will enable students to have simple but useful everyday conversations in Italian. The course is designed for beginning students or students who have taken one year or less of high school Italian.

**ITAL 102 Elementary Italian II 3 cr.**

Elementary Italian II continues concepts addressed in Elementary Italian I, stressing the use of conversational dialogues, a comprehensive study of grammar, and readings of Italian literature chosen to increase the student's ability to read Italian. It is highly recommended that students enrolling in this course have taken two to three years of high school Italian if they cannot meet the prerequisite.

Prerequisite(s): ITAL 100

**ITAL 200 Intermediate Italian I 3 cr.**

This is the start of the series of intermediate college-level Italian language courses that focuses on the development of mid to high level beginner communication skills in the Italian language. This course strives to improve spoken and written skills that will enable students to engage in daily conversations.

Prerequisite(s): ITAL 102

**ITAL 202 Intermediate Italian II 3 cr.**

This second intermediate Italian course, is a continuation of Intermediate Italian I. The course emphasizes a further development of Italian conversational skills within the context of Italian culture in order to improve speaking and writing for daily communication.

Prerequisite(s): ITAL 200

## Japanese (JAPN)

**JAPN 101 Elementary Japanese I 3 cr.**

Elementary Japanese I is an introduction to Japanese language and culture. This course is designed for students who have limited or no experience learning Japanese. The class provides systematic instruction in the four language skills—speaking, listening, reading, and writing in modern Japanese. Upon successful completion of this course, students will be able to engage in basic conversations and develop the ability to read and write hiragana as well as to read katakana.

**JAPN 102 Elementary Japanese II 3 cr.**

This course is a continuation of Elementary Japanese I and it addresses material for the second half of Elementary Japanese. In this course, students will master reading and writing Japanese as they learn new written scripts including katakana (Japanese symbols) and kanji (Chinese characters). Spoken language proficiency will also be enhanced as students work toward becoming fluent in both written and spoken Japanese through various class activities and assignments.

Prerequisite(s): JAPN 101

**JAPN 201 Intermediate Japanese I 3 cr.**

This course is designed for students who have successfully completed Elementary Japanese I & II. Written language proficiency will be enhanced as students are expected to utilize Hiragana, Katakana, and basic Kanji. Throughout the semester students will be increasing their ability to discuss different topics, attain a stronger understanding of grammar, and learn more about the history and culture of Japan. In this course, students will develop their growing vocabulary through dialogue, monologue, cultural activities, as well as various other class projects and assignments.

Prerequisite(s): JAPN 102

**JAPN 202 Intermediate Japanese II 3 cr.**

This course is designed for students who have successfully completed Intermediate Japanese I. In Intermediate Japanese II, students will elevate their Japanese speaking abilities. Students will expand their writing skills through additional Kanji study. This course focuses on increasing student confidence in speaking, writing, and reading examples of sophisticated Japanese language. Students will develop their growing vocabulary through dialogue, monologue, and immersion in cultural activities.

Prerequisite(s): JAPN 201

## Law (LAAW)

**LAAW 101 Introduction to Law and Legal Assisting 3 cr.**

This course surveys the philosophical background of the Federal and State systems of jurisprudence. It includes an introduction to the nature and functions of the agencies responsible for administration of State law and examines the role of the paralegal in relation to the supervising attorney with regard to both ethical and professional concerns.

**LAAW 104 Introduction to Litigation 3 cr.**

This course provides an analysis of the common types of litigation, premises of litigation, sources of law, the court systems, attorneys, types of suits, usual defenses, New Jersey civil procedure, discovery procedures, court procedures, trial, post-trial motion, appeal, enforcement of judgment. Particular attention is focused on the role of the legal assistant in preparation of documents and assistance to attorneys in matters of litigation.

Prerequisite(s): LAAW 101

**LAAW 106 Mediation and Conflict Resolution 3 cr.**

This course focuses on the emerging field of conflict resolution as it relates to the paralegal. The course emphasizes alternative methods of resolving legal conflicts. The philosophy of the course embodies the idea that alternative methods of conflict resolution improves the quality of decision-making, develops a greater capacity for avoiding protracted disputes and creates a culture of cooperation. These are skills necessary for the paralegal as the field of law evolves from confrontation to cooperation.

**LAAW 201 Legal Research and Writing for Paralegals 3 cr.**

This course provides an introduction to legal research and writing designed for the legal assistant. The student will become familiar with the law library and the various legal reference material needed in determining the applicable law. Students will write memoranda presenting the results of the research. The course will contain several problems requiring legal research and memorandum writing utilizing statutes, case reports, citators, encyclopedias and other reference material.

Prerequisite(s): LAAW 101, ENGL 151

**LAAW 203 Law Office Management 3 cr.**

This course is designed to prepare the paralegal to understand, work within, and manage a law office, with an emphasis on technology. The functions and skills of planning, organizing, controlling and directing a law office are explored along with the parameters and policies of the business of law. This will provide a strong foundation upon which to build a legal career.

Prerequisite(s): take LAAW 101

**LAAW 204 Estate Administration 3 cr.**

This course is a survey of the principles of law and the specific statutes and codes relating to wills and trusts. The matter of intestacy is also studied, as well as the organization and jurisdiction of probate court. Additional topics include the planning and administration of estates and tax implications thereof.

**LAAW 206 Family Law 3 cr.**

This course is the study of the legal and practical application of Family Law as it applies to the paralegal. The course covers the law regarding topics such as marriage and divorce, custody issues and adoption.

## Mathematics (MATH)

**MATH 023 Algebra Basics 4 cr.**

This course is designed for those students who do not have the necessary background in basic algebra or are in need of a thorough review of basic algebra. Topics include: apply the properties of real numbers, use the order of operations for real numbers, solve linear equations and inequalities, solve application problems involving linear equations, graph linear equations and inequalities with the slope intercept form of an equation, determine equations of lines given specific information, solve systems of linear equations by means of graphing and simple substitution only, solve application problems involving systems of linear equations, perform operations with polynomials, division of algebraic expressions involving exponents should be limited to monomials, simplify algebraic expressions involving exponents. This course cannot be used to satisfy degree requirements. Code 1 course fee.

**MATH 151 A Survey of Mathematics 3 cr.**

This is a mathematical course for liberal arts students. This course is a study of some of the fundamental concepts in mathematics. Topics include: sets, probability, logic systems of numeration, groups, and mathematical systems. Applications of these topics in various fields of study are included in the course. Code 1 course fee.

**MATH 156 Introduction to Statistics 3 cr.**

An introductory level course for non-mathematics majors who need or desire a working knowledge of statistics. This course is oriented towards all fields in which statistics finds applications. Topics include: summarizing data, probability, normal and binomial distributions, hypothesis testing, confidence intervals and correlation. Code 2 course fee.

**MATH 157 Introduction to Data Science 4 cr.**

Introduction to Data Science will provide students with data literacy skills in order to understand techniques in data manipulation, visualization, and interpretation. This project-based course will allow students to utilize a toolkit of statistical software to perform data science methods. Code 2 course fee.

**MATH 158 Algebraic Modeling 4 cr.**

This course is designed for students in a variety of fields for which a conceptual understanding of college algebra topics is appropriate. Continuous and discrete functions will be studied from graphical, numerical, verbal, and algebraic perspectives with applications to diverse disciplines. Topics will include linear, quadratic, polynomial, exponential, logarithmic absolute value, radical, and rational functions and their application. This course will NOT satisfy the prerequisite for Precalculus courses. Code 1 course fee.

**MATH 161 College Algebra 6 cr.**

This course is intended for students pursuing the pre-calculus track who need to improve their elementary algebra skills while also developing a thorough understanding of the more difficult algebraic concepts necessary for MATH 191 or MATH 195. The course topics include: polynomial, exponent, radical, and rational expressions; linear, absolute value, and quadratic equations and inequalities; rational and radical equations; graphing techniques; systems of linear and non-linear equations and inequalities; conic sections; relations and functions. Students cannot earn graduation credits for both MATH 161 and MATH 165. Code 1 course fee.

**MATH 165 College Algebra (Accelerated) 5 cr.**

This course will provide a thorough understanding of the more difficult algebraic concepts necessary for MATH 191 and MATH 192. Topics will include the following presented beyond the elementary level: polynomial, exponent, radical, and rational expressions; linear, absolute value, and quadratic equations and inequalities; rational and radical equations; graphing techniques; systems of linear and nonlinear equations and inequalities; conic sections, relations and functions. Students cannot earn graduation credits for both MATH 165 and MATH 161. Code 1 course fee.

**MATH 166 Topics in Algebra 4 cr.**

This course is intended for students pursuing the precalculus track who have demonstrated competency in high school algebra but need to strengthen their mastery of algebraic concepts for Precalculus. Topics include equations/inequalities, functions and graphs (polynomial, radical, rational, exponential, and logarithmic), and systems of equations/inequalities. Prior Algebra II skills are strongly recommended for this course. Students can only receive credit for one of the following courses: Math 161, Math 165 or Math 166. Code 1 course fee.

**MATH 171 Finite Mathematics 3 cr.**

This is a mathematics course for liberal arts students. The topics covered include solving linear functions and inequalities, graphing, matrices with applications, and linear programming including the Simplex Method. Computers and/or graphing calculators will be utilized by the students. Code 2 course fee.

**MATH 181 Introduction to Probability 3 cr.**

This is a mathematics course for liberal arts students. Topics presented are selected from set theory, probability, binomial distributions, Markov chains, game theory, graphs and trees. Code 1 course fee.

**MATH 191 Precalculus I 3 cr.**

Polynomial, rational, exponential and logarithmic functions are studied from an algebraic, analytic and graphical perspective. Functions, the Fundamental Theorem of Algebra, complex numbers, mathematical modeling and other algebraic concepts are studied. Students cannot earn more than a total of six (6) graduation credits for any combination of MATH 191, MATH 192 and MATH 195. Prerequisite: MATH 165 OR MATH 161 or appropriate placement score. Code 1 course fee. Prerequisite(s): MATH 165 or MATH 161 or appropriate placement score on the college level math test



**MATH 192 Precalculus II 3 cr.**

This course is a continuation of MATH 191. It includes the study of trigonometric functions and their inverses, trigonometric identities and equations and complex numbers from an algebraic, analytical, and graphical perspective. Additional topics include determinants sequences and series, analytic geometry and mathematical induction. Code 1 course fee.

Prerequisite(s): MATH 191 or appropriate placement score on the college level math test

**MATH 195 Precalculus (Accelerated) 6 cr.**

This accelerated course is designed for Mathematics, Science, Computer Science and/or Engineering majors or any student who wishes to be ready for Calculus I in one semester. It will cover equations and inequalities including absolute value, polynomial rational, radical, trigonometric, inverse trigonometric, logarithmic and exponential functions, analytic trigonometry, analytic geometry, polar coordinates and parametric equations. It cannot be combined with MATH 191 and/or MATH 192. Code 1 course fee.

Prerequisite(s): MATH 165 or MATH 161 or appropriate placement score on the college level math test

**MATH 201 Precalculus Techniques and Applications 4 cr.**

This is an accelerated review of algebraic, geometric, and trigonometric topics for the highly motivated student. Critical thinking skills will be developed through the study of polynomial, rational, trigonometric, logarithmic, and exponential functions and their graphs from algebraic, analytic, and geometric perspectives. Other topics to be studied are system of equations and inequalities, matrices and determinants, sequences and series, and mathematical induction. Technology and mathematical modeling will be utilized throughout the course. Code 1 course fee.

Prerequisite(s): Appropriate placement score on the college level math test

**MATH 265 Calculus I 4 cr.**

This course is a study of limits and continuity, differentiation formulas for algebraic trigonometric, inverse trigonometric, exponential and logarithmic functions, higher order derivatives, mean value theorem, applications of the derivative including related rates, maximum-minimum; graphing L'Hospital's Rule; antiderivates; the definite integral; integration using substitution; applications of the integral to evaluation of area; alternate definition of the natural logarithmic function. Code 1 course fee.

Prerequisite(s): MATH 192, MATH 195 or MATH 201 or appropriate placement score on the college level math test

**MATH 266 Calculus II 4 cr.**

A study of applications of the integral including area, volume, arc length, surface area, work; techniques of integration; improper integrals; infinite sequences and series; Taylor and Maclaurin series with applications; parametric equations; polar coordinates. Code 1 course fee.

Prerequisite(s): MATH 265

**MATH 267 Calculus III 4 cr.**

This course is a study of multi-dimensional analytic geometry, vectors and vector functions; derivatives with applications; multiple integrals with applications; vector calculus including Greens Theorem and Stokes Theorem. Code 1 course fee.

Prerequisite(s): MATH 266

**MATH 270 Discrete Mathematics 3 cr.**

This course is recommended for engineering, computer science, and Mathematics majors. The topics include: sets, logic, proofs, combinations, probability, graph theory and Boolean algebra. Code 1 course fee.

Prerequisite(s): MATH 265, Math 266 or permission of instructor

Corequisite(s): MATH 266

**MATH 275 Linear Algebra 3 cr.**

This course covers topics in linear algebra, including systems of linear equations, Gaussian Elimination, matrices and determinants, vector spaces, linear transformations, eigenvalues, eigenvectors, and applications. Code 1 course fee.

Prerequisite(s): MATH 266

**MATH 281 Differential Equations 4 cr.**

This course includes the following topics: modeling and solving first-order differential equations and higher-order differential equations, both linear and non-linear, solution of differential equations by power series and Laplace transforms, matrices and determinants, Fourier series, and an introduction to partial differential equations. Code 1 course fee.

Prerequisite(s): MATH 266

## Mechatronics (MECH)

**MECH 150 Introduction to Hydraulics and Pneumatics 4 cr.**

This course will introduce participants to the basic components, controls, and functions of railroad pneumatics and hydraulics. Course topics include standard symbols, pumps, control valves, control assemblies, actuators, maintenance procedures, and switching control devices. In this course, students must apply knowledge learned in lectures in a lab setting. Code 1 course fee.

## Medical Terminology (AHMT)

**AHMT 110 Medical Terminology 3 cr.**

This course serves as a basis for students in understanding the specialized language used in fields related to medicine and health care technologies. Content will range from the origin and breakdown of words to a correlation of word elements with basic anatomy, physiology and disease processes of the human. A systems approach will be used to focus learning and provide the student with an organizing framework for analysis and application.

## Music (MUSC)

**MUSC 101 Music Fundamentals 3 cr.**

This course is designed for a student with little or no knowledge in music theory. It is a study in the rudiments of music such as notation, the structure of scales, intervals, keys, triads, and simple harmonic progressions. This course is intended to prepare students for entry into the Theory of Music I class.

**MUSC 120 Individual Applied Music Lessons I 2 cr.**

Beginning or intermediate students receive one-on-one instruction in the technical and interpretive aspects of music performance as it relates to their instrument or voice with emphasis on tone production and intonation, expression, technique, and interpretation. Students are expected to devote a minimum of three hours per week of work outside class to assigned warm-ups, exercises, and appropriate repertoire. Weekly lesson times are arranged between instructors and students and approved by the dean/assistant dean. If a student does not see their instrument offered as an Applied Music section, they should contact the School of Arts and Humanities about feasibility. Code 3 course fee.

**MUSC 121 Individual Applied Music Lessons II 2 cr.**

Beginning or intermediate students receive one-on-one instruction in the technical and interpretive aspects of music performance as it relates to their instrument or voice with emphasis on tone production and intonation, expression, technique, and interpretation. Students are expected to devote a minimum of three hours per week on work outside class to assigned warm-ups, exercises, and appropriate repertoire. Weekly lesson times are arranged between instructors and students and approved by the dean/assistant dean. Code 3 course fee.  
Prerequisite(s): MUSC 120

**MUSC 139 Introduction to Jazz Performance 1 cr.**

This course is for students with little or no experience with improvising and performing in the jazz idiom in an ensemble setting. Students will learn basic techniques of improvising and the skills of listening and interacting in a collaborative and creative musical environment. The semester will culminate in an informal performance. A minimum of intermediate level proficiency on an instrument is required. Students will be required to provide their own instrument. Code 2 course fee.

**MUSC 142 Jazz Band I 1 cr.**

This course is for students with intermediate to advanced level skill and experience with playing and improvising in the jazz idiom in an ensemble setting. Emphasis will be placed on further development of improvisation techniques, and the skills of listening and interacting in a collaborative, creative musical environment. Students are required to participate in all rehearsals and scheduled performances. An audition is required prior to the beginning of each semester. Students who do not possess the musical proficiencies required for this performing group can register for MUSC 139 Introduction to Jazz Performance where they can develop the necessary knowledge and skills. Code 2 course fee.

**MUSC 143 Jazz Band II 1 cr.**

This course is for students with intermediate to advanced level skill and experience with playing and improvising in the jazz idiom in an ensemble setting. Emphasis will be placed on further development of improvisation techniques, and the skills of listening and interacting in a collaborative, creative musical environment. Students are required to participate in all rehearsals and scheduled performances. An audition is required prior to the beginning of each semester. Students who do not possess the musical proficiencies required for this performing group can register for MUSC 139 Introduction to Jazz Performance where they can develop the necessary knowledge and skills. Code 2 course fee.  
Prerequisite(s): MUSC 142

**MUSC 150 Introduction to Group Keyboard 3 cr.**

This course is an introduction to piano playing for students with no prior music experience. In addition to sight reading, transposition and improvisation, this is a very practical way of introducing the materials of music to students who plan to study music further or just play for their own enjoyment. Code 3 course fee.

**MUSC 160 Vocal Ensemble I 1 cr.**

This course focuses on the concert performance of vocal ensemble music. Emphasis is on development of group tone, blend, and collaborative artistic expression. Music of various styles and periods will be performed. Full participation in rehearsals and performances is required. An on-campus performance will take place at the end of the semester, and other off-campus performances may be planned as well. Students wishing to improve their own basic singing skills are encouraged to receive individual instruction by taking MUSC 120 Applied Music I (Voice). Code 1 course fee.

**MUSC 161 Vocal Ensemble II 1 cr.**

This course allows students to continue their studies in a vocal ensemble and gain additional concert performance experience in the field of music. Students will perform repertory of various styles and periods. Full participation in rehearsals and performances is required. An on-campus performance will take place at the end of the semester, and other performances within the community may be planned as well. Code 1 course fee.

Prerequisite(s): MUSC 160

**MUSC 164 Introduction to Group Voice 2 cr.**

This course is designed to develop the range and quality of the singing voice. Fundamentals of vocal technique and introduction to vocal repertory are emphasized. The ability to read music is helpful. Code 1 course fee.

**MUSC 173 Concert Band I 1 cr.**

This course is for music students who wish to perform in innovative instrumental performing groups and develop their practical musicianship. Students will demonstrate further proficiency on their instruments and in ensemble performance. Code 3 course fee.

**MUSC 174 Concert Band II 1 cr.**

This course is for music students who wish to perform in innovative instrumental performing groups and develop their practical musicianship. Students will demonstrate further proficiency on their instruments and in ensemble performance. Code 3 course fee.

Prerequisite(s): MUSC 173

**MUSC 177 Ear Training and Sight Singing I 2 cr.**

This course emphasizes the development of aural skills through intensive sight singing and music dictation. Topics include diatonic melody, primary chord harmony, and simple meter rhythm. This course develops the aural skills necessary in order to interpret notated music with increased quickness and fluency. Code 2 course fee.

Prerequisite(s): MUSC 101 or appropriate placement score on the Music placement test, and passing score on tone test. Contact the department to set up the tone test.

**MUSC 178 Ear Training and Sight Singing II 2 cr.**

This course is a continuation of Ear Training and Sight Singing I, focusing on the development of aural skills through intensive sight singing and music dictation. Topics include the use of simple and compound meters, all diatonic triad and seventh chord structures based on major and minor scales, and phrase-length chord progressions. Code 2 course fee.

Prerequisite(s): MUSC 177 and MUSC 181

**MUSC 181 Theory of Music I 3 cr.**

This course is a study of elementary diatonic harmony. It includes triads and seventh chords within tonal context, the principles of voice leading, part writing and harmonic progression, and the function of nonchord tones. Also included is an introduction to the elements of musical form. Prerequisite(s): MUSC 101 or appropriate placement score on the Music placement test.

**MUSC 182 Theory of Music II 3 cr.**

This course is a continuation of MUSC 181, with instruction in chromaticism, modulation, and analysis. Students will learn secondary chord functions and various types of modulatory techniques as applied to common music repertoire. Musical structural analysis will include the larger forms of binary and ternary design. Prerequisite(s): MUSC 181

**MUSC 183 Beginning Jazz Theory and Improvisation 2 cr.**

This course will provide students with the basic skills required to improvise intelligently and musically in the jazz, blues, and other genres. The basics of the language and theory of jazz and how to apply improvisational techniques are emphasized. No experience in playing jazz or improvising is required. Code 1 course fee. Prerequisite(s): MUSC 101 or appropriate placement score on the Music placement test.

**MUSC 185 Introduction to Jazz History 3 cr.**

This course which requires no prior musical training, is a survey of jazz music from its origins to the present. It emphasizes the cultural, social, economic, political, technological, and historical influences on the birth and development of jazz music and vice versa. It focuses on musicians who have led in shaping the musical, cultural, social, and political significance of jazz. In addition to fundamental aspects of the music (melody, rhythm, harmony, improvisation, form, style, aesthetics, and dance), the course helps students develop the critical listening skills needed to listen to it intelligently, resulting in heightened understanding and enjoyment.

**MUSC 190 Introduction to Music Appreciation 3 cr.**

This is an introductory course that exposes students to music. The most important styles and types of music will be studied through the examination of representative examples drawn from the different eras of music history. Recorded and visual materials will be utilized to stimulate a discriminating understanding of and appreciation for the various styles and types of music. Attendance at live performance may be required. Code 1 course fee.

**MUSC 192 Music History and Literature to 1750 3 cr.**

This course focuses on the historical and stylistic development of western music and literature from the Greek heritage through the Medieval, Renaissance, and late Baroque periods. Code 1 course fee.

**MUSC 193 Music History 1750-1920 3 cr.**

This course focuses on the historical and stylistic development of western music and literature from the Classical, Romantic, and Impressionistic periods. Code 1 course fee.

**MUSC 194 Introduction to World Music 3 cr.**

Through case studies, the music of various cultures is studied in the context of human life. Recorded visual materials and student-selected projects stimulate understanding and appreciation for various types of music in our world. This course is planned primarily for students without previous musical training. Code 1 course fee.

**MUSC 195 Music History and Literature Since 1920 3 cr.**

This course focuses on the historical and stylistic development of western music and literature from the early 20th century to the present.

**MUSC 220 Individual Applied Music Lessons III 2 cr.**

Beginning or intermediate students receive one-on-one instruction in the technical and interpretive aspects of music performance as it relates to their instrument or voice with emphasis on tone production and intonation, expression, technique, and interpretation. Students are expected to devote a minimum of three hours per week of work outside class to assigned warm-ups, exercises, and appropriate repertoire. Weekly lesson times are arranged between instructors and students and approved by the dean/assistant dean. Code 3 course fee. Prerequisite(s): MUSC 121

**MUSC 221 Individual Applied Music Lessons IV 2 cr.**

Beginning or intermediate students receive one-on-one instruction in the technical and interpretive aspects of music performance as it relates to their instrument or voice with emphasis on tone production and intonation, expression, technique, and interpretation. Students are expected to devote a minimum of three hours per week of work outside class to assigned warm-ups, exercises, and appropriate repertoire. Weekly lesson times are arranged between instructors and students and approved by the dean/assistant dean. Code 3 course fee. Prerequisite(s): MUSC 220

**MUSC 242 Jazz Band III 1 cr.**

This course is for students with intermediate to advanced level skill and experience with playing and improvising in the jazz idiom in an ensemble setting. Emphasis will be placed on further development of improvisation techniques, and the skills of listening and interacting in a collaborative, creative musical environment. Students are required to participate in all rehearsals and scheduled performances. An audition is required prior to the beginning of each semester. Students who do not possess the musical proficiencies required for this performing group can register for MUSC 139 Introduction to Jazz Performance where they can develop the necessary knowledge and skills. Code 2 course fee. Prerequisite(s): MUSC 143

**MUSC 243 Jazz Band IV 1 cr.**

This course is for students with intermediate to advanced level skill and experience with playing and improvising in the jazz idiom in an ensemble setting. Emphasis will be placed on further development of improvisation techniques, and the skills of listening and interacting in a collaborative, creative musical environment. Students are required to participate in all rehearsals and scheduled performances. An audition is required prior to the beginning of each semester. Students who do not possess the musical proficiencies required for this performing group can register for MUSC 139 Introduction to Jazz Performance where they can develop the necessary knowledge and skills. Code 2 course fee. Prerequisite(s): MUSC 242

**MUSC 260 Vocal Ensemble III 1 cr.**

This course allows students to continue building upon previous vocal ensemble experience. Students will rehearse with faculty on a weekly basis to learn diverse repertory for ensemble concert performance. Full participation in rehearsals and performances is required. An on-campus performance will take place at the end of the semester, and other performances within the community may be planned as well. Code 1 course fee. Prerequisite(s): MUSC 161

**MUSC 261 Vocal Ensemble IV 1 cr.**

This course provides students with a fourth opportunity to participate in a vocal concert performance ensemble, further refining their knowledge of group singing techniques and stylistic interpretation of diverse repertoire. Full participation in rehearsals and performances is required. An on-campus performance will take place at the end of the semester, and other performances within the community may be planned as well. Code 1 course fee.

Prerequisite(s): MUSC 260

**MUSC 273 Concert Band III 1 cr.**

This course is for music students who wish to perform in innovative instrumental performing groups and develop their practical musicianship. Students will demonstrate further proficiency on their instruments and in ensemble performance. Code 3 course fee.

Prerequisite(s): MUSC 174

**MUSC 274 Concert Band IV 1 cr.**

This course is for music students who wish to perform in innovative instrumental performing groups and develop their practical musicianship. Students will demonstrate further proficiency on their instruments and in ensemble performance. Code 3 course fee.

Prerequisite(s): MUSC 273

## Nursing (NURS)

**NURS 174 Nutrition 3 cr.**

This course applies principles of nutrition and fluid balance in the care of patients of all ages utilizing the framework of the nursing process in multiple settings. The effect of nutrition and diet on the wellness-illness continuum is discussed with the integration of cultural influences. Code 3 course fee.

Prerequisite(s): BIOL 131

Corequisite(s): NURS 176

**NURS 175 Nursing I 9 cr.**

The student is introduced to nursing as a profession and practice discipline. The role of the Associate Degree nurse is explored as provider of care, manager of care, and member of the discipline of nursing. The core components of nursing practice are introduced as an organizing framework with the focus on provider of care and introduction to critical thinking. Categories reflecting human needs and the nursing process formulate a holistic patient assessment incorporating therapeutic, caring interventions for patients across the lifespan. Prerequisites: All accompanying requirements listed in the Nursing Student Handbook (such as health requirements and CPR certification). Courses listed in the main portion of the catalog General education courses may be taken prior to entering the nursing program. Code 8 course fee.

**NURS 176 Nursing II 9 cr.**

The student investigates health alterations that affect the essential activities of daily living and human needs. The course focuses on the application of the nursing process to the care of individuals across the age span experiencing alterations in physical and mental health. Concepts of growth and development of children, and young, middle and older adults are discussed. Topics related to cognitive decline and chronic illness and death are explored as are general topics related to mental health/illness. Mental disorders and disorders of the endocrine, gastrointestinal and musculoskeletal systems are presented. Code 8 course fee.

Prerequisite(s): NURS 175, NURS 174, BIOL 131

Corequisite(s): NURS 174

**NURS 273 Nursing III 9 cr.**

The student addresses the health care needs of childbearing and childrearing families and investigates health alterations that affect essential activities of daily living and human needs. Concepts of growth and development in the care of child bearing and child rearing families are explored. Discussion focuses on the application of the nursing process to the care of adults with disorders of the respiratory, hematological, immunological, reproductive systems and neoplastic disorders. Code 8 course fee.

Prerequisite(s): NURS 176, NURS 174, BIOL 232

Corequisite(s): BIOL 232

**NURS 274 Nursing IV 10 cr.**

The student addresses application of the nursing process to the care of patients with disorders of the cardiovascular, renal/urinary, and neurosensory systems as well as clients with complex health care needs. The roles of the nurse as provider of care, as manager of care and as leader of the health care team are also emphasized. Beginning management/leadership concepts are introduced and implemented in the clinical setting. The student will be teamed with an experienced RN mentor to work a concentrated clinical rotation for the preceptorship experience. Code 8 course fee.

Prerequisite(s): NURS 273, NURS 275, BIOL 232

Corequisite(s): NURS 275

**NURS 275 Contemporary Nursing 2 cr.**

The student examines and analyzes issues facing the nursing professional in today's health care environment with emphasis on transition to practice. The course focuses on the application of previously learned nursing knowledge including the analysis of the relationship between the nursing process and the client's needs and NCLEX-RN readiness. Code 3 course fee.

Prerequisite(s): NURS 273

Corequisite(s): NURS 274

## Philosophy (PHIL)

PHIL 190 Introduction to Critical Thinking 3 cr.

This course presents critical thinking as a set of conceptual tools and analytical skills used for better understanding and evaluating the world around us. Classroom time is divided between (1) the development of basic concepts and evaluative frameworks used in critical thinking and (2) practice in applying these concepts and frameworks. Topics covered include distinction between belief and knowledge, the nature of argument, inductive and deductive reasoning, the function of language and rhetoric in writing and speaking, and informal fallacies.

PHIL 191 Introduction to Philosophy 3 cr.

This course is an introduction to Western philosophy through exploration of major topic areas within philosophy: metaphysics, theory of knowledge, ethics, political philosophy and philosophy of religion. Within each topic area, an assortment of continuing philosophical problems will be presented and discussed, such as the problems of mind/body; personal identity, free will/determinism, the possibility and nature of knowledge, the foundation for moral and ethical judgment, the nature of justice, the existence of God, and the problem of evil. For each topic area and problem selected, philosophical perspectives will be presented from several different periods from the history of significant philosophy: Ancient, Medieval, Modern, Enlightenment, 19th Century, and Contemporary. Attention may also be given to non-Western philosophy. The relevance of philosophy will be shown to current condition and contemporary problems by encouraging students to think and write critically, be creative and develop their own philosophical perspective and world view.

PHIL 192 Contemporary Ethical Issues 3 cr.

This course introduces students to traditional ethical theories from a multicultural perspective and to the nature of ethical thinking. It also considers some major unresolved ethical issues of our time. Possible contemporary ethical issues covered include socially sanctioned taking of human life; sexual behavior and its broader social implications; equality; discrimination and reverse discrimination; violence; social, environmental and political effects of globalization; economic justice and welfare; pornography and censorship; the values of a business society; alienation in the modern world; bioethics of cloning, genetic engineering, and stem cell research; and/or contemporary issues of concern drawn from today's headline news.

PHIL 210 Introduction to Formal Logic 3 cr.

Logic is the study of reasoning. This course promotes skill in evaluating claims and arguments. It will focus on the ways that reasoning can be formalized and evaluated using logical methods. This course will focus particularly on the methods of categorical, propositional, and predicate logic, with an emphasis on both proofs and translation from natural language to symbolic form.

## Photography (PHOT)

PHOT 101 History of Photography 3 cr.

This course will thematically and chronologically survey the social, cultural, aesthetic, and technical developments in the history of photography around the world. The time period covered will be from the emergence of the medium in the early nineteenth century through the present day. This course examines the multiple purposes to which photography has been adapted since its discovery, as well as the methodological and theoretical foundations of the medium.

PHOT 181 Basic Digital Photography 3 cr.

This course teaches students the fundamentals of photography, including the use and handling of various digital cameras and specialized instruments. Students will study the history of photography, photo-composition, and photographic aesthetics and learn to digitally process their images, make proof sheets, and enlarge photographic prints creatively and effectively. Students will create and organize a portfolio of photographic works. Code 5 course fee.

PHOT 187 Experimental Digital Photography 3 cr.

Students will explore various digital picture-taking techniques in an endeavor to change, manipulate, vary, and abstract the photographic image. Students will explore a variety of black and white and color photographic approaches and use special effect lenses, high speed and time-lapse photography, and special lighting techniques. Students will create and organize a portfolio of photographic works demonstrating competence in these techniques. Code 5 course fee.

Prerequisite(s): PHOT 181

PHOT 188 Intermediate Digital Photography 3 cr.

This course is a continuation of Basic Digital Photography COPH 181. Students will learn advanced techniques in camera handling and picture taking while exploring sophisticated methods in digital communication. The course will further encourage the development of creative expression within the student. Using the photography medium, the student will explore the photographic image as design, communication, advertising and art. Digital portfolios are produced by each student. Code 5 course fee.

Prerequisite(s): PHOT 181

PHOT 195 Lightroom & Photoshop for Photographers 3 cr.

The course will teach students how to import, organize, correct and add creative color effects in Lightroom using global and local editing tools, as well as how to merge multiple exposures and stitch panoramas. In Photoshop, students will learn practical techniques for combining photos, pro-level retouching, creating precise selections, masking, and adding creative effects. Additionally, they will learn how to export photos, sharing via social media, creating fine art-style signed print layouts, slideshows, photo books, and web gallery projects. Code 3 course fee.

PHOT 207 Photojournalism 3 cr.

Photojournalism is designed to teach the principles of photographic reportage and documentation. Students will be given a historic background of photojournalism with special emphasis on the impact photography has had on the reporting of world, state and local events. Students will further develop basic skills in researching of information pertaining to a current news event, collecting information for appropriate caption writing, picture editing and editorial layout. The course stresses the ability to reach the proper location, take the photographs, process the files, and process the image within time constraints which duplicate the expected performance on a daily newspaper, magazine or broader media coverage and print publication. A Digital SLR camera with built-in metering system is required for this course or a hand-held light meter. An electronic flash unit for the camera is also required. Code 3 course fee.

Prerequisite(s): PHOT 181

**PHOT 280 Advanced Digital Photography 3 cr.**

This course is intended to introduce student to the use of various types of digital cameras and related photographic equipment. Included in the course study is the use and handling of assorted types of digital cameras in a variety of picture taking applications. Further, students will learn to download the images for computer enhancement in a broad range of both commercial and fine art work exploring the full potential of this image making photographic medium. Emphasis in the course will be placed on both field and studio work involving but not limited to advertising, portraiture, product and fine art photography. Students will ultimately gain a working knowledge within the full range of digital still photography and the computer applications in the manipulation and computer enhancement of the still digital photographic image. Portfolios of individualized student work will be created by each student enrolled in the course. Code 3 course fee.

Prerequisite(s): PHOT 181

## Physics and Astronomy (PHYS)

**PHYS 171 Physics I 4 cr.**

This course is an algebra/trigonometry-based course on the fundamental concepts of mechanics, fluids, and thermodynamics. The course begins with an introduction to the nature of measurement, scalars, vector arithmetic, and one- and two-dimensional kinematics, continuing on to discuss Newton's laws of motion, energy, and momentum, universal gravitation, with an introduction to the elastic properties of materials. Static and dynamic systems are studied, in the context of both translational and rotational motion. Further topics include fluid statics and dynamics, ideal gases, heat and temperature, the laws of thermodynamics, entropy, and heat engines. Code 5 course fee.

Prerequisite(s): MATH 161

Corequisite(s): MATH 161

**PHYS 172 Physics II 4 cr.**

This course is a continuation of Physics 171. Physics 172 (algebra/trigonometry based) covers latter topics in mechanics, electromagnetism, optics, and modern physics. The course begins with a study of oscillatory motion, mechanical waves, sound, and a discussion of human hearing. Topics in electromagnetism include sources and properties of electric and magnetic fields and how these interact charged particles and currents, electrical circuits, induction, and electromagnetic waves. The course covers both geometric and physical optics, including image formation, interference, and diffraction. The course ends on an introduction to special relativity and old quantum theory. Code 5 course fee.

Prerequisite(s): PHYS 171

**PHYS 180 Introduction to Astronomy 4 cr.**

This is an introductory, one-semester course that studies the nature of the Universe: Solar System, stars, galaxies, and the overall Universe. This course investigates the tools and methods of astronomy and the implications of modern astronomical findings. The course examining the nature of the scientific method as applied to a number of key problems from the history of astronomy. It then proceeds to cover the most recent findings as to the nature, origin, and evolution of the planets, stars, galaxies, and the Universe itself. Laboratory work includes observations with the unaided eye and the telescope, and analysis of more complex observations. This course may be used in place of PHYS 181 Astronomy of the Solar System or PHYS 182 Astronomy of Stars and Galaxies. Code 2 course fee.

**PHYS 181 Astronomy of the Solar System 4 cr.**

This is an introductory course that studies the nature of the solar system: the Sun, planets, moons, and other bodies orbiting the Sun. This course investigates the tools and methods of astronomy; the nature of the scientific method as applied to a number of key problems from the history of astronomy; the motions of the sky; recent findings as to the nature, origin, and evolution of the planets including exoplanets; and life in the universe. Laboratory work includes observations with the unaided eye and analysis of more complex observations. Code 5 course fee.

**PHYS 182 Astronomy of Stars and Galaxies 4 cr.**

This is an introductory course that studies the nature of the Universe: stars, formation and evolution of stars, death of stars, galaxies, and Cosmology. This course investigates the tools and methods of astronomy and the nature of the scientific method as applied to a number of key problems from stellar and galactic astronomy, and Cosmology. Laboratory work includes analysis of laboratory measurements and complex observations. Code 5 course fee.

**PHYS 281 General Physics I 4 cr.**

This calculus-based course is a rigorous introduction to the fundamentals of Newtonian mechanics. The course begins with measurements and dimensional analysis, a description of vectors, vector decomposition, and vector arithmetic. The motion of rigid bodies is treated including translational and rotational kinematics, projectile motion, circular and rolling motion; forces, torques, Newton's laws of motion, equilibrium, and dynamics; translational and rotational work and energy; and linear and angular impulse and momentum. Further topics include oscillatory motion, resonance, mechanical waves, sound, standing waves, and superposition; and Newton's law of universal gravitation and orbital motion. Code 5 course fee.

Prerequisite(s): MATH 265

Corequisite(s): MATH 265

**PHYS 282 General Physics II 4 cr.**

This calculus-based course covers thermodynamics and electromagnetism. The course begins with a discussion of temperature and heat and a description of ideal gases using the kinetic theory and the Maxwell-Boltzmann distribution. A connection between microscopic and macroscopic states is emphasized. The zeroth, first, and second laws of thermodynamics and entropy are discussed as well as their connection to thermodynamic cycles and engines. The second portion of the course deals with electricity and magnetism, including electrostatics, Gauss's law, magnetostatics, Ampere's law, the Biot Savart law, circuit analysis and Kirchhoff's rules, electromagnetic induction and Faraday's law, Maxwell's equations and electromagnetic waves. Code 5 course fee.

Prerequisite(s): PHYS 281, MATH 265, MATH 266

Corequisite(s): MATH 266

**PHYS 283 General Physics III 4 cr.**

This calculus-based course is a survey of topics in modern physics. The course opens with a discussion of light and its propagation, specifically in different frames of reference. Consequences of relativity are discussed, including time dilation, length contraction, and relative simultaneity, as well as the impacts on the quantities of mechanics, contrasting with relativistic and Newtonian mechanics. The course moves on to addressing the failures of classical physics to explain important observations leading to early quantum theory, including the photoelectric effect, the Bohr model of the atom, atomic spectra and blackbody radiation. Finally, the modern treatment of quantum mechanics is developed, using matter waves, wave functions and quantum mechanical states, the Born interpretation, and Schrodinger's equation, including solving this for simple potentials. Code 5 course fee.

Prerequisite(s): PHYS 282, MATH 266

Corequisite(s): MATH 267

## Political Science (POLI)

**POLI 101 Global Issues 3 cr.**

This course engages students in a multifaceted exploration of various contemporary global issues such as the westernization of developing nations; issues of war, conflicting religious and ethical values; globalization and international economics post World War II; and human rights issues in cross-cultural and sociological perspective. The course will include an interdisciplinary approach, examining recent social, economic and political trends. Emphasis will be placed on humanistic aspects such as historical, religious and cultural impacts; artistic and literature influences; and philosophical foundations of societies within a global context.

**POLI 161 American Federal Government 3 cr.**

This course is a survey of the origins, development, and structure of the national government and political system in theory and practice. Students will be introduced to the ideas and institutions that shape contemporary politics in the U.S.

**POLI 162 American State and Local Government 3 cr.**

A study of the common features, aspects, and responsibilities of state, county, and local governments in the United States under existing and ideal conditions. Attention will also be given to the State of New Jersey and various New Jersey counties and municipalities.

**POLI 183 Introduction to Political Science 3 cr.**

This course is a survey of the foundations of political theory and its relationship to government, political parties, pressure groups, and modern political thought. Students will be introduced to various governmental systems and economies throughout the world with a focus on contemporary domestic and global issues.

**POLI 185 Principles of Public Administration 3 cr.**

This course is a survey of the principle philosophic and operational factors of public administration with emphasis on the major concepts involved in the science and art of government. It considers such topics as organizational theory and practice, decision making, executive leadership and the political aspects of administration.

**POLI 263 Introduction to International Relations 3 cr.**

Students will examine the international political system, analyze the cause of war, and the various approaches to world peace through a study of balance of power theories, disarmament, diplomacy, and international organizations. Students will also examine economic forms of power and the increasing importance of international political economy.

**POLI 265 Comparative Politics and Government 3 cr.**

This course will expose students to various concepts and theories of comparative politics through the examination of the cultures, structures, institutions, processes and historical contexts in which they occur. Emphasis will be placed on cultural, religious, and ethnic practices and perspectives which shape contemporary society and political institutions. Students will explore the difference between industrialized democracies, current and former communist regimes, and less developed nations by analyzing politics in various case studies such as the United Kingdom, China, France, South Africa and Iran.

**POLI 268 Women and Politics 3 cr.**

This course examines the role of women in domestic and international politics from both a historical and current perspective. The evolution of women's political participation will be traced through various social movements and events. The women's suffrage and women's rights movements within the United States will be analyzed and compared to other movements throughout the world. The course will highlight the accomplishments of significant women in politics within diverse political systems. Attention will also be placed on factors such as religion, ethnicity, and culture in order to develop a comprehensive understanding of gender gaps that exist globally.

## Portuguese (PORT)

**PORT 101 Elementary Portuguese I 3 cr.**

This course introduces the basics of Portuguese conversation, reading, and writing skills. Equal attention will be given to grammatical structures and the development of a vocabulary that will enable students to have simple but useful everyday conversations in Portuguese. The course is designed for students with little or no experience with the language.

**PORT 102 Elementary Portuguese II 3 cr.**

Elementary Portuguese II continues concepts addressed in Elementary Portuguese I, stressing the use of conversational dialogues, a comprehensive study of grammar, and reading Portuguese literature chosen to increase the student's ability to read Portuguese. Emphasis will be placed on the verbal elements used in the Portuguese speaking areas of the globe.

Prerequisite(s): PORT 101

## Psychology (PSYC)

**PSYC 172 General Psychology 3 cr.**

This introductory course focuses on the study of behavior and cognitive processes. Emphasis is on neuroscience, states of consciousness, human development, sensation and perception, learning, memory, intelligence, emotion and motivation, personality, psychological disorders, psychotherapy, and social behavior. Code 1 course fee.

**PSYC 173 Child Psychology 3 cr.**

The emphasis of this course will be on the scientific study of intellectual, emotional, social, and physiological development of the human being from preconception to adolescence. The foundational theories of Freud, Erickson, and Piaget are stressed, as well as newer emerging theories of child psychology. Code 1 course fee.

Prerequisite(s): PSYC 172

**PSYC 174 Personality Theory 3 cr.**

This course is a study of personality focusing on representative theorists from the major schools of personality theory (psychoanalytic, social learning, humanistic, and cognitive) and methods for studying personality (e.g. case studies, personality tests, empirical research, etc.). Code 1 course fee.

Prerequisite(s): PSYC 172

**PSYC 175 Cross-Cultural Psychology 3 cr.**

This course deals with a cross-cultural study of human behavior based on research findings of the world's culturally heterogeneous population. The goal is to discover how norms and individual behavior operate within a cultural context, compare similarities and differences among people of the world, and make sense of the underlying reasons for psychological diversity. Code 1 course fee.

Prerequisite(s): PSYC 172

**PSYC 240 Travel Seminar: the Person and Environment 3 cr.**

This travel abroad seminar will focus on the impact of culture on the individual. Geographical areas related to cross-cultural psychology and human diversity will be used to highlight personal experiences in heterogeneous cultural groups. The goal is to discover how norms and individual behavior operate within a cultural context, compare similarities and differences among peoples of the world, and make sense of the underlying reasons for psychological diversity.

Prerequisite(s): Take PSYC 172

**PSYC 250 Introduction to Quantitative Analysis in The Social Sciences 3 cr.**

This course is an overview of basic quantitative methods and applications of statistical reasoning used in psychological research. It includes discussions of both descriptive and inferential statistics within the context of the design and interpretation of experimental data. Methods such as z-tests, correlation, regression, t-tests, and ANOVA and their application using statistical software are examined.

Prerequisite(s): PSYC 172 and MATH 156;

**PSYC 270 Psychology of Gender 3 cr.**

This course will present current theory and research on gender differences focusing on the physiological, psychodynamic, cognitive, and social domains. An analysis of the implications of gender on identity, life-span development, relationships, life at home and work, educational attainment, and physical and mental health will be explored.

Prerequisite(s): PSYC 172

**PSYC 271 Abnormal Psychology 3 cr.**

This course is the study of abnormal behavior from five different major theoretical approaches: neuroscience, psychodynamic, behavioral, cognitive, and humanistic/existential. Students will learn the descriptions (symptoms), causes (etiology) and various types of treatments of disorders described in DSM-5.

Prerequisite(s): PSYC 172

**PSYC 272 Positive Psychology 3 cr.**

What does it mean to be happy? What makes life worth living? This course will explore scientifically validated strategies for living a more satisfying life. Together, students will learn what psychological science can teach us about how to be happier and how to feel less stressed. Furthermore, students will have the opportunity to put these lessons into practice and try to build habits that facilitate living a happier and more fulfilling life.

Prerequisite(s): PSYC 172;

**PSYC 273 Adolescent Psychology 3 cr.**

This course presents an in-depth study of human development between the ages 11 and 25. It stresses growth in cognitive and personality processes and the social changes experienced by adolescents and emerging adults.

Prerequisite(s): PSYC 172

**PSYC 274 Social Psychology 3 cr.**

This course is a scientific study of the behavior and development of the individual in society. It involves understanding how people influence and are influenced by others around them. The course will explore topics such as social perception, social influence, attribution theory, interpersonal relationships, group dynamics, and prejudice. Research and methodology will be stressed.

Prerequisite(s): PSYC 172

**PSYC 275 Educational Psychology 3 cr.**

This course is designed to assist students with the application of fundamental psychological principles, theories and practices in their future classrooms at all educational levels. The teaching-learning process is examined through a study of the major psychological theories of learning, motivation and maturation. These psychological principles are applied to practices of classroom instruction that consider the developmental stage, abilities and learning styles of the learner.

Prerequisite(s): PSYC 172

**PSYC 278 Life Span Development 3 cr.**

This course examines the biological, cognitive, social and personality influences on development from birth to death. The incremental influence of each stage on the succeeding stages will be explored.

Prerequisite(s): PSYC 172

## Religion (RELG)

**RELG 193 World Religions 3 cr.**

The course examines the historical, geographical and cultural evolution of the doctrines, rituals, symbols, and practices of religious traditions. The course has an emphasis on some essential differences and similarities which exist among religious traditions. The major religions covered are tribal/oral traditions, Hinduism, Buddhism, Confucianism, Taoism, Shinto, Judaism, Christianity, Islam, new religions, and religion in the 21st century.

**RELG 293 Religious Experiences 3 cr.**

This course is a study of the varieties of religious experience that lead individuals and groups to transform their lives in accordance with values based in religious belief. Specific topics may include encounters with the divine and holy, the phenomenology of mystical experience, religious views of the absolute, the relation of faith and reason, the doctrinal implications of religious experiences, and the relation of religion and science. Many of the world's religions will be examined in this course, including but not limited to the following: Hinduism, Buddhism, Confucianism, Taoism, Shintoism, Judaism, Christianity, indigenous religions, and Islam.

## Russian (RUSS)

**RUSS 101 Elementary Russian I 3 cr.**

This course addresses the basic skills of Russian reading, writing, and conversation. The course will expose students to an introduction to Russian civilization and culture through language studies. This course is designed for beginning students who have taken one year or less of high school Russian.



**RUSS 102 Elementary Russian II 3 cr.**

Elementary Russian II continues concepts addressed in Elementary Russian I, stressing the use of conversational dialogues, a comprehensive study of grammar, and readings of Russian literature chosen to increase the student's ability to read Russian. It is highly recommended that students enrolling in this course have taken two to three years of high school Russian if they cannot meet the prerequisite. Prerequisite(s): RUSS 101

## Science General (SCIE)

**SCIE 140 Food Science 2 cr.**

This course covers what chemicals are typically found in foods including preservatives, colorants, flavorings, and additives. Students will be exposed to how these chemicals interact with human physiology with both beneficial and malevolent results. Concepts of genetically modified foods and the food processing industry will be discussed from a chemical and physiological perspective. A study of the activities of food scientists including the development of new food products, design of processes to produce these foods, choice of packaging materials, shelf-life studies, sensory evaluation of the product, as well as microbiological and chemical testing will be discussed. This course is not a General Education Science lab course.

**SCIE 145 History of Science 2 cr.**

This course covers the historical development of science from its primitive ancient discovery of metals, through alchemy, the initiation of chemistry as a succinct science and the beginnings of the study of biology. The course will progress through the ages with an emphasis on the major scientists and their contributions which markedly transformed belief structures and established the foundations of what we know today as "Science." This course is not a General Education Science lab course.

**SCIE 129 Travel Seminar: Global Science 3 cr.**

This travel seminar provides the opportunity for students to immerse themselves in the culture of a select country, while studying environmental and scientific impacts in that country. Students will have immersion activities that include tours and cultural events focused on environmental, geological and/or general scientific application in the select country. The course is designed to promote global awareness and enhance scientific understanding.

## Social Work (SOWK)

**SOWK 101 Introduction to Social Work 3 cr.**

This course is designed to introduce students to contemporary issues in social welfare and social work practice. Using a generalist approach, this course explores the myriad of social work roles and functions within systems of care of all sizes. A major focus is given to social work practice with individuals, groups, families, communities and organizations. An introductory review of social work knowledge, skills, and values will be examined. The role of the social worker is explored in relation to the consumers they work with and the service agencies and institutions. The helping process and social work interventions will also be highlighted to assist students to explore social work as a profession.

**SOWK 170 Trauma and Healing 3 cr.**

This course is designed to explore the areas of grief and loss in social work practice with exploration of how complicated grief lends to diminished functioning and quality of life for individuals, families, and communities. Additionally, the class will evaluate the impact of trauma over the life span and will look at the intersection of culture, race, gender, and religion with disproportionate exposure to trauma. Trauma informed protocol, resiliency, and post traumatic growth will also be emphasized.

**SOWK 171 Social Work in Health Care Settings 3 cr.**

This course is designed to increase general knowledge and develop advanced skills for students interested in the practice of social work in healthcare environments such as hospitals, long-term care facilities, and community-based integrated care agencies. Utilizing the framework of a biopsychosocial perspective, the course will focus on enrichment of case management skills including assessment of basic needs and discharge planning, examine social determinants of health and its impact throughout the lifespan, as well as address social work participation on a multidisciplinary team. Students will receive instruction regarding medical terms and proper documentation, and become familiar with electronic health record keeping systems.

**SOWK 191 Foundations of the Community Health Worker 3 cr.**

This course introduces students to the public health field, especially the history and role of community health workers in both local and global health systems. A focus will be on the community health worker's position in providing accurate information regarding community health needs, promoting health education strategies, preventing disease and injury, advocating to reduce health disparities, and inspiring needed policy changes.

**SOWK 192 Introduction to Community Healthcare Practice 3 cr.**

This course provides an overview of outreach methods and strategies for human service and/or healthcare workers engaging individuals and groups in diverse settings. Professional responsibilities in care coordination, systems navigation, and comprehensive documentation as part of a care team are explored. Emphasis will be placed on legal and ethical decision-making in the healthcare field, as well as the importance of boundary maintenance and self-care.

**SOWK 194 Interviewing and Communication Techniques 3 cr.**

This course examines the theoretical foundations of counseling, counseling styles and techniques, and sensitivity to counseling culturally diverse clients through the processes of human communication. It provides an opportunity for students to practice the skills necessary for a career in social work and related fields.

**SOWK 200 Gerontology: The Study of Aging 3 cr.**

This course provides students with the foundational knowledge relevant to working with the elderly population in human services. This includes the biological, psychological, social and spiritual aspects of working with older adults and their caregivers. Multicultural and strength-based perspectives will be evaluated. This course will also highlight core policies and practices affecting older adults, inclusive of current laws and evidence-based best practices.

**SOWK 201 Human Behavior and the Social Environment 3 cr.**

This course provides a basic understanding of human behavior theory relevant to working with individuals, groups and families. Emphasis is given to the interrelationships between persons and their environments. Theories of human development will be explored and analyzed for practical use in various professions such as human services/social work, education and other health-related fields of study.

Prerequisite(s): SOWK 101

**SOWK 202 Social Work Seminar and Practicum 3 cr.**

This course is a capstone course in the social work curriculum. It should be taken as the last course in the social work curriculum. It provides students with professionally supervised opportunities to gain practical, hands-on, direct, and indirect practice experience within real world human service agencies. As a requirement, students will be placed at off-site community-based settings for a total of 60 hours per semester. In addition, students will attend a field practicum seminar class on campus that connects lecture and discussions with their field work experiences. Prerequisite(s): SOWK 101 and SOWK 194, SOWK 207 or PSYC 271, SOWK 201 or PSYC 278

**SOWK 207 Group Dynamics 3 cr.**

This course provides an overview of interpersonal behaviors and processes relevant to facilitating groups in human service agency settings. Group models, stages of group development, and theoretical approaches will be examined. There will also be an emphasis on working with groups in a multicultural context.

**SOWK 300 Human Services Organization Systems 3 cr.**

This course prepares students to function effectively within organizations, as most human services work involves interactions with multiple private and public organizations. Students develop an understanding of organizational structure and functions through an overview of common organizational structures and management systems and the principles of organizational behavior that influence the work environment. An introduction to the strategic planning and budgeting cycle is provided including the process of grant funding. Basic concepts of personnel management and common techniques and procedures for outcome measurement and program evaluation will also be presented.

Prerequisite(s): SOWK 101

**SOWK 301 Public Policy and Advocacy 3 cr.**

Students in this course will become acquainted with human services policies and the legislative and private sector processes of policy development. Students will further discover the role of advocacy in influencing social welfare programs for a variety of populations. Students learn the skills needed to act effectively in developing policies and for planning an advocacy campaign.

Prerequisite(s): SOWK 101

## Sociology (SOCI)

**SOCI 181 Introduction to Sociology 3 cr.**

This course presents the fundamental concepts, sociological perspectives, and methods of social research. Course topics include culture, socialization, deviance, social class, race and ethnicity, and gender and sexuality. Code 1 course fee.

**SOCI 182 Death and Dying 3 cr.**

This course is designed to examine the phenomena of death and dying from historical, cultural, psychological and ethical perspectives. It investigates the research and literature regarding attitudes toward death, past and present, changing definitions of death and their ethical implications, the process of grief and grief therapy, and new ways of dealing with death and the dying. Code 1 course fee.

**SOCI 230 Women in Society 3 cr.**

This course examines the changing role of women in social life. Particular emphasis will be on the challenges women face in the home and the workplace, the image of women in popular culture, health and reproduction issues, and women's status in religion, education, science, and politics.

**SOCI 231 Social Problems 3 cr.**

This course explores the ways that social issues become defined as social problems and it looks at the consequences of those definitions. Students will identify and analyze a wide range of domestic as well as international social problems and they will develop tentative solutions to those problems. Problems associated with the following topics may be considered: the economy, politics, work, family, education, urban living, social class, race and ethnicity, gender and sexuality, the media, the criminal justice system, drugs, health, and aging. Global problems related to population, global inequality, technology, the environment, war, and terrorism will also be addressed.

**SOCI 232 Social Justice 3 cr.**

This course presents concepts of justice, conflict, and social change, including ways in which the media, political, economic, educational and other institutions create challenges for social justice. It explores efforts that challenge existing structural and institutional arrangements, such as sources of power, social identities, and how social processes interact and intersect. Its objective is to increase students awareness, knowledge, and critical thinking skills related to social justice.

**SOCI 238 Race and Ethnicity 3 cr.**

This course deals with core concepts and issues related to race and ethnic relations and patterns of immigration. It examines the concept of stereotyping, the differentiation between prejudice and discrimination, and the spectrum of intergroup relations, ranging from pluralism to extermination. The history and experiences of select racial, ethnic, religious, and cultural subgroups in American society will be explored.

**SOCI 240 Travel Seminar: the Immigrant Experience 3 cr.**

This travel abroad seminar focuses on the immigrant experience by providing students the opportunity to immerse themselves in the country of origin of an immigrant group. While abroad, students will explore the social, economic, and cultural life of this group as a backdrop in understanding why these people decided to emigrate. The course also provides a sociological perspective in analyzing this group's position once in American society.

**SOCI 282 Sociology of the Family 3 cr.**

This course is an introduction to the sociological literature on the family. The course explores the changing expectations and practices of contemporary American family life, and it analyzes these changes within historical and cultural contexts. Course topics include dating, marriage, divorce, family diversity, families across the life cycle, and the family and social problems.

Prerequisite(s): SOCI 181

**SOCI 285 Drugs and Society 3 cr.**

This course is an introduction to the social scientific literature on drugs, drug use and drug policy. The course seeks to dispel myths and misinformation surrounding drugs - from the definition of the term to the extent and nature of drug use in the United States. Topics of discussion will include the history of drug use and the role politics has played historically in the use and control of drugs worldwide. Proposed and implemented solutions and legislation will also be discussed.

## Spanish (SPAN)

SPAN 151 Elementary Spanish I 3 cr.

The communicative approach to language learning is used to develop the beginning skills. Students are provided with a basic vocabulary to enable them to enjoy simple communicative exchanges. Audio as well as possibly some computer-based material is used to reinforce and expand the skills program in the classroom. This course is for beginning students or students who have taken one year or less of high school Spanish.

SPAN 152 Elementary Spanish II 3 cr.

The second semester of Spanish is designed to continue building the student's Spanish language proficiency based on listening and reading comprehension, speaking and writing. Students continue learning basic vocabulary and grammar. The vocabulary component covers the vocabulary that enables students to keep communication on an elementary level. Audio as well as computer based material is used to reinforce and expand the skills program in the classroom. It is highly recommended that students enrolling in this course have taken two to three years of high school Spanish if they cannot meet the prerequisite. Prerequisite(s): SPAN 151

SPAN 251 Intermediate Spanish I 3 cr.

This course is an intensive review of the basic structures of the Spanish language while introducing students to the study of more complex structures, functions, and vocabulary designed to expand communication and cultural competency. This is the first semester of a one-year sequence in intermediate Spanish. Prerequisite(s): SPAN 152

SPAN 252 Intermediate Spanish II 3 cr.

An intensive review of the basic structures of the Spanish language while introducing students to the study of more complex structures, functions, and vocabulary designed to expand communication and cultural awareness. This is the second semester of a one-year sequence in intermediate Spanish. Prerequisite(s): SPAN 251

## Student Success (STSC)

STSC 150 Student Success Seminar 2 cr.

This comprehensive course is designed to build a solid foundation for a successful college experience. This seminar based course will help students develop the emotional and intellectual skills necessary to work toward graduation and their chosen career. In addition to learning to develop a self-motivated academic passion, students can expect to develop their critical thinking and academic skills. The course will also enable students to connect to the campus community through an analytical and information literacy component and service learning experience. Code 1 course fee.

STSC 151 Student Success Seminar for Veteran/Military-Affiliated Students 2 cr.

This comprehensive course is designed to build a solid foundation for a successful college experience. This seminar-based course will help veteran/military-affiliated students develop the emotional and intellectual skills necessary to work toward graduation and their chosen career path, while assisting in the transitioning process for veterans and military-affiliated students. In addition to learning to develop a self-motivated academic passion, students can expect to develop their critical thinking and academic skill and understand how skills gained in the military can be transferred to the academic experience. The course will also enable students to connect to the campus community through an analytical and information literacy component and service-learning experience. This course is designed for veteran/military-affiliated student. Code 1 course fee.

STSC 160 Student Success Seminar for Engineering Majors 2 cr.

This comprehensive course is designed to build a solid foundation for a successful college experience. This seminar based course will help students develop the critical thinking, emotional, academic, and intellectual skills necessary to work toward graduating with an A.S. in Engineering. In addition to learning to develop a self-motivated academic passion, students can expect to develop their understanding of academic expectations and college life. Students will use course components such as Information Literacy, Service Learning, and Career Exploration specifically applied to the field of Engineering. Code 2 course fee.

STSC 170 Student Success Seminar for Business Majors 2 cr.

This comprehensive course is designed to build a solid foundation for a successful college experience. This seminar-based course will help students develop the emotional and intellectual skills necessary to work toward graduation and their chosen career in the business field. In addition to learning to develop a self-motivated academic passion, students can expect to develop their critical thinking and academic skills. The course will also enable students to connect to the campus community through an analytical and information literacy component and service-learning experience. This course is designed for students majoring in business and will cover an overview of business concepts. Code 1 course fee.

STSC 171 Student Success Seminar for Education And Behavioral Science Students 2 cr.

This comprehensive course is designed to build a solid foundation for a successful college experience. This seminar-based course will help students develop the critical thinking, emotional, academic, and intellectual skills necessary to work toward graduating with an Associate's degree in one of the helping profession degree programs including psychology, social work, and addictions counseling. In addition to learning to develop a self-motivated academic passion, students can expect to develop their understanding of academic expectations and college life. Students will use course components such as Information Literacy, Service Learning, and Career Exploration specifically applied to the helping professions. Code 1 course fee.

## Theater (THTR)

### THTR 101 Voice and Diction 3 cr.

This course is designed to help the student develop a clear and expressive voice. Careful individual analysis of each student's voice is provided. Included are drills and speech exercises to improve voice quality and articulation based on an understanding of the speaking mechanism and of elementary phonetics. The student will demonstrate vocal improvement and acuity through readings, various speeches, and a career-related presentation. Code 2 course fee.

### THTR 153 Introduction to Playwriting 3 cr.

This course provides students with the essential elements required to compose, revise and perform a short dramatic work. The course is designed for students interested in writing for the stage. Students will explore the creative process in dramatic script development. Class exercises will include work on dramatic structure, plot and character development, and dialogue.

Prerequisite(s): ENGL 151

### THTR 181 Theatre Practicum I 1 cr.

Theatre Practicum is a learning-by-doing process; there is no formalized classroom instruction. Students must participate in an Ocean County College theatrical production. Students may be members of the cast or assist with technical or business aspects of the production. Code 3 course fee.

### THTR 182 Theatre Practicum II 1 cr.

Theatre Practicum is a learning-by-doing process; there is no formalized classroom instruction. Students must participate in an Ocean County College theatrical production. Students may be members of the cast or assist with technical or business aspects of the production. Code 3 course fee.

Prerequisite(s): THTR 181 and consent of the instructor

### THTR 183 Theatre Practicum III 1 cr.

Theatre Practicum is a learning-by-doing process; there is no formalized classroom instruction. Students must participate in an Ocean County College theatrical production. Students may be members of the cast or assist with technical or business aspects of the production. Code 3 course fee.

Prerequisite(s): THTR 182 and consent of instructor

### THTR 184 Theatre Practicum IV 1 cr.

Theatre Practicum is a learning-by-doing process; there is no formalized classroom instruction. Students must participate in an Ocean County College theatrical production. Students may be members of the cast or assist with technical or business aspects of the production. Code 3 course fee.

Prerequisite(s): THTR 183 and consent of instructor

### THTR 189 Musical Theatre Workshop 3 cr.

A performance class to introduce students to the acting, singing, and dancing skills required of a musical theatre artist. Through involvement in lecture/ demonstration and application, students will synthesize basic music, dance, and acting skills required to participate in a musical theater production. Recommended for students interested in drama, music, or speech. Code 3 course fee.

### THTR 190 Children's Theatre Performance 3 cr.

This course provides students with practical experience in staging, rehearsing, performing and striking a theatre production for young audience members. Students will apply acting, singing, and dancing skills to a fully costumed, technically complete production. By participating in all phases of the production, students will gain an understanding of the complexities unique to a children's theatre show. Students must participate in all rehearsals, load-in, performance and strike. Productions will be performed at on-campus and off-campus locations. Code 2 course fee.

### THTR 193 Introduction to Acting I 3 cr.

This course introduces students to some of the fundamental skills and tools necessary to understand and apply the acting process. In addition, students learn how to analyze and apply basic acting techniques as they demonstrate for and evaluate their classmates. Code 3 course fee.

### THTR 194 Introduction to Acting II 3 cr.

A basic course in character and scene study. Student actors develop and create a wide variety of roles from current and classical drama. Emphasis is on gaining experience in becoming a character. Student actors analyze and act out scenes from a variety of plays establishing character relationships and physical action in production. Code 3 course fee.

Prerequisite(s): THTR 193

### THTR 195 Theatre Appreciation 3 cr.

This course introduces students to the history and development of theatre from its origin in Greece to the current day. Code 3 course fee.

### THTR 196 Contemporary Theatre 3 cr.

A study of the current trends in the Broadway, off-Broadway, regional European and underground theatre. This course is designed to help the student investigate, evaluate and appreciate these trends and to spur a desire for current theatre.

### THTR 197 Stagecraft I 3 cr.

This course covers the basic theory and practical application of building, painting, and rigging material, their uses in theatrical production, and the shifting of sets, furniture, and props. Code 2 course fee.

### THTR 201 Improv Comedy 3 cr.

This course introduces the fundamental skills of long-form improvisational comedy. By completing exercises in trust, listening, and agreement, students will develop skills in performance, presence, and decisiveness. Topics include callbacks, group games, and characters.

### THTR 210 Stage Management 3 cr.

This course introduces students to the duties and responsibilities of a stage manager from preproduction to post production. Topics include: developing and assembling a prompt book, cueing and calling a show, and developing managerial skills in order to supervise and manage production personnel. Students must participate in an Ocean County College Theatrical production. Code 2 course fee.

Prerequisite(s): THTR 195

### THTR 296 Travel Seminar: Theatre in London 3 cr.

Traveling to London, England, students will view 10-12 plays at the Royal National Theatre, the Royal Shakespeare Company, The West End, and the Fringe. Students will discuss and evaluate the productions in class with directors, actors, playwrights, designers, and other theatre professionals. Back stage tours will provide a deeper understanding of the production process.

## Turkish (TURK)

TURK 101 Elementary Turkish I 3 cr.

This course offers an introduction to the modern Turkish language used by over 75 million people worldwide. The course is intended for students with little or no previous experience with the language. Students will develop speaking and listening skills in Turkish and learn to read and write in the language.

TURK 102 Elementary Turkish II 3 cr.

Elementary Turkish II continues to introduce the Turkish language for beginning learners. Students in this course will advance their reading, writing, listening and speaking skills in Modern Turkish. Students will be exposed to authentic language materials and begin to express themselves at an elementary-advanced level.

Prerequisite(s): TURK 101

# STUDENTS AFFAIRS

Student Affairs at Ocean County College is based on a developmental model that fosters professionally guided self-exploration, which encourages the student to assess personal needs, values, interests and skills. Although self-understanding is a lifelong quest, OCC provides a unique opportunity to assist students in generating clear alternatives in academic, career and personal decision-making that will determine the direction of one's life.

Student Affairs provides many professional support systems to meet the needs of the diverse student population.

- Academic Advising & Transfer Services (p. 110)
- Career Services (p. 111)
- Counseling Center & Displaced Homemakers (p. 114)
- Disability Services (p. 114)
- Student Support & Services:
  - Educational Opportunity Fund Program (EOF) (p. 115)
  - The Center for Access & Equity (C4AE) (p. 117)
  - Student Support Services (SSS/TRIO) (p. 117)
- Enrollment Services:
  - The HUB (p. 118)
  - Admission to the College (p. 110)
  - Registering for Courses (p. 116)
  - Student Immunization Requirements (p. 116)
- Financial Aid & Scholarship (p. 120)
- Intercollegiate Athletics (p. 116)
- Library Services (p. 116)
- O.C.E.A.N., Inc. Kids Child Development Center (p. 116)
- Student Life: (p. 116)
  - Clubs & Organizations (p. 112)
  - Student Smartphone App (p. 117)
  - Helping Hands Food Pantry (p. 115)
- Textbooks (Barnes & Noble Bookstore) (p. 122)
- The Office of Student Conduct:
  - College Policies (p. 112)
- The Testing Center (p. 117)
- Veteran and Military Resource Center (p. 118)

## Academic Advising & Transfer Services

The mission of the Advising and Transfer Services Office is to assist students in accomplishing their academic, career and life-long learning goals. The Advising and Transfer Services Office strives to support students at all stages of their academic journey, creating a holistic experience that provides students with:

- An introduction to academic programs and course requirements
- Development of an academic plan, with a focus on short and long-term goals
- Preparation for successful transfer or employment

The Advising and Transfer Services Office is open Monday, Tuesday and Thursday, 8:00am-6:00pm, Wednesday 8:00am-7:00pm, and Friday, 8:00am-5:00pm. For more information, please contact us at

732-255-0482, email [advisingoffice@ocean.edu](mailto:advisingoffice@ocean.edu), or visit the Advising and Transfer Services site. (<https://catalog.ocean.edu/student-affairs/advising-transfer/go.ocean.edu/advising/>)

## Student Planning

Student Planning is an online resource that provides students and advisors with the tools they need to plan and track progress toward degree completion. Students can use Student Planning to review degree requirements, create an academic plan, register for courses and even see how credits would apply to a different degree program. Advisors encourage students to use Student Planning to create short and long-term plans that will help them to fulfill their educational goals. Students can access Student Planning by logging into their Ocean Connect account. For help using Student Planning, students can see their advisor or visit the Advising Videos site (<https://catalog.ocean.edu/student-affairs/advising-transfer/go.ocean.edu/advisingvideos/>).

## Transfer Advising

Most OCC graduates transfer to four-year colleges and universities. Advisors assist students in aligning their curriculum and courses with their transfer and career goals. Planning early is the best way to ensure successful transfer! Start exploring the transfer process at the Transfer Resource site (<https://catalog.ocean.edu/student-affairs/advising-transfer/go.ocean.edu/transfer/>) to access a transfer timeline, information on resources such as NJ Transfer, and events such as transfer fairs, instant decision days and transfer workshops. For more information, please contact Advising and Transfer Services at 732-255-0400 x2982.

## The New Jersey Student Tuition Assistance Reward Scholarship (NJ STARS) Program

The NJ STARS program is an initiative created by the State of New Jersey that provides New Jersey's highest achieving students with free tuition at their home county college. NJ STARS advisors help STARS students get and stay on track through services such as academic coaching; graduation advising; and transfer and career planning. For more information, please visit the NJ STARS site (<https://catalog.ocean.edu/student-affairs/advising-transfer/go.ocean.edu/njstars/>) or contact STARS Coordinator Jennifer Kipp at 732-255-0400 ext. 2933 or email [jkipp@ocean.edu](mailto:jkipp@ocean.edu).

### NJ Stars Enrichment Services

New Jersey Stars Enrichment Program, mandated by legislation, is required for all NJ Stars students who do not earn a 3.0 GPA during their first semester. Support is available to NJ STARS students striving to maintain a 3.0 GPA as follows: STSC 150 College Success Seminar, academic coaching, academic planning, and information about campus resources. For more information, contact Diane DeFilippo at 732-255-0400 ext. 2957 or email [ddefilippo@ocean.edu](mailto:ddefilippo@ocean.edu).

## Admissions

New Jersey's community colleges are "open door" institutions that admit all high school graduates, those holding state-issued high school equivalency diplomas, and all other persons who have the ability to benefit from post secondary education. Ocean County College is a rolling admissions institution. Students may apply online at [www.ocean.edu](http://www.ocean.edu) (<http://www.ocean.edu/>) as early as possible, up to one year prior to

the start of the semester. Acceptance will be considered when all the necessary steps have been completed.

The candidate is responsible for the completion of all admission requirements:

- File a formal application for admission. Applications are valid for the length of time indicated in Policy #5124. Students who are re-applying must meet the criteria outline in Policy #5124.
- Comply with the requirements of Policy #5165, College Skills Assessment Program (degree-seeking, high school, and gifted elementary school students ONLY).
- Submit a valid Immunization Record Form against measles, mumps, rubella, and hepatitis B as per the New Jersey Administrative Code (all new and continuing fulltime students taking face-to-face classes in the state of NJ only).
- Students meeting the criteria outlined by the New Jersey Administrative Code that do not submit valid immunization records will be considered conditionally accepted for their first semester.

All applicants for admissions should:

- Be able to furnish proof of residency that is properly validated as outlined in Policy #5102, Ocean County Residents, Policy #5104 New Jersey Residents, or Policy #5106, Out-of-State Foreign Students. Proof of residence may be substantiated by such documentary evidence including but not limited to a driver's license, motor vehicle registration, or voter registration card bearing an Ocean County address.
- Send official transcripts to the Office of Registration and Records from any college previously attended.

Admission to the College does not imply admission to all programs. Admission to specialized programs requiring external clinical experiences or programs bound by contractual regulations may be limited and subject to additional criteria and restrictions. Admission to Early College and Dual Credit Programs will require additional documentation from the student, high school staff, and/or parents.

## International Students

In order for an international student to attend Ocean County College, the following requirements must be met prior to acceptance and our issuing an I-20 Student Visa form:

1. Submission of a completed admissions application. The address on the application should indicate where the student would be living while attending Ocean County College.
2. All minors, under 18 years of age, must show proof of high school diploma or United States equivalent and are required to have a sponsor. A minor's admissions application must be signed by the student and by the sponsor.
3. A notarized affidavit from a United States citizen or an authorized agency attesting to the assumption of responsibility for the international student during the period the individual intends to remain in the United States. The affidavit of support must be a completed I-134 found at [www.uscis.gov](http://www.uscis.gov) (<http://www.uscis.gov/>).
4. Satisfactory performance on the Test of English as a Foreign Language (TOEFL) is required as evidence of proficiency in English. If the exam is taken on a computer the passing score is 173 and if paper based, the passing score is 500. TOEFL iBT passing score is 61. Students who currently reside in the United States under some type of visa can submit the following TOEFL scores: a score

of 127 or high on a computer based test, 443 or higher on a paper-based test or a passing score of 43 or higher for the TOEFL iBT. An additional test of language skills will be required and students will have to take additional English courses depending on their scores. All international student applicants must meet this requirement. For more information concerning this test and the location of the nearest testing center, contact them online at [www.toefl.org](http://www.toefl.org) (<http://www.toefl.org/>). If you don't have access to the web, you can write to the Educational Testing Service or call at 609-771-7714.

Educational Testing Service  
P.O. Box 6151  
Princeton, NJ 08541-6151, USA

5. The cost of tuition for an international student will be the same as that of an out-of-state or foreign resident, regardless of residency. Documented funds for educational and living expenses must be shown in a bank account or other readily convertible assets excluding real estate and other fixed assets. See budget below.
6. An international address from the student's country of origin, with a photocopy of their current Visa and Passport, is required for identification purposes. Students must also note what type of current Visa they have if they are already in the United States.
7. Since Ocean County College is a non-residential institution, the student must make arrangements for room, board, and transportation. It is the responsibility of the student to arrange this prior to the start of classes.
8. When applying for the Spring Semester, we must receive all completed paperwork by November 15th. When applying for the Fall Semester, we must receive it by July 15th.
9.
  - a. Students who are transferring their F-1 Visa into Ocean County College must also complete the Notice of Intention to Transfer form and submit a copy of all I-20s they have received from their current and previous schools.
  - b. Student who will be receiving their first I-20 must pay the SEVIS fee at [www.fmjfee.com](http://www.fmjfee.com) (<http://www.fmjfee.com/>).

Ocean County College abides by the Student and Exchange Visitor Information System (SEVIS) regulations regarding the reporting of international students. While attending Ocean County College, all international students must be full time-students. International students are required to register and complete a minimum of 12 credits each semester.

## Career Services

Career Services provides students with individualized career guidance based upon their needs and goals. Career Services will educate students to identify career pathways and ensure that their plans align with their chosen vocation. Students will receive the tools they need to explore internships/externships, employment opportunities and careers, as well as their own strengths, passions and goals. Career Services provides assistance with resumes, interview preparation, and job search strategies for career success.

OCC students and alumni have access to Handshake, OCC's employment database for students, alumni, and employers. Handshake allows students and alumni to access jobs and internships, network with employers, register for career fairs and events, schedule interviews, and much more.

For more information, contact Career Services at 732-255-0400 X2349, email: [careerservices@ocean.edu](mailto:careerservices@ocean.edu), or visit the Career Service site (<https://>

[catalog.ocean.edu/student-affairs/career-services/go.ocean.edu/career/](http://catalog.ocean.edu/student-affairs/career-services/go.ocean.edu/career/)).

## Clubs & Organizations

The goal of the extracurricular program is to help students to assume responsibility for their own behavior via the group process of a club or organization. All student activities are planned and developed by members of the clubs and organizations with the aid of the Director and Assistant Director of Student Life, the Student Life Coordinator, the Student Life staff, and club advisors.

Every official student club or organization privileged to use the college name has a constitution compatible with the philosophy of the college and with local, state and federal laws, as well as a faculty advisor and a stated number of objectives. Each group is responsible for planning its own program and controlling its own budget, within the pattern established through the Student Senate and under the general supervision of the club advisor, the Director of Student Life and/or the Assistant Director.

A general program of cultural, social and educational events, developed annually by student organizations, is offered to the student body. This program is coordinated through the Office of Student Life and includes lectures, films, bus trips to entertainment and sporting events, on-campus theatre productions, and other student-oriented programs.

## Student Government – ASOCC

The Associated Students of Ocean County College (ASOCC) and its representative body, the Student Senate, exist to further the well-being of the students, to serve as a channel of communication between the students and the administration, and to cooperate closely with the faculty and administration in maintaining academic and social standards of excellence. The senate is authorized by the college to administer, under specified conditions, a number of regulations and procedures relating to student life.

Ocean County College student organizations include:

- Student Activities Board
- Phi Theta Kappa (International honor society)
- HOSA (Future Health Professionals)
- Organization for Black Unity (O.B.U.)
- Makers Club
- Paralegal Association

Other clubs on campus include:

- Student Nurses Organization
- NJ Stars Club
- Campus Crusade for Christ (CRU)
- EOF Alliance

Students may also decide to become involved with:

- Phi Beta Lambda (business club),
- Environmental Club
- Mathematics Club
- History Club

- Science Club
- Gamer's Club

Student media includes the Viking News, the campus newspaper at [OCCVikingNews.org](http://OCCVikingNews.org), and a literary magazine, Seascope. Students may also join the the Viking Video Club, or participate in WOCC, the campus radio station. A complete list of student clubs and organizations is located in the Student Handbook and is also available on the campus engagement app (search "Ocean County College" in the App Store or Google Play Store).

## College Policies

### Affirmative Action Policy

Ocean County College is an Affirmative Action/Equal Opportunity/ADA institution and employer dedicated to equality of opportunity for all persons in all areas of its operations. The College is committed to nondiscrimination and has in effect an Affirmative Action Program, including compliance with provision of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

The Affirmative Action Program at Ocean County College has been assigned to the Department of Human Resources and the HR Employee Benefits Supervisor has been designated College Compliance Officer. The HR Employee Benefits Supervisor is located in the Human Resources Department in the Library Building. While the HR Employee Benefits Supervisor will provide college-wide supervision over Affirmation Action, the Vice President of Student Affairs will be primarily responsible for Affirmative Action compliance in all matters pertaining to students and student life. The Vice President of Student Affairs is located on the second floor of the Administration Building.

The Affirmative Action Program and related policy statements are available for review by any interested person during regular office hours in the Department of Human Resources located in the Library Building.

### Sexual Harassment Policy

Ocean County College will not tolerate any unwanted or unwelcome attention of a sexual nature, whether verbal or physical, of any employee or student. Any student who believes he/she has been subject to possible harassment on the basis of sex should contact the Title IX Coordinator at (732) 255-0400 extension 2944 or [ebuckle@ocean.edu](mailto:ebuckle@ocean.edu), who will initiate the college's response to the complaint in accordance with Policy #2410 (<https://www.ocean.edu/wp-content/uploads/2022/05/2410-Policy-and-Procedure-4.28.22.pdf>). A student may also file a complaint by completing the Harassment, Discrimination (Including Sexual Misconduct), ADA/504, and Retaliation Complaint Form ([https://cm.maxient.com/reportingform.php?OceanCountyCollege&layout\\_id=40](https://cm.maxient.com/reportingform.php?OceanCountyCollege&layout_id=40)).

### Academic Integrity Policy

All students of the Ocean County College community are responsible for their conduct and for the truthful representation of their individual or group work submissions which may include content and material used in preparing documents and assessments, data, scholarly or creative works, research project data and findings, or other academic, research exercises.

Students are responsible for the complete, accurate, specific, and truthful acknowledgement of the work of others, including, but not limited to, their



words, ideas, phrases, sentences, or data, which include written or non-written sources.

Violations of Academic Integrity include four categories: Cheating, Plagiarism, Fabrication, and Academic Misconduct. Such violations will be addressed in accordance with Policy #5180 (<https://www.ocean.edu/wp-content/uploads/2022/12/5180-Policy-12.8.22.pdf>) and its associated Manual ([https://www.ocean.edu/wp-content/uploads/2022/12/5180-Policy-Ocean-County-College-Academic-Integrity-Manual\\_12.08.22.pdf](https://www.ocean.edu/wp-content/uploads/2022/12/5180-Policy-Ocean-County-College-Academic-Integrity-Manual_12.08.22.pdf)).

In distance learning courses, Virtual Private Networks (VPNs) may not be used to mask a student's IP location. Accessing the College's network through a VPN can possibly compromise College security.

## Student Obligation to Know

All Ocean County College students have the responsibility for being fully aware of college policies and regulations affecting students. In addition to this catalog, students should consult the Student Handbook and the Ocean County College website for current policies and procedures of the college.

## Drug Policy

Ocean County College is an educational institution committed to maintaining an environment which allows students to enjoy the full benefits of their learning experience and to understand the negative consequences of the illicit use of alcohol and drugs on their lives. In accordance with Policy #8600 (<https://www.ocean.edu/wp-content/uploads/2018/07/8600-Policy-and-Procedure-8.24.17.pdf>), approved by the Board of Trustees of Ocean County College, and in accordance with Public Law 101-226, the college declares that it will make every effort to provide its students with an environment that is free of the problems associated with the unauthorized use and abuse of alcohol and illegal drugs.

The college is committed to promoting the wellness and positive self-development of its students. The unauthorized use and abuse of alcohol and the illegal use and abuse of drugs inhibit students from attaining the benefit of their learning experience, expose them to serious illnesses and health risks, and therefore are prohibited. Counseling Services provides direct assistance and confidential referral services for students seeking help with a substance abuse problem. Copies of the policy are available from Counseling Services, The Advising Office and the Office of the Vice President of Student Affairs.

## Grievance Policy

Any student who believes he or she has been subjected to possible discriminatory treatment on the basis of race, disability, etc., may file a complaint through the Vice President of Student Affairs. All complaints will be handled in accordance with the college's Formal Student Complaints Policy, #5230 (<https://www.ocean.edu/wp-content/uploads/2022/12/5230-Procedure-12.8.22.pdf>), available in the Office of the Vice President of Student Affairs.

In conducting any investigation or review, the right to confidentiality, both of the complainant and the accused, will be respected. The review will be conducted as quickly as possible.

## The Family Educational Rights & Privacy Act (FERPA) of 1974

The Family Educational Rights and Privacy Act of 1974 sets out requirements designed to protect the privacy of students. Specifically, the statute governs:

1. access to records and
2. the release of such records.

Ocean County College has developed policies and procedures which comply fully with the intent of this legislation, thereby ensuring students access to their educational records and protecting such individuals' rights to privacy by limiting the transferability of their records without their consent.

The other major aspect of the Privacy Act of 1974 refers to the release of information concerning students. Other than the information listed below, hereafter referred to as "directory information", the written consent of the student must be obtained before data can be released about that student. This applies to potential employers, schools where students may wish to transfer, reference checks, parents, spouses, etc. "Directory information," on the other hand, is information which may be released by the college unless a student notifies the Records Office that such information in part or in whole is not to be released. "Directory information" includes the following: student's name; student's address; student's telephone listing; date and place of birth; major field of study; participation in officially recognized activities and sports; weight and height, if a member of an athletic team; dates of attendance; degrees and awards received; and most recent previous educational agency or institution attended by the student.

It is the student's responsibility to notify the Records Office if he or she does not wish to have any or all of the above information released.

All inquiries regarding established policy and procedures relative to this act should be directed to the Office of Registration & Records, located in the Student Enrollment Building.

Additionally, the following information is available for the privileged use of the members of the Vice President of Student Affairs' staff and the faculty of Ocean County College. This information may not be released to any other parties without the written consent of the student and is considered confidential:

1. Test results (standardized intelligence tests, aptitude tests, interest inventory tests, etc.)
2. Health data
3. Faculty evaluations including mid-term reports and attendance reports
4. Counseling reports and evaluations
5. Disciplinary reports, including disciplinary actions
6. Any and all information maintained in a student's permanent education record

**For a complete listing of all college policies and procedures, go to <https://www.ocean.edu/about-us/facts-stats/policies-and-procedures/>**

# Counseling Center & Displaced Homemakers

## Counseling Services

The Counseling Center provides comprehensive services to students in a respectful and encouraging environment. The department designs and offers services so students can be successful in setting and achieving life and academic goals. Individual and group services provide a framework for students to increase their knowledge and understanding so they can make educated decisions, succeed academically and lead satisfying and productive lives.

### Confidential and Personal Counseling

Personal counseling sessions are provided by trained, licensed counselors and social workers. The focus of counseling is to assist students with dealing with personal, social, and/or emotional concerns that interfere with academic success and learning. The emphasis of counseling is identifying and bolstering strengths and resources and increasing overall well-being. Counselors work with students who are academically at-risk through the academic restoration program, Restore Your Score, and the academic support program, Starfish.

The Recovery Support Program provides information and services to students in recovery; participants have access to the Canvas "The Campus Recovery Network" for information, resources, virtual support meetings, personal recovery coaching, online discussions; additional program services are peer support, on campus Wellness and Recovery Center, 12 step and SMART Recovery groups, relapse prevention support, certified recovery coaches, and counseling with a Licensed Alcohol and Drug Counselor.

For more information, contact the office at 732-255-0386, by email at [counselingservices@ocean.edu](mailto:counselingservices@ocean.edu) or our counseling web page (<https://catalog.ocean.edu/student-affairs/counseling-displaced-homemakers/go.ocean.edu/counseling/>).

### The Displaced Homemakers Program of Ocean County

This state grant funded program provides services to individuals who lost their primary source of income due to separation, divorce, disability or death of the primary family wage earner. All services are designed to help the client become economically self-sufficient.

For more information, contact us at 732-255-0400 ext. 2297 or on our web page. Search for "Displaced Homemakers".

## Disability Services

The Office of Disability Services is committed to providing a welcoming and affirming environment for all students. We recognize the importance of intersectionality and the diverse experiences of all students and continuously build upon partnerships with Ocean County College faculty, staff, and students to ensure all aspects of student life are accessible, equitable, and inclusive of individuals with disabilities.

The Office of Disability Services is further committed to equalizing access to academic and/or environmental accommodations and providing support for qualified students with disabilities pursuing academic, personal, and professional goals. The office strives to provide the necessary tools, support and resources for students to become responsible decision-makers and self-advocates in charge of their own

future. Eligibility for accommodations and services is guided by the Americans with Disabilities Act of 1990 (ADA), ADA Amendments Act of 2008 (ADAAA) and Section 504 of the Rehabilitation Act (Section 504).

## Our Principles

### Disability is Diversity.

- We recognize that disability is a natural part of human variation and an aspect of diversity.

### All students should have equal access.

- We are committed to equalizing access to accommodations and support for all students.

### Confidentiality is a right.

- We do not share information about a student's disability or other identities without the student's explicit permission. Faculty or staff who have questions or concerns can be directed to speak with our office. We will only communicate information about the student's accommodations to the necessary staff/faculty who will be implementing them.

## Requesting Accommodations

The Office of Disability Services values a collaborative process as we work with students to establish services. Disability Services staff will work with each student on an individual basis to determine reasonable accommodations facilitating access to learning and other student life experiences. The information the student provides is an essential component in the determination of reasonable accommodations and services. Disability Services staff determine approved accommodations after reviewing the request for support services, supporting documentation of disability and/or chronic medical condition viewed as a disability (as appropriate), past use of accommodations, and the likely impact of disability on the student's educational experiences at Ocean County College.

Students with a documented disability seeking reasonable accommodations and services at Ocean County College should:

1. **Complete and submit an initial request for accommodations online using our Intake Form** (<https://catalog.ocean.edu/student-affairs/disability-services/go.ocean.edu/intake/>). Upon completion of this form, the student will receive a confirmation email of submission.
2. **Gather documentation of disability for review.** Supporting documentation such as medical records (e.g. VA Benefit Summary), comprehensive professional evaluations, psychoeducational testing and school records (IEP or 504 Plan) will help guide our conversation and provide information about specific requests.
3. **Submit documentation for review.** Submit documentation using one of the following methods:
  - Secure upload (<https://catalog.ocean.edu/student-affairs/disability-services/go.ocean.edu/upload/>) (preferred method)
  - Email [accommodation@ocean.edu](mailto:accommodation@ocean.edu)
  - Fax 732-864-3860

4. **Meet virtually with a staff member from the Office of Disability Services.** Students will receive a response in a timely manner indicating that documentation has been reviewed and contact details for the virtual appointment. The meeting will include a review and interactive discussion of the accommodation request, including discussion and referral to additional resources available to students at Ocean County College.

**Please note that depending on scheduling and when documentation is received this process can sometimes take up to 30 days.**

## Using Academic Accommodations

Accommodations are tailored to meet the needs of each student. The goal of the Accommodation Letter is to eliminate the barriers caused by the disability in order to afford the student equal access and opportunity in academic programs and services. Once the student is approved for accommodations by the Office of Disability Services, it is the student's responsibility to request any accommodations such as interpreting or captioning services, alternative format textbooks, auxiliary aids, and/or other services in a timely manner in accordance with Disability Services policy and procedures.

Approved accommodations require student involvement each semester. It is the student's responsibility to request a copy of their valid OCC Accommodation Letter each semester at request docs (<https://catalog.ocean.edu/student-affairs/disability-services/go.ocean.edu/requestdocs/>). We recommend requesting a copy of the approved Accommodation Letter at least two weeks prior to start of the course and send the OCC Accommodation Letter to each instructor on the first day of the semester or as soon as the student is approved for accommodations. Students are encouraged to schedule a meeting with each instructor during office hours to discuss the implementation of approved accommodations in their course(s).

**For more information, contact the office at 732-255-0456 (711 Relay) or by email at [accommodations@ocean.edu](mailto:accommodations@ocean.edu). To learn more about procedures for using specific accommodations or general service provision, review the Disability Services website (<https://catalog.ocean.edu/student-affairs/disability-services/go.ocean.edu/DS/>).**

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## Office Information

Office of Disability Services

Location: Library Building #3, Room 016 (Ground Floor)

Phone: 732.255.0456

Fax: 732.864.3860

TTY/TDD/Speech: NJ Relay 711

Office Hours: Monday through Friday, 8:00 a.m.- 5:00 p.m. – By appointment only

Email: [accommodations@ocean.edu](mailto:accommodations@ocean.edu)

## Educational Opportunity Fund (EOF)

The Educational Opportunity Fund (EOF) is a state funded program designed to assist low-income New Jersey residents who are capable and motivated but lack adequate preparation for college study. EOF supports

a wide array of campus-based outreach and support services at 28 public and many private colleges and universities in New Jersey. Ocean County College is one of 19 participating community colleges.

**EOF Mission:** To provide access to higher education

Students are evaluated for admittance based upon academic readiness, potential, motivation and a history of poverty; an interview is required. We offer interviews in-person or through WebEx. Students must register full time (12 credits or more) and also complete a Free Application for Federal Student Aid (FAFSA).

Use your **EOF@OCEAN** experience as an opportunity to **step out of your comfort zone**, to **explore**, to **reach** and to **become all that you dream**. We don't create the dream, but we will help you work toward it! We are advocates, cheerleaders, and guides.

**EOF@OCEAN offers:**

- **A Community** of like scholars
- **SUMMER@EOF** programming for new and returning students for success and retention
- **Academic Coaching** to help you achieve the highest levels
- **Seminars/Workshops/Activities** to enrich your experience
- **Advising** to provide individualized academic and personal support
- **Opportunities for Growth and Leadership** to develop skills to direct and guide
- **Financial Aid** for summer sessions
- **Continued EOF Eligibility** at senior/transfer institutions

## Is EOF a Good fit for you? Are you unsure about eligibility? \*

- Are you the first in your family to attend college?
- Do you or your family have a low annual income?
- Do you or your family participate in a government assistance program?
- Will you register for 12 or more credits?
- Do test results indicate a need for ENGL 151/098, or MATH 023?
- Are you eligible for PELL, TAG, or CCOG grants?

\* Yes answers do not guarantee acceptance

**EMAIL US:** [eof@ocean.edu](mailto:eof@ocean.edu)

**CALL US: (732) 255-0400, Extension 2026**

All are welcome to apply, regardless of age, race, ethnicity, disability, sexual orientation, gender identity, or expression. EOF enrollment is determined by state funding, apply early.

## Helping Hands Food Pantry

Ocean County College strives to provide a hunger free campus community. At Helping Hands we provide Ocean County College and Kean Ocean students with non-academic support to help them succeed. In the food pantry, we offer snacks, drinks, a breakfast bar, and meals to students in need. Our services also include resources for financial/SNAP benefit assistance, referrals for housing support, and more.

If you, or a student you know, needs assistance with basic needs, please contact us at [HelpingHands@ocean.edu](mailto:HelpingHands@ocean.edu) or 732-255-0400 ext. 2205.

Helping Hands accepts donations all year. Please contact Kate Moreno at [kmoreno@ocean.edu](mailto:kmoreno@ocean.edu) to schedule a drop-off for all donations. Special arrangements are available for larger donations. Monetary donations can be made online at the Foundation Donations (<https://catalog.ocean.edu/student-affairs/food-pantry/go.ocean.edu/donate/>) site. Please choose "Helping Hands" from the drop-down menu.

During off-hours, donations can be dropped off at the Student Life Box Office located in the Larson Student Center, Building #8 (<https://www.ocean.edu/about-us/campus-map/jon-and-judith-larson-student-center-lars/>).

## Intercollegiate Athletics

OCC Athletics offers a wide range of intercollegiate athletics programs for the students of Ocean County College. The sport programs are ranked as a member of the National Junior College Athletic Association (NJCAA) and compete for the 2-year college championships in their respective sport. Presently, we have Soccer, Tennis, Cross Country, Golf, Basketball, Softball, Cheerleading, Volleyball, Baseball, and Esports as our certified sport programs. Please visit our website for more information: [www.occvikings.com](http://www.occvikings.com) (<http://www.occvikings.com/>) and check us out on social media: Facebook (Ocean CC Viking Athletics), Twitter (@OceanVikings), and Instagram (ocean\_cc\_vikings).

Questions - contact the Athletics Office at 732-255-0345 or stop in the main athletic office in Building #29 room 100

## Library Services

*Starting on June 1, 2023, the Library Building, Bldg. 3, will be closed for a modernization project. Visit the OCC Library in the Russell Building, where students can work with library faculty and staff in the Computer Lab, room 135. Signage will direct students, faculty, and staff to other library services in the Russell Building, and to Library-sponsored events on campus and at the SEC.*

The Ocean County College Library offers a wide variety of materials and personalized assistance to members of the college community in locating and evaluating appropriate resources to satisfy their information needs.

The mission of the OCC Library is to provide its users with information pertinent to all areas of research and instruction; to teach Information Literacy in collaboration with teaching faculty; and to provide access to professional librarians who can assist patrons in locating the information they need.

The Library maintains a robust physical and electronic collection, holding over 80,000 print books, more than 240,000 eBooks, print periodicals, electronic access to journals, periodicals, and databases, DVDs, and music CDs. The Library is a designated selective Federal Depository Library, giving access to thousands of government documents in print and electronic form. Patrons can borrow materials from other libraries that are not accessible through the OCC Library by using the Interlibrary Loan program.

The OCC Library extends borrowing privileges to currently enrolled OCC, Kean Ocean, and Ocean County Performing Arts Academy students, faculty, and staff. Additional information can be accessed at the Library (<https://catalog.ocean.edu/student-affairs/library-services/> [www.ocean.edu/student-services/library/](https://www.ocean.edu/student-services/library/)) site. To access library

resources and the Library Chat Service from off campus, log in to your Ocean Connect account and select the Library Services tab. For more information, email us at [library@ocean.edu](mailto:library@ocean.edu), or call 732-255-0400 x2247.

## O.C.E.A.N., Inc. Kids Child Development Center

The Ocean Community Economic Now's (O.C.E.A.N.) Childcare Center is located on the Ocean County College campus via Lot 2, next to the tennis courts. This service is available to all OCC students, employees and the surrounding Ocean County community, providing quality childcare with an early childhood development curriculum and Head Start Program.

For more information, call O.C.E.A.N. Inc. at 732-244-5333.

## Registering for Courses

The registration dates and course schedules for each term are available at the Ocean County College website, from the HUB, or from the Registration and Records Office. Students are encouraged to register online. For students unable to register online, registration forms are available from the HUB and the Registration and Records Office. All degree-seeking students are encouraged to meet with their advisor prior to registration each semester. New degree-seeking students can contact the Advising Office or the HUB for assistance with advising, enrollment, and registration for their first semester. Non-degree and Visiting students can contact the HUB for enrollment and registration assistance.

## Student Immunization Requirements

In accordance with New Jersey law, all new on-campus students carrying 12 or more credits are required to submit a record of immunization against Measles, Mumps, Rubella, Hepatitis B and Meningococcal Disease or indicate exemption due to medical reasons or religious beliefs.

## Student Life

The Student Life Office is the center of student activity on campus and will help you make the most of your college experience. Our mission is to offer a diversified program of student activities developed by students in consultation with faculty and administration. The Student Life Office offers over 60 active clubs and organizations for students to participate in. Getting involved outside the classroom helps students to develop communication, management, and leadership skills. We offer a wide variety of student activities to suit the diverse needs, interest, and backgrounds of our student population.

### Dining Facilities

Full cafeteria and vending services are available in the Jon and Judith Larson Student Center. Breakfast and lunch are served daily during the academic year.

### Cafeteria Hours

Days	Hours
Monday - Thursday	10:00am-2:00pm
Friday	check posted hours

## Coffee Shop

Days	Hours
Monday - Thursday	8:00am-3:00pm
Friday	9:00am-2:00pm

Vending services are also available in other buildings throughout the campus.

## Student Smartphone App

### Campus Engagement App

Know your campus and download the Ocean County College App today in the App Store or Google Play Store on your devices. This will assist you in joining and interacting with campus organizations and services. You can connect with classmates and track campus events all in one location.

You can quickly discover the campus and what you're looking for is likely a few taps away. There is a campus map, calendar, course information, as well as student services information. We look forward to interacting with students on the OCC app.

## Student Support Services (SSS/TRIO)

Funded by the U.S. Department of Education, TRIO Student Support Services (SSS) is a federal grant funded program dedicated to increasing the retention and graduation rates of eligible students who are first-generation, low-income, and/or disabled, and who have an academic need. To be eligible for the program, applicants must be either a first-generation college student, a low-income college student, and/or a student with a disability, meeting the required criteria of the grant. Academic need is defined as a student needing one or more developmental courses, a cumulative grade point average of less than 2.5, lack of satisfactory academic progress, on academic or financial aid probation, restriction, or suspension, a documented disability, and/or recommendation from a high school guidance office or an OCC faculty or staff member. Students in the SSS program receive one-on-one professional tutoring, intensive advising, academic coaching, financial literacy, assistance applying for financial aid, assistance transferring to a four-year institution, cultural enrichment, and more. SSS also offers supplemental grant aid opportunities to participants who meet additional criteria.

For more information, please visit our SSS office:

Russell Building (#7)

Room 113

Phone: 732-255-0539

Email [studentsupportservices@ocean.edu](mailto:studentsupportservices@ocean.edu)

Web: Student Support Services (SSS) (<https://catalog.ocean.edu/student-affairs/student-support-services/go.ocean.edu/sss/>)

## Testing Center

*The Testing Center will move to temporary quarters in the Russell Building #7 Rooms 144 and 142 while renovations are completed in the Library Building #3. We will be closed during the first two weeks of June 2023 to complete that move, but we will re-open for our normal testing hours of Monday - Friday, 8:30AM-4:30PM once the move is completed. We expect to be in this temporary location for approximately one year after which we will return to our original location in Room 014 of the Library Building.*

The Testing Center supports students and faculty by providing a professional testing environment where we offer make-up testing as

approved by course instructors for both OCC and Kean-Ocean, Credit by Exam including CLEP and locally developed and approved tests for credit, high school equivalency exams and Accuplacer placement tests for English, mathematics and Pre-Calculus/Calculus. We partner with Disability Services to provide accommodation testing for OCC and Kean-Ocean, Workforce and Professional Education, The School of Nursing, virtual and distance learning institutions, and test vendors to administer and proctor various academic tests, skills- and competency-based tests and professional certifications.

See the OCC Policy for Credit for Prior Learning (<https://www.ocean.edu/wp-content/uploads/2022/08/5140-Policy-and-Procedure-8.25.22.pdf>) here. The list of CLEP exams and corresponding credits accepted at OCC is included with this policy as Attachment A.

Contact the The Testing Center at:

Phone: 732-255-0401

Fax: 732-255-0496

Email: [OCCTesting@ocean.edu](mailto:OCCTesting@ocean.edu)

## The Center for Access & Equity (C4AE)

*Tikkun Olam ~ Repairing the World*

### MISSION

It is the mission of the Center for Access and Equity to promote inclusion and pluralism.

### PHILOSOPHY

The Center for Access & Equity (C4AE) works in partnership to create spaces for listening, understanding difference, coming together in celebration of likeness, and embracing diversity and the benefits of inclusion.

### MISSION GOALS

To develop, initiate, promote and support programming in the areas of:

- Inclusion
- Social Justice
- Diversity
- Gender Equity
- Pluralism
- Access

**THEORETICAL FRAMEWORK, Adapted from: *What is Pluralism?* by Diana Eck**

The Pluralism Project at Harvard University, with permission (Eck)

### PLURALISM IS (Eck):

- **Energetic engagement with diversity:** Opening up to experiences with others, with people who may appear different from yourself; being in relationships
- **Active seeking of understanding across lines:** Reaching across boundaries of difference; being curious, communicating with empathy

- **Encountering commitments:** Knowing yourself, being aware of your core values, beliefs, connection to self, and world view
- **Based upon dialogue:** Coming together in an experience of discovery

## PLURALISM IS NOT:

- Isolation or silence
- The façade of peace or just *getting along*
- Tolerance without knowing and appreciation
- Ignorance
- Blinding stereotypes
- Fear
- The *Melting Pot*; losing identity and self
- Needing to agree

© 2020-2021 All are welcome regardless of age, race, ethnicity, disability, sexual orientation, gender identity or expression, class, or country of origin. Contact C4AE at 732-255-0400, ext. 2026 for more information.

## The Hub

The HUB, Ocean County College's one stop shop, provides students with express enrollment services. Students may apply to the college, register, drop or add classes, make payments, and get financial aid information in the Student Enrollment Building, #9. The HUB allows students to complete their enrollment processes in one location, simply and easily. In addition to physical services, the HUB also features 24/7 virtual assistance through the college's HUB website (<https://catalog.ocean.edu/student-affairs/hub/go.ocean.edu/hub/>) and Ocean's AI chatbot, Reggie, as well as calling 732-255-0482 during regular business hours.

## Veteran and Military Services

### Veteran and Military Resource Center (VMRC)

***Recipient of 2021 Center of Excellence for Veteran Student Success grant, Sponsored by the Department of Education Designated Gold-Standard Military Friendly, 2022.***

The VMRC provides a communal space for use by all military connected students, including spouses and dependents. Military connected students are welcomed to a private center that includes a computer lab and separate lounge area with grab and go snacks and drinks. The VMRC also houses the space for the Student Veteran Organization and S.A.L.U.T.E. Honor Society.

The VMRC provides social, educational, recreational, and leadership engagement opportunities, as well as academic support services designed to ensure the well-being and success of veterans, service members, and their supported family members. The VMRC team is also available to assist with any on- and off-campus staff resources and referrals.

At the VMRC, military connected students will receive guidance on applying and registering, accessing documents and receiving their Veterans Administration (VA) education benefits; potential VA work-study opportunities within the VMRC may also be available.

All returning, transferring, and newly enrolled military connected students in a degree program or VA approved certificate program will have a one-on-one experience in all areas of student processing. Both Academic Advising and Financial Aid each have a designated Military and Veteran

connected liaison to assist with any situation, concern, or question, including college credit for the student's Joint Service Transcript (JST).

The number of Certificate programs approved by the VA are limited and must be verified for benefits to apply. Ocean County College partners with colleges and universities statewide to create seamless transfer pathways for students.

VMRC staff are available answer questions, so feel free to stop in!

Location: Larson Student Center (Building 8), Room 221, 2nd floor  
Hours: Monday through Friday, 8:30am – 4:30pm  
Phone number: 732-255-0400, ex. 2080  
Email address: [veterans@ocean.edu](mailto:veterans@ocean.edu)

# EXPENSES AND FINANCIAL INFORMATION

In this section, you can find all information related to expenses and financial information.

- Tuition (p. 119)
- Fees (p. 119)
- Aid & Scholarships (p. 120)
- Methods of Payment (p. 121)
- Ocean County College Foundation (p. 121)
- Refunds (p. 121)
- Textbooks (Barnes & Noble Bookstore) (p. 122)

## Tuition

The student's tuition and fees are established by the college's Board of Trustees and are subject to change. The total cost for educating each student is determined by dividing the cost of operating the college by the estimated number of full-time equivalent students attending the college.

Failure to make payment arrangements at the time of registration for tuition and fees may cause cancellation of your class schedule. In the event your schedule is canceled for non-payment, you must re-register and provide payment.

## For In-County Students

At publication, tuition for a certified resident of Ocean County is based on a per credit hour charge of \$180.00

## For Eligible Out-of-County Residents

Students attending a community college outside their county of residence are eligible for the prevailing in-county tuition rate under the following conditions:

1. the county of residence does not sponsor a county college, or
2. the college in the county of residence certifies that it does not offer the particular course or program of study desired by the applicant, or
3. the college in the county of residence certifies that it cannot admit the applicant into a particular course.

Under chargeback legislation, the sending county is obligated to contribute toward tuition. For required documentation, contact the Registration and Records Office at 732-255-0304 or registrar@ocean.edu.

A copy of the student's College Skills Assessment test scores must be submitted before a chargeback can be considered. If eligible, the student should request an "Inability to Admit" form from the college in his/her county of residence and a "Certificate of Residence for the Purpose of Chargeback" form from his/her county fiscal officer. These forms should be presented to The HUB at Ocean County College immediately following registration and prior to the term's census date. If the forms are not submitted, the student must pay out-of-county tuition rates. Out-of-county students should contact the Office of Registration and Records for more information concerning the Chargeback Law.

## Tuition Schedule

At publication, rates for full-time and part-time students were as listed below, (excluding fees). A current listing of tuition and fees can be obtained from the website at [www.ocean.edu](http://www.ocean.edu) (<http://www.ocean.edu>).

Fee Category	Fee
County residents	\$180/semester hour
Out-of-county N.J. residents	\$198/semester hour
Out-of-state residents	\$270/semester hour
Jump Start (after applied Trustee Discount)	\$110/semester hour
Reduced Tuition for Senior Citizens	\$130/semester hour

## Fees

### Graduation, Diploma, and Certificate

Applications are available in the Office of Registration and Records. Caps and gowns are provided to our graduates at no charge based on the generous support of the Ocean County College Alumni Department.

Graduation applications should be filed by March for spring graduation and June for summer graduation. Students applying after this date will be reviewed with those graduating the next semester.

## Course Fees

The following fees will be required of all students enrolled in certain designated courses. These fees are used to offset laboratory materials, tutoring or other needed costs. Fee categories appear at the conclusion of applicable course descriptions. A special table of fees, not shown here, also exists for International Education courses.

Fee Category	Fee Per Course
1	\$25
2	\$35
3	\$46
4	\$63
5	\$132
6	\$120
7	\$100 (Online Courses)
8	\$3,200 (Nursing only)

*In addition to the above, students may be required to purchase materials for their own use in conjunction with certain courses as noted at the end of those course descriptions. These costs will be identified by the course instructor and will not be included on the student's bill prepared by the college.*

*\*At the time of publication.*

### Student Life Emergency Loan Fund Penalty Fees<sup>1</sup>

The following penalty fees will be assessed to students who are delinquent in payment of their Office of Student Life Emergency Loans:

Fee Category	Fee
14-20 days overdue	\$5
21 or more days overdue	\$10
Returned check fee	\$25

The student shall also be responsible for absorbing all costs involved in collection of any delinquent emergency loans and/or penalty fee.

<sup>1</sup> At time of publication.

## Aid & Scholarships

### Financial Aid

Ocean County College provides financial assistance to qualified students through various combinations of grants, loans, and part-time employment. Eligibility is determined on an individual basis. Recipients are required to meet program guidelines and maintain good academic standing.

Unless otherwise specified, financial aid is awarded on an annual basis and students must reapply each year.

All students applying for financial aid must file a Free Application for Federal Student Aid (FAFSA). The form can be completed online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) (<http://www.fafsa.ed.gov>).

**For State aid, FAFSA** applications to attend Ocean County College must be received by the Federal Processor no later than **September 15** for fall semester and **February 15** for spring semester. Applications submitted after the above State deadlines are considered late and may result in a loss of State aid. Late applicants should expect to pay for their own tuition, fees and books, but those who establish eligibility for financial aid may receive a refund after processing is completed

### Verification

A student's application may be selected for review in a process called Verification. In this process, a school is required to compare information from the application with copies of the Federal IRS tax returns or tax transcripts, W-2 forms or other financial documents. The law says the school is required to ask the student for this information before awarding aid. If the student is selected, please be aware of the following document submission deadlines for the State. NO AID will be awarded until a file is complete. If we do not receive the information in a timely manner, students should expect to pay for their tuition, fees and books until the file is complete and the student is awarded.

Students must maintain academic progress with parameters defined by the U.S. Department of Education. Students must maintain a 2.0 cumulative Federal GPA and complete 67% of classes within a given semester. No distinction is made between "F" grades, "W" grades or "I" grades with regard to Financial Aid Standards of progress. See a financial aid officer for complete details.

### Special Circumstances

If a student experiences financial hardships during the current tax year, they may request a special circumstance review of their application. Students may be required to complete the verification process before their special circumstances are considered. Students should expect to pay their tuition, fees and books until the review is completed and the student is awarded. Students requesting a special circumstance review after January 1st will be required to provide W-2s and an IRS Tax Return Transcript for the current year before the Financial Aid Office will consider a special circumstance review.

## Financial Aid Deferments

The Director of Financial Aid is the official responsible for granting financial award or scholarship related deferments. Under most situations there is no additional charge to the student.

Financial Aid Programs and Scholarships available at OCC:

### Federal

- Federal Work-Study (FWS)
- Pell Grants (PELL)
- Iraq and Afghanistan Service Grants
- Supplemental Educational Opportunity Grants (SEOG)
- PLUS loans
- Federal Direct Loans

### State of New Jersey

- Community College Opportunity Grant (CCOG)
- Governor's Urban Scholarship (GUS)
- Educational Opportunity Fund (EOF) Grant
- Law Enforcement Officer Memorial Scholarship (LEOM)
- NJ CLASS Loans
- NJ Dreamers
- NJ Governor's Industry Vocations Scholarship for Women and Minorities (NJ-GIVS)
- NJ Stars Program
- NJ World Trade Center Scholarships (WTC)
- Survivor Tuition Benefits Program (STB)
- Tuition Aid Grant (TAG)

### Other Programs

Other educational benefits are available to eligible students through the Veterans Administration, New Jersey Rehabilitation Commission and the Ocean County College Foundation. Applications and additional information can be obtained by contacting the Financial Aid Office, located on the first floor in the Administration Building.

### Veterans

Veterans, dependents of veterans, and other military personnel may apply to receive educational assistance from the Veterans Administration while enrolled at Ocean County College. All new students should contact the Veterans' Coordinator, located on the second floor of the Student Center for guidance and any questions. The Financial Aid Office assists with applications to federal and State programs and scholarships. VA processing takes about four to six weeks to complete financial benefit certification.

Students must enroll in a degree program or Approved Certificate program specified to the certification approved from the VA. Certificate programs are limited and must be verified for benefits. Ocean County College is a partner to many colleges and universities. Students may take courses at OCC and transfer the credits to an institution where we have an articulation agreement to continue their education through the bachelor's degree. This occurs upon receiving a VA agreement letter from the university partner.

VA benefits are paid only for courses that are required for the completion of the student's degree program. Student must make satisfactory academic progress in order to maintain eligibility for VA educational



benefits. While the transition from military to civilian life can be one of the most difficult challenges Veterans face, Ocean County College's Veteran and Military Resource Center (V.M.R.C.) is committed to making this transition as seamless as possible. The V.M.R.C. provides social, educational, recreational, and leadership engagement opportunities, as well as academic support services, designed to ensure the well-being and success of Veterans, Service Members, and family members.

## Methods of Payment

### Payment in Full

Students taking credit-courses will pay for their classes using a payment portal provided by Nelnet Campus Commerce. The portal may be accessed directly through Ocean Connect. Students may pay with a credit or debit card or sign up for a payment plan. An option also allows students to enter banking information to have payments automatically debited from a checking or savings account.

The payment gateway can be found by clicking on "Student Finance" and selecting "Make a Payment". The Payment link at the top connects to the OCC/Nelnet site. Students can also access this site directly via my college payment plan (<https://mycollegepaymentplan.com/ocean/>).

Students can also pay in full at the Student Enrollment Building with a check, money order or cash. Checks or money orders should be made payable to Ocean County College. Checks or money orders must include the student's name and student I.D. number. The college also accepts cash payment.

A charge of \$25 will be assessed for all checks issued to the college and not paid upon presentation to the bank. Once a personal check is returned by a bank to the college it will not be re-deposited nor will the college accept another personal check in its place. Instead, payment must be made in cash or by certified check or money order.

Once payment has been made, the check cannot be returned to the student if the student changes their mind about attending. Likewise, the student should not process a stop payment order at their bank. The college will treat a stop payment as a returned check and will apply the \$25 returned check charge. Instead, the student should go to The HUB or online and process a drop form. The college will in turn generate a refund check in the appropriate amount.

### Monthly Payment Plan

Payment plans are available to divide tuition and fee payments into more manageable installments. Payments are calculated based on the balance after pending financial aid and scholarships are considered. There is a \$30 non-refundable enrollment fee per semester. Visit the OCC/Nelnet site referenced above for current payment plan schedules.

## Ocean County College Foundation Scholarship Opportunities

The Ocean County College Foundation, a private, nonprofit organization, is dedicated to the growth and development of the College through scholarships, endowments, and capital and special projects. The Foundation's goal is to make higher education accessible to all Ocean County residents attending OCC.

Since its inception in 1965, the Ocean County College Foundation has raised and awarded millions of dollars in scholarships to students, and

has provided financial support to a number of programs benefiting the OCC community. A variety of academic scholarships and awards are available to both new and returning students. Scholarships and awards vary in amounts, and several can be renewed. Recipient applications are reviewed and selected by the Foundation Scholarship Committee. For additional scholarship information and to apply online, please visit our scholarship webpage (<https://catalog.ocean.edu/expenses-financial-information/ocean-county-college-foundation/go.ocean.edu/scholarships/>).

## Refunds

Students who officially withdraw from courses may be eligible for a percentage refund of tuition and certain fees. Students must go to The HUB to complete a drop form or process the drop on-line through Ocean Connect Self Service. Failing to attend class will not relieve you of your financial obligation to the college, even if you have not paid your full tuition bill. Completing the drop form according to the schedule below will eliminate or reduce your financial obligation. Students receiving Financial Aid must complete 60% of the semester in order to be entitled to 100% of their Financial Aid Funds awarded for the semester. Withdrawals occurring prior to 60% completion date will result in the recalculation of aid eligibility and the return of ineligible aid to Federal or State agencies. This may result in the student owing a balance to the school. It is the responsibility of the student to officially withdraw from classes during the appropriate refund periods if the student is to receive a REFUND OR CREDIT.

Official date of withdrawal will be the date The HUB receives the completed withdrawal form with all required signatures or the date/time stamp from Ocean Connect Self Service.

### Refund percentages are as follows:

- Class cancelled by the college: 100%
- Withdrawal prior to the first official day of the semester/term: 100%
- Withdrawal between the first official day of the semester/term, up to and including the official attendance census date of the semester/term (10th day of a semester or approximately the 5th day of a term; check your bill schedule or ask The HUB for specific dates): 50%
- Withdrawal after the official attendance census date of the semester/term: None

It is the responsibility of the student to officially withdraw from classes during the appropriate periods, to enable the possibility of a refund or credit.

The exact refund dates for each semester/term is displayed on the schedule received by every student at the time of registration.

Occasionally, extraordinary circumstances require Ocean County College to make an exception to the above refund period policy, in which case a REFUND may be issued. Substitution of faculty is not grounds for a refund. It is the policy of Ocean County College to make these exceptions due to extenuating circumstances with supporting documentation only.

Additionally, all appeals must be received within 12 months of the affected term. Late appeals will not be considered. If you feel that you have a valid refund appeal, go to Tuition Refund Appeals ([https://cm.maxient.com/reportingform.php?OceanCountyCollege&layout\\_id=3](https://cm.maxient.com/reportingform.php?OceanCountyCollege&layout_id=3)).

The request must involve an extenuating circumstance which prohibited initial attendance or continued attendance in registered courses.

Supporting documentation of the extenuating circumstance is required in order to review and make a decision; i.e., medical (medical doctor's note covering period for which you are appealing), or military (supervising officer, copy of orders), etc. All statements must be on business letterhead and include dates and events. Retain your originals, they may be requested. FAILURE TO BE AWARE OF THE REFUND SCHEDULE IS NOT GROUNDS FOR AN APPEAL.

## Textbooks (Barnes & Noble Bookstore)

For the convenience of the students, the college operates a bookstore located in the Jon and Judith Larson Student Center. The cost of required books and electronic course materials is embedded into the per credit tuition rate. Bundling course books and materials into tuition provides increased transparency and simplicity, making it easier for students to understand the real price of their education. This also ensures students receive exactly the books needed for the course, when they need them. Students will be provided with a low-cost version of the book for each course. For some courses that will mean book rentals, and for others, e-books. **All printed textbooks are rentals and must be returned to the bookstore at the end of the semester to avoid incurring additional fees.**

The bookstore is open Monday through Wednesday 8:30am to 6:00pm, Thursday from 8:30am to 5:00pm and Friday from 8:30am to 4:00pm. Hours are extended during the beginning of each semester. Hours are posted on the Bookstore website. Students may also use OCC's online bookstore website (<https://ocean.bncollege.com/shop/ocean/home/>).

# ACADEMIC INFORMATION

In this section, you can find all information related to academics and related support.

- Academic & Tutoring Services (p. 123)
- Acceptance of Credits (p. 123)
- Course Types Offered at OCC (p. 126)
- Early College (p. 127)
- English and Math Placement (p. 127)
- General Academic Information (p. 128)
- Graduation Requirements by Degree (p. 130)
- List of Approved General Education Courses (p. 124)
- OCC General Education Goals and Objectives (p. 131)
- Specialized Programs (p. 132)

## Academic & Tutoring Support Services

The Tutoring Center is located on the 2<sup>nd</sup> floor of the Instructional Building, Room 218.

The Tutoring Center provides tutoring and academic support in a wide variety of subjects to supplement students' coursework. Professional and peer tutors are well-trained and committed to helping students become independent, confident learners while they complete their degrees and enter, or progress, into the workforce. Some tutoring services are one-on-one, while others may be held in group sessions. Tutoring and Academic Support Services are available in person, during a video call, or via email. Video call sessions are conducted through WebEx, and students will automatically be sent the link for their session by email after scheduling.

**Students must schedule all tutoring sessions with the full intent of attending. Students who miss three scheduled sessions in a semester will be restricted from using the TracCloud scheduling tool directly and will need to contact the appropriate service area during regular business hours to request appointments. If students need to cancel an appointment, they must do so at least 12 hours in advance, which can be done in TracCloud, or by calling 732-255-0400 ext. 2431.**

The Tutoring Center is comprised of four areas: The Writing Center, STEM Center, General Tutoring Center, and Peer Assisted Learning (PAL) program and Supplemental Instruction (SI). For more information, please visit The Center's web page, or stop by Room 218 in the Instructional Building to inquire about services.

### Writing Center

The **Writing Center** is available to OCC and Kean Ocean students for help with any writing assignments, presentations, reading comprehension, as well as résumés, scholarship essays, and transfer essays. Tutors can assist at any stage of the writing process, from brainstorming and evaluating research to assisting with revision and academic formatting.

We offer three types of tutoring options: in-person, WebEx video call, and email.

In-person and WebEx tutoring sessions are 45 minutes long. Please see The Center's web page for details and directions on using each service. On-campus walk-ins are welcome!

### STEM Center

At the **STEM Center**, OCC and Kean Ocean students can get help with homework, understanding course material, and exam prep for any math or math-based courses. For science and engineering courses, please see the tutoring webpage for a current list of supported courses.

We offer three types of tutoring options: in-person, WebEx video call, and email. In-person and WebEx tutoring sessions are 45 minutes long. Please see The Center's webpage for details and directions on using each service. On-campus walk-ins are welcome!

### General Tutoring Center

**General Tutoring** provides content support for specific courses within Arts & Humanities and Business & Social Science schools. Courses covered vary each semester and are listed on the Academic and Tutoring Support Services webpage.

General Tutoring offers 45-minute in-person and WebEx video call tutoring sessions. Please see The Center's web page for details and directions on using each service. On-campus walk-ins are welcome!

### Supplemental Instruction (SI) & Peer Assisted Learning (PAL) Programs

**Supplemental Instruction (SI)** is a grant-funded academic assistance program for challenging Career and Technical Education (CTE) courses featuring weekly collaborative study sessions. Regularly scheduled weekly sessions are held in the CTE Supplemental Instruction Center, Instructional Building 5, Room 117. Additional remote and blended sessions are also available.

**Peer Assisted Learning (PAL)** is an academic support model for courses that have been identified as historically difficult. The program provides academic support to students in these courses by employing model students to attend the course and then facilitate or lead collaborative learning groups outside of regularly scheduled class time. These collaborative learning groups help students master content, learn and integrate study strategies, and improve student persistence.

### Peer Tutoring Opportunities

Peer tutoring is available throughout the fall and spring semesters for various subjects. Peer tutors can help students improve learning, utilize resources, and gain self-confidence. For information on becoming a peer tutor, contact Lorraine Stevenson at LStevenson@ocean.edu.

## Acceptance of Credits

### Acceptance of Credits from an Accredited Institution

Credits granted for work completed at other regionally accredited institutions may be applied to a degree student's record at Ocean County College, if requested. It is the responsibility of the student, if requested, to provide the Registration and Records Office with a catalog from the institution from which the credits are expected to be transferred. Acceptance of credits is for review and approval by the Registration and Records Office and The Testing Center.

### Advanced Standing

Students who have demonstrated outstanding achievement in certain subjects while in high school (e.g., English or foreign language) and who meet specific college departmental criteria, may be considered

for advanced placement and/or credit. Advanced placement/credit will be considered on the basis of grades attained in the College Entrance Examination Board Advanced Placement Program examinations.

## College Level Examination Program (CLEP)

In accordance with established departmental criteria, credit may be granted for the College Level Examination Program (CLEP) Subject Examinations. Information concerning the examinations accepted at this college and minimum scores required are available in the Registration & Records, Advising, and Testing offices.

Here is the current list of examinations and corresponding credits accepted at OCC:

## Credit By Examination

Credit from non-accredited institutions and/or credit for work and other experiences may be granted on the basis of credit by examination in accordance with established departmental criteria. The Vice President of Academic Affairs will approve the granting of such credit upon recommendation of the appropriate department administrator in accordance with College policy. This policy applies only to fully matriculated students who have not transferred in the maximum credits acceptable. A fee shall be assessed for each examination. A grade of Pass/No Credit will be issued for Credit By Examination.

## Portfolio Assessment

Students may earn credit through portfolio assessment for experiential learning in certain academic programs.

Click here to see the current OCC Policy for Credit for Prior Learning (<https://www.ocean.edu/wp-content/uploads/2021/04/5140-Procedure-3.25.21.pdf>), including the list of CLEP exams and associated credits.

## Approved General Education Courses Communication (GCOM)

Code	Title	Credit Hours
COMM 154	Fundamentals of Public Speaking	3
ENGL 151	English I	3
ENGL 152	English II	3

## Diversity (GDIV)

Code	Title	Credit Hours
ANTH 133	Introduction to Anthropology	3
ANTH 134	Cultural Anthropology	3
ARTS 191	The Arts of the Islamic World	3
COMM 202	Intercultural Communication	3
ENGL 222	Indigenous American Literature	3
ENGL 223	African American Literature	3
ENGL 225	Chinese Literature in Translation	3
ENGL 226	Arabic Literature in Translation	3
ENGL 228	Indian Literature in Translation	3

ENGL 235	Literature and Myth	3
ENGL 237	Multicultural Fairy and Folk Tales	3
ENGL 240	Women in Literature	3
ENGL 255	World Literature Ancient through 1600	3
ENGL 256	World Literature 1600 to Present	3
FILM 190	World Cinema	3
FILM 242	Women in Film	3
GEOG 162	Human Geography	3
HIST 181	World Civilization to 1660	3
HIST 182	World Civilization From 1660	3
HIST 191	African-American History	3
HIST 269	History of the Holocaust	3
HIST 272	History of Russia	3
HIST 275	History and Culture of China	3
HIST 278	History of the Arab World Since World War I	3
HIST 280	Modern Latin American History	3
HUMN 201	Postmodernism and the Arts	3
MUSC 194	Introduction to World Music	3
POLI 101	Global Issues	3
POLI 265	Comparative Politics and Government	3
POLI 268	Women and Politics	3
PSYC 175	Cross-Cultural Psychology	3
PSYC 270	Psychology of Gender	3
RELG 193	World Religions	3
RELG 293	Religious Experiences	3
SOCI 230	Women in Society	3
SOCI 231	Social Problems	3
SOCI 232	Social Justice	3
SOCI 238	Race and Ethnicity	3

## History (GHIS)

Code	Title	Credit Hours
HIST 171	Western Civilization to 1650	3
HIST 172	Western Civilization from 1650	3
HIST 173	United States History to 1877	3
HIST 174	United States History from 1877	3
HIST 181	World Civilization to 1660	3
HIST 182	World Civilization From 1660	3
HIST 191	African-American History	3
HIST 230	America and the West After World War II	3
HIST 269	History of the Holocaust	3
HIST 280	Modern Latin American History	3

## Humanities (GHUM)

Code	Title	Credit Hours
ARBC 100	Elementary Arabic I	3
ARBC 102	Elementary Arabic II	3
ARBC 201	Intermediate Arabic I	3
ARBC 202	Intermediate Arabic II	3
ARTS 181	Art From Prehistory to Middle Ages	3

ARTS 182	Art From Renaissance to Modern World	3	HUMN 201	Postmodernism and the Arts	3
ARTS 205	Modern Art	3	IRSH 101	Elementary Irish I	3
ARTS 206	American Art	3	IRSH 102	Elementary Irish II	3
ASLN 100	American Sign Language I	3	ITAL 100	Elementary Italian I	3
ASLN 103	American Sign Language II	3	ITAL 102	Elementary Italian II	3
CHIN 100	Elementary Chinese I	3	ITAL 200	Intermediate Italian I	3
CHIN 102	Elementary Chinese II	3	ITAL 202	Intermediate Italian II	3
CHIN 201	Intermediate Chinese I	3	JAPN 101	Elementary Japanese I	3
CHIN 202	Intermediate Chinese II	3	JAPN 102	Elementary Japanese II	3
DANC 145	Dance Appreciation	3	JAPN 201	Intermediate Japanese I	3
ENGL 211	Introduction to Poetry	3	JAPN 202	Intermediate Japanese II	3
ENGL 212	Introduction to Drama	3	MUSC 185	Introduction to Jazz History	3
ENGL 223	African American Literature	3	MUSC 190	Introduction to Music Appreciation	3
ENGL 232	Crime Literature	3	MUSC 192	Music History and Literature to 1750	3
ENGL 240	Women in Literature	3	MUSC 193	Music History 1750-1920	3
ENGL 251	American Literature Through the Civil War	3	MUSC 194	Introduction to World Music	3
ENGL 252	American Literature Post Civil War	3	MUSC 195	Music History and Literature Since 1920	3
ENGL 253	British Literature Through 1785	3	PHIL 190	Introduction to Critical Thinking	3
ENGL 254	British Literature 1785 to Present	3	PHIL 191	Introduction to Philosophy	3
ENGL 255	World Literature Ancient through 1600	3	PHIL 192	Contemporary Ethical Issues	3
ENGL 256	World Literature 1600 to Present	3	PHIL 210	Introduction to Formal Logic	3
ENGL 257	The Short Story	3	PHOT 101	History of Photography	3
ENGL 258	The Short Novel	3	PORT 101	Elementary Portuguese I	3
ENGL 260	The Shakespeare Plays I	3	PORT 102	Elementary Portuguese II	3
ENGL 262	Digital and Electronic Literature	3	RELG 193	World Religions	3
FILM 145	Television History and Appreciation	3	RELG 293	Religious Experiences	3
FILM 190	World Cinema	3	RUSS 101	Elementary Russian I	3
FILM 192	Introduction to Film Genres	3	RUSS 102	Elementary Russian II	3
FILM 200	Understanding Film	3	SPAN 151	Elementary Spanish I	3
FILM 202	From Literature to Film	3	SPAN 152	Elementary Spanish II	3
FREN 191	Elementary French I	3	SPAN 251	Intermediate Spanish I	3
FREN 192	Elementary French II	3	SPAN 252	Intermediate Spanish II	3
FREN 291	Intermediate French I	3	THTR 195	Theatre Appreciation	3
GREK 100	Greek I	3	THTR 196	Contemporary Theatre	3
GREK 102	Greek II	3			
GRMN 191	Elementary German I	3			
GRMN 192	Elementary German II	3			
HEBR 151	Elementary Modern Hebrew I	3			
HEBR 152	Elementary Modern Hebrew II	3			
HEBR 251	Intermediate Modern Hebrew I	3			
HEBR 252	Intermediate Modern Hebrew II	3			
HIST 171	Western Civilization to 1650	3			
HIST 172	Western Civilization from 1650	3			
HIST 173	United States History to 1877	3			
HIST 174	United States History from 1877	3			
HIST 181	World Civilization to 1660	3			
HIST 182	World Civilization From 1660	3			
HIST 191	African-American History	3			
HIST 230	America and the West After World War II	3			
HIST 269	History of the Holocaust	3			
HIST 280	Modern Latin American History	3			
HUMN 200	Modernism and the Arts	3			

## Mathematics (GMAT)

Code	Title	Credit Hours
MATH 151	A Survey of Mathematics	3
MATH 156	Introduction to Statistics	3
MATH 157	Introduction to Data Science	4
MATH 158	Algebraic Modeling	4
MATH 161	College Algebra	6
MATH 165	College Algebra (Accelerated)	5
MATH 171	Finite Mathematics	3
MATH 181	Introduction to Probability	3
MATH 191	Precalculus I	3
MATH 192	Precalculus II	3
MATH 195	Precalculus (Accelerated)	6
MATH 201	Precalculus Techniques and Applications	4
MATH 265	Calculus I	4
MATH 266	Calculus II	4

MATH 267	Calculus III	4
MATH 270	Discrete Mathematics	3
MATH 275	Linear Algebra	3
MATH 281	Differential Equations	4

## Lab Science (GSCL)

Code	Title	Credit Hours
BIOL 114	Principles of Biological Science	4
BIOL 119	Science and the Human Body	4
BIOL 130	Human Anatomy and Physiology I	4
BIOL 131	Human Anatomy & Physiology II	4
BIOL 161	General Biology I	4
BIOL 162	General Biology II	4
BIOL 163	Introductory Botany	4
BIOL 232	Microbiology	4
BIOL 261	Ecology	4
BIOL 264	General Microbiology	4
BIOL 265	Marine Biology	4
CHEM 155	Principles of General, Organic, and Biochemistry	4
CHEM 180	Introductory Chemistry	4
CHEM 181	General Chemistry I	4
CHEM 182	General Chemistry II	4
CHEM 283	Organic Chemistry I	4
CHEM 284	Organic Chemistry II	4
ENVI 152	Environmental Sci	4
PHYS 171	Physics I	4
PHYS 172	Physics II	4
PHYS 180	Introduction to Astronomy	4
PHYS 181	Astronomy of the Solar System	4
PHYS 182	Astronomy of Stars and Galaxies	4
PHYS 281	General Physics I	4
PHYS 282	General Physics II	4
PHYS 283	General Physics III	4
SCIE 105	Forensic Science	4

## Social Science (GSOC)

Code	Title	Credit Hours
ANTH 133	Introduction to Anthropology	3
ANTH 134	Cultural Anthropology	3
ECON 151	Macroeconomic Principles	3
ECON 152	Microeconomics Principles	3
GEOG 161	World Physical Geography	3
GEOG 162	Human Geography	3
POLI 161	American Federal Government	3
POLI 162	American State and Local Government	3
POLI 183	Introduction to Political Science	3
POLI 263	Introduction to International Relations	3
POLI 265	Comparative Politics and Government	3
PSYC 172	General Psychology	3
PSYC 173	Child Psychology	3

PSYC 273	Adolescent Psychology	3
PSYC 278	Life Span Development	3
SOCI 181	Introduction to Sociology	3
SOCI 231	Social Problems	3
SOCI 232	Social Justice	3
SOCI 238	Race and Ethnicity	3

## Technological Competency or Information Literacy (GTEC)

Code	Title	Credit Hours
CSIT 110	Introduction to Computers and Computer Applications	3
CSIT 123	Integrated Office Software	3
CSIT 124	Introduction to Programming	3
CSIT 163	Introduction to Programming Using C++	4
CSIT 165	Programming I	4
INFO 110	Library Research Skills and Information Literacy	3

## Course Types Offered at Ocean County College

Ocean County College offers a variety of course types, also known as modalities. Using the Course Catalog, you can search for classes by course type. Course types can be identified using the codes detailed below.

### Face-to-Face Classes

- On-campus classes that meet in person on the Toms River Campus and at the Southern Education Center.
- The designated location for these sections is "Ocean County College Campus" on the schedule.
- Course section codes are numerical (e.g. ENGL-151-01).

### Hybrid#Classes (HB)

- Hybrid classes meet once a week for classroom instructions according to the published schedule.
- The remaining portion of teaching and learning will take place online every week asynchronously.
- The online portion of the course may include video lectures, online discussions, and/or online activities.
- Course section codes are designated by an HB (e.g. ENGL-151-HB01)

### HyFlex#Classes (HF)

- A fully HyFlex (Hybrid Flexible) course is a student-centered model of class delivery that integrates in-class face-to-face instruction, online synchronous learning (which means occurring at the same time as the live instruction), and canvas activities. This model provides the most flexibility for students to learn.
- Students can attend each class in person on campus or synchronously via internet from an off-campus location as they wish.

- The Instructor teaches from the classroom at the scheduled time. Students may attend either in person on campus or log into the class from any location.
- Course section codes are designated by an HF (e.g. ENGL-151-HF01).
- Students registered in HyFlex sections are expected to attend class either in person or remotely. This is a synchronous class and active participation is expected throughout the course. If joining remotely, please note the following:
  - Your instructor may ask you to turn on your camera during exams and presentations. Some courses require cameras on due to state credentialing requirements and/or the performative nature of the course (i.e COMM 154 Public Speaking).
  - No person(s) other than the registered student are able to participate or "sit in" during a class period.
  - You are expected to participate in class discussions via voice or through the chat box.
  - You are expected to ask questions and engage with the lesson and your peers who are both remote and in person.
  - You are not permitted to be driving or operating heavy machinery while attending class remotely. Your full attention and engagement are required while you are in class.

## Online Classes (DL)

- You can view OCC's online learning options here. (p. 136)
- Sections are indicated on the schedule by the location being listed as "Online".
- All of OCC's online courses are completely online and asynchronous, which means students are never required to come to campus and are not required to be "online" during a specific day or time. All course learning activities, including course reading, resources, discussions, assessments, assignments, labs, and other educational content occur online.
- An online course requires students to have a laptop or desktop computer to complete the course learning activities. This course cannot be completed exclusively on a mobile device.
- All online courses are proctored to authenticate and verify each student's identity. All students are required to have a working webcam and microphone during proctored assessments.
- Course section codes are designated by DL (i.e. ENGL-151-DL1)

## #Video Connected#Classes (VC)

- Classes have multiple meeting locations that meet synchronously.
- You will attend each class meeting in person during the class time and at the class location you register for.
- The instructor will be live at one of the locations for each class meeting, and you will participate either live or by video for each class.
- Course section codes are designated by VC (e.g. ENGL-151-VC01A).

## Early College

### Early College Program

High school students may enroll as full-time or part-time, non-degree students at Ocean County College in the "Early College" Program. Early College students may register, with credit limitations per reporting term, at Ocean County College within either the Jump Start Program, the Embedded Program, the College Academy Program, or a combination of

all three while attending high school. Reduced tuition is available. Online course fees do apply.

## Jump Start

With the concurrence of their high school administration, high school students may register for credits reporting term to be taken at Ocean County College while attending high school.

## Early College Embedded Program

Under the Embedded Program high school students have the opportunity to take Ocean County College courses that are embedded in their high school day. With the concurrence of their high school administration, high school students may register for credits to be taken at their high school. If their high school is not designated as an additional location, students cannot exceed 29 total degree credits at their school, overall.

## College Academy Program

Under the College Academy Program high school students have the opportunity to earn their high school diploma while simultaneously earning an Associate's Degree from Ocean County College in Liberal Arts. With the concurrence of their high school administration, high school students may enroll as full-time, non-degree College Academy students at Ocean County College. College Academy students may have credit limitations per semester. Reduced tuition is available, including all online courses. Online learning courses can be taken as part of the College Academy Program. Online course fees do apply.

## Tech Prep

Tech Prep is a partnership between Ocean County College and area high schools to develop highly skilled, performance-oriented workers in demand occupations for the future. Students from the participating high schools comprising the 2+2+2 Tech Prep Consortium can continue their education at OCC with a coordinated curriculum that assures continuity in instruction and eliminates duplication of educational experiences. Many students go on to receive baccalaureate degrees through the 2+2+2 Tech Prep Program. For information on specific programs call Academic Affairs at 732-255-0423.

## English & Math Placement

### Guided Self-Placement

OCC allows students to use guided self-placement to register for college-level English and math courses.

At Ocean County College, we are committed to providing students with every opportunity to succeed in achieving their goals, both now and in future career settings. We have designed our English and math courses to help students develop important skills such as critical thinking and effective communication. While a student's first college English and math courses should be challenging, current skill levels in areas such as your reading, writing, mathematics, and critical thinking skills will also play a role in a student's success. As a result, selecting the best class is very important. Specific details about the guided self-placement process at OCC can be found on the College's guided self-placement webpage. (<https://www.ocean.edu/self-guided-placement-for-college-level-math-and-english/>)

### Developmental Courses

The developmental courses offered by the college are:

Code	Title	Credit Hours
ENGL 098	Writing Skills Development	1
MATH 023	Algebra Basics	4

The minimum passing grade for a developmental course is "C".

Developmental courses cannot be used to satisfy degree requirements but are prerequisites to advanced courses and a good choice for students who wish to enhance their skills prior to beginning college-level English and math courses.

### Pre-Calculus/Calculus Placement Test

Students who wish to enroll in Precalculus I (MATH 191) or higher and who have not met the course prerequisites must take the Pre-Calculus/Calculus Placement Test (Advanced Algebra and Functions [AAF] Accuplacer Test) or meet the Multiple Measures criteria based on high school transcript review, see College Policy 5161. This placement test assesses current mathematical ability in areas such as algebra, trigonometry, and functions. For additional details on this test, visit the Mathematics Department Office in the Instructional Building, #5, Room 216C.

## General Academic Information

### OCC Online Services

There are a variety of online sites and services you will find helpful and/or be required to use while a student at OCC. Some require a login and password.

#### College Website

Almost any information a student might need can be found on the website at [www.ocean.edu](http://www.ocean.edu) (<http://www.ocean.edu/>). You can browse the site, use our quick links or search feature to find something specific.

#### College Portal – Ocean Connect

Ocean Connect is the college portal and can be accessed via our main web page by clicking, "My Ocean" at the top of the page. Ocean Connect contains a vast amount of information, and it is recommended that students become familiar with the many features this system provides.

To log in to Ocean Connect:

- If you've used Office 365 before, then your Ocean Connect username and password are the same as what you used for Office 365

New Student Users:

- Your username is your first name, followed by an underscore, your last name and [@students.ocean.edu](mailto:@students.ocean.edu).
- Your Student ID number is always 7 digits long, and always starts with a 0.

For more information or if you need help logging in, go to [help.ocean.edu](http://help.ocean.edu) (<http://help.ocean.edu/>).

#### Student Obligation to Know

All Ocean County College students have the responsibility for being fully aware of college policies and regulations affecting students. In addition to this catalog, students should consult the Student Handbook and the

Ocean County College website for current policies and procedures of the college.

## Academic Progress

The academic sanctions for failing to maintain satisfactory academic standards/progress may include warning, probation, continued probation, or academic suspension. These sanctions will be imposed on students who either fail to earn sufficient grade points or who continue to withdraw excessively from classes. More specifically, any student who has completed 12 or more semester hours with a cumulative grade point average below 2.0 (C average) or who has failed to earn at least 50 percent of all credits registered for on the official day of counting student enrollment for two or more consecutive semesters will have an academic sanction of warning, probation, continued probation or academic suspension.

A student placed on academic sanction or suspension may appeal the action to the Academic Standards Committee.

## Academic Standing

In order to remain in good standing and become eligible for graduation, the student must maintain a C average or a grade-point average of 2.0.

A student will be placed on academic probation if he/she earns a cumulative grade-point average of less than 2.0.

## Class Attendance

Attendance at all class meetings and appointments is expected. Individual instructors may determine attendance requirements for their courses that impact final grading. Refer to the course syllabus.

A student may withdraw without academic penalty at any time up to the 60% point of the semester. Withdrawal may have a negative effect on a student's financial aid package. Withdrawal deadline dates for each term are published in the Student Handbook, are on the college website, and on individual course syllabi. After the deadline date, students cannot withdraw.

## Changes in Schedule

A student may drop a course at any time prior to the first date of the term and receive a full tuition refund. (See section on refunds concerning drops after the first date of classes.)

A student may add a course or change a schedule only during the designated Drop/Add time period after classes have begun. No registration will be allowed after the attendance census date of the term.

Students who have access to register Online via Student Planning can drop online. Students who do not have access to register on line need to submit an official Add/Drop form to the Registration and Records Office. No Instructor signature needed. Add/Drop forms can be obtained from our website under Registration Forms and must be submitted to Registration and Records prior to the attendance census date. Add/Drop forms can be submitted to Registration and Records via The HUB.

After a semester begins, students who drop and add courses within the same day, even if done as separate transactions at different times of the day, will have tuition and fees processed on an even exchange concept. If the drop and add are on separate dates, tuition and fees for the drop will be processed according to the Refund Policy. The added courses will be billed at full rate.



A student may withdraw at any time up to the 60% point of the semester; a grade of "W" will be assigned. No withdrawals are allowed after that time. Exact withdrawal deadline dates are available on our website and posted throughout the campus.

## Auditing a Course

Students registered for audit are entitled to participate in all course activities but receive no credit. Permission to Audit forms are due to Registration & Records before the attendance census date of the term. In special circumstances a student may appeal in writing to the Academic Standards Committee for permission to change to audit after the census date, if he/she is passing at the time. No student may change from audit to credit. Audit students not fulfilling all course requirements may be required to withdraw from the course. The grade of "R" (registered for audit) will be recorded and will appear on the student's transcript.

Any student who is auditing a course will still be financially responsible to the college for all tuition and fees.

## Incomplete Work

A grade of "I" (Incomplete) may be recorded by an instructor if they approve a written request received from the student no later than the last class meeting. The requirements are: the student attended at least 80% of the course, the student can pass the course after the work is completed, and the student has a valid reason for the request. Approval of the request will allow an extra 30 days for the work to be completed. However, if the student is enrolled in a course for which the "I" grade is for a prerequisite course, the work for the incomplete course must be done by the fifth day of the student's next enrolled term if they have registered for the next higher level course. Students in prerequisite courses who do not meet the deadline of five days into the next term will be administratively withdrawn from the next course. Extensions in both cases may be granted by the instructor with the consent of the Vice President of Academic Affairs. When the work is completed, the instructor will submit the paperwork, obtain the required signatures and forward it to the Office of Registration and Records for processing. If the work is not completed within 30 days after the term, the grade of "F" will automatically be recorded.

## Grading System

The student is at all times responsible for their own academic progress and standing, for contributing by preparation for and participation in those classes in which they are enrolled and for maintaining an academic achievement record commensurate with their ability.

Grade Reports showing the students' earned semester grades are issued at the end of each semester.

The following marks, with their value in grade points per semester hour of credit are used:

Grade	Description	Grade Points
A	Excellent	4.0
B+	Very Good	3.5
B	Good	3.0
C+	Above Average	2.5
C	Average	2.0
D	Passing - Below Average	1.0
F	Failure	0

W	Withdrawn/Non-Payment	None
I	Incomplete	None
R	Audit	None
P	Pass	None
NC	No Credit	None

Incomplete grades (I) must be resolved within 30 days after the end of the course. No more than five days into the next term is allowed for prerequisite courses or the student must be withdrawn. Meanwhile, the grade report with the recorded "I" grade will not affect the semester and grade point average. If the work is not complete within 30 days after the end of the course, the final grade of "F" will be recorded. Any extensions must be approved by the assigned faculty member and the Vice President of Academic Affairs.

Any course may be repeated.

## Nursing Program Requirements

The minimum passing grade for nursing (NURS) courses is "C" (75%). All required courses in the nursing curriculum must also be passed at the "C" level or higher.

Students may not continue the program upon failure on the second attempt of a required nursing course or failure of a second required nursing course.

## Pass/No Credit Grading

One free elective course outside the major field of study may be taken each semester during the sophomore year on a pass/no credit basis. A part-time student who has earned a minimum of twenty-eight (28) semester hours of credit may register on a pass-no credit basis for one elective course during any succeeding semester for a maximum of three courses. Students so registered shall be expected to complete all course requirements. The grade of P will be recorded for successful completion of each course with semester hours of credit applied toward a degree. A grade of "NC" - No Credit will be used to indicate unsuccessful completion of the course and will appear on the permanent record. In neither case will the grade point average be affected.

## President's List & Honors

The President's Honors List is official recognition by the faculty of outstanding academic achievement. A student who has completed a minimum of 12 credits, with no grade lower than C in a given semester, and has achieved a semester grade point average of 3.50 or better qualifies for this honor. The President's Honors List is compiled each semester. Part-time students are eligible for this honor at the completion of 15, 30, 45 and 60 credit hours respectively, having a cumulative grade point average of 3.50 or better and no grade lower than a "C" during each review period.

A candidate whose final cumulative grade-point average is 3.50 or better will be graduated with honors:

Honor	Required GPA
Cum Laude	3.50-3.79
Magna Cum Laude	3.80-3.89
Summa Cum laude	3.9-4

Enrollment on a full-time or part-time basis does not have to be maintained during consecutive semesters to qualify. If a student stops attending for one semester or more, the cumulative average will be the determinant.

## Student Classification

In deciding on a credit-hour load, the student must consider the pressures of employment and other limiting factors. One method is to estimate that each credit hour carried will require two hours of out-of-class preparation.

1. A full-time student is one who is in good academic standing and who carries 12 or more hours of credit. The full-time student will normally carry 15 to 18 credit hours in order to graduate after four semesters. Full-time students must be enrolled as degree candidates.
2. A probationary student is one who has a grade-point deficiency or other academic deficiency and will normally carry no more than 13 hours of credit in a semester.
3. A part-time student is one who carries 11 or fewer semester hours of credit in a semester.
4. A non-degree student is one who has not been admitted to a degree program.
5. A sophomore student is a student who has earned a minimum of 30 semester hours. All other degree candidates are considered freshmen.
6. A visiting student is one who is matriculated at another school while enrolled at OCC.

## Course Withdrawal

A student may withdraw or be withdrawn from a course without academic penalty at any time up to the 60% point of the semester (exact dates for each semester are available on our website and posted throughout campus). Withdrawal may have a negative effect on a student's financial aid. If a student stops attending or is administratively withdrawn after this date, an "F" will be assigned. Students wishing to withdraw from courses are responsible for submitting their request by the published deadline. Late withdrawals cannot be accepted.

A student who wishes to withdraw during a semester must process a request online. The student remains financially responsible to the college for all tuition and fees, subject to the applicable refund percentage. (See Refunds and Changes in Schedule). Failing to attend class will not relieve you of your financial responsibility, even if you have not paid your bill.

Students receiving financial aid or VA educational benefits must, under the law, notify the Office of Registration and Records and the Financial Aid Office of their withdrawal from the college or of changing from full-time to part-time status. Failure to do so may result in reimbursing the government agency.

## Deadlines for Withdrawals

If you drop a course by:	The result will be:
The day before the first day of the semester	Full tuition refund (minus fees), and course does not appear on the transcript.
The attendance census date of the semester	50% tuition refund (minus fees), and course does not appear on the transcript; if adding a course at the same time, no loss of 50% tuition.
The 60% point of the semester	No refund and course with a "W" grade appears on the transcript.

After the 60% point of the semester No withdrawals of any kind will be accepted. The course, with earned grade, appears on the transcript.

<sup>1</sup> Exact dates for each semester are available on our website and posted in the Registration and Records Office. Failure to be aware of dates is not grounds for a refund.

## Graduation Requirements by Degree Associate Degrees & Degree Programs

Ocean County College offers Associate in Arts (A.A.), Associate in Science (A.S.), and Associate in Applied Science (A.A.S.) degrees. All degree programs contain a core General Education foundation required by all two-year and four-year colleges and universities.

### Associate in Arts Degree

Code	Title	Credit Hours
	Communication	9
	History	3
	Humanities	6
	Social Science	6
	Diversity <sup>1</sup>	3
	Mathematics (3-8 cr.) / Science (3-8 cr.) / Technology (0-4 cr.) <sup>2</sup>	6
	Elective Courses	27
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> This requirement cannot be satisfied by the same course used to satisfy the categories above.

<sup>2</sup> Students must select one math course and one lab science course from the current List of Approved General Education Courses.

### Associate in Science Degree

Code	Title	Credit Hours
	Communication	6
	Humanities	3
	Social Science	3
	Additional Humanities or Social Science	3
	Mathematics (3-8 cr.) / Science (3-8 cr.) / Technology (0-4 cr.) <sup>1</sup>	9
	Additional General Education Credit (from the categories above)	6
	Department Concentration / Program Specific Requirements	18
	Elective Courses	12
<b>Total Credit Hours</b>		<b>60</b>

<sup>1</sup> Students must select one math course, one lab science course, and one technology course from the current List of Approved General Education Courses. Students may attempt to "test out" of the technology requirement. If they succeed, they must take additional credits in math or science from the List of Approved General Education Courses.

## Associate in Applied Science Degree

Code	Title	Credit Hours
	Communication	6
	Humanities or Social Science	3
	Mathematics – Science – Technology <sup>1</sup>	3
	Additional General Education Credit (from the categories above)	8
	Program Specific Requirements	37
	Elective Courses	3
	<b>Total Credit Hours</b>	<b>60</b>

<sup>1</sup> Students must select any math, science, or technology course from the current List of Approved General Education Courses.

### (p. 124) General Education Requirements

General education courses are grouped into several major categories:

- Communication
- Mathematics
- Science
- Technology
- Social Science
- Humanities
- History
- Diversity/Global and Cultural Awareness
- Information Literacy
- Ethical Reasoning

## Graduation Requirements for Degree Programs

A degree signifying graduation from Ocean County College will be awarded to all students completing an approved planned program, provided the following minimum conditions have been filled:

1. A student must have earned at least 60 semester hours of credit with a minimum cumulative grade-point average of 2.00
2. If a student has taken developmental classes, these courses do not count toward meeting graduation requirements for any degree. Sufficient additional credits must be completed to meet the 60 credit minimum for a degree.
  - a. Veterans, active duty personnel and those who have completed basic training may apply to receive credit from the Veterans Affairs office. A copy of DD Form 214 and a request for HEHP credit must be submitted to the Financial Aid Office.
  - b. Distribution of Semester Hours of Credit for Degrees

### Additional Graduation Requirements

1. Required courses in all programs of study are as stipulated in the catalog at the time the student matriculates in a degree program as long as the student is continuously enrolled.
2. A student must have earned at least 30 semester hours of credit at Ocean County College.
3. Ocean County College officially graduates students in January, and confers degrees three times per year: January, May and August. We will still have only one Commencement Ceremony in May, and

all applicants for that academic year are eligible to participate. For example, students who graduate in January are eligible to participate in the Commencement Ceremony the following May.

4. Students are required to follow the curriculum as outlined in the catalog at the time of matriculation (degree status). If the student skips a year (a consecutive fall and spring semester), the catalog at the time of reactivation is in effect. The option does exist to update to a more current catalog. If a student changes his/her curriculum, the current catalog at that time is in effect.
5. Students must file a free graduation application at the Cashier's Office. Applications are available in the Registration and Records office. The application deadlines are posted on our website.

### NOTES

1. ENGL 091, ENGL 095, ENGL 098, and MATH 023 cannot be used to satisfy degree requirements.
2. It is strongly recommended that writing courses be taken in sequence. For example, ENGL 151 should be taken immediately after completion of ENGL 095.

## OCC General Education Goals & Objectives

**Based on the NJ Community Colleges/AOA General Education Foundation New Jersey Community College General Educational Philosophy:** Students are empowered to meet twenty-first century challenges through learning processes that lead to knowledge acquisition, skills mastery, critical thinking, and the exercise of personal, social, and civic responsibilities.

The Colleges maintain responsibility for offering a general education program, whose learning outcomes facilitate attainment of all NJCC Gen. Ed. Learning Goals. Course-level learning outcomes must be consistent with the College-Wide Learning Outcomes that fulfill the NJCC Gen Ed Learning Goals. (Local general education courses must also be consistent with NJCC GE Course Criteria for satisfying requirements).

1. **Written & Oral Communication (Communication)**
  - a. Students will communicate effectively in both speech and writing.
    - i. Students will explain and evaluate what they read, hear, and see.
    - ii. Students will state and evaluate the views and findings of others.
    - iii. Students will logically and persuasively state and support orally and in writing their points of view or findings.
    - iv. Students will evaluate, revise, and edit their communication.
2. **Quantitative Knowledge & Skills (Mathematics)**
  - a. Students will use appropriate mathematical and statistical concepts and operations to interpret data and to solve problems.
    - i. Students will construct graphs and charts, interpret them, and draw appropriate conclusions.
    - ii. Students will translate quantifiable problems into mathematical terms and solve these problems using mathematical or statistical operations.
3. **Scientific Knowledge & Reasoning (Science)**
  - a. Students will use the scientific method of inquiry, through the acquisition of scientific knowledge.
    - i. Applying the scientific method, students will analyze a problem and draw conclusions from data and evidence.

- ii. Students will distinguish between scientific theory and scientific discovery, and between science and its scientific technological applications, and they will explain the impact of each on society.

#### 4. Technological Competency (Technology)

- a. Students will use computer systems or other appropriate forms of technology to achieve educational and personal goals.
  - i. Students will use computer systems and/or other appropriate forms of technology to present information.
  - ii. Students will use appropriate forms of technology to identify, collect, and process info.
  - iii. Students will use appropriate library/learning resource tools such as cataloging systems to access information in reference publications, periodicals, bibliographies, and data bases.
  - iv. Students will recognize when information is needed and be able to locate, evaluate, and use information.

#### 5. Society & Human Behavior (Social Science)

- a. Students will use social science theories and concepts to analyze human behavior and social, economic, and political institutions and to act as responsible citizens.
  - i. Students will analyze and discuss behavioral or societal issues using theories and concepts from a social science perspective.
  - ii. Students will explain how social institutions and organizations influence individual behavior.
  - iii. Students will describe and demonstrate how social scientists gather and analyze data and draw conclusions.
  - iv. Students will apply civic knowledge both locally and globally and engage in activities that exercise personal, social, and civic responsibility.

#### 6. Humanistic Perspective (Humanities)

- a. Students will analyze works in the fields of art, music, or theater; literature; philosophy and/or religious studies; and/or will gain competence in the use of a foreign language.
  - i. Students will describe commonly used approaches and criteria for analyzing works<sup>1</sup>.
  - ii. Students will analyze works<sup>1</sup> applying commonly used approaches and criteria.
  - iii. Students will demonstrate proficiency in the production and comprehension of a foreign language.

#### 7. Historical Perspective (History)

- a. Students will understand historical events and movements in World, Western, non-Western or American societies and assess their subsequent significance.
  - i. Students will state the causes of a major historical event and analyze the impact of that event on a nation or civilization.
  - ii. Students will discuss a major idea, movement, invention or discovery, and how it affected the world or American society.
  - iii. Students will demonstrate how writers' interpretations of historical events are influenced by their time, culture, and perspective.

#### 8. Global & Cultural Awareness

- a. Students will understand the importance of a global perspective and culturally diverse peoples.
  - i. Students will link cultural practices and perspectives with geographic and/or historical conditions from which they arose and evaluate the contributions of people from various nations and/or cultures.

- ii. Students will explain why an understanding of differences in people's backgrounds is particularly important to American society.
- iii. Students will recognize and explain the possible consequences of prejudicial attitudes and discriminatory actions.
- iv. Students will be exposed to global linkages in economics, politics, business, health, and other shared cultural concerns.

#### 9. Ethical Reasoning & Action

- a. Students will understand ethical issues and situations.
  - i. Students will analyze and evaluate the strengths and weaknesses of different perspectives on an ethical issue or a situation.
  - ii. Students will take a position on an ethical issue or a situation and defend it.

#### 10. Information Literacy

- a. Students will address an information need by locating, evaluating, and effectively using information.
  - i. Students will identify and address an information need.
  - ii. Students will access information effectively and efficiently.
  - iii. Students will evaluate and think critically about information.
  - iv. Students will use information effectively for a specific purpose.
  - v. Students will use information ethically and legally.

#### 11. Independent/Critical Thinking

- a. Students will demonstrate independent/critical thinking in the humanities, natural sciences, and social sciences
  - i. Students will interpret and evaluate literary and visual art based on stylistic and contextual analysis.
  - ii. Students will arrive at solutions through hypothesis, inquiry, analysis, and interpretation in studying the natural sciences.
  - iii. Students will synthesize diverse ideas and information and draw valid inferences in studying the social sciences.

- 1. In the fields of art, music, or theater; literature; philosophy and/or religious studies and possibly within the context of studying and using a language other than English.

Note: This document should be used in conjunction with the General Education Foundation (September 6, 2011) and the NJCC GE Learning Goal & Suggested Individual College-wide Learning Objective (September 6, 2011).

*Board of Trustees Approval Dates: June 22, 2009; December 9, 2011.*

## Specialized Programs

### Kean-Ocean

Earn credits toward your Bachelor's or Master's degree on the Ocean County College campus with the OCC/Kean University Partnership. Kean University and Ocean County College (Kean-Ocean) have established a partnership that enables area residents to complete the upper-level undergraduate courses required for certain Kean University undergraduate degrees on the campus of OCC.

#### Undergraduate

Kean-Ocean provides undergraduate courses that will lead to a Bachelor's degree completion program in:

- Accounting
- Biology
- Biology, Teacher Certification Option
- Biology, Teacher Certification Option with Dual Cert. in Special Ed.
- Biology, Environmental Biology
- Biology, Health Professions Option
- Communication
- Communication - Journalism
- Communication- Public Relations
- Criminal Justice
- Early Childhood Education P-3/TSD (Academic Major Required)
- Elementary Education, K-6 Certification (Academic Major Required)
- Elementary Education, K-6 and 5-8 Subject Certification (Academic Major Required)
- English, Standard Option
- English, Teacher Certification Option
- English, Teacher Certification Option with Dual Cert. in Special Ed.
- Environmental Science
- Exercise Science
- Exercise Science, Pre-AT/PT
- Finance
- Global Business
- Global Studies
- History
- History - Pre-Law Option
- History, Teacher Certification Option with Dual Cert. in Special Ed.
- History, Teacher Certification Option
- Liberal Arts
- Management
- Management-Entrepreneurship
- Management-Human Resources
- Marketing
- Mathematical Sciences
- Mathematical Sciences Teacher Certification
- Mathematical Sciences Dual Cert. in Special Education
- Nursing
- Physical Education: Exercise Science
- Physical Education and Health Teacher Certification
- Psychology
- Psychology-Forensic Psychology
- Public Administration
- Recreation Administration - Community Recreation Option
- Recreation Administration - Sport & Event Management
- Recreational Therapy
- Sociology
- Supply Chain and Information Management

### Undergraduate Minors

- Accounting
- Athletic Coaching
- Biology
- Communication
- Criminal Justice

- Economics
- Exercise Science
- English
- Finance
- Health
- History
- Inclusive Health & Physical Activity
- Management Science
- Marketing
- Mathematics
- Psychology
- Public Administration
- Recreation Administration
- Sociology
- Speech-Language-Hearing Sciences
- Sports & Event Management
- Therapeutic Recreation
- Women & Gender Studies
- Yoga Studies (Registered Yoga Teacher Certification available)

### Graduate

Courses are being offered at OCC for Kean master's degrees in the following areas:

- MA Counseling - School Counseling
- MA Counseling - School Counseling and LPC Qualification
- MA Counseling - Clinical Mental Health
- MA Counseling - Alcohol and Drug Abuse Counseling
- MBA Global Option
- MBA Executive Global Option
- MPA Public Administration
- MS Accounting
- MS Exercise Science
- MSN Nursing
- Nursing Leadership
- MSN Nursing – Community Health

If you want to apply for a Kean-Ocean program and already have or will soon complete your associate degree, apply directly to Kean University. The application can be accessed through the Kean-Ocean webpage at: Kean-Ocean (<https://catalog.ocean.edu/academic-information/specialized-programs/www.kean.edu/ocean/>)

### 3 + 1 Partner Institutions

Students in the "3+1" program will be able to graduate with an associate degree from OCC in their chosen field of study and then matriculate into the Advanced and Continuous Studies degree program, allowing for financial aid to continue and for the full 90 credits to transfer to the aligned four-year university. The A.S. in Advanced and Continuous Studies contains multiple tracks that are specific to the student's major, and the 300-level courses included in each track of this third-year program have been developed by OCC in conjunction with our four-year partners. All tracks included in the A.S. in Advanced and Continuous Studies program are directly aligned with both an OCC associate degree program and a bachelor's degree program from a specified four-year

institution partner. Upon successful completion, no course shall be repeated at the partner University.

- Southern New Hampshire 3+1 (p. 10): BA Human Services from the OCC AS Social Work and Alcohol & Drug Certification

## Articulation and Joint/Dual Admission Agreements

Ocean County College partners with senior institutions in a number of ways to provide our graduates with a smooth transition to baccalaureate degree programs through Articulation Agreements and Joint or Dual Admissions Agreements.

Articulation Agreements are formal agreements between Ocean County College and baccalaureate granting colleges and universities which have been developed to improve the transfer process. These agreements provide a formalized partnerships designed to take the guess work out of how the courses you complete at Ocean County College will apply to your future Bachelor's degree when you transfer into a baccalaureate program.

Joint Admissions or Dual Enrollment Agreements are also articulation agreements, but ones which are designed to simultaneously admit participating students into both institutions. The benefits of such agreements include:

- access to advising at both schools while at the community college;
- invitation to special events aimed at helping participants build a connection to the senior institution to aid in transition;
- promotes seamless transfer of credits from Ocean County College to the partner institution through advising and curriculum guidance;
- provides full access to student life at both institutions – such as attending athletic events, trips through Student Life, clubs, and the library at both institutions.

Sometimes these types of agreements also offer preferential admission to identified degree programs or specially identified scholarships for participants.

Your advisor can help you select courses that will meet the requirements of your transfer institution, while also fulfilling your Ocean County College graduation requirements.

## Transfer (Articulation) Agreements

Ocean County College has Transfer (Articulation) Agreements with the following colleges and universities:

- Albright College
- Colorado State University: Global Campus
- Fairleigh Dickinson University
- Kean at Ocean, Kean University
- Montclair State University
- Monmouth University
- New Jersey Institute of Technology
- Norwich University
- Stockton University
- St. John's University
- Southern New Hampshire University
- Temple University
- United States Sports Academy

- University of Maryland - University College
- William Paterson University

## Honors by Contract Program

The Honors by Contract Program allows high achieving students the opportunity to work individually with faculty members on higher level educational activities, related to course objectives while being enrolled in a regular course. Students who complete an Honors by Contract course have the designation denoted on their transcript. Students who successfully complete four Honors by Contract courses with an overall grade point average (GPA) of 3.5 or above, graduate from Ocean County College as Honors Students. The student's transcript, diploma, and commencement program will note this achievement.

All students with a GPA of 2.5 or above, or its equivalent, from high school, other higher educational institutions, or Ocean County College are eligible to enroll in the Honors by Contract courses. Students may only enroll in two Honors by Contract courses per semester. Students enrolled in any remedial courses may not participate in the Program. However, students may appeal to the Vice President of Academic Affairs for special permission. Faculty members who teach college level courses, i.e. 100 level and above, may participate in the Program (STSC 150 may not be included).

Students who participate in Honors by Contract have an opportunity to win monetary awards for their outstanding work. In addition, students who meet Honors Graduation Requirements are eligible for scholarships.

## New Jersey Stars Program NJ STARS I

The New Jersey Student Assistance Reward Scholarship Program (NJ STARS) is an initiative created by the State of New Jersey that provides New Jersey's highest achieving students with free tuition less any State and/or Federal grants and/or scholarships received at Ocean County College.

- Students must be a resident of Ocean County and rank in the top 15% of their high school class at the end of their junior or senior year.
- Students may receive 4-5 semesters of funding for up to 18 credits per semester. Summer courses are not funded.
- Students must apply for all forms of State and Federal Student Aid (FAFSA) and submit any requested documentation to complete and verify application data within the established deadlines.
- Students must maintain continuous full-time enrollment and achieve a minimum cumulative grade point average (GPA) of 3.0.
- Students must earn a 3.25 cumulative GPA upon graduation from community college to be eligible for NJ STARS II.

## NJ STARS II

NJ STARS II is a continuation of NJ STARS I that provides partial scholarships and enables successful NJ STARS students to earn a Bachelor's degree at a New Jersey four-year institution of higher education.

Students must:

- Complete NJ STARS I at the community college
- Earn an associate degree from a New Jersey community college with a minimum of 3.25 GPA.

- Maintain a 3.25 average GPA in their junior year to receive the scholarship in his/her senior year.
- Be admitted to a New Jersey four-year institution of higher education.
- Be enrolled in a full-time course of study (a minimum of 12 college-level credits per semester) in a baccalaureate degree program during the academic year following graduation from community college.
- Students may receive an NJ STARS II scholarship for up to four (4) semesters, excluding summer sessions and must apply for all forms of State and Federal need-based grants and merit scholarships by completing the Free Application for Federal Student Aid (FAFSA) within the established deadlines and complete any required verification procedures.

For additional program information and requirements, please visit [www.go.ocean.edu/njstars](http://www.go.ocean.edu/njstars) or [www.hesaa.org](http://www.hesaa.org). Call 732-255-0482.

## Global Education Experience

Ocean County College offers exciting travel opportunities, both within and outside the United States, to promote cross-cultural understanding and awareness of global perspectives. OCC faculty members lead our Global Education Experience seminars. The programs are open to all students and community members. Eligible OCC students may apply for a Global Education Experience Scholarship through the OCC Foundation. These travel and educational seminars allow students to earn college credit while they travel. The college can also assist students in locating semester-long overseas programs offered by other institutions. A sampling of our recent and upcoming abroad programs include:

- The Theatre in London, England
- The Battlefields of the World Wars - France
- The Modern Middle East - Rabat, Morocco, North Africa
- Global Science & History and Culture - Ireland
- International Tourism Management - at sea (Florida and Bahamas cruise) and Germany
- Studies in the Arts and Humanities - Germany and Italy

For more information on international travel opportunities offered by Ocean County College, go to the main website, [www.ocean.edu](http://www.ocean.edu) (<http://www.ocean.edu/>), click the A-Z Index, and search "Study Abroad."

## Reduced Tuition for Seniors

Ocean County residents, 65 years of age or older, may enroll in credit courses at a reduced tuition rate (includes textbooks), including online courses. All applicable fees are to be paid. Registration will only be accepted the day before classes begin for the semester. For more information, please contact the Registration & Records Office at 732-255-0304.

# ONLINE LEARNING

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## e-Learning Department

The e-Learning Department at Ocean County College is a leader in online education, offering completely online degrees and certificates to students worldwide. Ocean County College (OCC) is ranked among the top 50 accredited online community colleges in the United States. OCC offers online programs that utilize innovative technology and interactive design to deliver engaging and academically rich online courses of the highest quality that guarantee each student a rewarding educational experience. OCC's online learning programs are designed to allow students of all ages to earn a degree or certificate while providing them with the tools and guidance that are necessary for success.

All of OCC's online courses are completely online and asynchronous, which means students are never required to come to campus and are not required to be "online" during a specific day or time. All course learning activities, including course reading, resources, discussions, assessments, assignments, labs, and other educational content occur online. Online courses follow the same academic rigor as traditional face-to-face courses, utilizing the same learning outcomes and employing a variety of student-centered learning methodologies. All online courses are proctored to authenticate and verify each student's identity.

OCC utilizes Canvas, a state-of-the-art online Learning Management System platform to keep students engaged. The user-friendly platform provides technical support to assist students and offers user guides and tutorials for those needing more hands-on guidance. The tutorials are available 24/7, 365 days a year, and are designed to assist students in navigating their online courses without interruption.

Our online courses are designed to engage students and create a sense of community within each course. Students complete interactive and collaborative assignments and engage in lectures via advanced software embedded in their course. OCC's qualified faculty promote social learning by providing real-life experiences in course discussions and content. New online courses are continuously being developed to ensure course content is relevant, personal and will prepare students for their career.

## Programs and Certificates

You can earn an associate degree entirely online in less than two years through our educational plan program! Our plans allow students to quickly complete their degrees by taking courses that are offered in 7.5 weeks to fast-track their educational goals. Traditional 10-week and 15-week long courses are also available. OCC's e-Learning Department currently offers the following fully online programs (<https://www.ocean.edu/programs-and-courses/online-programs/>).

## Online Courses

At OCC, e-Learning offers over 150 online courses in various disciplines that can be taken as part of a degree program or by themselves, depending on the student's needs. List of available online course offerings (<https://www.ocean.edu/programs-and-courses/online-programs/#courses>).

## Online Tutoring

OCC provides free online tutoring in over 150 academic subjects. The service provides expert 24/7, on demand tutoring services.

## How to Register?

Online courses are designated by the section name "DL," which stands for Distance Learning. Students can view these courses in Student Planning. Students registered for online courses may access them through OCC's Portal: Ocean Connect by clicking on "My Courses." For more information about online degrees, certificates, and courses, please contact an Enrollment Specialist at 732-255-0400, ext. 2960 or on the College's website (<https://www.ocean.edu/programs-and-courses/welcome-to-e-learning/>).

## e-Learning and Learning Enterprises: International Programs

Ocean County College (OCC) also offers selected international students an education to prepare them for success in our global society. When an international student enrolls in a degree program through OCC, they take courses at both OCC and their local, host university during their enrollment in the program. The courses facilitated by the host university may be offered in online or face-to-face modality, depending on the university and major. For more information about the OCC international programs, please visit our website (<https://www.ocean.edu/programs-and-courses/welcome-to-e-learning/#international>).



# WORKFORCE & PROFESSIONAL EDUCATION

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In this section, you can find all information related to workforce and professional education.

- Workforce and Professional Education (WPE) (p. 137)
- Business Education & Training (p. 137)

## Business Education & Training

Business Engagement provides local employers professional development training for employees in the areas of basic computer skills, management and supervisory skills, customer service, and language proficiency, including English as a Second Language and Spanish in the Workplace. Training is customized to employer's specific needs. In most instances, workforce development training is grant-funded and local small businesses and non-profits are eligible to participate.

Instruction is provided by industry-experienced instructors, either at an employer's facility or at Ocean County College. Participating employees may earn CEUs or training certificates of completion from Ocean County College.

For information, call 732-255-0400 ext. 2157.

## Workforce & Professional Education (WPE)

The Workforce and Professional Education Department delivers purposeful education in Healthcare, Business, Education, Technology, Specialized Careers, and Customized Training. Programs serve individuals enhancing current skills, pursuing professional development, preparing to enter new careers or returning to the workforce. WPE offers industry-certified instructors and staff to assist you in your career advancement goals.

WPE provides affordable and innovative training programs that prepare and empower adult learners with the knowledge, skills, and competencies needed for employment, while providing a clear pathway to further their education and professional development. Many programs offer the opportunity to earn essential industry certifications and credentials. In addition, WPE has established partnerships with local employers that will provide students real-world experience for in-demand job opportunities upon completion of their training program. Day, evening and online course offerings allow flexibility to meet personal and professional schedules in order to achieve career goals quickly.

WPE is a one-stop shop for continuing education for adults. As such, we encourage prospective students to call us at 732-255-0409, or email [wpeinfo@ocean.edu](mailto:wpeinfo@ocean.edu), for complete details on any of our programs.

# OCEAN COUNTY BOARD OF CHOSEN FREEHOLDERS

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- Joseph H. Vicari, Director
- Gary Quinn, Deputy Director
- Barbara Jo Crea
- Virginia E. Haines, Liaison to Ocean County College
- John P. Kelly

*\*at the time of publication*

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*\*at the time of publication*

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- Frank Murano, Social Worker/ Substance Awareness Coordinator at Hazlet School District
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- Theodore Hall, Senior Solutions Architect at Technogent
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- Joseph Pelkey, Senior Programmer Analyst for Ellucian at Ocean County College
- Dr. Sylvia Riviello, Dean of School of Science, Technology, Engineering & Math (STEM) at Ocean County College
- James Ross, CIO for Ellucian at Ocean County College
- Mark Russo, Lead Solutions Architect - Innovation and Strategic Development at AT&T Global Public Sector and FirstNet
- Laura Wills, Coordinator of Transfer Services at Ocean County College

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- Bruce Burgess, Project Manager at Geo-Technology Associates, Inc.
- Jim DeSopo, Physics and Engineering TSA Advisor at Lakewood High School
- Jim De Tata, PE, Director of Facilities Maintenance at Middlesex County College
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- Sean Dugo, Student and Engineering Club Student Member at Ocean County College
- Taylor Dulemba, Coordinator of Career Services at Ocean County College
- Lorena Fahringer, Teacher of Spanish Jackson School District
- Ryan Henrich, Director of Operations at Harold R. Henrich, Inc
- Ryan Hollywood, Manufacturing Engineering Manager at Jaktools (alumni)
- Ryan Hollywood, Manufacturing Engineering Manager at Jaktools
- Howard McIlvaine, VP of Operations at UNIX Manufacturing, Inc.

- Haidy Oliveira, Mechanical Engineer in Educational Outreach at NAVAIR Lakehurst
- Fabiano Pace, Staff Engineering at Stryker Corp.
- Dr. Sylvia Riviello, Dean of the School of STEM at Ocean County College
- Jami Saffioti, Engineering & Computer Science Teacher at Point Pleasant Beach High School
- Jill Schiff, Executive Director of Operations at Associated Construction Contractors of NJ
- Maura Simister, STEM Teacher at Manchester Middle School
- Jenna Vastano, Engineer at Harold R. Henrich, Inc

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- James Dallas, CIEC at Centric Environmental Solutions
- Fallon Duelly, Student at Ocean County College
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- Dr. Carrie Ferraro, Associate Director of Coastal Climate Risk and Resilience Initiative at Rutgers University
- Nabil Ghanem, Senior Principal at Colliers Engineering & Design
- Stan Hales, Barnegat Bay Partnership at Ocean County College
- Karen L. Hershey, Esq., Managing Member/Founder at KLH Advisory LLC
- Dr. Henry Jackson, Executive Director of Academic Success at Ocean County College
- Rebecca Laboy, Adjunct Professor at Kean University
- Richard Lawton, Executive Director at New Jersey Business Council
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- Dr. Amir Sadrian, Associate Vice President of Academic Affairs at Ocean County College
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- Paul Chalakani, College Lecturer II in Speech & Theater at Ocean County College

- Tara Chalakani, CASA Advocate, CEO at Preferred Behavioral Health Group
- Nicole Clark, Alumni, Ocean County College
- Cindy Dwyer, Pianist/Music Director
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- Samantha Giustiniani, Senior Director of Education & Outreach at the Count Basie Theater
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- Laura Wills,
- Laura Wills, Coordinator of Transfer Services at Ocean County College
- Jaclyn Wood, Grunin Center for the Arts Assistant Director of Education and Community Engagement at Ocean County College

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- Nanci Carmody, Assistant Dean in the School of Business & Social Science at Ocean County College
- Peter DiStefano, Adjunct Faculty in HEHP at Ocean County College
- Taylor Dulemba, Career Services Coordinator at Ocean County College
- Cathleen Filippello, Adjunct at New Jersey City University at Health Science Department
- Ryan Gallacher, Student at Ocean County College
- Pam Goldsmith, Adjunct Faculty in HEHP at Ocean County College
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- Eunice Pschorr, edTPA Coordinator, Kean Ocean
- Daniel Regenye, Health Officer/Administrator at Ocean County Health Department
- Tim Rehm, Director of Strength & Conditioning at Monmouth University
- Scott Royer, Adjunct Faculty at Ocean County College and Certified Athletic Trainer at Jackson Memorial High School

- Alexandra Stribing, Assistant Professor in School of HEHP at Kean Ocean
- Tonja Werkman, Director of Clinical Services at Pinnacle Dietary

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- Sean Bips, Lecturer II in Business Studies at Ocean County College
- Pamela Burns, Manager at The Lamplight Motel
- Nanci Carmody, Assistant Dean in the School of Business & Social Science at Ocean County College
- James Conroy, Teacher of Culinary & Hospitality Management at Lakewood High School
- Blake Ferraro, Student at Ocean County College
- Marissa Gorlewski, General Manager at Hotels Unlimited
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- Kimberle Samarelli, Executive Director at NJ Amusement Association
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- Angelina Graham, American Sign Language Teacher at Lakewood High School
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- Kahra Woolverton, Student at Ocean County College

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- Lee Kobus, Lecturer II in Broadcast Production at Ocean County College
- Tom Mongelli, Coordinator of Fan Engagement and Game Presentation at New York Jets
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- Gary Shaffer, Assistant Professor of Journalism at Ocean County College

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- Dan Hippe, Law Enforcement Teacher at OCVTS Academy of Law and Public Safety (ALPS)
- Julie A. Kennedy, Associate at Law Office of Roberta Anne Burcz
- Dr. Fernando Linhares, Full-time Instructor at Kean University
- Mitchell Little, Chief of Police at Toms River Police Department
- Stuart Martinsen, Adjunct Faculty in Criminal Justice at Ocean County College
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- Jayne Vogler, Attorney at Law Office of Jayne Vogler

## Nursing Advisory Committee

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- Jean Candela, Director of Education at Community Medical Center
- Taylor Dulemba, Career Services Coordinator at Ocean County College
- Pam Egnotovitch, Chief Nursing Exec., at Ocean Medical Center

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- Marybeth Millan, Faculty in School of Nursing at Ocean County College
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- Danielle Piccione, College Lecturer II in Nursing at Ocean County College
- Julie Scruggs, Director Clinical Instruction in Nursing at Ocean County College
- Tim Sperling, Director at CCM Behavior Health Network
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- Joyce Wright, RN-BSN Coordinator, Chair Nursing Department at New Jersey City University

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- Fred Rosenfeld
- Drew F. Seibert, DDS
- Mitchell Shivers
- Mike Spark
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- Laura Wills, Coordinator of Transfer Services at Ocean County College

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- Jan O'Malley
- Jack Packenham
- Pamela Rew

# CONTACTING THE COLLEGE

On Matters Concerning: Call:		Number
Academic Affairs	Vice President of Academic Affairs	732-255-0317
Academy for Lifelong Learning	Academy for Lifelong Learning	732-255-0409
Admissions	Admissions Office	732-255-0400 ext. 2960
Advising	Director of Advising	732-255-0300
Alumni Affairs	Director of Alumni & Advancement	732-255-0400 ext. 2355
Athletics	Director of Athletics	732-255-0345
Bookstore	Director of Bookstore/ Barnes & Noble	732-255-0333
Business Education & Training	Director of Business Education & Training	732-255-0510
Career Services	Career Services Coordinator	732-255-0400 ext. 2349
Center for Access & Equity	Director of EOF/C4AE	732-255-0493
College Readiness	Executive Director of Academic Success	732-255-0400 ext. 2257
Counseling Services	Director of Counseling Services	732-255-0400 ext. 2941
Disability Related Services	Coordinator of Accessibility Services	732-255-0400 ext. 2427 or TTY/TDD & Voice: NJ Relay 711
Displaced Homemakers	Community Services Specialist	732-255-0400 ext. 2297
Educational Opportunity Fund Program	Director of EOF/C4AE	732-255-0311
e-Learning	Dean of e-Learning Vice President of e-Learning & Learning Enterprises	732-255-0400 ext. 2954 732-255-0514
Financial Aid	Director of Financial Aid	732-255-0310
For Adults 65 & Over	Director of the Academy of Lifelong Learning	732-255-0409
Foundation	Executive Director of Foundation	732-255-0492
Global Education Experience	Global Education Coordinator	732-255-0400 ex. 2220
Health Sciences Support Services	Director of Title III	732-255-0400 ext. 2094
Honors Courses	Honors Coordinator	732-255-0400 ext. 2444
The HUB	Director of Enrollment Services	732-255-0482
Library	Director of Library Services	732-255-0392
NJ Stars	NJ Stars Coordinator	732-255-0300
Public Relations	Executive Director of College Relations	732-255-0400 ext. 2071

Registration & Records	Director of Registration & Records	732-255-0304
Southern Education Center	Director of SEC	609-978-2077
Student Affairs	Vice President of Student Services	732-255-0315
Student Life/Student Center	Director of Student Life	732-255-2455
Student Support Services	Director of Student Support Services	732-255-0400 ext. 2352
Testing/Placement	Director of Testing & Adaptive Services	732-255-0420
Title III	Director of Title III	732-255-0400 ext. 2094
Transfer Services	Coordinator of Transfer Services	732-255-0300
Tuition & Fees	The HUB	732-255-0482
Tutoring Services	Operations Coordinator	732-255-0400 ext. 2967
Veterans Affairs	Veterans Coordinator	732-255-0400 ext. 2080
Workforce & Professional Education	Director, Workforce & Professional Education	732-255-0409

On matters concerning academic programs in:	Call the office of:	Number
English, Literature, Foreign Languages, Communications, Theater, Performing Arts, Fine Arts, Philosophy, and History	Dean of the School of Arts & Humanities	732-255-0400 x2152
Mathematics, Science, Computer Science, and Engineering	Dean of the School of Science, Technology, Engineering, & Mathematics (STEM)	732-255-0368, 732-255-0378, 732-255-0395
Social Science, Criminal Justice, Education, Fire Science, Public Administration, and Business	Dean of the School of Business & Social Science	732-255-0381
Health & Human Performance, Hospitality, Homeland Security		732-255-0390
Nursing & Health Sciences	Dean of the School of Nursing & Health Sciences	732-255-0395



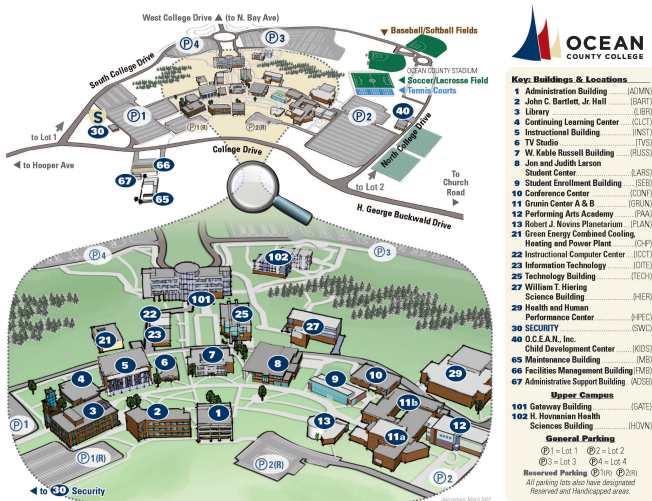
# CAMPUS MAP AND LOCATIONS

- Campus Map (p. 145)
- Southern Education Center (SEC) (p. 146)

## Campus Map

The focal point of the college campus, which embraces 275 acres of gently rising wooded land, is a pedestrian mall 900 feet in length. Designed in the form of an arc, it serves as the main artery of traffic between the present campus buildings.

Close observation of the natural beauty of the campus has been made possible by a two-mile nature trail that runs through the woods behind the entrance lake. The area contains many items of botanical interest, including some species that have become almost extinct. The nature trail was developed by students under a professor's guidance, as was the nearby nature amphitheater.



## Major Buildings

### Administration Building • 1974

Offices of the President and the Vice Presidents of Academic Affairs, Student Affairs, and Business and Finance are housed in the Administration Building.

### The Jay and Linda Grunin Center for the Arts • 1972 (Expanded 2009)

The Fine Arts Center houses a 425 seat theatre, necessary backstage activity areas, a music rehearsal room, ceramics, sculpture and painting studios, galleries, classrooms, offices and a black box theatre.

### Jon and Judith Larson Student Center • 2016

Student Life activities are housed in the 56,000 sq. ft. Student Center that includes a cafeteria, coffee shop, bookstore and box office on the first floor. The second floor houses student club rooms, student lounge areas, a quiet room and a game room as well the Admissions & Student

Life Offices. The entire building is outfitted with multimedia capabilities and large screen TVs.

### Facilities Maintenance Building • 2005

At the front of the maintenance complex stands the 15,000 square foot Facilities Maintenance Building which houses offices and college-wide storage rooms.

### Continuing Learning Center • 1970 (Under Renovation)

Between the Library and the Instructional Building is the one-story Continuing Learning Center that contains offices, storage, classrooms, and various labs (skills, computer and multimedia). It is connected to the Instructional Building by an arcade.

### Health & Physical Education Center • 1967 (Expanded 1974)

The Health and Physical Education Center, providing instructional areas for men and women, contains a regulation intercollegiate basketball court, a small multi-purpose room, classrooms, and offices. Shower and locker facilities and outdoor athletic fields permit the inclusion of a complete health and physical education program in the curriculum.

### Instructional Computer Center • 1982

Next to OIT is the Instructional Computer Center, which contains classrooms, and a computer laboratory. This building is the instructional base for the college's computer studies program.

### John C. Bartlett, Jr. Hall • 2009

This 32,000 square foot building houses a 72 seat classroom, 13-34 seat classrooms, three computer laboratories, faculty offices, administrative space, employee and student lounges with wireless computer connections, adjunct faculty office space and supporting storage rooms and mechanical rooms.

### Gateway Building • 2013

A 5-story, 74,000-square foot structure, the Gateway Building on Ocean County College's upper campus is shared by OCC and its partner, Kean University. The building houses a 200-seat lecture hall, 26 classrooms, four specialty labs, offices for 54 faculty, a conference room, a fifth-floor meeting and event area, a student lounge, coffee kiosk, and the Kean University's administrative offices. The environmentally sensitive, Leeds Silver certified facility is heated and cooled by a Geothermal well field and offers panoramic views of the lower campus, Barnegat Bay, the Barrier Island, and Hanger #1 on the Lakehurst Naval Air Engineering Station (Joint Base McGuire-Dix-Lakehurst), and is supported by two parking lots containing 192 spaces.

### Hovnanian Health Sciences Building • 2018

On the upper campus, next to the Gateway Building, is the three-story Hovnanian Health Sciences Building. It contains offices, classrooms, and skills labs, and is home to the School of Nursing & Health Sciences, as well as Continuing Education programs related to health care. The building also houses a Wellness Center, available to students, faculty, staff, and the outside community.

### Instructional Building • 1967 (Renovated 2018)

A three-story structure, the Instructional Building, embraces 62,000 square feet of space for classrooms, labs, faculty offices, a lecture hall,

and student lounge areas. The Mathematics Center and the Writing Center, offering academic support to all students, are also housed in this building.

### **Instructional Computer Center • 1982**

Next to OIT is the Instructional Computer Center, which contains classrooms, and a computer laboratory. This building is the instructional base for the college's computer studies program.

### **Library • 1967 (Expanded & Renovated 1995)**

The Library now houses various collections, reading areas and study rooms, a personal computer lab, a media viewing area, a reference collection and government documents as well as office areas for the college's Human Resources, Academic Support Services, Disability Resource Center, Testing Center, ESL Laboratory, Ocean County Tech Prep Program, and the main Switchboard/Reception area. A special feature of the library is the Harry D. Sussna Carillon Tower. The 100-foot tall carillon tower contains expansive reading areas, large windows providing far-reaching views of the campus, and two clocks.

### **Maintenance Building • 1971 (Expanded 1981)**

In a wooded area to the east of College Drive directly behind the Facilities Management Building and the Purchasing Building is a one-story Maintenance Building. This 5500 square foot building has storage rooms and physical plant offices and locker facilities, in addition to painting, plumbing, carpentry, electrical, and auto repair shops.

### **O.C.E.A.N., Inc. Kids Child Development Center • 2007**

The Ocean Community Economic Now's childcare center (located next to the tennis courts) provides quality child care with an early childhood development curriculum and Head Start for the Ocean County community.

### **Office of Information Technology • 1971 (Expanded 2010)**

West of the TV Studio is the OIT, which houses computers and related equipment and staff that service the college's administrative functions.

### **Robert J. Novins Planetarium • 1974 (Renovated 2010)**

The Robert J. Novins Planetarium, made possible through the interest and generosity of the Novins family, provides seating for 100 beneath a dome 40 feet in diameter. At the center of the theatre is a Spitz and a digital theater system projector. The building also contains a classroom, offices and workrooms.

### **Security Welcome Center • 1972**

The building is located in the rear of parking lot 1. It houses the Security Department and is open 24 hours a day, 7 days a week. Students may obtain their College ID card at this location.

### **Southern Education Center • 2000**

The Southern Education Center is located at 195 Cedar Bridge Road in Manahawkin. Credit and Continuing and Professional Education courses are held in this building, which has five classrooms, a computer classroom, four offices and a student lounge.

### **Technology Building • 2004**

The two-story Technology Building located behind the Russell Building is a 27,000 square foot structure which houses five teaching computer labs, Media Services, two computer graphics labs, an ITV classroom, a video post-production studio, a 72-seat stepped seminar room, an executive conference room, and faculty and support staff offices.

### **TV Studio • 2005**

To the north of the Instructional Building is a one-story TV Studio with a high tech classroom for 35. It is equipped with a projection system and screen as well as audio-visual aids.

### **W. Kable Russell Academic Building • 1990**

The two-story W. Kable Russell Academic Building is located between the Lecture Hall and the College Center. Its 27,000 square feet are devoted to classrooms, laboratories, faculty offices, seminar rooms, a faculty lounge, conference room, and storage and media rooms.

### **William T. Hierung Science Building • 2000**

Built into the hillside near the College Center, this building houses state-of-the-art science laboratories, lecture halls, classrooms and offices.

## **Southern Education Center (SEC)**

**Location:** 195 Cedar Bridge Road, Manahawkin, NJ, 08050

**Phone:** 732-255-0400, ext. 679

**Fax:** 732-255-0525

**Email:** sec@ocean.edu

**Webpage:** Southern Education Center (SEC) (<https://www.ocean.edu/about-us/visiting-occ/southern-education-center/>)

The Southern Education Center of Ocean County College is located at 195 Cedar Bridge Road, Manahawkin, off Route 9, behind Southern Regional High School. The Southern Education Center (SEC) is a full-service, additional location of Ocean County College conveniently sited for students residing in southern Ocean County.

The SEC offers a wide spectrum of community college opportunities. Most importantly, a large selection of classes is offered each semester, with courses scheduled during the day and evening. The bulk of the courses offered at the SEC fulfill the general education requirements for the various degrees offered at OCC— Associate in Arts, Associate in Science, and Associate in Applied Science. Many classes also apply to those required within specific areas of study, such as Business, Criminal Justice and Pre-Nursing, to name a few. The classes are taught by professors who meet the same requirements as those professors instructing on the Toms River campus, while the intimacy of the SEC allows for a very positive student-professor relationship.

In addition to classes, Student Service Advisors are housed at the SEC to assist students with the wide variety of their needs and questions. From the first steps in the process of enrolling at Ocean County College to commencement, the SEC Advisors will assist with registration and enrollment, transfer discussions, financial aid support, and student advising. The SEC Student Service Advisors' Office offers walk-in appointments that will assist and guide students through many of the college procedures; virtual advising appointments can also be scheduled. Once classes start, most of the supportive service opportunities that are available on the main campus such as Disability

Services, Career Services, Student Life events, college Librarians, Counseling Services, Financial Aid, Educational Opportunity Fund (EOF), Student Support Services, academic coaching, and transfer guidance are also offered at the SEC. The SEC also hosts representatives from Kean Ocean and Stockton University to review transfer options.

Virtual platforms have been added at the SEC to further support a more seamless interaction with main campus classes and services. Through virtual connections, classes can be streamed to the SEC from the main campus and student services, such as tutoring, clubs and advising, are further expanded to provide virtual assistance to enhance the students' collegiate experience.

For any Ocean County College student living from Lacey Township southward in Ocean County, the opportunity for pursuing your Associate degree is close to home. For the southern county resident, a short drive and convenient parking make the commute easier. For non-traditional students, evening classes can conveniently assist you in completing your education. The wide array of services and classes offered at the SEC fully extend all the opportunities of the Toms River campus into the southern portion of Ocean County. The small and intimate setting at the SEC allows for a very personal connection to instruction, advising and support services.

# DIRECTORY OF PERSONNEL

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